

Minutes of an ordinary meeting of the Queenstown Lakes District Council held in the Council Chambers, 10 Gorge Road, Queenstown on Thursday 13 February 2025 commencing at 1.00pm

Present:

Mayor Glyn Lewers; Councillors Bartlett, Bruce, Cocks, Ferguson, Gladding (online), Guy, Smith, Tucker, White, Whitehead and Wong

In attendance:

Mr Mike Theelen (Chief Executive Officer), Ms Katherine Harbrow (General Manager, Assurance, Finance & Risk), Ms Meaghan Miller (General Manager, Corporate Services), Ms Michelle Morss (General Manager, Strategy & Policy), Mr David Wallace (General Manager, Planning & Development), Mr Ken Bailey (General Manager, Community Services), Mr Caleb Dawson-Swale (Business Planning Manager), Ms Alyson Hutton (Planning Policy Manager), Ms Carrie Williams (Policy Manager), Mr Roger Davidson (Property Director), Mr Simon Battrick (Sport & Recreation Manager), Ms Christina Hitchcock (Property Advisory Manager), Mr Jon Winterbottom (Democracy Services Team Leader), Mr Ben Scott (Web & Digital Communications Advisor) and Ms Jane Robertson (Senior Democracy Services Advisor); no members of the media and approximately 10 members of the public

Apologies/Leave of Absence Applications

There were no apologies.

The following requests for leave of absence were made:

- Councillor Tucker: 15-30 March 2025; 11-21 April 2025
- Councillor Ferguson: 7-23 April 2025
- Councillor Wong: 26 March – 1 April 2025
- Councillor Guy: 1-30 April 2025
- Councillor Smith: 15-22 April 2025
- Councillor Whitehead: 14-28 April 2025

It was moved (The Mayor/Councillor White):

That the Queenstown Lakes District Council resolve that the requests for leave of absence be approved.

Motion carried unanimously.

Declarations of Conflict of Interest

Councillor Gladding advised of a conflict in respect of the Confirmation of Minutes ('Appointment of replacement commissioners for Independent Hearing Panels for two variations to the Proposed District Plan') and undertook to leave the meeting for this item.



Special Announcements

There were no announcements.

Public Forum

1. Pierre Marasti, Extinction Rebellion: Global warming

Mr Marasti advised that 2024 had been the warmest year on record and January 2025 was continuing this trend. There had also been an onslaught of extreme weather events including the disastrous fires in California, the cost of which was in the billions and would impact insurance premiums worldwide. The message was to stop burning fossil fuels. However, carbon emissions had dropped by 8% in Europe due to increased electricity use and China's emissions had peaked due to electrification. The first step of achieving this locally was to make the community fully electric.

Confirmation of Agenda

It was moved (The Mayor/Councillor Whitehead):

That the Queenstown Lakes District Council resolve that the agenda be confirmed without addition or alteration.

Motion carried unanimously.

Confirmation of minutes

12 December 2024 (Ordinary meeting)

It was moved (The Mayor/Councillor Bruce):

That the Queenstown Lakes District Council resolve that the public part of the minutes of the ordinary meeting of the Queenstown Lakes District Council held on 12 December 2024 be confirmed as a true and correct record.

Motion carried unanimously.

1 **Annual Plan 2024-25 Consultation**

A report from Caleb Dawson-Swale (Business Planning Manager) recommended that the Council confirm that the Annual Plan 2025-2026 did not require formal consultation but agree that the proposed changes to Development Contributions be subject to community feedback and that a formal consultation process be conducted for proposed increases to fees and charges.

Mr Dawson-Swale, Ms Harbrow and Ms Miller presented the report.



In speaking to the report, officers noted that:

- The Annual Plan 2025-2026 was the second year of the 2024-34 Long Term Plan (LTP) which had only been adopted in September 2024;
- The rate increase of 13.5% was as predicted in the LTP;
- No changes were proposed to any levels of service; and
- Fees and charges needed to increase to retain the rates increase at 13.5%.

There was further comment made about the increase in the cost of electricity which officers advised was due both to more electricity being used and higher charges. It was also noted that community grants would remain as a separate process and community projects could be accommodated in this way.

A communications plan was in place to advise the community that the 2025/26 Annual Plan would not be subject to consultation (pending resolution) and officers outlined how public feedback would be shared with elected members.

Councillor Gladding was critical of the report recommendations as she was not confident of the rates rise remaining at 13.5%, referring to the potential impact of the new parks contract and the proposed increases to fees and charges. She did not accept the report advice that nothing in the 2025/26 Annual was different from the LTP.

Councillor Whitehead advised that she was not comfortable taking away the formal consultation process and Councillor Smith also expressed opposition to removing the consultation process.

The Mayor agreed to take parts 1,3, 4 and 5 of the recommendation separately from part 2.

It was moved (Councillor Bartlett/The Mayor):

That the Queenstown Lakes District Council resolve to:

- 1. Note the contents of this report;**
- 3. Agree to informing the community on the Annual Plan 2025-2026 and providing opportunity for feedback;**
- 4. Agree that proposed changes to fees and charges will be subject to a public consultation process 21 March - 30 April 2025; and**
- 5. Agree to include proposed changes to Development Contributions on an informing basis noting these changes are not subject to consultation.**

Motion carried with Councillor Gladding voting against the motion.



It was moved (Councillor Bartlett/The Mayor):

That the Queenstown Lakes District Council resolve to:

- 2. Confirm the recommendation not to undertake formal consultation on the 2025/26 Annual Plan, on the basis that the proposed Annual Plan includes no significant or material differences from the content of the Long Term Plan (Year 2);**

Motion carried with Councillor Gladding, Councillor Smith and Councillor Whitehead voting against the motion.

2. Request to update Officer Delegations under the Resource Management Act 1991

A report from Alyson Hutton (Manager Policy Planning) set out various updates to delegations to Council officer under the Resource Management Act 1991 (RMA) for Council approval.

Ms Hutton and Mr Wallace presented the report. A number of typographical errors in the attachment were acknowledged.

Officers explained what was meant by the 'waiving of fees', noting that did not mean a fees discount, but rather applied in situations when a fee did not make sense.

There was further discussion about the delegation for direct referral. The General Manager, Planning & Development confirmed that although the final decision would lie with officer (as proposed in the report), use of this delegation would habitually be discussed with the Planning & Strategy Committee.

It was moved (Councillor Smith/Councillor Wong):

That the Queenstown Lakes District Council resolve to:

- 1. Note the contents of this report; and**
- 2. Approve the updated Delegations Register in Attachment A* to this report, which reflects changes to Council officer delegations under the Resource Management Act 1991.**

Motion carried with Councillor Gladding voting against the motion.

*Attached so that resolution can stand alone.



3. Retrospective approval of Queenstown Lakes District Council submissions on the Treaty Principles Bill and Testing our Thinking

A report from Delvina Gorton (Policy Advisor) introduced (and appended) the Council's submissions (a) to the Justice Committee on the Principles of the Treaty of Waitangi Bill and (b) to the Infrastructure Commission on Testing our Thinking: developing an enduring national infrastructure plan. Retrospective approval of both submissions was sought.

Ms Morss and Ms Williams presented the report.

In response to a question, officers advised that submissions were made on issues where there was likely to be an impact on the district. The General Manager Strategy & Policy advised that she was happy to share submission criteria with elected members, adding that submission topics were also discussed with the Chief Executive.

There was further discussion about the tenor of the Council's submission on the Treaty Principles Bill.

The Mayor undertook to take each of the resolutions separately.

It was moved (The Mayor/Councillor Guy):

That the Queenstown Lakes District Council resolve to:

- 1. Note the contents of this report.**

Motion carried unanimously.

It was moved (The Mayor/Councillor Guy):

That the Queenstown Lakes District Council resolve to:

- 2. Approve retrospectively QLDC's submission to the Justice Committee on the Treaty Principles Bill.**

Motion carried with Councillor Cocks and Councillor Tucker voting against the motion and Councillor Wong abstaining.

It was moved (The Mayor/Councillor Guy):

- 3. Approve retrospectively QLDC's submission to the Infrastructure Commission on Testing our Thinking: developing an enduring national infrastructure plan.**

Motion carried unanimously.

The meeting adjourned at 2.14pm and reconvened at 2.20pm.



4. Stabilisation Easement for Heritage Heights Body Corporate on Queenstown Hill Recreation Reserve at Heritage Heights, Queenstown Hill

A report from Christina Hitchcock (Property Advisory Manager) assessed an easement application so that stabilisation earthworks and retaining walls could be installed over recreation reserve, Lot 2 DP 496901 and Lot 4 DP 447835 behind Heritage Heights, Anderson Heights, Queenstown Hill. The report recommended that the easement be granted.

