

Monthly Highlight Report

Key Performance Indicators – Traffic light status report

Health & Safety Summary

Key Priorities Update

Financial Management Report

February 2022

Core Infrastructure and Services

Key Performance Indicators

WATER CONSUMPTION
Average consumption of water per person per day

TARGET	RESULT
<510L	470.65L

WATER SUPPLY COMPLAINTS
of complaints per 1000 connections

TARGET <4 per annum

	MONTHLY RESULT	YTD RESULT
Odour	0.03	0.01
Clarity	0.2	0.1
Taste	0	0.02
Pressure/flow	0.47	0.29
Continuity of supply	0.34	0.2

TARGET <2 per annum

TARGET	RESULT
QLDC response to issues	0

WATER SUPPLY FAULTS
Median response time to attend site (urgent and non-urgent)

TARGETS	RESULT
<60 mins	18 mins
<1440 mins	375 mins

WATER SUPPLY FAULTS
Median response time to resolve problem (urgent and non-urgent)

TARGETS	RESULT
<1440 mins	92 mins
<10,080 mins	2,417 mins

STORMWATER COMPLAINTS
of complaints per 1000 connections

TARGET <5 per annum

MONTHLY RESULT	YTD RESULT
0.61	0.68

STORMWATER FLOODING
Median response time to attend site

TARGET	RESULT
<180 mins	0 mins

STORMWATER FLOODING
flooding events that occur in a territorial authority district

TARGET	RESULT
<7	0

Results in **RED**
Target missed by >5%

STORMWATER FLOODING
of habitable floors affected for each event (per 1000 properties connected to the TA stormwater system)

TARGET	RESULT
<2	0

WASTEWATER OVERFLOWS
Median response time to attend site

TARGET	RESULT
<60 mins	11.5 mins

WASTEWATER OVERFLOWS
Median response time to resolve problem

TARGET	RESULT
<240 mins	51.5 mins

Results in **AMBER**
Target missed by <5%

WASTEWATER COMPLAINTS
of complaints per 1000 connections

TARGET <5 per annum

	MONTHLY RESULT	YTD RESULT
Odour	0.14	0.13
Faults	0.14	0.23
Blockages	0.14	0.12

TARGET <2 per annum

TARGET	RESULT
QLDC response to issues	0

REQUESTS FOR SERVICE (RFS)
% customer RFS resolved on time

TARGET >95%

	RESULT
3 Waters	94.5%
Solid Waste	97.3%
Roading	92.2%

Results in **GREEN**
Target achieved

CAPEX
% of capital works completed annually, including renewals (against the annual budget adopted by Council for 3 Waters, waste management and roading).

TARGET	RESULT
80-110%	95%

WASTE DIVERTED FROM LANDFILL
Total waste diverted from landfill

TARGET	RESULT
>650t	573t

WASTE TO LANDFILL
Total waste to landfill

TARGET	RESULT
<3,500t	3,116t

WASTE TO LANDFILL
% of MRF recycling contaminated

TARGET	RESULT
<20%	13.52%

DIA measures



Exceptions

The following KPIs were not achieved and are shown on the previous page in red.

Water supply complaints per 1,000 connections about the pressure or flow of drinking water

There were a high number of complaints per 1,000 connections about the pressure or flow of drinking water in February. This was due to issues related to the presence of lake algae causing blockages in the system.

Stormwater complaints per 1,000 connections

There were a high number of complaints per 1,000 connections about stormwater faults, including blockages, in February due to a heavy rain event that caused higher numbers of service requests.

Total waste diverted from landfill

The total waste diverted from landfill did not meet the target set for February due to low diversion from landfill, however, the result is similar to the result achieved in February 2021.



Community Services

ACTIVE PARTICIPANTS
of gym and pool visits per capita (based on usual resident population)

TARGET	RESULT
1,840	1,597.15

LIBRARY CIRCULATION
of items issued per month

TARGET	RESULT
>33,611	36,628

PARKS RFS
% RFS resolved within specified timeframe

TARGET	RESULT
>85%	82%

Environment

RESOURCE CONSENT TIME
% processed within the statutory timeframe

TARGET	RESULT
100%	85.85%

Regulatory Functions & Services

BUILDING CONSENT TIMES
% processed within the statutory timeframe

TARGET	RESULT
100%	91.78%

FREEDOM CAMPING RFS
of freedom camping RFS per month

TARGET	RESULT
<26.5	4

Support

CUSTOMER CALLS
% answered within 20 seconds

TARGET	RESULT
>80%	86.5%

COMPLAINTS RESOLVED
% complaints resolved within 10 working days

TARGET	RESULT
>95%	100%

LGOIMA REQUESTS
% responded to within 20 days

TARGET	RESULT
100%	100%

COUNCILLOR ENQUIRIES
% responded to within 5 working days

TARGET	RESULT
100%	56%

INTEREST RATES
Weighted average interest rate per month

TARGET	RESULT
<6%	2.14%

Exceptions

The following KPIs were not achieved and are shown to the left in red.

