# Monthly Highlight Report

Key Performance Indicators – Traffic light status report

Health & Safety Summary

**Key Priorities Update** 

Financial Management Report



#### **Core Infrastructure and Services**

RESULT

**Key Performance Indicators** 

#### WATER CONSUMPTION

TARGET

Average consumption of water per person per day

<385L 365.33L

#### WATER SUPPLY FAULTS

Median response time to attend site (urgent and non-urgent)

TARGET RESULT
<60 mins 42 mins
<1,440 mins 1,157 mins

#### **WATER SUPPLY FAULTS**

Median response time to resolve problem (urgent and non-urgent)

TARGET RESULT

<1,440 mins 423 mins

<10,080 mins 2,985 mins

#### WATER SUPPLY COMPLAINTS

QLDC

to issues

# of complaints per 1,000 connections

TARGET <4 PER ANNUM

	MONTHLY RESULT	YTD RESULT			
Odour	0	0			
Clarity	0.09	0.28			
Taste	0	0			
Pressure/ flow	0.35	0.48			
Continuity of supply	0.28	0.41			
TARGET <2 PER ANNUM					

0

#### NUM WASTEWATER COMPLAINTS

0

# of complaints per 1,000 connections

WASTEWATER

Median response time to

Median response time to

RESULT

35 mins

165 mins

**OVERFLOWS** 

WASTEWATER

**OVERFLOWS** 

resolve problem

<60 mins

TARGET

to issues

#### TARGET <5 PER ANNUM

	MONTHLY RESULT	YTD RESULT
Odour	0.09	0.19
Faults	0.02	0.37
Blockages	0.14	0.30
TARGET <	2 PER ANNI	JM

0

#### **Exceptions**

The following KPIs were not achieved and are shown to the left in red or amber.

#### Water Supply Faults - Median response time to attend site - urgent

The result has slightly missed the scaled monthly target but remains on track for the year-to-date. The majority of complaints were readily resolved through minor maintenance or were found to be internal/private (e.g. clogged filters on the private side) and affected property owners were advised.

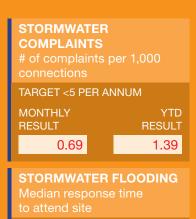


#### **Core Infrastructure and Services**

RESULT

n/a

**Key Performance Indicators** 



#### STORMWATER FLOODING

<180 mins

# flooding events that occur in a territorial authority district

TARGET RESULT 0

#### STORMWATER FLOODING

# of habitable floors affected for each event

TARGET RESULT

#### WASTE DIVERTED FROM LANDFILL Total waste diverted from RESULT 745t WASTE DIVERTED FROM LANDFILL Total waste placed at kerbside diverted from landfill TARGET 25% **WASTE TO LANDFILL** Total waste to landfill TARGET RESULT <4.286t 4.031t **WASTE TO LANDFILL**

#### REQUESTS FOR SERVICE (RFS) TARGET >95% **RESULT** 3 Waters 96.7% Solid Waste 94.6%

WORKS COMPLETED ANNUALLY, INCLUDING **RENEWALS** (against the TARGET

79%

### 93.7% Roading CAPEX% OF CAPITAL

#### Percentage of RFS Resolved On Time - Roading

The performance this month has slightly missed the target, with 469 of 490 requests resolved within the nominated timeframes. Year-todate the target remains on track.

#### **CAPEX Percentage**

\$9.8M was spent year-to-date against a budget of \$12.3M (79%). Main project spend this month includes \$1M for Arterials Stage 1, \$0.8M for Project Shotover Stage 3, \$0.7M for Kingston New Stormwater Scheme and \$0.5M for Ballantyne Rd Site Remediation Works.

#### **Exceptions**

The following KPIs were not achieved and are shown to the left in red or amber.

#### **Stormwater complaints**

The scaled monthly target was not achieved in the period with 21 issues raised. The requests were predominantly associated with minor localised ponding arising from blocked mud-tanks within roadways. One issue was associated with long standing flooding issues around Hood Crescent in Arrowtown for which a project to permanently resolve is currently in delivery.

#### Total Waste placed at Kerbside diverted from Landfill

This target will not be achieved unless there is a step change in diversion. The next step change to increase kerbside diversion will be when an organic waste solution is implemented. This is currently planned for 2026/27.

#### Percentage of RFS Resolved On Time - Solid Waste

August received a similar number of requests to July which is a 43% increase in the average number of contractor Reguest for Services per month from 2024/25. (average of 412 per month in 24/25 compared to 588 the past two months). Despite increasing resources to assist, the KPI missed target by a margin due to volume.