Mr Davidson and Ms Hitchcock presented the report.

Officers confirmed that the situation discussed in the report was unique in the district and was not a situation sought by any property owner. The easement fee was usually 30% of the property value but the piece of land concerned was currently covered in scrub and the treatment proposed would serve to tidy it. The option of purchasing the land did not exist because it was reserve. Once the project was complete, the area would still be publicly accessible, despite the recontouring.

Members asked questions about the quantum of the proposed fee and officers undertook to provide this information. Members also sought clarification of the conditions of easement. Officers noted that these had been part of the resource consent and agreed that this detail would be included in future reports.

It was moved (Councillor Smith/Councillor Wong):

That the Queenstown Lakes District Council resolve to:

- 1. Note the contents of the report;**
- 2. Approve a stabilisation easement being granted to Heritage Heights Body Corporate over Recreation Reserve being Lot 2 DP 496901 and Lot 4 DP 447835;**
- 3. Delegate authority to approve final terms and conditions, including commencement, location, extent, fees and execution authority to the General Manager Community Services, provided all relevant requirements of the Easement Policy 2008 are addressed; and**
- 4. Agree to the exercise of the Minister's consent (under delegation from the Minister of Conservation) to the granting of the identified easements over Council Reserve Land.**

Motion carried with Councillor Gladding voting against the motion.



5. **Additional parking restrictions at the Queenstown Events Centre under the Traffic and Parking Bylaw 2018**

A report from Marie Day (Community Partnerships Manager) detailed a concern that the parking areas around the Queenstown Events Centre were being used for all-day and overnight parking, often resulting in a lack of available parking for centre users. To resolve this, the report recommended introducing signage prohibiting overnight parking in all the carparking areas at the Queenstown Events Centre.

Mr Bailey and Mr Battrick presented the report. They confirmed that this proposal had come about from customer complaints about being unable to access parking when using the centre. Mr Battrick confirmed that there would be education undertaken alongside enforcement of the proposed new parking restrictions.

Staff were also monitoring other similar recreation centres in the district but the same problems were not currently occurring in Wānaka.

It was moved (Councillor Ferguson/Councillor Wong):

That the Queenstown Lakes District Council resolve to:

1. **Note the contents of this report;**
2. **Approve the new parking restrictions proposed at Queenstown Events Centre [as set out in Attachment A and B]; and**
3. **Agree that these new parking restrictions will come into force as soon as signage notifying the restrictions has been installed at the carpark.**

Motion carried unanimously.

6. **Chief Executive's Report**

A report from the Chief Executive noted that following the election of the former Deputy Chair, Mr Simon Flood, as Chair of Queenstown Airport Corporation (QAC), the position of Deputy Chair had been left vacant. Council had invited the Board of Directors to propose a Director to be elected as Deputy Chair. In January 2025 the Mayor and Chief Executive had received advice that the QAC Board had resolved at its December 2024 meeting to recommend that an existing Director, Mike Tod, be elected as the Deputy Chair.

The report sought Council authority via a resolution for the Mayor and Chief Executive to sign a shareholder resolution proposing that the QAC Board of Directors elect Mr Mike Tod to the position of Deputy Chair.



It was moved (Councillor Wong/Councillor Smith):

That the Queenstown Lakes District Council resolve to:

1. Note the contents of this report;

Queenstown Airport Deputy Chair of Board of Directors

2. Authorise the Mayor and Chief Executive to sign a shareholder resolution, in accordance with clause 18.1.1 of the Queenstown Airport Corporation Limited constitution (amended 2017), proposing that the Queenstown Airport Corporation Board of Directors elects Mr Mike Tod to the position of Deputy Chair; and
3. Authorise the Mayor to make a public announcement about the election and appointment.

Resolution to Exclude the Public

It was moved (The Mayor/Councillor Tucker):

That the Queenstown Lakes District Council resolve that the public be excluded from the following parts of the meeting.

Motion carried unanimously.

The general subject of each matter to be considered whilst the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Confirmation of minutes

- Item 9: Appointment of replacement commissioners for Independent Hearing Panels for two variations to the Proposed District Plan



General subject to be considered.	Reason for passing this resolution.	Grounds under Section 7 for the passing of this resolution.
9. Appointment of replacement commissioners for Independent Hearing Panels for two variations to the Proposed District Plan	<p>That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information where the withholding of information is necessary to:</p> <p><i>Section and Grounds</i></p> <p>(a) Enable Council to protect the privacy of natural persons, including that of deceased natural persons</p> <p><i>Reason for this recommendation</i></p> <p>To enable the Council to consider in private the professional knowledge and capabilities of the proposed commissioners.</p>	Section 7(2)(a)

This recommendation is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act or Section 6 or Section 7 or Section 9 of the Official Information Act 1982 as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as shown above with respect to each item.

Motion carried unanimously.

The meeting went into public excluded at 2.49pm at which point Councillor Gladding left the meeting.



The meeting came out of public excluded and concluded at 2.50pm.



MAYOR

25.03.25

DATE

Attachment A

Delegations from Council to Officers under the Resource Management Act 1991

Changes proposed to the RMA Delegations Register below are shown in underline for new delegations and ~~strikethrough~~ for delegations proposed to be removed.

Resource Management Act 1991			
Section	Description	Delegated to	Comments re changes proposed
10	Extension of existing use rights	<ul style="list-style-type: none">> Principal Planner Resource Consents> Resource Consents Manager> Team Leader – Resource Consents> Regulatory Manager> Monitoring, Enforcement & Environmental Manager	
10A	Authority to allow certain existing activities (now made unlawful/not permitted) to continue while application for resource consent is pending	<ul style="list-style-type: none">> Principal Planner Resource Consents> Resource Consents Manager> Team Leader – Resource Consents	



Resource Management Act 1991

Resource Management Act 1991		
Section	Description	Delegated to
10B	Authority to allow certain building work to continue where it has been subsequently made unlawful by a district plan	<ul style="list-style-type: none"> > Principal Planner Resource Consents > Resource Consents Manager > Team Leader – Resource Consents
32	Duty to meet requirements for preparing s 32 reports and evaluations.	> Planning Policy Manager
36(5)	Authority to make decisions about additional administrative charges	<ul style="list-style-type: none"> > Principal Planner Resource Consents > Resource Consents Manager > Team Leader - Resource Consents
36(6)	To provide a fee estimate	
36AAB	Remit the whole or part of a charge	<ul style="list-style-type: none"> > Resource Consents Manager > Team Leader - Resource Consents > <u>Monitoring, Enforcement & Environmental Manager</u> > <u>Monitoring, Enforcement & Environmental Team Leader</u>
		> Delegation proposed to be extended to include waiving monitoring fees or similar where appropriate



Resource Management Act 1991

Section	Description	Delegated to	Comments re changes proposed
37	Power to extend time periods as provided in this section	<ul style="list-style-type: none"> > Principal Planner Resource Consents > Resource Consents Manager > Team Leader - Resource Consents > Hearings Commissioner(s) 	
37A	Requirement to consider matters before extending a time limit.	<ul style="list-style-type: none"> > Principal Planner Resource Consents > Resource Consents Manager > Team Leader - Resource Consents > Hearings Commissioner(s) 	
<u>38</u>	<u>Authority to authorise persons to be enforcement officers under this section</u>	> <u>Regulatory Manager</u>	> Change proposed to provide administrative capacity beyond the Chief Executive
<u>39AA</u>	<u>Authority to direct that a hearing or part of a hearing may be conducted using 1 or more remote access facilities</u>	> <u>Hearings Commissioner(s)</u>	> Change proposed to delegate authority under this section inserted as part of the COVID-19 Response (Further Management Measures) Legislation Act 2020.
39B	Selection of commissioners for specific hearings from pool of commissioners appointed by the Council	> General Manager Planning & Development	