Active Participants

The impact of COVID-19 has decreased participation significantly.

Parks RFS

The Parks requests for service did not meet the target set due to internal staff, (who often receive complex requests), only achieving 12 of the 52 (23%) requests. However, external contractors achieved 130 of the 140 (99%) requests within the specified timeframe. The combination of these two figures gives the 82% result.

Resource Consent Time

While not meeting the target, resource consents processed within statutory timeframes continued to improve in February from January and prior months. Processing times continue to be affected because a number of consents issued this month were lodged in late 2021 when there were two to four week delays in allocating them for processing. It will take a few months for all of those consents to move through the system. New staff over the last six months continue to improve in their roles with less assistance required from other staff members. This will contribute to timeframes continuing to improve over coming months.

Buiding Consent Times

The buiding consent times did not meet the target set for February. The high number of consents received in late 2021 and availability issues with contractors over the holiday period and into February has resulted in the 91.78% result.

Councillor Enquiries

Nine Councillor requests were lodged in February. These comprise of three Chief Executive's Office, three Community Services, one Planning and Development, one Property and Infrastructure and one Regulatory. Four enquiries did not meet the target; these include the three to the Chief Executive's office and one Community Services with all requiring in depth investigation and input from multiple areas.

Health & Safety Summary

PREVENTION Positive Safety Actions

TYPE	RESULT
Take 5's	1,415
Inspections/Audits	39
Safety & Wellbeing	93
First Aid Training	9
H&S Meetings	22

WORK EVENTS Injury Frequency Rates

TYPE	TARGET	RESULT
TRIFR*	<9	5.41
LTIFR*	<5	5.41

*Total Recordable Injury Frequency Rate
**Lost Time Injury Frequency Rate

DEPT. SAFETY BEHAVIOURS Self-assessments from monthly safety activities

TYPE	RESULT
A - Safety Improved	2
B - Safety Constant	6
C - Accident or Incident	3
Target Achieved	No

NOTIFIABLE EVENTS Notifiable to Worksafe

EVENT TYPE	RESULT
Incident Type	0

EVENT DETAILS

N/A

As defined under section 25 of the Healthy & Safety at Work Act 2015

QLDC WORKPLACE INCIDENTS Across All Groups

TYPE	RESULT
Employees	5
Contractors	39
Volunteers	0
Public	0

QLDC Health and Safety Objectives for 2021/2022

COMPLIANCE

Health and Safety internal audit by each department to be conducted utilising the Work Safety Management Plan standard.

PREVENTION

90% of all incidents were reported each month closed within allocated timeframe.

100% of all Positive Actions Safety Statistics were reported each month.

100% of safety statistics were reported for all volunteers involved in high risk work as defined in the QLDC Induction Pack for Volunteers.

IMPROVEMENT

90% of Health & Safety Committee actions completed on time.

Contractor Management is the focus for Health & Safety improvement.

BEHAVIOUR

Behavioural self assessment – twice the amount of A scores to be reported monthly compared to C scores.

WELLBEING

At least 60% participation across wellbeing activities for QLDC staff.

Monthly Commentary

LTIFR

There were two Lost Time Injuries reported in February leading to a rise in the Lost Time Injury Frequency Rate taking the frequency rate above the target set.

QLDC Workplace Incidents

All workplace incidents were not notifiable and outside of the Lost Time Injuries, none were significant.

Department Safety Behaviours

Three departments assessed themselves as C for February.



Thriving people | Whakapuāwai Hapori

Ours is a community with a strong heart and whānau roots that run deep.



Embracing the Māori world | Whakatinana i te ao Māori

Ours is a district that honours Te Tiriti o Waitangi and champions equality for all our people.



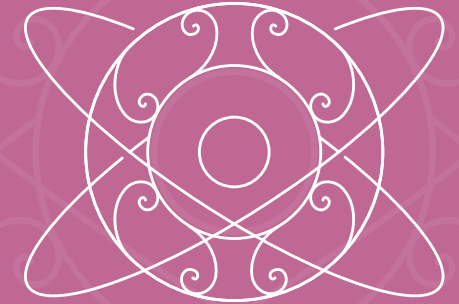
Opportunities for all | He ōhaka taurikura

Our district is a place of social, environmental and technological enterprise.