RESULT

17.14%

### Community Services

#### **ACTIVE PARTICIPANTS**

# of sport & recreation participation visits per 1,000 residents (based on usual resident population)

TARGET RESULT >2,080 1,953

#### LIBRARY CIRCULATION

# of items issued per month
TARGET RESULT

>52,168 65,800

#### **PARKS RFS**

% RFS resolved within specified timeframe

TARGET RESULT >95% 97%

#### FREEDOM CAMPING RFS

% RFS resolved within 20 days

TARGET RESULT <95% 86%

#### **Environment**

#### RESOURCE CONSENT TIME

% processed within the statutory timeframe

TARGET RESULT 100% 97.06%

## Regulatory Functions & Services

#### BUILDING CONSENT TIMES

% processed within the statutory timeframe

TARGET RESULT 100% 93.04%

### **Corporate Services**

## CUSTOMER CALLS % answered within 20 seconds TARGET RESULT >85% 77%

#### COMPLAINTS RESOLVED

% complaints resolved within 10 working days

 TARGET
 RESULT

 >95%
 100%

#### **LGOIMA REQUESTS**

% responded to within 20 days

TARGET RESULT 100% 93.5%

#### **COUNCILLOR ENQUIRIES**

% responded to within 5 working days

TARGET RESULT 100% 96%

#### **INTEREST RATES**

Weighted average interest rate per month

TARGET RESULT <6% 3.86%

#### **Exceptions**

The following KPIs were not achieved and are shown to the left in red or amber.

#### **Active Partipants**

The number of visits per thousand of population missed target by 6%, however was 1% above this month last year. Queenstown venues had strong community bookings and Frankton Golf Centre also had higher participation on the course and the range, compared to last year.

#### Freedom Camping RFS

There were seven Freedom Camping RFS due for completion. All were requests for enforcement. Due to a processing error one RFS was not marked as resolved on time, however it was it actioned by Enforcement Officers who attended the site within the appropriate timeframes.

#### **Resource Consents**

The number of applications formally accepted continues to be higher than the previous year (95 in August 2024 versus 116 in August 2025). This increasing volume presents a greater workload for QLDC Planning & Development staff.

#### **Building Consents**

The target was missed due to high numbers of building consents received (161 in August 2025 compared to 128 in August 2024) in conjunction with high levels of staff sickness and absence as a result. As above, the increasing volume presents a greater workload for staff.

#### **Customer Calls**

3,214 calls were received in August with 97% of all calls answered and resolved but only 77% within 20 seconds. Call volumes had increased from the previous year (2,833 in August 2024) and resource was down due to staff turnover. Performance for this KPI (as well as the two below) is impacted by continually increasing volume and complexity of requests/enquiries within current organisational capacity.

#### **LGOIMA Requests**

31 requests were due to be completed, 2 agreed to an extension into September. The average time to respond was 11.3 days. There has been an increase in complex enquiries requiring more extensive and time consuming research.

#### **Councillor Enquiries**

25 councillor requests were received, double the amount compared to the previous month and August 2024. One was late due to awaiting information for a thorough response.

#### **KPI Data Disclaimers**

КРІ	DATA DISCLAIMER
CORE INFRASTRUCTURE AND SERVICES	
Average consumption of water per person per day	Calculation is inclusive of visitor numbers to the district. Visitor numbers are extracted from the Ministry of Business, Innovation and Employment funded Accommodation Data Programme, which is not available in time of the reporting period, so the previous year's numbers are used.  The resident population is derived from our Demand Projection which can be found <a href="here">here</a> on our website. The medium scenario is used and the percentage of projected growth over 5 years is added to calculate this year's number of 54,440.
Percentage of Material Recovery Facility (MRF) recycling contaminated	Does not include contamination of public litter bins.
Percentage of total household waste placed at kerbside diverted from landfill	Contaminated recycling and organic waste, which is subtracted from diverted household waste, is estimated.
Total waste diverted from landfill	Calculations of totals only include waste taken to QLDC landfills.
Total waste sent to landfill	Calculations of totals only include waste taken to QLDC landfills.
COMMUNITY SERVICES	
Total library borrowing (including books, e-books, e-audio and magazines)	The e-materials are shared between Queenstown Lakes District and Central Otago District. The result includes total checkouts of electronic items from all members across both districts.
Total number of Sport & Recreation participation visits per 1000 residents	<ul> <li>a) Some figures are estimated where a precise count is not possible.</li> <li>b) A mixture of automated and manually collected data is used. For example, pool/gym entries recorded by the gates vs. casual (free) court play or pool spectators recorded by the reception team and gym programme attendance recorded by instructors.</li> <li>c) The resident population is derived from our Demand Projection which can be found here on our website. The medium scenario is used and the percentage of projected growth over 5 years is added to calculate this year's number of 54,440.</li> </ul>
Percentage of Freedom Camping RFS resolved witin 20 working days	Freedom Camping RFS are categorised between enforcement requests and signage / bylaw enquiries. The KPI result is calculated using 20 working days for all RFS, however requests for enforcement are mostly resolved within five working days.
REGULATORY FUNCTIONS & SERVICES	
Percentage of building consents processed within statutory timeframes	Quality Assurance of data for Ministry of Environment reporting can result in updated figures.
Percentage of resource consents processed within statutory timeframes	Quality Assurance of data for Ministry of Environment reporting can result in updated figures.
HEALTH & SAFETY	
TRIFR (Total Recordable Injury Rate)	The Total Recordable Injury Frequency Rate (TRIFR) KPI target was incorrectly published as <8 in the Long Term Plan 2024-2034 adopted by Council on 19 September 2024. The KPI target for TRIFR is <9. The KPI target is therefore shown as intended in these reports, with the published error clearly acknowledged.