Resource Management Act 1991

Resource Management Act 1991			
Section	Description	Delegated to	Comments re changes proposed
40(2)-(3)	Authority to exercise powers in relation to hearings	> <u>Hearing Commissioner(s)</u>	> Change proposed to clarify the powers of the Hearing Commissioners as the agent of the local authority.
41B 41C	Power to direct applicant to provide evidence before hearings; power to make directions about conduct of hearings	> Principal Planner Resource Consents > Planning Policy Manager > Resource Consents Manager > Hearings Commissioner(s)	
41D	Power to make a direction striking out a submission before, at, or after a hearing	> Hearing Commissioner(s) > Resource Consents Manager > Principal Planner Resource Consents	
42	Power to make directions to protect sensitive information	> Hearing Commissioner(s) > Resource Consents Manager	
42A	Powers regarding the preparation, commissioning and provision of reports	> Principal Planner Resource Consents > Resource Consents Manager > Planning Policy Manager > Team Leader - Resource Consents > Senior Planner	
44A	Power to amend plans to address national environmental standards	> Planning Policy Manager	



Resource Management Act 1991

Resource Management Act 1991		
Section	Description	Delegated to
		Comments re changes proposed
<u>46A</u>	<u>Authority to make a submission or consult on a national environmental standard or national policy statement</u>	> <u>Planning Policy Manager</u>
55(2)	Duty to amend plan or proposed plan if directed by national policy statement	> Planning Policy Manager
55(2) <u>58(2)</u>	Duty to amend the plan or proposed plan if directed by national planning standard	> Planning Policy Manager
58(4)	Power to exercise the Council's powers under this section in relation to discretionary directions	> Planning Policy Manager
80C	Power to decide to apply to the Minister to use the streamlined planning process	> Full Council
86D	Ability to apply to Environment Court for a rule to have legal effect	> General Manager Planning & Development
87BA(2)(a)	To issue a written notice confirming that an activity is a permitted boundary activity	> Principal Planner Resource Consents > Resource Consents Manager > Team Leader - Resource Consents > Senior Planner
		> Change proposed to reflect section amended in October 2024 by section 10 of the Resource Management (Freshwater and Other Matters) Amendment Act 2024
		> Change corrects incorrect section reference

Resource Management Act 1991

Section	Description	Delegated to	Comments re changes proposed
87BA(2)(b)	To return an application for a boundary activity to the applicant if it is not a permitted activity, with written reasons	<ul style="list-style-type: none"> > Principal Planner Resource Consents > Resource Consents Manager > Team Leader - Resource Consents > Senior Planner > Planner 	
87BB(1)(d)	To determine that an activity is a permitted activity where a non-compliance is marginal or temporary	<ul style="list-style-type: none"> > Principal Planner Resource Consents > Resource Consents Manager > Team Leader - Resource Consents > Senior Planner 	
87BB(2) and (3)	Provision of a permitted activity notice including reasons	<ul style="list-style-type: none"> > Principal Planner Resource Consents > Resource Consents Manager > Team Leader - Resource Consents > Senior Planner > Planner 	



Resource Management Act 1991

Resource Management Act 1991		
Section	Description	Delegated to
87E 87F 87G	Power to determine Council position on a request for direct referral (87E), prepare reports (87F) and provide information to Environment Court (87G)	<ul style="list-style-type: none"> > 87E – Planning & Strategy Committee or if insufficient time, a group of Councilors comprising the Mayor, Chairperson and Deputy Chairperson of the Planning & Strategy Committee > 87F and 87G – General Manager Planning & Development
88	Making an application for resource consent	<ul style="list-style-type: none"> > General Manager Property & Infrastructure > General Manager Community Services > General Manager Planning & Development > General Manager Corporate Services
88(1)	Authority to receive consent applications and determine whether the information meets the minimum requirements of the Act	<ul style="list-style-type: none"> > Principal Planner Resource Consents > Resource Consents Manager > Team Leader - Resource Consents > Senior Planner > Planner



Resource Management Act 1991

Section	Description	Delegated to	Comments re changes proposed
88(3) & 3A	Power to determine an application is incomplete	<ul style="list-style-type: none"> > Principal Planner Resource Consents > Resource Consents Manager > Team Leader - Resource Consents > Senior Planner > Planner 	
91	Power to determine not to proceed with a resource consent application on certain grounds	<ul style="list-style-type: none"> > Principal Planner Resource Consents > Resource Consents Manager > Team Leader – Resource Consents > Hearing Commissioner(s) 	
91A	Receipt of request for suspension of processing a notified application	<ul style="list-style-type: none"> > Team Leader - Resource Consents > Senior Planner > Planner > Planning Support 	
91B	Duty to give written notice of when a suspension ceased		
91C	Decision on whether to return or continue to process a notified application	<ul style="list-style-type: none"> > Principal Planner Resource Consents > Resource Consents Manager > Team Leader - Resource Consents 	



Resource Management Act 1991

Section	Description	Delegated to	Comments re changes proposed
91F	Decision on whether to return or continue to process a non-notified application	<ul style="list-style-type: none"> > Principal Planner Resource Consents > Resource Consents Manager > Team Leader - Resource Consents 	
92 92A	Authority to request further information to be provided, or to commission a report	<ul style="list-style-type: none"> > Principal Planner Resource Consents > Resource Consents Manager > Team Leader - Resource Consents > Senior Planner > Planner > <u>Hearing Commissioner(s)</u> 	<ul style="list-style-type: none"> > Proposed change provides consistent level of Hearing Commissioner(s) with other relevant sections
95 95A-95G	Requirement to comply with time limit on notification Authority to determine whether the adverse effects on the environment of an application will be minor Requirement for notification or limited notification of the application where applicable.	<ul style="list-style-type: none"> > Principal Planner Resource Consents > Resource Consents Manager > Team Leader - Resource Consents > Senior Planner > Planner > Hearings Commissioner(s) 	



Resource Management Act 1991

Resource Management Act 1991		
Section	Description	Delegated to
		Comments re changes proposed
95E	Duty to determine which persons may be adversely affected by an application and to serve notice of the application on them if required.	<ul style="list-style-type: none"> > Principal Planner Resource Consents > Resource Consents Manager > Team Leader - Resource Consents > Senior Planner > Planner
99	Power to call pre-hearing meetings and invite or require parties to attend and the duty to prepare a report of the meeting.	<ul style="list-style-type: none"> > Principal Planner Resource Consents > Resource Consents Manager > Team Leader - Resource Consents > <u>Hearing Commissioner(s)</u>
99A	Power to refer parties who have made a resource consent application or submissions on the application to mediation	<ul style="list-style-type: none"> > Principal Planner Resource Consents > Resource Consents Manager > Team Leader - Resource Consents > <u>Hearing Commissioner(s)</u>
100	Authority to determine whether a hearing should be held in respect of any application for a resource consent	<ul style="list-style-type: none"> > Principal Planner Resource Consents > Resource Consents Manager > Team Leader - Resource Consents



Resource Management Act 1991

Section	Description	Delegated to	Comments re changes proposed
101	Authority to decide when and where a hearing is to be held within the constraints of section 37	<ul style="list-style-type: none"> > Principal Planner Resource Consents > Resource Consents Manager > Team Leader – Resource Consents 	
102	Authority to determine issues concerning joint considerations by two or more consent applications in relation to the same proposal.	<ul style="list-style-type: none"> > Principal Planner Resource Consents > Resource Consents Manager > Team Leader – Resource Consents 	
103	Authority to determine issues concerning two or more consent authorities.	<ul style="list-style-type: none"> > Principal Planner Resource Consents > Resource Consents Manager > Team Leader – Resource Consents > <u>Hearing Commissioner(s)</u> 	<ul style="list-style-type: none"> > Proposed change provides consistent level of Hearing Commissioner(s) with other relevant sections
104	Duty to take matters into consideration and to exclude other matters when considering an application	<ul style="list-style-type: none"> > Principal Planner Resource Consents > Resource Consents Manager > Team Leader - Resource Consents > Senior Planner > Planner > Hearings Commissioner(s) 	



Resource Management Act 1991

Resource Management Act 1991		
Section	Description	Delegated to
104A 104B 104C 104D 105	Power to determine resource consent applications and impose conditions Power to decline subdivision consent	<ul style="list-style-type: none"> > Principal Planner Resource Consents > Resource Consents Manager > Team Leader - Resource Consents > Senior Planner > Hearings Commissioner(s)
108 108A 108AA	Power to impose conditions on resource consent Power to impose a bond as one of the conditions Requirements for conditions of resource consents	<ul style="list-style-type: none"> > Principal Planner Resource Consents > Resource Consents Manager > Team Leader - Resource Consents > Senior Planner > Hearings Commissioner(s)
108 108A	Power to execute documents to register a bond (whether cash or by registered guarantee) or covenant together with all ancillary administrative tasks	<ul style="list-style-type: none"> > Principal Planner Resource Consents > Resource Consents Manager > Team Leader – Subdivision, Development Contributions & Property > Manager – Development Engineering > Principal Subdivision Engineer > Team Leader – Engineering Reporting > Team Leader – Acceptance Senior Engineer – Engineering Acceptance/Subdivision > Senior Subdivision Officer > Subdivision Officer > Team Leader - Resource Consents > Senior Planner > Hearings Commissioner(s)
		<p>New titles created:</p> <ul style="list-style-type: none"> • Manager Development Engineering • Principal Subdivision Engineer • Team Leader – Engineering Reporting • Team Leader – Engineering Acceptance • Senior Subdivision Officer



