

## Minutes of an Infrastructure Committee Workshop

Thursday, 5 June 2025 at 10.22am  
Council Chambers, 10 Gorge Road, Queenstown

<b>Present:</b>	Councillor Gavin Bartlett (Chair)	Councillor Lyal Cocks
	Councillor Cody Tucker	Councillor Lisa Guy
	Councillor Craig Ferguson	Councillor Quentin Smith
<b>Apologies:</b>	None	
<b>In attendance:</b>	Councillor Barry Bruce	Tony Avery
	Councillor Melissa White	Matthew Hulscher
	Sophie Mander	Brent Pearce
	Jesse Taylor	Simon Mason
	Roger Davidson	Simon Leary
	Carrie Edgerton	
<b>Media:</b>	No members of the media were in attendance	
<b>Public:</b>	No members of the public in attendance	

No.	Agenda Item	Actions
1.	<p><b><u>MRF Procurement</u></b></p> <p>The purpose of this item was to inform and seek feedback from the Infrastructure Committee on the proposed Materials Recovery Facility (MRF) procurement approach prior to developing and taking an MRF procurement plan to the Full Council for approval and delegation to the CE to execute any subsequent contract.</p> <p>Sophie Mander (Strategy Planning Manager – Waste Minimisation), Brent Pearce (Strategy &amp; Infrastructure Planning Manager) and Simon Mason (Infrastructure Operations Manager) introduced the item and spoke to a presentation (Attachment A).</p> <p>Discussion:</p> <ul style="list-style-type: none"> <li>Ms Mander noted retrospective changes to a report brought to the Infrastructure Committee in November 2024. An overview of the work done to date and an indicative timeline for completion was also provided.</li> </ul>	None.

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	<ul style="list-style-type: none"> <li>• Councillor Smith noted that the differences between the 'won't' and 'could' have in the presentation need to be fleshed out to avoid discouraging innovative proposals.</li> <li>• Councillor Guy enquired about any benchmarking used for the level of service and if there is any legislative mandate for this service. Ms Mander noted there was not a specific mandate for recycling, but under the Waste Minimisation Act 2008 that councils are required to assess the waste hierarchy and present efficient and effective solutions.</li> <li>• Councillor Guy further noted that it should be clear what service we are delivering over and above what is required or what the benchmark is.</li> <li>• Mr Avery noted this proposal is about how do we deliver the best value for money recycling service across the district.</li> <li>• Mr Mason noted that commercial businesses in the district will be required to pay to use the facility.</li> <li>• Councillor Cocks enquired if there is a MRF solution that will last beyond a 20 year life.</li> <li>• Councillor Tucker enquired about the EOI process and assessment of proposals.</li> <li>• Councillor Bartlett enquired about the MoSCow method and if it has been used by Council previously. Mr Leary noted that this method has been utilised previously by Council.</li> <li>• Discussion was held regarding the scoring of proposals, with Ms Mander noting that the procurement plan (still in development) will outline and guide this process.</li> <li>• Councillor Bartlett enquired about glass recycling, with Mr Mason confirming the existing arrangement of sending glass to Auckland for recycling will remain.</li> <li>• Councillor Bartlett also raised the point of the 20 year life cycle of the facility and what future planning solutions beyond that can be considered.</li> <li>• Mr Avery noted the procurement plan will come to the 31 July Full Council Meeting.</li> </ul> <p><b>Attachments:</b>  <b>Attachment A:</b> Presentation  <b>Attachment B:</b> QLDC Material Recovery Facility (MRF) Draft Procurement Strategy  <b>Attachment C:</b> Morrison Low MRF Options Assessment 2024 (Amended May 2025)  <b>Attachment D:</b> Q&amp;A MRF Options Assessment</p>	

No.	Agenda Item	Actions
2.	<p><b><u>Property &amp; Infrastructure Activity Update</u></b></p> <p>The purpose of this item was to brief the Infrastructure Committee members on activities of interest in the Property &amp; Infrastructure division.</p> <p>Simon Mason, Brent Pearce, Simon Leary (Infrastructure Delivery &amp; Engineering Manager) and Roger Davidson (Property Director) introduced the item and spoke to a presentation (Attachment A).</p> <p>Discussion:</p> <ul style="list-style-type: none"> <li>• Councillors Cocks enquired about the EV charging stations noted in the attachment. Mr Davidson noted that the plan is to install improved EV charging infrastructure.</li> <li>• Councillor Bartlett enquired about the Stanley Street Carpark, with Mr Davidson indicating the goal is to have it completed around the start of the summer season.</li> <li>• Councillor Tucker enquired as to whether the Transport Model Build also includes the work in Wānaka and the Upper Clutha. Mr Avery noted that all the work should be integrated into the Transport Model Build.</li> <li>• Councillor Guy enquired about upgrades to the Crown Range and noted recent discussions with the relevant landowner.</li> <li>• Councillor Bartlett enquired about the Frankton Track. Mr Leary noted final negotiations are underway with landowners and that a report will be brought to Council for approval in the coming months.</li> <li>• Councillor Smith enquired about the timeline for the work at Project Pure, with Mr Mason confirming work is currently scheduled to be completed on time.</li> <li>• Discussion was held regarding the Upper Clutha Wastewater Conveyancing Scheme and the Kingston Wastewater Scheme.</li> <li>• Councillor Smith enquired about the Wānaka Waste Transfer Facility. Mr Mason confirmed that the estimated cost for the solution required is beyond the current budget allocated to the work.</li> </ul> <p><b>Attachments:</b> <b>Attachment A: P&amp;I Update June 2025</b></p>	<p>Property &amp; Infrastructure team to consult with elected members on the Parking Management Plan.</p>

The workshop concluded at 11.40am