#### **Health & Safety Summary**

# PREVENTION Positive Safety Actions TYPE RESULT Take 5's 1,506 Inspections/Audits 54 Safety & Wellbeing 49 First Aid Training 12 H&S Meetings 70

# WORK EVENTS Injury Frequency Rates TYPE TARGET RESULT TRIFR\* <9 6.6 LTIFR\*\* <9 6.6 \*Total Recordable Injury Frequency Rate (see disclaimer pg5) \*\*Lost Time Injury Frequency Rate

# Self-assessments from monthly safety activities TYPE RESULT A) Safety Improved 0 B) Safety Constant 12 C) Accident or 10 Incident 0 Target Achieved yes

**DEPT. SAFETY BEHAVIOURS** 

# NOTIFIABLE EVENTS Notifiable to Worksafe EVENT TYPE RESULT Incident Type 0 EVENT DETAILS N/A As defined under section 25 of the Healthy & Safety at Work Act 2015

QLDC WORKPLACE INCIDENTS Across All Groups				
TYPE	RESULT			
Employees	4			
Contractors	19			
Volunteers	0			
Public	2			

## QLDC Health and Safety Objectives for 2024/2025

#### **COMPLIANCE**

No breaches of the Health and Safety at Work Act 2015.

Total Recordable Injury Frequency Rate 9 or below.

90% of all incidents reported are closed within allocated timeframe.

#### **PREVENTION**

Representatives and department constituents to undertake an office/ facility inspection at least every three months.

Each department to conduct an annual review of their hazards to ensure that they are identified, recorded, appropriately risk assessed and have control measures in place.

A minimum of 18,000 Take 5's to be undertaken throughout the year across the organisation.

#### **IMPROVEMENT**

90% of Health & Safety Committee actions completed on time.

H&S Improvement focus for 2025: Contractor incident reporting to be transitioned to My Safety.

#### **BEHAVIOUR**

Behavioural self assessment – twice the amount of A scores to be reported over the year than C scores.

A C-score is a significant accident or incident with insufficient action taken to remedy.

#### **WELLBEING**

At least 80% department participation across QLDC wellbeing activities that take place in the Upper Clutha and Queenstown area.

Each team participate in two team activities per year that are not part of the wellbeing calendar.

#### **Monthly Commentary**

**QLDC Workplace Incidents** 

There were no notifiable events in August, and no workplace incidents were significant. No "lost time injuries" were recorded this month and the "total recordable injury frequency rate" has decreased.

Take 5 pre-task risk assessments are at good levels. This shows that our employees are proactive in their approach to risks in the workplace.

Inspections and audits both of contractors and our own facilities are providing good feedback to maintain or improve safety

Health&Safety training has included Situational Awareness, Fire Warden, Winter Driving, Code of Conduct Refresher and Panic Button Procedure Refresher.

Employee incidents include two first aid, one report only and one vehicle incident. No Contractor incidents were Notifiable Event to WorkSafe and no Serious Occurrences. The two public incidents were of minor nature.

With zero A scores, twelve B scores and no C scores the Department Safety Behaviours target was achieved.

#### **Key Priorities Updates**

#### Tracking of flow of projects in/out of reporting

1	New	inclusion
J		

Continued reporting

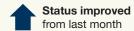


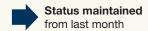
Reporting ended

Triggered by practical completion (capital projects), or plan, strategy, policy adopted.

