

Wānaka-Upper Clutha Community Board

10 October 2024

Report for Agenda Item | Rīpoata moto e Rāraki take [2]

Department: Planning & Development

Title | Taitara : Temporary Road Closure Application – New Years Eve Event, Wānaka

Purpose of the Report | Te Take mō te Pūroko

The purpose of this report is to consider the application received for various Temporary Road Closures for the 2024/2025 New Years Celebrations being held over 4 days from 29 December 2024 to 1 January 2025.

Executive Summary | Whakarāpopototaka Matua

The closures are required to allow the event to take place in a safe and efficient manner and the recommendation is for approval with similar conditions that have been applied for in the previous years.

This annual event will be conditioned to include the approval of a Traffic Management Plan for the proposed road closures to ensure safe setup and pack down of the entertainment areas for the event.

Recommendation | Kā Tūtohu

That Wānaka-Upper Clutha Community Board:

1. **Note** the contents of this report; and
2. **Approve** the temporary road closure application for the 2024/2025 New Years Eve Celebrations subject to the following conditions:
 - a. Any issues or concerns which may arise from the public notification published in the Wānaka Sun, Thursday 17 October 2024 are addressed to the satisfaction of QLDC.
 - b. Approval of the final Traffic Management Plan by QLDC Planning and Development prior to the event taking place.
 - c. Radio advertising two days prior to and on the morning of the event.
 - d. The event organisers arranging suitable disposal methods for recycling and rubbish/refuse.
 - e. The event organisers ensure access is available for emergency services and maintenance contractors if required.

- f. The event organisers liaise with businesses on the closure route to ensure deliveries to these businesses are not affected and where safe and practical, vehicles delivering to businesses within the closure area, should be permitted by traffic management crew prior to the event commencing.
- g. The applicant must notify all affected parties of the extent of the temporary road closure with, the notification to be undertaken within 10 days of the licence approval and again 7 days prior to Christmas 2024. A copy of these notices is to be supplied to Queenstown Lakes District Council (kim.anderson@qldc.govt.nz).
- h. The applicant must contact QLDC Communications Team (communications@qldc.govt.nz) to arrange for the closures to be shared through Council social media.

3. **Authorise** the following schedule of road closures:

Date of Closure: 29 December 2024 & 30 December 2024
1800 – 2400 – Ardmore Street Log Cabin Layby*

Date of Closure: 31 December 2024 - 1 January 2025
0800 – 1500 – Ardmore Street Log Cabin Layby*
1500 – 0300 – Ardmore Street from Dungarvon Street to Lakeside Road
1500 – 0300 – Helwick Street from Ardmore Street to Dunmore Street
**Excluding Buses*

Prepared by:



Name: Kim Anderson

Title: LTO & TRC
Administrator
21 August 2024

Reviewed by:



Name: Craig Hughes

Title: Team Leader – Acceptance,
Development Engineering
3 September 2024

Approved by:



Name: Dave Wallace

Title: General Manager,
Planning and Development
18 September 2024

Context | Horopaki

1. Summit Events on behalf of the Queenstown Lakes District Council (QLDC) has requested a number of temporary road closures in the Wānaka central business district to permit the annual New Year's Eve celebration for 2024/2025.
2. This year's application remains the similar to last year and has been occurring annually for several years. The 2024 proposal has one fewer road closure compared to last year's approved closures and the event was successful with no issues raised.
3. In line with previous years there will be two stage areas. The main stage is situated near the Dinosaur Park with live entertainment from 8.00pm to 1.00am. A DJ stage located at the opposite end of the car park opposite Lake Bar with live music from 9.00pm to 1.00am. Both are within the Ardmore Street layby. These activities are not the subject of this report.
4. The Council can close roads to vehicular traffic for events by using provisions of the Local Government Act 1974. The Wānaka-Upper Clutha Community Board is delegated authority to consider and approve applications to temporarily close roads under this legislation.

Analysis and Advice | Tatāritaka me kā Tohutohu

5. This report identifies and assesses the following reasonably practicable options for assessing the matter as required by section 77 of the Local Government Act 2002.
6. Council's Road Engineers have been consulted and they have advised that there are no issues if the event is held in the same manner as previous years. They have recommended that conditions imposed on last year's application are to be implemented, including a Traffic Management Plan, which is a standard requirement for all temporary road closures. This will ensure that all traffic including pedestrian flow is managed with the appropriate signage, barriers and wardens.
7. The requirement of affected party notification is to be supplied to any businesses and residences within the road closure area on approval of the licence and again prior to closing the road as a standard condition. The applicant has provided a letter which outlines the details of the closure and a contact number for the event manager which will be distributed prior to Christmas.
8. It is unlikely that the road closures will impede traffic unreasonably. All businesses within the closure route are advised of the extent of the closure prior to it occurring, allowing them to arrange deliveries and vehicular activities appropriately.
9. No objections, complaints or negative feedback have been received from previous closures and at the date of this report no concerns have been raised. Should any arise from the public notification in the Wānaka Sun on 17 October 2024, they will be remedied to the Council's satisfaction.
10. The recommendation is for approval of the application, subject to similar conditions which were applied last year which will enable safe set up of the event, safety during the event and safety during the dismantling of the event.

11. Option 1 To **approve** the application for the proposed temporary road closures associated with the annual New Year's Celebration event.