Resource Management Act 1991

Section	Description	Delegated to	Comments re changes proposed
109	Conditions relating to bonds; power to enter on to land to ensure work for which bond is given is being completed	<ul style="list-style-type: none"> > Principal Planner Resource Consents > Resource Consents Manager > Team Leader – Subdivision, Development Contributions & Property > Team Leader - Resource Consents > Senior Planner > Planner > Hearings Commissioner(s) > <u>Manager Development Engineering</u> > <u>Team Leader – Engineering Reporting</u> > <u>Team Leader – Engineering Acceptance</u> > <u>Senior Land Development Engineer</u> > <u>Land Development Engineer (LDE)</u> > <u>Principal Subdivision Engineer</u> > <u>Senior Subdivision Officer</u> > Subdivision Officer 	<p>Development Engineering Inspectors are LDE or Senior LDE.</p> <p>New titles created:</p> <ul style="list-style-type: none"> • Manager Development Engineering • Principal Subdivision Engineer • Team Leader – Engineering Reporting • Team Leader – Engineering Acceptance • Senior Subdivision Officer <p>These staff require authority to undertake a site visit to check if bonded work has been completed prior to processing bond release.</p>



Resource Management Act 1991

Section	Description	Delegated to	Comments re changes proposed
109	<p>Power to execute documents to discharge, cancel or vary bonds (in part or whole), together with all ancillary administrative tasks including certification and online registration of certificates as authorised officer</p> <p>Power to register a land charge (or remove a land charge) on the land for costs of performing works where costs exceed funds secured</p>	<ul style="list-style-type: none"> > Principal Planner Resource Consents > Resource Consents Manager > Team Leader - Resource Consents > Senior Planner > Planner > <u>Manager Development Engineering</u> > Team Leader – Subdivision, Development Contributions & Property > <u>Team Leader – Engineering Reporting</u> > <u>Team Leader – Engineering Acceptance</u> > <u>Principal Subdivision Engineer</u> > <u>Senior Subdivision Officer</u> > <u>Subdivision Officer</u> 	<p>New titles created:</p> <ul style="list-style-type: none"> • Manager Development Engineering • Principal Subdivision Engineer • Team Leader – Engineering Reporting • Team Leader – Engineering Acceptance • Senior Subdivision Officer <p>These staff require authority for processing/execution of bond documents and ancillary tasks.</p>
110	Power to refund financial contribution to consent holder where consent has lapsed	Resource Consents Manager	



Resource Management Act 1991

Resource Management Act 1991		
Section	Description	Delegated to
		Comments re changes proposed
113	Recording reasons for decisions on resource consent applications in writing	<ul style="list-style-type: none"> > Principal Planner Resource Consents > Resource Consents Manager > Team Leader - Resource Consents > Senior Planner > Hearings Commissioner(s)
114	Authority to serve consent applicant and submitters with notice of the decision on an application	<ul style="list-style-type: none"> > Team Leader - Resource Consents > Planning Support
116	Authority to consent to commencement of consent which is subject to Environment Court appeal	<ul style="list-style-type: none"> > Principal Planner Resource Consents > Resource Consents Manager > Team Leader - Resource Consents
120	Authority to lodge appeal on Council's behalf in Environment Court	<ul style="list-style-type: none"> > Planning & Strategy Committee or if insufficient time, a group of Councillors comprising the Mayor, Chairperson and Deputy Chairperson of the Planning & Strategy Committee.
		Proposed change revokes this delegation as section does not confer any powers, functions or duties.



Resource Management Act 1991

Section	Description	Delegated to	Comments re changes proposed
124(2)	Power to allow a consent holder to continue to operate while applicant is seeking a new resource consent	<ul style="list-style-type: none"> > Principal Planner Resource Consents > Resource Consents Manager > Team Leader – Resource Consents > Regulatory Manager > Monitoring, Enforcement and Environmental Team Leader 	
125	Power to grant extension of period after which a consent will lapse	<ul style="list-style-type: none"> > Principal Planner Resource Consents > Resource Consents Manager > Team Leader - Resource Consents > Senior Planner > Hearings Commissioner(s) 	
126	Power to cancel a resource consent by written notice	<ul style="list-style-type: none"> > Principal Planner Resource Consents > Resource Consents Manager > Team Leader - Resource Consents 	
127	Power to change or cancel conditions imposed on a resource consent	<ul style="list-style-type: none"> > Principal Planner Resource Consents > Resource Consents Manager > Team Leader - Resource Consents > Senior Planner > Hearings Commissioner(s) 	



Resource Management Act 1991

Section	Description	Delegated to	Comments re changes proposed
128 129 <u>130</u> <u>131</u>	Power to review a resource consent and to give notice of review	<ul style="list-style-type: none"> > Principal Planner Resource Consents > Resource Consents Manager > Team Leader – Resource Consents 	Proposed change extends existing powers to provide comprehensive delegation for review and notification of consent conditions
132	Power to change the conditions of a resource consent on a review under s128, or to cancel resource consent	<ul style="list-style-type: none"> > Principal Planner Resource Consents > Resource Consents Manager > Hearings Commissioner(s) 	
133A	Power to make minor changes or corrections to resource consent (within 20 working days of grant)	<ul style="list-style-type: none"> > Resource Consents Manager > Team Leader - Resource Consents > Senior Planner 	
138	Authority to issue a notice of acceptance of surrender of consent	<ul style="list-style-type: none"> > Principal Planner Resource Consents > Resource Consents Manager > Team Leader - Resource Consents > Senior Planner > Planning and Development Technical Support 	



Resource Management Act 1991

Section	Description	Delegated to	Comments re changes proposed
139 139A	Authority to issue certificate of compliance, other powers and existing use certificates	<ul style="list-style-type: none"> > Principal Planner Resource Consents > Resource Consents Manager > Team Leader - Resource Consents > Senior Planner 	
<u>142</u>	<u>Authority to request the Minister to make a direction to call in a matter that is or part of a proposal of national significance</u>	> <u>General Manager Planning & Development</u>	> Section added under Resource Management (Simplifying and Streamlining) Amendment Act 2009. Proposed change creates additional authority beyond Chief Executive for efficiency.
149B	Duty of local authority to provide EPA with all related information to a matter (where the Minister has called in a matter and the local authority has been served with a direction under s149A)	> General Manager Planning & Development	
149E	Power to make a submission on behalf of Council on a matter of national importance.	> Planning & Strategy Committee or if insufficient time, a group of Councillors comprising the Mayor, Chairperson and Deputy Chairperson of the Planning & Strategy Committee	



Resource Management Act 1991

Section	Description	Delegated to	Comments re changes proposed
149G	Duty to prepare a report commissioned by the EPA	> General Manager Planning & Development	
149T	Power to give notice on Council's behalf under s274 of matter referred directly to the Environment Court.	> General Manager Planning & Development	
149V	Power to lodge appeal to the High Court on question of law on Council's behalf	> Planning & Strategy Committee or if insufficient time, a group of Councillors comprising the Mayor, Chairperson and Deputy Chairperson of the Planning & Strategy Committee	
149ZD	Power to recover costs incurred by the Council from the applicant	> General Manager Planning & Development	
149W(2) (a) and (4)	Power to implement decision of Board or Court about proposed plan or change or variation	> General Manager Planning & Development	
168 168A	Duty to receive notice of requirement	> Principal Planner Resource Consents > Resource Consents Manager > Team Leader - Resource Consents	



Resource Management Act 1991

Resource Management Act 1991		
Section	Description	Delegated to
168A	Authority to lodge notice of requirement on behalf of Council	<ul style="list-style-type: none"> > Chief Executive Officer > General Manager Planning & Development > General Manager Community Services > General Manager Property & Infrastructure
168A	Power to determine whether to notify Council's notice of requirement for a designation	<ul style="list-style-type: none"> > Hearings Commissioner(s) > Principal Planner Resource Consents > Resource Consents Manager > Team Leader - Resource Consents
168A	Power to consider and make recommendations on requirements for a designation	<ul style="list-style-type: none"> > Hearing Commissioner(s) > Resource Consents Manager > Team Leader – Resource Consents > Principle Planner Resource Consents > Senior Planner Resource Consents
168A	Power to make decision on Council's notice of requirement for a designation	<ul style="list-style-type: none"> > Principal Planner Resource Consents > Resource Consents Manager > Planning Policy Manager > Team Leader - Resource Consents > Hearings Commissioner(s)