#### **RAG Status**

GREEN	AMBER	RED				
The project is <b>being delivered in alignment with the Business Case</b> and within all set tolerances.	The project is <b>marginally out of tolerance</b> but there are control(s) in place to manage the project back within tolerance.	The project is <b>significantly out of tolerance</b> .				
All project metrics* are green.	There is at least 1 amber project metric.	There is at least 1 red project metric <b>OR</b> There are more amber than green criteria.				
*6 individual project criteria metrics and tolerances scored against schedule, costs (3), scope and quality/benefits.						







ITEM	COMMENTARY	NEXT KEY MILESTONES	RAG STATUS	
INFRASTRUCTURE - W	INFRASTRUCTURE - WATER SUPPLY   WASTEWATER   STORMWATER   TRANSPORT   WASTE MINIMISATION AND MANAGEMENT			
Arterial Stage One  Town Centre Arterial Road Project Update (qldc.govt.nz)	<ul> <li>Background: The project will deliver a significant upgrade to the underground services along the Arterial route, including new water, wastewater and stormwater lines for a section of Frankton Road and parts of adjoining streets, undergrounded power and wider footpaths with new street trees along Melbourne and Henry Street, intersections controlled by traffic lights, and retaining walls (some with art work designed by Mana Whenua artists) that share the stories of the Whakatipu region.</li> <li>Progress: Practical Completion recommended to the Alliance Board.</li> </ul>	October 2025 - Alliance Board confirmation of practical completion.	Green	
Kingston Three Waters Scheme  Major Projects	<ul> <li>Wastewater: Discussions have progressed with LINZ to agree and commence the land transfer process for property acquisition for the Waste Water Treatment Plant (WWTP) site. Initial works to confirm the timeframe for this is in hand. Progressed the transfer of construction of the wastewater pump station to the Developer to support successful temporary servicing.</li> <li>Water: Electrical testing completed within the treatment plant. Building subcontractor completing final works and footpaths surrounding the building. Contractor commenced bore redevelopment to resolve the water quality testing concerns. Stage one commissioning plan has been received, and review is underway.</li> <li>Stormwater: Large diameter stormwater main progressed to Kent/ Oxford Street intersection, now entering the deepest section of the pipe installation. Streetlights relocated along upper Oxford Street, and utility future connections installed. Rail crossing works progressing and due for completion well in advance of the Kingston Flyer operating season. Lake outlet gallery commenced, to be completed prior to the busy Christmas break.</li> <li>The overall project status remains Red due to the ongoing uncertainty related to Wastewater Treatment Plant land acquisition and easement applications with LINZ resulting in delays in the programme.</li> </ul>	<ul> <li>Wastewater: October 2025 - Formal approval of Detailed Design gateway by Project Control Group once property acquisition pathway is confirmed; Procurement process to commence following the approval. April 2026 - Progression of acquisition process expected to allow early access for construction; construction contract awarded. Project status will revert to Amber on reaching the construction milestone.</li> <li>Water: November 2025 - Scheduled Project completion, including phase one commissioning and hibernation. Recommissioning to follow in 2026 once stage one development is completed and titles issued.</li> <li>Stormwater: Project completion has been delayed due to several unforeseen issues with ground conditions, and supplier delays; completion of stormwater works is now anticipated in March 2026.</li> <li>Overall project completion is driven by the Wastewater Treatment Plant completion which is not yet defined due to the land tenure delays.</li> </ul>	Red	

ITEM	COMMENTARY	NEXT KEY MILESTONES	RAG STATUS
Project Shotover Stage Three Major Projects	<ul> <li>Background: The delivery of the Stage Three Upgrade to the Shotover Waste Water Treatment Plant that will double the capacity of the plant, and continue to provide service through to a forecasted date of 2048. The project will provide a duplicate treatment stream to that currently in operation, and enhanced emergency flow and stormwater management through the repurposing of one of the existing oxidation ponds. The disposal field located close by the treatment plant is not included in the scope of this project.</li> <li>Progress: The new treatment process has been fully commissioned and is now processing incoming wastewater. It is undergoing a trial performance period to confirm compliance with the Contract requirements. Earthworks within the decommissioned Pond One is ongoing to create the new stormwater attenuation basin, and emergency storage basin.</li> </ul>	<ul> <li>October 2025 – Completion of final construction activities (Pond One earthworks). This has been delayed slightly due to winter weather but is not impacting the project.</li> <li>September-November 2025 – Final operational commissioning of the new systems to prove all contract requirements have been met.</li> <li>December 2025 - Upgrade to be operational, project to complete.</li> </ul>	Green
Shotover Disposal Fields	<ul> <li>Background: The purpose of this project is to identify, design, consent and construct a new long-term disposal solution for treated wastewater produced from the Shotover Wastewater Treatment Plan (WWTP) to replace the existing disposal field that is not performing as designed and intended. The replacement infrastructure will cater for the treatment plant's long-term treated wastewater disposal requirements in a culturally appropriate, environmentally sustainable, and operationally effective manner.</li> <li>Progress: Development of Short List options continues through September. Concept Design largely complete with briefings to lwi representatives currently occurring. Project consultants undertaking cost analysis of each option. Short List Options Info pack is due to be completed and shared with Project Team in September to allow review (in the case of lwi representatives – discussion with Runaka) and preparation for Short List Assessment Workshop.</li> <li>Following this, the Short List report will be prepared and issued, outlining the scoring outcomes. These are intended to be presented to Council workshop tentatively at the end of November, followed by Business Case and final Council approval of the Preferred Option in late 2025/early 2026.</li> </ul>	<ul> <li>September 2025 - Short list option analysis and concept designs completed.</li> <li>October 2025 - Preferred Option selection workshop (Project Team level)</li> <li>November 2025 - Preferred Options Council Workshop - Presentation of shortlist options.</li> <li>December 2025-February 2026 - Planned formal QLDC approval of Preferred Option. This is dependent on the Preferred Option selection workshop and internal QLDC reviews.</li> </ul>	Green

