

Infrastructure Committee**16 May 2024****Page 1 of 4****Minutes of a meeting of the Infrastructure Committee held on Thursday 16 May 2024 beginning at 1.00pm held in the Council Chambers, 10 Gorge Road, Queenstown.****Present**

Councillor Bartlett (Chairperson), Councillor Gladding (Deputy Chairperson), Councillor Cocks, Councillor Ferguson, Councillor Smith, Councillor Tucker

In Attendance

Mr Tony Avery (General Manger Property & Infrastructure), Mr Ben Greenwood (Roading Operations and Contracts Manager), Ms Christine Skipworth (Parks and Reserves Planner), Ms Kim Anderson (Licence to Occupy & Temporary Road Closure Administrator), Mr Jon Winterbottom (Governance Team Leader) and Miss Sarah Bradey (Governance Advisor); No members of the public and no media.

Apologies

There were no apologies received

Declarations of Conflicts of Interest

There were no declarations of Conflicts of interest

Public Forum

There were no Public Forum presentations.

Matters Lying on the Table

There were no matters lying on the table.

Confirmation of Agenda

On the motion of Councillor Tucker and Councillor Cocks it was agreed that the agenda be confirmed without alteration.

Confirmation of Minutes

On the motion of Councillor Tucker and Councillor Cocks it was agreed that the minutes of the meeting on 27 February 2024 be confirmed without alteration.

1. Additional Parking Restrictions Under the Traffic and Parking Bylaw

The report author was Mr Hugo de Cosse Brissac (Roading Engineer). Mr Ben Greenwood presented the report.

Mr Greenwood responded to questions on the cost of the additional parking restrictions, what the term “no parking” refers to on signage, Hanley’s Farm parking and the possibility of no parking signs and yellow lines, whether officers are able to give some insight on how many people park on the road if they do not have parking on their property, whether the bin company and emergency services were included in public consultation, how long the yellow lines should be on Lisbon Street and Hobart Street, why “no stopping” signs were not originally installed on Glenda Drive, whether officers had spoken to Cobus (School Bus Company), whether Thomson Street is considered an arterial route, how officers contact those affected by the reduction of parking, whether the drop off/pick up area outside Saint Joseph’s School is red and green, on the practicality of having a P30 (thirty minute) parking area as opposed to one hour, and whether homes are being built without parking.

Officers clarified the indented areas for parking on Cemetery Road will remain.

On the motion of Councillor Gladding and Seconded by Councillor Tucker it was resolved that the Infrastructure Committee:

1. **Note the contents of this report**
2. **Approve changes to the new and existing restrictions applying to the on-road and off-road parking restrictions as set out in Attachment A and Attachment B. These will come into force once signed or marked.**

Motion carried unanimously

Councillor Whitehead left the meeting at 1.23pm.

2. New Parking Restrictions Under the Traffic and Parking Bylaw

The report author was Ms Jessica Hughes Hutton (Parks and Reserves Planner). Ms Christine Skipworth (Parks Planning Team Leader) presented the report.

Ms Skipworth responded to questions on whether minutes or hours would be defined on the P10 sign, how officers select a timeframe, whether Grey Street is a recreational or local purpose reserve, whether residents use Grey Street parking overnight, whether adding an extra two hours would enable residents to use the Grey Street carparks overnight, whether it

would be considered to change the parking hours from ten hours to twelve hours and what instigated the review of these carparks.

On the motion of Councillor Tucker and Seconded by Councillor Gladding it was resolved that the Infrastructure Committee:

- 1. Note the contents of this report**
- 2. Approve the proposed parking restrictions as set out in Attachment A. These will come into force once signed.**

Motion carried unanimously

3. Additional Parking Restrictions Under the Traffic and Parking Bylaw 2018 – Licence to Occupy (LTO) for Fork And Tap

The report author Ms Kim Anderson (Licence to Occupy & Temporary Road Closure Administrator) presented the report. Ms Anderson clarified that a Licence to Occupy is required to come through the Committee and the Licence to Occupy area.

Councillor Whitehead returned to the meeting 1.36pm.

Ms Anderson responded to questions on why a loading zone is required rather than keeping this area as carparks, how many carparks in total are being removed, whether the Council has communicated to the community associations on the parking changes, on the annual cost of the Licence to Occupy, whether the Licence to Occupy sets a precedent for the future, whether the loading zone could interfere with future bike paths, and how interference with future bike paths could be mitigated.

There was discussion on the fee for the Licence to Occupy and the possibility of an annual cost.

The Infrastructure Committee discussed concerns on adding a loading zone and expressed the importance of notifying the local community. Officers commented on the support of the Trails Trust and advisory groups.

On the motion of Councillor Tucker and Seconded by Councillor Gladding it was resolved that the Infrastructure Committee:

- 1. Note the contents of this report**

Infrastructure Committee

16 May 2024

Page 4 of 4

2. Approve changes to the new and existing restrictions applying to the on-road and off-road parking restrictions as set out in Attachment A and B. These will come into force once signed or marked.

Motion carried unanimously

The meeting concluded at 1.52pm

Confirmed as a true and correct record:

Chair

Date