Resource Management Act 1991

Section	Description	Delegated to	Comments re changes proposed
169	Power to request further information and determine whether to publicly notify notice of requirement for a designation	<ul style="list-style-type: none"> > Principal Planner Resource Consents > Resource Consents Manager > Planning Policy Manager > Team Leader - Resource Consents > Senior Planner 	
170	<u>Authority to include requirement in a proposed plan, with the consent of the requiring authority</u>	<ul style="list-style-type: none"> > <u>Principal Planner Resource Consents</u> > <u>Planning Policy Manager</u> 	<ul style="list-style-type: none"> > Proposed change provides clear authority for an alternative pathway (from section 168) with consultation with and consent of the relevant requiring authority.
171	Power to consider and make recommendations on requirements for a designation	<ul style="list-style-type: none"> > Principal Planner Resource Consents > Resource Consents Manager > Planning Policy Manager > Team Leader - Resource Consents > Senior Planner > Hearings Commissioner(s) 	



Resource Management Act 1991

Section	Description	Delegated to	Comments re changes proposed
173	Power to give notice of requiring authority's decision on designation	> Planning & Development Technical Support	
174	Power to appeal to Environment Court against requiring authority's decision on designation	> General Manager Planning & Development	
175	Authority to include a designation in district plan	> Planning Policy Manager	
176, <u>178</u>	Power to give written consent in relation to land subject to Council designation <i>NOTE: This is where Council has designated the land, and another party seeks to undertake an activity within Council's designation</i>	> General Manager Property & Infrastructure > General Manager Planning & Development > General Manager Community Services > Parks & Open Spaces Planning Manager	Section 179 applies if a designation is included in a District Plan. Proposed change extends the delegated powers to include <i>interim</i> effects of requirements for designations under section 178.



Resource Management Act 1991

Section	Description	Delegated to	Comments re changes proposed
176A	Power to lodge an outline plan Power to request changes & to waive requirement for an outline plan	<ul style="list-style-type: none"> > Programme Director > Infrastructure Operations Manager > Parks Manager > Principal Planner Resource Consents > Resource Consents Manager > Team Leader - Resource Consents > Hearings Commissioner(s) > Senior Planner Resource Consents 	
181	Power to give notice of requirement to alter designation Power to receive application for alterations to designations Power to determine applications for alteration of designations	<ul style="list-style-type: none"> > Programme Director > Infrastructure Operations Manager > Parks Manager > Principal Planner Resource Consents > Resource Consents Manager > Team Leader - Resource Consents > Senior Planner > Principal Planner Resource Consents > Resource Consents Manager > Team Leader - Resource Consents > Senior Planner > Hearings Commissioner(s) 	



Resource Management Act 1991

Section	Description	Delegated to	Comments re changes proposed
182	Power to give notice of removal of designation	<ul style="list-style-type: none"> > Programme Director > Infrastructure Operations Manager > Parks Manager > Planning Policy Manager 	
	Duty to receive withdrawals of designations, decide whether to accept them and to amend the District Plan accordingly		
184, <u>184A</u>	Power to apply for an extension of a lapse period for a designation	<ul style="list-style-type: none"> > Programme Director > Infrastructure Operations Manager > Parks Manager > Planning Policy Manager > Principal Planner Resource Consents > Resource Consents Manager > Team Leader – Resource Consents 	<ul style="list-style-type: none"> > Section 184 does not apply to a designation of a territorial authority in its own district. Proposed change extends the delegated powers to include 184A which applies to a designation of a territorial authority in its own district.
	Power to extend designation which has not been given effect to		



Resource Management Act 1991

Section	Description	Delegated to	Comments re changes proposed
189	Duty to receive notice of requirement for heritage order	<ul style="list-style-type: none"> > Principal Planner Resource Consents > Resource Consents Manager > Team Leader - Resource Consents > Senior Planner 	>
189A	Authority to lodge notice of requirement for a heritage order on behalf of Council	> General Manager Planning & Development	
189A	Power to determine whether to publicly notify Council's notice of requirement for a heritage order	> Hearings Commissioner(s)	
189A	Power to make decision on Council's notice of requirement for a heritage order	> Hearings Commissioner(s)	
190	Power to request further information and determine notification of notice of requirement for heritage order	<ul style="list-style-type: none"> > Principal Planner Resource Consents > Resource Consents Manager > Team Leader - Resource Consents > Senior Planner 	



Resource Management Act 1991

Section	Description	Delegated to	Comments re changes proposed
191	Power to make recommendations on notice of requirement for heritage order	<ul style="list-style-type: none"> > Principal Planner Resource Consents > Resource Consents Manager > Team Leader - Resource Consents > Senior Planner > Hearings Commissioner(s) 	
193	Authority to give written consent in relation to land protected by Council's heritage order	> General Manager Planning & Development	
195	Power to appeal to Environment Court against heritage protection authority's decisions under sections 193 or 194	> General Manager Planning & Development	
195A	Power to receive application for alterations to heritage order Power to determine applications for alteration of heritage order	<ul style="list-style-type: none"> > Principal Planner Resource Consents > Resource Consents Manager > Team Leader - Resource Consents 	
195B(5)	To make a written objection to the Minister on the Minister's proposal to transfer responsibility for an existing heritage order to another heritage protection authority	<ul style="list-style-type: none"> > Planning Policy Manager > Principal Planner Resource Consents > Resource Consents Manager 	



Resource Management Act 1991

Section	Description	Delegated to	Comments re changes proposed
195C	To amend the District Plan by noting a transfer of responsibility for a heritage order	<ul style="list-style-type: none"> > Planning Policy Manager > Principal Planner Resource Consents > Resource Consents Manager 	
196	Power to receive withdrawals of heritage orders and to amend the District Plan accordingly	<ul style="list-style-type: none"> > Principal Planner Resource Consents > Planning Policy Manager > Resource Consents Manager > Team Leader - Resource Consents 	
198C	<u>Authority to make a decision under section 198C on a request made under section 198B for direct referral of a notice of requirement for a designation or heritage order to the Environment Court</u>	> <u>General Manager Planning & Development</u>	> Section added under Resource Management (Simplifying and Streamlining) Amendment Act 2009. Proposed change creates additional authority beyond Chief Executive for efficiency.
198D	<u>Authority to approve the content of a consent authority report on a requirement that has been directly referred to the Environment Court</u>	> <u>Planning Policy Manager</u>	> Section added under Resource Management (Simplifying and Streamlining) Amendment Act 2009. Proposed change creates additional authority beyond Chief Executive for efficiency.



Resource Management Act 1991

Section Description		Delegated to	Comments re changes proposed
<u>198D(7)</u>	<u>Authority to attend hearings and discuss report</u>	> <u>Planning Policy Manager</u>	> Section added under Resource Management (Simplifying and Streamlining) Amendment Act 2009. Proposed change creates additional authority beyond Chief Executive for efficiency.
220	Power to impose conditions on subdivision consents <u>and to engage with Registrar-General of Land as required</u>	> Principal Planner Resource Consents > Resource Consents Manager > Team Leader - Resource Consents > Senior Planner > Team Leader – Subdivision, Development Contributions & Property Hearings Commissioner(s) > <u>Manager – Development Engineering</u> > <u>Principal Subdivision Engineer</u> > <u>Team Leader – Engineering reporting</u> > <u>Senior Subdivision Officer</u> > <u>Subdivision Officer</u>	> Proposed change provides fuller description of the delegated power > New titles created: <ul style="list-style-type: none"> • Principal Subdivision Engineer • Senior Subdivision Officer > Subdivision Officer added The officers above require ability to liaise with LINZ/RGL regarding practicality of amalgamation condition wording as/when required prior to finalising and registering amalgamation conditions for subdivision consents.