ITEM		COMMENTARY	NEXT KEY MILESTONES	RAG STATUS
Robins Road Conveyance Scheme	•	<ul> <li>Background: The project will provide additional wastewater capacity to the currently constrained Gorge Road and Arthurs Point catchments. The existing sewer main is undersized and runs through private properties. A new gravity sewer main is to be installed along Robins Road from the Horn Creek Bridge to a new connection point within the Recreation Ground.</li> <li>Progress: Coordination of project documentation and contractor bid pricing occurred. Development of initial communications documents and stakeholder engagement is underway alongside internal approvals and reviews of financial budgets.</li> <li>The status is Red primarily due to programme delays associated with the uplift of the Resource Consent, which has now been granted. The project is on track for construction commencement in October 2025. The programme will be re-baselined following Contract Award. At this time, the status will return to Green.</li> </ul>	<ul> <li>September 2025 - Final Bid price component to be issued by Contractor. Evaluation of Contractor Final Bid submission. Final Contract documents issued for review.</li> <li>September/October 2025 - Procurement Recommendation Report prepared and Contract Execution.</li> <li>October 2025 - Construction to start.</li> </ul>	Red
CBD to Frankton Conveyance Scheme  Major Projects	•	<ul> <li>Background: The existing gravity sewer main along Frankton track is nearing capacity and carries a risk of untreated wastewater overflowing to the receiving natural environment (including Lake Whakatipu) in heavy rainfall events or natural disaster. Additional wastewater conveyance capacity between Queenstown CBD and Frankton Beach Pump Station is required to maintain levels of service and support projected demand growth in the area. A new pressure sewer main to run adjacent to the existing pipeline has been identified as the preferred solution. Improvements to the track will be made as part of the wastewater pipeline installation (e.g. strategic widening, stormwater management, pause-points etc.) The project is expected to take 12 to 18 months to construction and physical works to start in 2025.</li> <li>Progress: Physical works tender process continued as planned. Site visits undertaken to the various areas of the project with tenderers in late August. The closing date for physical works tender submissions is 19 September 2025.</li> </ul>	<ul> <li>September 2025 - Tender for physical works closes.</li> <li>December 2025 - Physical Works Contract Awarded.</li> <li>Early 2026 - Main construction work begins.</li> <li>Mid 2027 - Construction due for completion.</li> </ul>	Green