Breathtaking creativity | Whakaohoho Auahataka

Surrounded by the endless inspiration of our landscapes, ours is a place that nurtures the arts, culture and the spirit of invention.



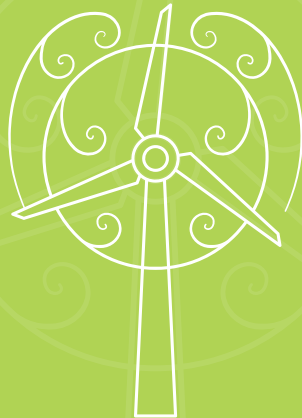
Deafening dawn chorus | Waraki

Our ecosystems flourish and are predator-free under our kaitiakitanga.



Zero carbon communities | Parakore hapori

From Makarora to Kingston, our district sets the standard for regenerative, low-impact living, working and travel.



Disaster-defying resilience | He Hapori Aumangea

Queenstown Lakes is a place that is ready and prepared for every emergency.



Pride in sharing our places | Kia noho tahi tātou kātoa

Our district is a place where our quality of life is enhanced by growth through innovation and thoughtful management.



Vision Beyond 2050



High Profile Capital Projects

ITEM	COMMENTARY	NEXT KEY MILESTONES	RAG STATUS
Wānaka Youth and Community Centre	<ul style="list-style-type: none"> • Concept plan revised - further work has been completed to look at staged options with costings. • Council Meeting project team on 3 February and Council agreed to delay lease finalisation subject to final fitout costs and user negotiations. • The Landlord structural upgrades are underway and should be finished by end of March (with a target to be over 67% of the New Building Standards). Building will be painted so it's no longer orange. 	<ul style="list-style-type: none"> • Lease to be finalised subject to Council approval - April 2022. • Final decision on options for fitout and costings - April 2022. 	Amber
Lakeview Development and Ancillary Works	<ul style="list-style-type: none"> • Closure of Thompson Street occurred on 1 February 2022 to commence road widening and Three Waters works. • 12,270m³ of earthworks have been completed to date. 1400m of new Three Waters infrastructure with 41 new stormwater and sewer manholes (ranging between 1.5-6.0m deep) completed. 1560m of new power, gas and communication utilities have been installed. Construction of the 19 raingardens and tree pits is ongoing. • Final queries relating to the issuing of the Engineering Approval have been resolved. 	<ul style="list-style-type: none"> • Commencement of internal roading and completion of Earthworks March 2022. • Tree removal on Man Street to commence Three Waters 11 April 2022. 	Green



Major Infrastructure Works

ITEM	COMMENTARY	NEXT KEY MILESTONES	RAG STATUS
<p>Housing Infrastructure Fund (Kingston and Quail Rise) Kingston:</p> <p>Quail Rise:</p>	<ul style="list-style-type: none"> Wastewater Scheme: Developed design is complete. Discharge consent has been granted. Designation is being processed. Detailed design to begin March/April 2022 and likely to take four to six months. Water Scheme: Detailed design is complete. Due to delays in wastewater discharge consent, this timing for the water scheme is now ahead. Queenstown Lakes District Council have reviewed the procurement strategy for this project and have decided to construct the water package separately from the wastewater package. This is due to come to market in April 2022 and will include the water treatment plant, one reservoir, access roads and falling main. <ul style="list-style-type: none"> The reservoir and associated rising and falling mains are now in detailed design and the Queenstown Lakes District Council is engaging with stakeholders and affected parties regarding its Notice of Requirement application. The Notice of Requirement is being drafted at present along with associated Affected Party Approvals. Review of Staging options and Qualitative Risk Assessment in progress. 	<ul style="list-style-type: none"> Wastewater Scheme: Obtain designation Affected Party Approvals. Refine and agree detailed design scope. Begin detailed design. Water Scheme: Borefield headworks construction begin April 2022. Finalise and approve procurement plan and tender documents Main water scheme (stage one treatment plant, reservoir and falling main) to market April 2022 <ul style="list-style-type: none"> Notice of Requirement for submission pending direction from Engineering Challenge Group (14 March 2022) and a Project Control Group (29 March 2022) review of Staging Options. Detailed Design due for completion in May 2022. 	<p>Amber</p> <p>Amber</p>
<p>516 Ladies Mile</p>	<ul style="list-style-type: none"> A detailed intrusive moisture mapping investigation report has been completed with a number of areas identified as requiring remediation. A quantity survey was undertaken to review report and provide indicative remedial costs against previous budget. A civil services designer has been engaged to prepare tender documents and procure a civil construction contractor in late February/early March 2022. 	<ul style="list-style-type: none"> Request for pricing for detailed design for architect to market – March 2022. Early market engagement with contractors – April 2022. Open Day for Lake Hayes Estate and Shotover Country Community – 27 March 2022 1-3pm on site. Updated Project timeline plan to complete and expected completion date in October 2022. 	<p>Amber</p>