Resource Management Act 1991

Section	Description	Delegated to	Comments re changes proposed
220	Where a subdivision consent granted by the consent authority imposes conditions requiring the registration of certificate or other instrument, the power to register the certificate or other instrument	<ul style="list-style-type: none"> > Principal Planner Resource Consents > Resource Consents Manager > Team Leader - Resource Consents > Team Leader – Subdivision, Development Contributions & Property > Senior Engineer – Engineering > Acceptance/Subdivision > Subdivision Officer 	<ul style="list-style-type: none"> > Additional line to clarify registration powers
220(1)(a) and (2)(b)	Authority to undertake registration of certificates as authorised officer	<ul style="list-style-type: none"> > Principal Planner Resource Consents > Resource Consents Manager > Team Leader – Resource Consents > Team Leader – Subdivision, Development Contributions & Property > Senior Engineer – Engineering > Acceptance/Subdivision > Subdivision Officer 	<ul style="list-style-type: none"> > Proposed change revokes this delegation as section outlines conditions rather than conferring any function, power or duty



Resource Management Act 1991

Resource Management Act 1991		
Section	Description	Delegated to
221(2)	Authority to issue and sign a consent notice	<div> <ul style="list-style-type: none"> > Principal Planner Resource Consents > Manager Development Engineering > Manager – Resource Management Engineering > Subdivision & Development Contributions > Team Leader - Subdivision, Development Contributions & Property > <u>Principal Subdivision Engineer</u> > <u>Team Leader - Engineering Reporting</u> > <u>Team Leader - Engineering Acceptance</u> > <u>Senior Subdivision Officer</u> > Subdivision Officer > Senior Engineer – Engineering > Acceptance/Subdivision </div>
		<div> <ul style="list-style-type: none"> > Manager role renamed > New titles created: <ul style="list-style-type: none"> • Principal Subdivision Engineer • Team Leader – Engineering Reporting • Team Leader – Engineering Acceptance • Senior Subdivision Officer </div>



Resource Management Act 1991

Resource Management Act 1991		
Section	Description	Delegated to
		Comments re changes proposed
221(3)	Authority to vary or cancel a condition specified in a consent notice	<ul style="list-style-type: none"> > Principal Planner Resource Consents > Resource Consents Manager > Team Leader - Resource Consents > Senior Planner > Team Leader - Subdivision, Development Contributions & Property > <u>Manager Development Engineering</u> > <u>Team Leader - Engineering Reporting</u> > <u>Team Leader - Engineering Acceptance</u> > <u>Principal Subdivision Engineer</u> > <u>Senior Subdivision Officer</u> > Subdivision Officer > Hearings Commissioner(s) > Senior Engineer - Engineering > Aceptance/Subdivision
221(5)	Authority to execute, as authorized person instrument(s) creating, varying, cancelling or recording expiry of consent notice	<ul style="list-style-type: none"> > Principal Planner Resource Consents > Team Leader - Subdivision, Development Contributions & Property > <u>Manager Development Engineering</u> > <u>Team Leader - Engineering Reporting</u> > <u>Team Leader - Engineering Acceptance</u> > <u>Principal Subdivision Engineer</u> > <u>Senior Subdivision Officer</u> > Senior Engineer - Engineering > Aceptance/Subdivision > Subdivision Officer
		> New titles



Resource Management Act 1991

Resource Management Act 1991			
Section	Description	Delegated to	Comments re changes proposed
222	Powers related to the issues of completion certificates enabling the deposit of survey plan	<ul style="list-style-type: none">> Principal Planner Resource Consents> Team Leader - Subdivision, Development Contributions & Property> <u>Manager Development Engineering</u>> <u>Team Leader - Engineering Reporting</u>> <u>Team Leader - Engineering Acceptance</u>> <u>Principal Subdivision Engineer</u>> <u>Senior Subdivision Officer</u>	> New titles
223	Powers related to approval of survey plan as authorised officer	<ul style="list-style-type: none">> Principal Planner Resource Consents> Team Leader - Subdivision, Development Contributions & Property> Engineering Reporting Team leader> <u>Manager Development Engineering</u>> <u>Principal Subdivision Engineer</u>> <u>Senior Subdivision Officer</u>> Senior Engineer - Engineering> Aceptance/Subdivision	> New titles



Resource Management Act 1991

Resource Management Act 1991		
Section	Description	Delegated to
		Comments re changes proposed
224 (c), (f)	Authority to certify compliance of survey plan as authorised officer (includes circumstances where a bond is registered) Authority to issue certificate of approval as authorised officer, and all ancillary tasks including the execution of documents for consent notices, bonds and completion certificates	<ul style="list-style-type: none"> > Principal Planner Resource Consents > Team Leader - Subdivision, Development Contributions & Property > Engineering Reporting Team Leader > Team Leader – Engineering Acceptance > Manager Development Engineering > <u>Principal Subdivision Engineer</u> > <u>Senior Subdivision Officer</u> > Senior Engineer – Engineering > Acceptance/Subdivision
226(1)(e)	Authority to certify any plans of subdivision or copy thereof, which has not had a previous statutory approval. Authority to issue a certificate for cancellation of an amalgamation condition Authority to confirm compliance with relevant district plan rules. Authority to execute all documents (as authorised officer) for registration	<ul style="list-style-type: none"> > Principal Planner Resource Consents > Team Leader - Subdivision, Development Contributions & Property > Team Leader - Resource Consents > Engineering Reporting Team Leader > Manager Development Engineering > Senior Engineer – Engineering > Acceptance/Subdivision > <u>Principal Subdivision Engineer</u> > <u>Senior Subdivision Officer</u> > <u>Subdivision Officer</u>
		> New titles



Resource Management Act 1991

Resource Management Act 1991		
Section	Description	Delegated to
		Comments re changes proposed
<u>232</u>	<u>Where an esplanade strip is created, in relation to the instrument to be registered, determine matters to be included and excluded, authority to do all things necessary to effect registration of the instrument.</u>	<ul style="list-style-type: none"> > <u>Principal Planner Resource Consents</u> > <u>Team Leader – Subdivision, Development Contributions & Property</u> > <u>Team Leader – Resource Consents</u> > <u>Manager Development Engineering</u> > <u>Engineering Reporting Team Leader</u> > <u>Senior Engineer – Engineering</u> > <u>Acceptance/Subdivision Principal Subdivision Engineer</u> > <u>Senior Subdivision Officer</u>
234	Power to vary or cancel esplanade strips on application	<ul style="list-style-type: none"> > Principal Planner Resource Consents > Team Leader - Subdivision, Development Contributions & Property > <u>Manager Development Engineering</u> > <u>Principal Subdivision Engineer</u> <p>> Note: Decisions will be considered on a case-by-case basis and will be escalated to full Council where appropriate.</p>
		> New titles



Resource Management Act 1991

Resource Management Act 1991		
Section	Description	Delegated to
		Comments re changes proposed
235	Power to agree on Council's behalf to creation of esplanade strip	<ul style="list-style-type: none"> > Principal Planner Resource Consents > Team Leader - Subdivision, Development Contributions & Property > <u>Manager Development Engineering</u> > <u>Principal Subdivision Engineer</u> <p><i>Note: Decisions will be considered on a case-by-case basis and will be escalated to full Council where appropriate.</i></p>
237	Power to approve a survey plan where esplanade reserves or strips are required	<ul style="list-style-type: none"> > Principal Planner Resource Consents > Team Leader - Subdivision, Development Contributions & Property > Engineering Reporting Team Leader > <u>Manager Development Engineering</u> > <u>Principal Subdivision Engineer</u> > Senior Engineer - Engineering > Acceptance/Subdivision Senior Engineer – Engineering Acceptance/Subdivision
		> New titles



Resource Management Act 1991

Resource Management Act 1991		
Section	Description	Delegated to
		Comments re changes proposed
237B	Power to acquire an easement for access strip	<ul style="list-style-type: none"> > Principle Planner Resource Consents > Team Leader – Subdivision, Development Contribution & Property > Engineering Reporting Team Leader > <u>Manager Development Engineering</u> > <u>Principal Subdivision Engineer</u> > Senior Engineer – Engineering Aceptancee/Subdivision
		> New titles
237C	Authority to close access strips and give notice of closure	<ul style="list-style-type: none"> > Principal Planner Resource Consents > Team Leader - Subdivision, Development Contributions & Property > Engineering Reporting Team Leader > <u>Manager Development Engineering</u> > <u>Principal Subdivision Engineer</u> > Senior Engineer – Engineering Aceptancee/Subdivision
		> New titles