ITEM	COMMENTARY	NEXT KEY MILESTONES	RAG STATUS
Upper Clutha Conveyance Scheme  Major Projects	<ul> <li>Background: This project is intended to provide a long term solution to Hāwea wastewater management needs and increase capacity and resilience in the Wānaka network. The Hāwea upgrade scope includes decommissioning the Hāwea Waste Water Treatment Plant (WWTP), construction of a new wastewater pump station on Domain Road, and a new pipeline from Hāwea to Albert Town. The Wānaka scope includes upgrade of the Riverbank Road wastewater pump station and construction of a new pipeline to the Project Pure WWTP.</li> <li>Progress: The Contractor is completing the required pre-construction activities ahead of establishing on site. This includes consultation with stakeholders impacted by the initial work sites.</li> <li>Status remains Amber to account for a minor delay to consent processing, and to reflect the status of initial stakeholder consultations. The delay is not expected to impact the overall construction schedule. Status is expected to revert to Green when construction starts.</li> </ul>	<ul> <li>September 2025 - Construction to start.</li> <li>October 2025 - Final consent processing to be completed.</li> <li>Ongoing through construction period - Targeted engagement with community associations and other parties that may experience temporary disruption during the works.</li> </ul>	Amber
Compliance Response - UV Treatment  Major Projects	<ul> <li>Background: The UV Compliance project was initiated in response to the October 2023 Cryptosporidium outbreak in Queenstown. The project will improve the quality of key water supplies through a range of treatment measures including installation of UV water treatment plants at 6 locations, bore head upgrades, installation of compliance monitoring equipment and other related pipeworks.</li> <li>Progress:         <ul> <li>Fernhill UV Plant (temporary container) – Completed December 2023</li> <li>Western Intake UV Plant (container) – Completed December 2023</li> <li>Beacon Point UV Plant (within existing building) – Completed February 2024</li> <li>Wānaka Airport (UV container, bore upgrades and compliance monitoring) – Completed November 2024</li> <li>Glenorchy (UV Container, bore upgrades and compliance monitoring) – completed December 2024</li> <li>Two Mile (UV equipment) - Completed April 2025</li> </ul> </li> <li>Luggate: Construction Contract awarded, and construction commenced at three of the four site locations (Water Treatment Plant, Church Road pipe works and the Reservoir site).</li> <li>This project is Amber because Luggate may not meet the Taumata Arowai compliance timeframes – the programme is very tight with minimal contingency for any unforeseen issues or extended periods of wet weather.</li> </ul>	<ul> <li>November 2025 – Delivery of containerised Water Treatment Plant.</li> <li>December 2025 - Luggate Water Treatment Plant, Reservoir and UV Compliance due for completion.</li> </ul>	Amber

ITEM		COMMENTARY	NEXT KEY MILESTONES	RAG STA	TUS
Wānaka Waste Facilities	0	<ul> <li>Background: The existing Wānaka Waste Facility on the corner of Ballantyne and Riverbank Roads (beside Wastebusters) is facing capacity challenges as well as health and safety concerns. The existing layout does not maximise diversion opportunities, nor encourages behaviour change to minimise waste sent to landfill. The facility requires redesign including layout reconfiguration and capacity upgrades to enhance the user experience and maximise diversion opportunities. Once completed, this project will aid to improve waste minimisation and management in the Wānaka-Upper Clutha Ward.</li> <li>Progress: Preferred option was identified in early 2024. This involves the construction of a new, enclosed waste transfer facility on recently acquired land adjacent to the existing waste facility. Business Case final review is largely complete with final feedback awaited from Investment Advisory and Finance.</li> <li>The project is Red as it is well over tolerance in both cost and time from the original baseline. Once the Business case is approved, the project will be re-baselined. RAG Status should move to Green at this stage.</li> </ul>	<ul> <li>4 September 2025 - Report to Council Meeting sought endorsement to progress Preferred Option to Detailed Design, noting an approx. \$4.8M uplift in funding required relative to current LTP to achieve this. Funding uplift will be worked through and formalised as part of the FY26/27 Annual Plan. Business Case finalised and approved at Council Meeting.</li> <li>September 2025 - Detailed Design stage commenced.</li> <li>May 2026 - Detailed Design complete.</li> </ul>	Red	New
Rockabilly Gully Erosion Protection	0	<ul> <li>Background: Rockabilly Gully is located on Department of Conservation (DOC) land in North Wānaka. The project was initiated in response to an abatement notice issued by the Otago Regional Council (ORC) in October 2021. Stormwater flows from upstream developments are causing significant erosion in the gully, resulting in sediment discharge into the Clutha River. To mitigate risk of further erosion of the gully there is a need to implement a solution to manage stormwater flows.</li> <li>Progress: The Technical Options Report on the preferred solution for the catchment is complete. Concept design, including hydraulic modelling for the additional stormwater basin is underway. Two separable portions are proposed to deliver the project; portion 1- prioritise construction of the new stormwater basin to attenuate storm water flows, portion 2 - undertake remediation of the gully.</li> <li>The project status is Amber due to delays in progressing the concept design. These are primarily driven by a more complex scope of works in the gully than initially anticipated, compounded by resourcing constraints. A revised programme has been developed, targeting completion of the stormwater basin design and earthworks consent lodgement by mid-February 2026.</li> </ul>	<ul> <li>November 2025 - Concept Design finalised and approved.</li> <li>Mid-February 2026 - Detailed Design complete.</li> <li>Late May 2026 - Construction commencing.</li> </ul>	Amber	New