Selected Capital Projects

ITEM	COMMENTARY	NEXT KEY MILESTONES	RAG STATUS
Frankton Campground (Drift-away QT)	<ul style="list-style-type: none"> August COVID-19 impact to schedule has removed all contingency and will delay opening. 	<ul style="list-style-type: none"> Lessee/developer estimating 5 March 2022 opening date. 	Amber
Wānaka Lakefront Development Stage Two:	<ul style="list-style-type: none"> Preferred tenderer identified. 	<ul style="list-style-type: none"> Anticipate the contract start date in April 2022. 	Green
Luggate Memorial Centre	<ul style="list-style-type: none"> Fabrication of the windows and doors was completed early February 2022 and shipped to Hamburg for dispatch by boat. Further excavation works are underway due to the discovery of a large clay layer underneath the proposed carpark location. The second blower door test was undertaken with very good results. 	<ul style="list-style-type: none"> Carpark construction to go through March 2022. Additional landscaping in the reserve is to start with extra fill. 	Amber
Coronet Forest	<ul style="list-style-type: none"> The harvest is 81% complete based on an original yield estimate of 75,700 tonnes. The contractor has been able to recover a higher volume due to the smaller size of logs accepted within the current market, we are estimating around an additional 15,000 tonnes will be recovered from the site. Due to the revised evaluation of yield, it is estimated that 70% of the forest has been harvested. 	<ul style="list-style-type: none"> The procurement plan with broader outcomes will be workshopped with Council in April. A report detailing the procurement plan for the revegetation of the forest is on the 28 April 2022 Council meeting agenda. A Registration of Interest for the tender to go out May 2022. 	Green



Strategy and Policy Projects

ITEM	COMMENTARY	NEXT KEY MILESTONES	RAG STATUS
Spatial Plan	<ul style="list-style-type: none"> Project team meets weekly to work through priority initiative workstreams. Integration Group meets monthly ensuring all partners are kept across the workstreams. Meetings were held on 9 March 2022 and 12 April 2022. Partnership Steering Group meeting was held on 21 February 2022. These are held quarterly, and membership is comprised of our partners from Kai Tahu, Central Government and Otago Regional Council. Agenda preparation underway for Partnership Governance Group on 28 April 2022. This is a bi-annual meeting and includes membership from Queenstown Lakes District Council, Kai Tahu, Central Government and Otago Regional Council. 	<ul style="list-style-type: none"> Council workshop – 19 April 2022. Partnership Governance Group meeting scheduled for 28 April 2022. Partnership Integration Group meeting scheduled for 9 May 2022. Partnership Steering Group scheduled for 30 May 2022. 	Green
Annual Plan	<ul style="list-style-type: none"> Finalisation of the Annual Plan for 2022/23 is underway. 	<ul style="list-style-type: none"> Community Consultation begins 21 March 2022 and closes on 25 April 2022. 	Green

Strategy and Policy Projects

ITEM	COMMENTARY	NEXT KEY MILESTONES	RAG STATUS
District Plan - Stage One appeals progress	<ul style="list-style-type: none"> Decisions and consent notices for over 90% of appeal points (101 appeals and 1065 appeal points originally lodged) received and updated into the plan. Small number of outstanding appeals on complex rezoning requests subject to Environment Court hearing timetables or further mediations. Consent order resolving the majority of the Regionally Significant Infrastructure appeal points issued by the Court in February 2022. 	<ul style="list-style-type: none"> Environment Court decision to conclude rural landscapes appeal topic expected during the second quarter of 2022. 	Green
Stage Two appeals progress	<ul style="list-style-type: none"> 84 appeals and 930 appeal points received challenging Council's decisions. Mediations completed, Environment Court hearings underway. 	<ul style="list-style-type: none"> Environment Court decision on the Wakatipu Basin chapter expected in March 2022. Environment Court Hearings for Wakatipu Basin re-zonings to be scheduled (second and third quarters of 2022). 	Green
Stage Three hearing progress	<ul style="list-style-type: none"> 43 appeals (total) containing 354 separate appeal points lodged. Environment Court mediations underway. Agreement reached at mediation on the chapter text for the Rural Visitor Zone. Consent order documentation lodged with the Environment Court. 	<ul style="list-style-type: none"> Mediations scheduled through the first and second quarter of 2022. 	Green
Te Pūtahi - Ladies Mile Masterplan	<ul style="list-style-type: none"> Responses from Ladies Mile landowners to draft planning provisions received and a follow up workshop with Ladies Mile landowners held 28 January 2022. Final draft planning provisions and updated structure plan being prepared. Review of possible stormwater options for Property and Infrastructure and Planning and Development are ongoing. 	<ul style="list-style-type: none"> Council Meeting – Full Council meeting with Councillors on Ministry of Education Co-location request to use 516 Ladies Mile – 17 March 2022. Council workshop – Workshop with Councillors on final Masterplan and planning provisions – date to be confirmed. Council Meeting – Full Council meeting with Councillors on final Planning provisions and masterplan – delayed until 2 June 2022. 	Amber