Resource Management Act 1991

Section	Description	Delegated to	Comments re changes proposed
237D	Authority to agree to transfer of access strip to Crown or regional council	<ul style="list-style-type: none"> > Principal Planner Resource Consents > Team Leader - Subdivision, Development Contributions & Property > Engineering Reporting Team Leader > <u>Manager Development Engineering</u> > <u>Principal Subdivision Engineer</u> > <u>Senior Subdivision Officer</u> > Senior Engineer – Engineering > Acceptance/Subdivision 	> New titles
237H	Authority to object to compensation valuation determination	<ul style="list-style-type: none"> > Principal Planner Resource Consents > Team Leader - Subdivision, Development Contributions & Property 	
239	Authority to certify survey plans subject to specified interests and undertake online registration of certificates as authorised officer.	<ul style="list-style-type: none"> > Principal Planner Resource Consents > Team Leader - Subdivision, Development Contributions & Property > Engineering Reporting Team Leader > <u>Team Leader – Engineering Acceptance</u> > <u>Manager Development Engineering</u> > <u>Principal Subdivision Engineer</u> > <u>Senior Subdivision Officer</u> > <u>Subdivision Officer</u> > Senior Engineer – Engineering > Acceptance/Subdivision 	> New titles

Resource Management Act 1991

Section	Description	Delegated to	Comments re changes proposed
240	<p>Authority to <u>sign any covenant pursuant to section 240(3), and</u> cancel an existing amalgamation condition (in whole or part) and undertake online de-registration of certificates as authorised officer</p>	<ul style="list-style-type: none"> > Principal Planner Resource Consents > Team Leader - Subdivision, Development Contributions & Property > Engineering Reporting Team Leader > <u>Manager Development Engineering</u> > <u>Principal Subdivision Engineer</u> > <u>Senior Subdivision Officer</u> > <u>Subdivision Officer</u> > Senior Engineer – Engineering > Acceptance/Subdivision 	<ul style="list-style-type: none"> > Proposed change provides fuller description of the delegated authority > New titles
241(1) and (3)	<p>Authority to deal with amalgamation conditions and undertake online registration of certificates as authorised officer.</p>	<ul style="list-style-type: none"> > Principal Planner Resource Consents > Team Leader - Subdivision, Development Contributions & Property > Engineering Reporting Team Leader > <u>Manager Development Engineering</u> > <u>Team Leader – Engineering Acceptance</u> > <u>Principal Subdivision Engineer</u> > <u>Senior Subdivision Officer</u> > <u>Subdivision Officer</u> > Senior Engineer – Engineering > Acceptance/Subdivision > Team Leader - Resource Consents <p><i>Above plus addition of Principal Planner Resource Consents</i></p>	<ul style="list-style-type: none"> > New titles



Resource Management Act 1991

Section	Description	Delegated to	Comments re changes proposed
243	Authority to deal with survey plans subject to grant or reservation of easements and undertake online registration of certificates as authorised officer, (includes variation and cancellation of easement instruments).	<ul style="list-style-type: none"> > Principal Planner Resource Consents > Team Leader - Subdivision, Development Contributions & Property > Engineering Reporting Team Leader > <u>Manager Development Engineering</u> > <u>Principal Subdivision Engineer</u> > <u>Senior Subdivision Officer</u> > <u>Subdivision Officer</u> > Senior Engineer — Engineering Acceptance/Subdivision Team Leader — <u>Engineering Acceptance</u> 	> New titles

Resource Management Act 1991

Resource Management Act 1991		
Section	Description	Delegated to
		Comments re changes proposed
245	Authority to approve survey plan of reclamation	<ul style="list-style-type: none"> > Principal Planner Resource Consents > Team Leader - Subdivision, Development Contributions & Property > <u>Manager Development Engineering</u> > <u>Principal Subdivision Engineer</u> > <u>Senior Subdivision Officer</u> > <u>Subdivision officer</u>
267	To participate in a conference and make decisions on behalf of the Council	<ul style="list-style-type: none"> > Principal Planner Resource Consents > Planning Policy Manager > Resource Consents Manager > Team Leader – Resource Consents
268A	To participate in a mandatory alternative dispute resolution process and make decisions on behalf of Council	<ul style="list-style-type: none"> > Principal Planner Resource Consents > Planning Policy Manager > Resource Consents Manager > Team Leader – Resource Consents > <u>Principal Planner – Resource Management Policy</u>
269 – 291	Authority to determine and direct Council involvement in Environment Court proceedings	<ul style="list-style-type: none"> > Principal Planner Resource Consents > Planning Policy Manager > Resource Consents Manager > <u>Principal Planner – Resource Management Policy</u>

> Addition notes that Principal Planners (Policy) can also participate in these processes.

> Addition notes that Principal Planners (Policy) can also participate in these processes.

> New titles
> Subdivision Officer added



Resource Management Act 1991

Section	Description	Delegated to	Comments re changes proposed
292	Authority to seek that Environment Court remedy defect in plan	> Planning Policy Manager	
294	Authority to seek that Environment Court review a decision or rehear proceedings	> General Manager Planning & Development	
299 – 308	Authority to determine and direct Council involvement in High Court and Court of Appeal proceedings	> General Manager Planning & Development	
311 – 312	Authority to initiate declaration proceedings and take other necessary steps	> General Manager Planning & Development	
314 – 321	Authority to initiate enforcement order and interim enforcement order proceedings and take other necessary steps	> General Manager Assurance, Finance & Risk > Regulatory Manager > Monitoring, Enforcement & Environmental Team Leader	
325	Authority to consent to a stay of abatement notice	> Regulatory Manager > Monitoring, Enforcement & Environmental Team Leader	
325A	Power to cancel abatement notice	> Regulatory Manager > Monitoring, Enforcement & Environmental Team Leader > Senior Monitoring, Enforcement & Environmental Officer	



Resource Management Act 1991

Section	Description	Delegated to	Comments re changes proposed
330	Power to take preventative or remedial action in emergency circumstances	<ul style="list-style-type: none"> > General Manager Property & Infrastructure > General Manager Community Services > General Manager Assurance, Finance & Risk 	
<u>330A, 330B</u>	<u>Authority to apply for resource consents for emergency works undertaken under section 330</u>	<ul style="list-style-type: none"> > <u>General Manager Property & Infrastructure</u> > <u>General Manager Community Services</u> > <u>General Manager Assurance, Finance & Risk</u> 	Proposed change creates administrative efficient relating to emergency works and proposed delegations are consistent with s330 with related to emergency works
331	Power to seek reimbursement of Council's costs for emergency works	<ul style="list-style-type: none"> > General Manager Property & Infrastructure > General Manager Assurance, Finance & Risk 	
336	Duty to return property seized under warrant or otherwise dispose of property if not claimed	<ul style="list-style-type: none"> > Monitoring, Enforcement & Environmental Officer 	
338	Authority to commence prosecution for breach of the Act	<ul style="list-style-type: none"> > General Manager Assurance, Finance & Risk > Regulatory Manager 	



Resource Management Act 1991

Section	Description	Delegated to	Comments re changes proposed
357D 357CA	Powers to consider and determine objections	> Hearings Commissioner	
Sch 1 Cl 3, 3B	Duty to consult on proposed plan, including consultation with local iwi	> Planning Policy Manager	
Sch 1 Cl 3C	Authority to determine whether consultation has already occurred under other enactments	> Planning Policy Manager	
Sch 1 Cl 4	Duty to invite requiring authorities, <u>with designations that have not lapsed, to give written notice of whether the designation is required to be included in the proposed plan</u> by written request on designations in proposed plans.	> Planning Policy Manager	> Proposed change provides fuller description of the delegated duty
Sch 1 Cl 5	Authority to prepare s32 report and publicly notify proposed plan	> Planning Policy Manager, subject to authority of the Planning & Strategy Committee	
Sch 1 Cl 5(1A)	<u>Authority to determine which ratepayers are likely to be affected by a proposed plan, to determine the extent of the area affected by the proposed plan change, and to identify any other person who is directly affected by the plan.</u>	> <u>Planning Policy Manager</u>	> Proposed change creates additional authority beyond Chief Executive for efficiency.
Sch 1 <u>Cl 5(1B)</u>	<u>Authority to determine which landowners and occupiers are likely to be directly affected by any requirement or modification of a designation or heritage order under clause 4</u>	> <u>Planning Policy Manager</u>	> Proposed change creates additional authority beyond Chief Executive for efficiency.