Advantages:

- Council will be consistent with previous road closures approved for this annual event.
- The event will be able to be held as proposed.
- The proposed road closures will ensure a safe environment for the public, staff, and contractors during the setup, running and removing the event.
- Alternative routes are available to allow for traffic to move freely during the event.

Disadvantages:

- Road closures affect the normal flow of traffic, which can be detrimental to businesses and the public.

12. Option 2 To **decline** the application for the proposed temporary road closures associated with the annual New Year's Celebration event.

Advantages:

- There would be no inconvenience to public as roads would remain open for normal use.

Disadvantages:

- Council will be inconsistent with previous road closures approved for this event.
- The event will not be able to be held as proposed and possibly not at all.
- It could create an unsafe environment for the public, staff and contractors during the setup, running and pack down of the event.

13. This report recommends **Option 1** for addressing the matter as it will allow a popular community event that helps to celebrate the arrival of the new year in a safe and managed environment to proceed as planned.

Consultation Process | Hātepe Matapaki

Significance and Engagement | Te Whakamahi I kā Whakaaro Hiraka

14. This matter is of medium significance, as determined by reference to the Council's Significance and Engagement Policy because it relates to Council's roading network which is identified as a significant asset.
15. The proposal for closure temporarily and on conditions to minimise the impact on traffic and pedestrian flows is in line with the Policy's recommendations.

16. The persons who are affected by or interested in this matter are the general public, residents and commercial operators who may use the road.
17. Council Engineers have been consulted and they concur that the recommended conditions for the temporary road closures should be applied.
18. The temporary road closure will be advertised in the Wānaka Sun on 17 October 2024 inviting comment and will be advertised again before the closure takes place. This is a statutory requirement of the Local Government Act 1974. If any issues or concerns arisen from this notification, they will be remedied to the satisfaction of Council.
19. Officers have advised Emergency Services, NZ Police, Ritchies Connectabus, InterCity, QLDC Events office, Council contractors and relevant Council staff of the proposed road closures and followed the statutory administrative requirements of the Local Government Act 1974.

Risk and Mitigations | Kā Raru Tūpono me kā Whakamaurutaka

20. This matter relates to the Regulatory/Legal/Compliance risk category. It is associated with RISK10023 Disruption to event, facility or service within the QLDC Risk Register. This risk has been assessed as having a moderate inherent risk rating. This matter relates to this risk because a variety of regulatory compliance and health and safety risks associated with parties using roads are triggered when considering whether or not to approve a temporary road closure.
21. The approval of the recommended option will support the management of the above risk by ensuring that the Council's legislative requirements are fully satisfied and that appropriate conditions are specified to ensure safety of all event stakeholders and there is minimal impact to the wider community from the temporary road closure.

Financial Implications | Kā Riteka ā-Pūtea

22. There are no cost implications resulting from the approval of this temporary road closure application. The applicant has paid the cost of the road closure application and will pay for any advertising that is required as part of the process.

Council Effects and Views | Kā Whakaaweawe me kā Tirohaka a te Kaunihera

23. The following Council policies, strategies and bylaws were considered:
 - **Significance and Engagement Policy 2024** – providing clarity on Council's decision-making processes and assessing the extent to which individuals, organisations, groups and sectors in the community are affected by the Council's decisions.
 - **Criteria for Closing Significant Road Policy** – Ardmore Street from Brownston Street to Sargood Drive is listed as in the Criteria for a significant road, a portion of the proposed road closure is within this area. However, routes in and out of Wānaka are not disrupted by the closure, there are alternative detours available via Brownston Street. Ardmore Street has been closed on numerous occasions without complaint. The proposed closure is in line with many other Wānaka events.

24. The recommended option is consistent with the principles set out in the named policies.
25. This matter is not included in the Long-Term Plan/Annual Plan as the costs associated with the proposed road closures will be met by the applicant.

Legal Considerations and Statutory Responsibilities | Ka Ture Whaiwhakaaro me kā Takohaka Waeture

26. Temporary road closures are controlled by Schedule 10 Section 11(e) of the Local Government Act 1974. As authority for approval of road closures is delegated to the Chief Executive and considering Section 10 (2) of the Local Government Act 2002 the advice recommends a decision that is efficient, effective and appropriate to present and anticipated future circumstances.

Local Government Act 2002 Purpose Provisions | Te Whakatureture 2002 o te Kāwanataka ā-Kiaka

27. The recommended option:
- Section 10 of the Local Government Act 2002 states the purpose of local government is (a) to enable democratic local decision-making and action by, and on behalf of, communities; and (b) to promote the social, economic, environmental, and cultural well-being of communities in the present and for the future. As such, the recommendation in this report is appropriate and within the ambit of section 10 of the Act and will help meet the current and future needs of communities for good-quality local infrastructure, local public services, and performance of regulatory functions in a way that is most cost-effective for households and businesses by ensuring that the events associated with the 2024/2025 Wānaka New Year's Eve Celebrations can continue in the preferred format;
 - Is consistent with the Council's plans and policies; and
 - Would not significantly alter the intended level of service provision for any significant activity undertaken by or on behalf of the Council or transfer the ownership or control of a strategic asset to or from the Council.

Attachments | Kā Tāpirihaka

A	Site Map
B	Affected Persons Event Letter