Strategy and Policy Projects

ITEM	COMMENTARY	NEXT KEY MILESTONES	RAG STATUS
Economic Diversification Plan	<ul style="list-style-type: none"> The Economic Diversification Plan is an output of the Spatial Plan. It is currently being scoped and all relevant projects, initiatives and programmes are being collated. It is going to be developed in three stages – framework, plan and communications. A report is being prepared for the Queenstown Lakes Spatial Plan Steering Group. 	<ul style="list-style-type: none"> March 2022 Framework procurement to commence. June 2022 Draft framework to be complete. December 2022 Plan to be complete. February 2023 Strategy endorsed by public organisations and communications tools/collateral to be complete. 	Green
Destination Management Plan	<ul style="list-style-type: none"> The Destination Management Plan is an output of the Spatial Plan. It is being developed in partnership with the Regional Tourism Organisations and will focus on regenerative tourism by 2030. A significant programme of community, council and elected member engagement continues, and the plan is being drafted. A report is being prepared for the Queenstown Lakes Spatial Plan Steering Group. 	<ul style="list-style-type: none"> March 2022 – Finalise draft. March 2022 – Otago University Tourism Policy School involved. April 2022 – Complete public digital consultation and finalise the plan. June 2022 – Endorse / Adopt plan. 	Green
Climate and Biodiversity Plan	<ul style="list-style-type: none"> The Climate and Biodiversity Plan is currently entering its final stage of development after an extensive process of targeted stakeholder engagement. This has included workshops and surveys to a broad range of community members subject matter experts. The Climate Reference Group have supported this process through providing expert feedback to help prioritise actions. These inputs and feedback have been combined into the final draft document for public consultation. 	<ul style="list-style-type: none"> Community Consultation begins 21 March 2022 and closes on 25 April 2022 alongside the Annual Plan. Adoption in June 2022. 	Green



Strategy and Policy Projects

ITEM	COMMENTARY	NEXT KEY MILESTONES	RAG STATUS
Joint Housing Action Plan	<ul style="list-style-type: none"> The Housing Strategy was consulted on during September. It was finalised in late 2021 and will likely be aligned with the Inclusionary Zoning chapter of the Proposed District Plan. Officers are focusing on procurement for the development of the Joint Housing Action Plan, a priority initiative within the Spatial Plan. 	<ul style="list-style-type: none"> Procurement documents to be finalised. Action plan to be drafted throughout 2022. 	Green
Responsible Camping Strategy	<ul style="list-style-type: none"> Complete Memorandum of Understanding signoffs from out-standing agencies by end of February. Supplier negotiation and contract completed 28 January 2022. Responsible Camping Strategy review project inception meeting held during February 2022. Project Control Group meeting 16 February 2022. 	<ul style="list-style-type: none"> Finalise Strategy Review Project Plan – by 4 March 2022. Key stakeholder engagement commences – mid March 2022. Updated Bylaw signage installation completed – by 31 March 2022. 	Green