Resource Management Act 1991

Section	Description	Delegated to	Comments re changes proposed
> Sch 1 Cl 5(5)	> <u>Authority to decide where any proposed policy statement or plan will be made available</u>	> <u>Planning Policy Manager</u>	> Proposed change creates additional authority beyond Chief Executive for efficiency.
> Sch 1 Cl 5A)	> <u>Authority to identify all persons directly affected by a proposed change or variation of a proposed policy statement or plan</u>	> <u>Planning Policy Manager</u>	> Proposed change creates additional authority beyond Chief Executive for
> Sch 1 Cl 5A)	> <u>Authority to decide what further information relating to a proposed change or variation will be provided</u>	> <u>Planning Policy Manager</u>	> Proposed change creates additional authority beyond Chief Executive for
> Sch 1 Cl 5A)	> <u>Authority to determine what other places a proposed change or variation should be available.</u>	> <u>Planning Policy Manager</u>	> Proposed change creates additional authority beyond Chief Executive for
> Sch 1 Cl	> Authority to make submissions on Council's behalf	> Planning & Strategy Committee or if insufficient time, a group of Councillors comprising the Mayor, Chairperson and	>
> Sch 1 Cl 7	> Duty to give public notice of submissions on proposed plan	> Planning Policy Manager	>
> Sch 1 Cl 8,	> Authority to make <u>and serve</u> further submissions on Council's behalf	> General Manager Planning & Development	> Proposed change provides fuller description of the delegated authority
Sch 1 Cl 8AA	Authority to invite submitters to meetings or refer matters to mediation	> Planning Policy Manager	



Resource Management Act 1991

Section	Description	Delegated to	Comments re changes proposed
Sch 1 Cl 8B	Duty to give notice of hearings	> Senior District Plan Administrator	
Sch 1 Cl 8C	Authority to determine whether hearing is required <u>where no person indicates they wish to be heard</u>	> Planning Policy Manager	> Proposed change provides fuller description of the delegated authority
Sch 1 Cl 8D	Authority to withdraw proposed plan	> General Manager Planning & Development	
Sch 1 Cl 9	Power to hear and make recommendations and decisions on requirements	> Hearings Commissioner(s)	
Sch 1 Cl 10	Power to hear and make recommendations on provisions and matters raised in submissions	> Hearings Commissioner(s)	
Sch 1 Cl 10A	<u>Authority to apply to the Minister for an extension of time and determine which persons may be directly affected by an extension sought</u>	> <u>Planning Policy Manager</u>	> Proposed change creates additional authority beyond Chief Executive for efficiency.
Sch 1 Cl 11	Duty to give notice of decisions	> Senior District Plan Administrator	
Sch 1 Cl 13(4)	<u>Authority to determine which landowners and occupiers are directly affected by a decision of a requiring authority or heritage protection authority and must therefore be served with notice of the decision</u>	> <u>Planning Policy Manager</u>	> Proposed change creates additional authority beyond Chief Executive for efficiency.
Sch 1 Cl 14	Authority to lodge appeal with Environment Court	> General Manager Planning & Development	
Sch 1 Cl 16(1)	Duty to amend proposed plan if directed by <u>Environment Court</u>	> Planning Policy Manager	> Proposed change provides fuller description of the delegated authority.



Resource Management Act 1991

Resource Management Act 1991		
Section	Description	Delegated to
		Comments re changes proposed
Sch 1 Cl 16(2)	Authority to amend proposed plan to correct minor errors <u>or alterations of minor effect</u>	> Planning Policy Manager
Sch 1 Cl 16A(1)	Authority to initiate variation to proposed plan	> General Manager Planning & Development
Sch 1 Cl 20	Duty to give notice of plan becoming operative	> Planning Policy Manager
Sch 1 Cl 20A	Authority to amend operative plan to correct minor errors	> Planning Policy Manager
Sch 1 Cl 21	Authority to request change to regional plan or regional policy statement	> General Manager Planning & Development
Sch 1 Cl 23	Power to seek further information relating to private plan change requests, including power to commission a report under this section and power to reject the request or decide not to approve the plan change requested	> Planning Policy Manager > Senior Policy Planner > Policy Planner > Hearings Commissioner(s)
Sch 1 Cl 24	Power to modify plan change request	> General Manager Planning & Development



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Section	Description	Delegated to	Comments re changes proposed
Sch 1 Cl 25	Power to determine how to proceed with plan change request, including power to <u>adopt, accept or reject</u> request	> General Manager Planning & Development, subject to authority of Planning & Strategy Committee or if insufficient time, a group of Councillors comprising the Mayor, Chairperson and Deputy Chairperson of the Planning & Strategy Committee	> Proposed change provides fuller description of the delegated power
Sch 1 Cl 26	Authority to prepare and notify plan change request	> Planning Policy Manager	
Sch 1 Cl 28	Power to <u>deem a plan change request as withdrawn plan change request</u>	> Planning & Strategy Committee or if insufficient time, a group of Councillors comprising the Mayor, Chairperson and Deputy Chairperson of the Planning & Strategy Committee	> Proposed change provides clearer description of the delegated power
Sch 1 Cl 29(4)	Power to hear and make recommendations on plan change request	> Hearings Commissioner(s)	
Sch 1 Cl 29(2) and (5)	Duty to send submissions to person who made plan change request and serve copy of its decision	> Senior District Plan Administrator	
Sch 1 Cl 29(9)	Power to vary plan change request	> Planning Policy Manager	
Sch 1 Cl 32	Authority to certify material incorporated by reference	> Planning Policy Manager	



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Section	Description	Delegated to	Comments re changes proposed
Sch 1 Cl 34	Duty to consult on incorporation of material by reference	> Planning Policy Manager	
Sch 1 Cl 35	Duty to make information available and give public notice regarding material incorporated by reference	> Senior District Plan Administrator	
<u>Sch 1 Cl 41</u>	<u>Authority to attend pre-hearing meetings</u>	> <u>Planning Policy Manager</u> > <u>Associate Counsel</u> > <u>Senior Legal Counsel</u>	> Proposed change confirms officer delegation to attend hearing pre-meetings on matters relating to freshwater planning
<u>Sch 1 Cl 42</u>	<u>To agree to a notice of requirement proceeding through the collaborative process and to nominate a representative for the collaborative groups</u>	> <u>Planning Policy Manager</u>	> Proposed change revokes this delegation as clause is relevant to regional councils only
Sch 1 Cl 43 (5)	To approve the commissioning of a report <u>Authority to attend expert conferencing</u>	> Planning Policy Manager	> Proposed change confirms officer delegation to attend expert conferencing on matters relating to freshwater planning
<u>Sch 1 Cl 44</u>	<u>Authority to attend alternative dispute resolution and authority to settle</u>	> <u>Planning Policy Manager</u> > <u>Senior Legal Counsel</u>	> Proposed change confirms officer delegation on matters relating to freshwater planning



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Section	Description	Delegated to	Comments re changes proposed
Sch 1 Cl 50(1)	To make submissions on Council's behalf	> General Manager Planning & Development, subject to authority of the Planning & Strategy Committee or if insufficient time, a group of Councillors comprising the Mayor, Chairperson and Deputy Chairperson of the Planning & Strategy Committee	> Proposed change revokes this delegation as relevant to hearing panel convened by a regional council only
Sch 1 Cl 51	To prepare a report under this clause	> Senior Policy Planner	> Proposed change revokes this delegation as relevant to hearing panel convened by a regional council only
Sch 1 Cl 55, 56	Authority to appeal decision in relation to rejected recommendation or accepted recommendation	> General Manager Planning & Development > Planning Policy Manager	> Proposed change confirms officer delegation on matters relating to freshwater planning
Sch 1 Cl 80	Authority to request amendment of direction	> General Manager Planning & Development	> Proposed change creates additional authority beyond Chief Executive for efficiency in matters of Ministerial direction relating to the streamlined planning process.



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Section	Description	Delegated to	Comments re changes proposed

Miscellaneous			
Section	Description	Delegated to	
Alternative dispute resolution	Authority to enter into and participate in mediation for appeals under the Resource Management Act 1991 and to reach a mediated agreement within guidelines and parameters set by the Appeals Subcommittee	<ul style="list-style-type: none"> > Principal Planner Resource Consents > Resource Consents Manager > Team Leader - Resource Consents 	
Proposed District Plan Appeals	Authority to represent and participate on behalf of Queenstown Lakes District Council in mediation and/or alternative dispute resolution for appeals to the Council's decisions on <u>Stage 1 and Stage 2 of the Proposed or Partially Operative District Plan</u> and reach an agreement within the guidelines and parameters set by the Appeals Subcommittee.	<ul style="list-style-type: none"> > General Manager Planning & Development > Planning Policy Manager > Principal Planner - Resource Management Policy 	

Note: for the purpose of the above RMA delegations, any delegation to the position "Planner" is inclusive of any "Planning Officer"