ITEM		COMMENTARY	NEXT KEY MILESTONES	RAG STATUS
COMMUNITY SER	/ICE	S – PARKS AND RESERVES, SPORT, RECREATION, COMMUNITY FACILI	TIES AND VENUES, LIBRARIES	
Project Tohu - Coronet Revege- tation programme Major Projects	•	<ul> <li>Background: Project Tohu is one of the largest revegetation programmes currently being undertaken in Aotearoa, transitioning 200ha on the south facing slope of Coronet Peak from an ex-Douglas fir plantation (exotic species) into indigenous vegetation. The successful harvest of the Coronet Forest was completed in May 2023.</li> <li>Progress: Minimal activity at the site during the winter months.</li> </ul>	<ul> <li>November/December 2025 – Completion of first stage of mountain bike trail construction. Second stage of the trail network plan will commence, weather permitting.</li> <li>March/April 2026 – Autumn planting.</li> </ul>	Green
Ballantyne Road Site remediation works	•	<ul> <li>Background: The Ballantyne Road project is to convert a 20ha site into a flat grassed area for future recreational and community facilities/needs.</li> <li>Progress: Earthworks commenced to begin cut and filling of the site.</li> <li>Monitoring of compaction levels and earthworks consent requirements has been undertaken.</li> </ul>	November 2025 - Ballantyne Road Sports Hub Development plan re-engagement with the community expected to begin.	Green
QEC Upgrades	•	<ul> <li>Background: The Queenstown Events Centre (QEC) is the premier recreation &amp; sport hub for the District. A continual plan of upgrades and renewals is required to meet the ongoing needs of the community. This is delivered through a strategic programme of work outlined in the 2024-34 Long Term Plan.</li> <li>Progress: Design team appointed. Project Management company appointed and initial project team briefing undertaken. Stakeholder identification workshop undertaken</li> <li>This project is Amber as it is time delayed due to the review of the programme. The timeline is under review and will be presented at the October Community Services Project Control Group for internal approval.</li> </ul>	<ul> <li>Early October 2025 - Development of an overall design/construction programme and approval of a new timeline.</li> <li>October 2025 - Final design programme developed for approval. Design workshops begin.</li> </ul>	Amber

ITEM		COMMENTARY	NEXT KEY MILESTONES	RAG STA	TUS
CORPORATE SERVICE	ES				
Annual Report 2024- 2025	•	<ul> <li>Background: The Annual Report provides a clear account of the performance and activity of the Council in the preceding public sector financial year. Producing and publishing the report each year is a requirement of the Local Government Act.</li> <li>Progress: The Annual Report 2024-2025 draft document was produced in August and began first reviews through senior management.</li> <li>Audit commenced in late August. External auditors working with QLDC to validate and confirm all 2024-2025 results for the organisation.</li> </ul>	<ul> <li>Late August – late September 2025 - External audit period.</li> <li>2 October 2025 – Annual Report and audit report to be considered at Audit, Finance &amp; Risk Committee Meeting.</li> <li>9 October 2025 – Adoption of the Annual Report at Council Meeting.</li> </ul>	Green	•
Wānaka Airport Future Review  Wānaka Airport Certification   Queenstown Lakes District Council  Wānaka Airport Future Review   Queenstown Lakes District Council	•	<ul> <li>Background: QLDC signalled in the Long Term Plan its intent to enable the development of a long-term plan for Wānaka airport, and an assurance that the Upper Clutha community will be part of shaping it, noting this is a district asset and engagement will be open to the wider community and stakeholders. This Wānaka airport future review is related to the mandatory operational review (see Property section page 17) but is being undertaken as a separate workstream.</li> <li>Progress: Hui 2 with Wānaka Airport/Key stakeholder Advisory Group held. Community drop-in session 2 held presenting draft scenarios.</li> <li>19 August - Elected Member and Wānaka Upper Clutha Community Board workshop 2 – summary of first round community feedback and draft scenarios.</li> </ul>	Ending mid-September 2025 - Online engagement period 2 on Let's Talk.	Green	•