Operating Expenditure and Revenue

Financial Management Report

% of the year completed 67%

DESCRIPTION	February 2022 Actual	February 2022 Adjusted Budget	Variance to Budget	Year to date Actual	Year to date Adjusted Budget	Year to Date Variance	Full Year Adjusted Budget	YTD Actuals to Full Year Budget	*
REVENUE									
Operating Revenue									
Income - Rates	8,108,146	8,092,162	15,984	64,655,283	64,701,396	(46,113)	96,805,942	67%	
Income - Grants & Subsidies	533,006	563,890	(30,884)	3,958,145	4,272,966	(314,821)	6,447,423	61%	1*
Income - NZTA External Cost Recoveries	383,924	512,240	(128,317)	3,012,122	4,097,923	(1,085,801)	6,146,884	49%	2*
Income - Consents	984,511	1,005,240	(20,729)	8,213,379	8,522,112	(308,733)	12,558,418	65%	3*
Income - External Cost Recovery	63,831	78,133	(14,301)	557,370	625,061	(67,692)	937,592	59%	
Income - Regulatory	180,133	529,615	(349,482)	2,477,811	3,989,483	(1,511,671)	5,942,984	42%	4*
Income - Operational	1,116,700	2,187,277	(1,070,577)	13,990,357	18,019,815	(4,029,458)	26,887,177	52%	5*
Total Operating Revenue	11,370,251	12,968,557	(1,598,306)	96,864,468	104,228,755	(7,364,287)	155,726,420	62%	
EXPENDITURE									
Personnel Expenditure									
Expenditure - Salaries and Wages	2,918,308	3,037,506	119,198	24,113,499	26,010,406	1,896,907	39,323,565	61%	6*
Expenditure - Salaries and Wages Contract	341,828	274,841	(66,988)	3,264,111	2,378,416	(885,695)	3,478,512	94%	7*
Expenditure - Health Insurance	21,514	36,031	14,517	233,870	288,247	54,377	432,370	54%	
Total Personnel Expenditure	3,281,650	3,348,378	66,727	27,611,479	28,677,069	1,065,590	43,234,447	64%	
Operating Expenditure									
Expenditure - Professional Services	395,270	407,906	12,637	2,013,462	3,323,053	1,309,591	5,084,681	40%	8*
Expenditure - Legal	445,879	251,846	(194,033)	4,186,622	2,014,766	(2,171,856)	3,022,149	139%	9*
Expenditure - Stationery	20,575	32,870	12,295	200,633	262,958	62,325	394,437	51%	
Expenditure - IT & Phones	52,649	79,402	26,753	527,641	684,775	157,134	1,007,691	52%	
Expenditure - Commercial Rent	271,091	287,929	16,839	2,046,170	2,303,434	257,265	3,455,149	59%	10*
Expenditure - Vehicle	56,147	58,833	2,686	467,979	470,664	2,685	706,000	66%	
Expenditure - Power	233,478	299,713	66,235	2,162,867	2,470,340	307,473	3,656,725	59%	11*
Expenditure - Insurance	166,394	130,308	(36,086)	1,382,077	1,042,464	(339,613)	1,563,700	88%	12*

Operating Expenditure and Revenue

Financial Management Report

% of the year completed 67%

DESCRIPTION	February 2022 Actual	February 2022 Adjusted Budget	Variance to Budget	Year to date Actual	Year to date Adjusted Budget	Year to Date Variance	Full Year Adjusted Budget	YTD Actuals to Full Year Budget	*
EXPENDITURE									
Operating Expenditure continued									
Expenditure - Infrastructure Maintenance	2,568,487	2,779,201	210,714	22,395,913	22,898,609	502,696	34,394,914	65%	13*
Expenditure - Parks & Reserves Maintenance	792,495	1,063,580	271,086	6,788,923	8,387,678	1,598,754	12,417,139	55%	14*
Expense - External Cost On Chargeable	61,132	78,133	17,001	534,373	625,061	90,688	937,592	57%	
Expenditure - Grants	612,124	604,156	(7,967)	5,098,672	5,045,050	(53,622)	8,443,549	60%	
Expenditure - Other	850,407	1,183,182	332,775	8,328,250	10,055,419	1,727,169	16,981,449	49%	15*
Total Operating Expenditure	6,526,126	7,257,059	730,933	56,133,582	59,584,271	3,450,690	92,065,175	61%	
Interest and Depreciation									
Expenditure - Interest	372,358	746,747	374,388	3,223,081	5,973,973	2,750,892	8,960,960	36%	16*
Expenditure - Depreciation	3,577,981	3,577,981	0	28,675,855	28,675,226	(629)	42,899,010	67%	
Total Interest and Depreciation	3,950,339	4,324,728	374,388	31,898,936	34,649,199	2,750,263	51,859,970	62%	
TOTAL EXPENDITURE	13,758,116	14,930,164	1,172,049	115,643,997	122,910,540	7,266,543	187,159,591	62%	
NET OPERATING SURPLUS (DEFECIT)	(2,387,865)	(1,961,607)	(426,258)	(18,779,529)	(18,681,784)	(97,745)	(31,433,171)		

* Commentary

*1 Income - Grants & Subsidies - \$315k unfavourable variance with NZTA subsidy roading maintenance costs due to timing.

*2 Income - NZTA External Cost Recoveries - The \$1.1m unfavourable variance is mainly within Infrastructure and is due to lower internal time allocations to CAPEX projects of \$984k, due in part to staff vacancies and lower than assumed internal time allocations.

*3 Income - Consents - Unfavourable variance of \$309k of which \$366k is within Planning & Development. Resource Consents \$655k unfavourable due to lower recoverable hours \$468k (hours 16% lower than budgeted), driven partly by the onboarding of new resources in Q1. In addition, there have been some credits issued as historical account queries are worked through (\$191k). This has been partially offset by Engineering Consents \$182k favourable with a greater than budgeted level of recoverable hours (22% higher than budget).

*4 Income - Regulatory - \$1.5m below budget. Legal and Regulatory \$909k unfavourable with Parking fees and infringements \$527k below, this is 68% of prior years actuals YTD due to tourism downturn/lockdowns. Campervan infringements \$210k below, driven by international border delays and lockdown restrictions (71 campervan infringements issued YTD vs 2,066 to YTD Jan 19/20 (pre covid). Premise registrations \$143k under as a result of business closures, suspensions and level 4 & 3 restrictions. Infrastructure Parking income \$522k unfavourable due to lower volume driven by lockdowns and international border delays.



* Commentary

Financial Management Report

Operating Expenditure and Revenue

*5 Income - Operational - \$4.0m unfavourable

- Community Services \$1.8m below with Parks & Reserves \$1.3m down, \$682k due to low forestry volumes, the balance being offset by higher yield prices relative to prior year, which have been dropping since July (offset by expenditure). Community Property \$600k unfavourable due to lower lease rental income (mainly Wakatipu due to Skyline which is based on 20-21 actuals). Venue hire revenue lower by \$390k due in part to the delayed opening of the Wanaka Youth & Community Centre (\$250k) and lower revenue within Sport & Rec pool activities (\$143k) due to a decrease in pool memberships and admissions, and the waterslide being closed due to staff shortages.

- Property & Infrastructure \$1.4m unfavourable of which \$628k is due to lower Refuse income, driven mainly by the transfer station likely due to a change in mix and quantities, currently under investigation. Property \$969k unfavourable due to lower lease rental income with Wanaka Airport \$277k driven mainly by lower Nasa income. Commercial licence fees are lower by \$424k within campgrounds due to rental assessments based on actual trading results instead of a base rent due to the impact of COVID and unfavourable \$169k Lakeview base rent reductions due to the ongoing development on this site. Unfavourable variances have been partially offset by higher than assumed revenue for bus stop repairs as received extra funding from Waka Kotahi.

- Finance \$1.0m lower with net interest driven by BNZ factoring position

- Corporate \$308k favourable variance in Corporate, driven mainly by income for Economic Development \$177k being unbudgeted income relating to Welcoming Communities and Lifetime value of a visitor and \$161k Civil Defense from MBIE - COVID recovery. Income offset by expenditure.

*6 Expenditure - Salaries and Wages - \$1.9m lower with favourable budget variances in Infrastructure & Property of \$881k, Planning & Development \$696k, Corporate \$298k, and Finance, Legal & Regulatory \$169k, Community \$148k higher than budget. The favourable variance is being driven by 65 (Dec: 61) vacancies across all directorates, an increase of 4 since last month.

*7 Expenditure - Salaries and Wages Contract - \$886k above budget with \$753k unfavourable in Planning & Development to cover vacancies, \$465k in Resource Consents and \$172k in Building Services. The balance is spread across a number of directorates.

*8 Expenditure - Professional Services - \$1.3m lower with \$871k favourable in Infrastructure of \$450k within Roothing and \$359k within 3 Waters due to timing. Corporate \$527k with \$333k favourable in Other Consultants and \$155k in Policy and Performance due to timing of projects within Spatial plan.

*9 Expenditure - Legal - \$2.2m unfavourable with \$2.1k unfavourable weather tightness variance in Building Services.

*10 Expenditure - Commercial Rent - \$257k favourable with \$396k favourable in Community Services as the Wanaka Youth & Community Centre building lease has not started. Lease starting 1 May 22.

*11 Expenditure - Power - \$307k favourable due to the delay of the Wanaka Youth & Community Centre lease, lower Lakeview utilisation and a number of smaller variances across 3W infrastructure.

*12 Expenditure - Insurance - \$340k adverse due to an increase in premiums following the renewal of the policy.

*13 Expenditure - Infrastructure Maintenance - \$503k favourable of which \$407k is being driven by 3W maintenance due to timing and less unscheduled maintenance work.

*14 Expenditure - Parks & Reserves Maintenance - \$1.4m favourable largely within Community Services. \$701k lower stumpage costs relating to reduced forestry output (offset by unfavourable revenue variance due to August covid lockdown and poor weather in July), and \$253k favourable Parks and Reserves Open Space contract costs due to Covid in August and the timing of maintenance. \$233k due to amenity lighting, pest control and environmental protection work due to timing.

*15 Expenditure - Other - \$1.7m favourable due largely to timing. \$883k in Planning & Development due mainly to favourable District Plan commissioner costs, \$421k in Corporate mainly due to HR Staff Training & KM Service Contracts and \$197k in Community due to a number of smaller items.

*16 Expenditure - Interest - favourable by \$2.8m due to lower than expected interest rates and timing of capex spend which is mainly within the Property & Infrastructure space where the interest budget is phased straight line and has not been adjusted for projects deferred timing of delivery. Balance made up of a number of smaller items across other directorates.

Capital Expenditure and Revenue

Financial Management Report

DESCRIPTION	February 2022 Actual	February 2022 Adjusted Budget	Variance to Budget	Year to date Actual	Year to date Adjusted Budget	Year to Date Variance	Full Year Adjusted Budget	YTD Actuals to Full Year Budget	*
Capital Revenue									
Income - Development Contributions	833,801	1,112,881	(279,080)	13,331,016	8,903,050	4,427,966	13,354,575	94%	17*
Income - Vested Assers	0	0	0	0	0	0	19,600,000	0%	
Income - Grants & Subsidies Capex	4,995,189	4,174,932	820,256	26,500,296	33,399,459	(6,899,163)	50,099,186	43%	18*
Income - Grants & Subsidies	0	0	0	2,998,799	0	2,998,799	0	0%	
Total Capital Revenue	5,828,990	5,287,814	541,177	42,830,111	42,302,509	527,603	83,053,761	45%	
Capital Expenditure									
Projects/Asset Purchases	15,027,179	20,275,842	5,248,662	104,159,452	114,573,475	10,414,023	226,568,731	46%	19*
Debt Repayment	0	0	0	0	0	0	16,890,000		
Total Capital Expenditure	15,027,179	20,275,842	5,248,662	104,159,452	114,573,475	10,414,023	243,458,731		
NET CAPITAL FUNDING REQUIRED	9,198,189	14,988,028	4,707,486	61,329,341	72,270,966	9,886,420	160,404,970		
External Borrowing									
Loans	278,023,000						342,400,000		
TOTAL BORROWING	278,023,000						342,400,000		

* Commentary

*17 Income - Development Contributions - \$4.4m favourable. \$3.9m favourable within Infrastructure roading and Community Parks & Reserves \$1.0m favourable. This has been partially offset by \$0.5m unfavourable variance within 3W.

*18 Income - Grants & Subsidies Capex \$6.9m unfavourable

- \$3.2m within NZTA Subsidy target income due to the late notification of NLTP budgets in September, which coupled with changes to Waka Kotahi activities, has caused a delay with developing the 3 year work programme to align with funding approved. Budgets have now been more closely aligned through the December 2021 reforecast and the Capex subsidy budget has been adjusted down by \$4.6m. Deferrals proposed in the April Reforecast will reduce the capex subsidy budget by a further \$2.4M.

- \$4.1m within CIP Subsidy - Queenstown Town Centre Arterials CIP - The Target Outturn Cost (TOC) estimate based on the 30% detailed design was approved in December 2021. The main contract works construction is progressing in line with the CIP funding agreement amendment milestones which were approved on 24 November 2021. Queenstown Street Upgrades CIP - Construction is continuing on Brecon St, Park St and Beach St. Works will be commencing in Rees St in early March 2022. Hotops cycle path is being removed from the Alliance scope of work, as resolved at the 16 December Council Meeting, and a discussion with CIP regarding the reduction in scope is scheduled for February. Construction is progressing in line with the CIP funding agreement amendment milestones, which were approved on 24 November 2021. \$9.5M cost (\$5.3M income) deferred in Dec reforecast and the CIP subsidy budget has been adjusted down by \$4.8m. The deferral of \$2.9M for Arterials proposed in the April Reforecast will reduce the capex subsidy budget by a further \$1.7M.

*19 Projects - Capital Expenditure - \$104.2m year to date spend vs budget of \$114.6m. Main project spend this month included \$5.1m Queenstown Street Upgrades CIP, \$2.7m Qtn Town Centre Arterials - Stage 1, \$1.0m Shotover Country WS new WTP, \$0.8m Western Wanaka Level of Service (WS), \$0.6m Lakeview Storm Water upgrade, \$0.4m Luggate Hall Replacement, \$0.4m Wanaka - Sealed Road Resurfacing, \$0.4m Lakeview Development Road & Public Realm and \$0.4m Reform Stimulus Delivery Plan (3W).