ITEM		COMMENTARY	NEXT KEY MILESTONES	RAG STA	RAG STATUS	
STRATEGIC GROWT	H – SI	PATIAL PLAN				
Te Tapuae Southern Corridor  Te Tapuae Southern Corridor - QLDC	•	<ul> <li>The Project Team are focussing on updating and completing the Final Structure Plan for the Te Tapuae Southern Corridor. The Final Structure Plan will be presented in a storey map format.</li> <li>The updates to the Structure Plan are from the technical reports received by consultants and from the feedback received during public engagement. During the public engagement 100 feedback forms were received and 40 email submissions.</li> <li>The changes to the Structure Plan were presented to the Grow Well Whaiora Partnership Steering Group and the Planning &amp; Strategy Committee in August ahead of the Full Council meeting where the Final Structure Plan will be presented.</li> </ul>	4 September 2025 - Full Council Meeting seeking to adopt the Structure Plan.	Green	•	
Spatial Plan Gen 2.0	•	<ul> <li>No further updates at this time until the Regional deal and subregional plan requirements are understood.</li> <li>This project is flagged Amber due to the delay to the overall programme timeframe caused by the HBA and now by the regional deal proposal.</li> </ul>	<ul> <li>Updates will be shared when Regional deal and subregional plan requirements are understood. The timeline for this is still unknown.</li> </ul>	Amber	•	
COMMUNITY PARTN	ERSH	IIPS				
Responsible Camping Programme		<ul> <li>Background: Without the 2021 Bylaw, Council's ability to move campers on is limited. The process to develop a new freedom camping bylaw continues, with the aim to have a new bylaw in place before next Summer.</li> <li>Progress: In August eight infringements were issued under the Reserves Act and seven under the Freedom Camping Act. This is a significant reduction on summer months but in line with seasonal trends.</li> <li>8 August 2025 – Community consultation on the draft freedom camping bylaw ended. Council received 377 submissions on the draft bylaw and 69 submitters requested to speak to their submission at the hearings. An additional 5 submissions were received after the consultation period closed.</li> <li>26/27 August 2025 – Hearing of submission by a panel made up of Councillor took place. (links: 26 August Hearing, 27 August Hearing)</li> <li>28 August 2025 - Deliberations were held (link: 28 August Deliberations)</li> </ul>	<ul> <li>9 October 2025 - Report to be presented at <u>Council Meeting</u> requesting that it adopt a final form of the Freedom Camping Bylaw 2025.</li> <li>November 2025 - Summer education programme begins</li> </ul>	Green	•	

#### **Key Priorities - Strategies, Policies and Plans**

ITEM		COMMENTARY	NEXT KEY MILESTONES	RAG STA	TUS
PARKS & RESERVES					
Blue-Green Network Plan Major Projects	•	<ul> <li>Background: The Blue Green Network (BGN) Plan will provide a strategic, long-term framework that identifies opportunities for protecting and integrating natural systems and open spaces into the planning and development of Queenstown Lakes District's urban areas and settlements. It is being prepared in partnership with Kai Tahu.</li> <li>Progress: Consultation Strategy complete. Updates to BGN plan completed, ready for public feedback.</li> </ul>	<ul> <li>October 2025 – Engagement with the community on the draft BGN plan via Let's Talk.</li> <li>November 2025 – Report public feedback on BGN plan to Grow Well Whaiora Steering Group.</li> </ul>	Green	•
Te Tapunui Queenstown Hill Forestry Management Plan	•	<ul> <li>Background: The draft Forestry Management Plan proposes removing all wilding tree species on the reserve and replanting the site with a mix of native/exotic forest and scrub/tussock grassland.</li> <li>Progress: Engagement summary completed and available on Let's Talk.</li> </ul>	<ul> <li>4 September 2025 – Consideration of final Forestry Management Plan by <u>Full Council</u>.</li> </ul>	Green	•
SPORT & RECREATION	N				
516 Ladies Mile	•	<ul> <li>Background: In 2019, Council purchased a 14ha site at 516 Ladies Mile for future development of open space and facilities for the community. Council approved budget of \$6.8M in the 24/34 LTP starting in July 2025. Pre-work is currently underway.</li> <li>Progress: An updated programme and status report is being prepared for Council to consider in November 2025.</li> </ul>	November 2025 – Updated programme and status report prepared for Council.	Green	•

ITEM	сомм	ENTARY	NEXT KEY MILESTONES	RAG STA	TUS						
PROPERTY & INFRAS	PROPERTY & INFRASTRUCTURE										
Wānaka Airport Safety & Renewals  Wānaka Airport Certification   Queenstown Lakes District Council  Wānaka Airport Future Review   Queenstown Lakes District Council	active Part be used inclusion Add Water Future page.  Programmer Services and Servi	kground: Wānaka Airport has passed a threshold of vity which requires it to achieve Qualifying Status under 139 of the Civil Aviation Rules. To achieve this works will undertaken to provide an improved safety environment, uding airstrip widening, tree removal and new fencing. itionally, enhancements will be undertaken to the Three ers infrastructure servicing the airport. Wānaka Airport ure Review will be undertaken as a separate project on e 14.  gress: The tender period, for the appointment of an neering company to develop concepts for infrastructure icing, has now closed.	September 2025 – Appoint a specialist engineering firm to assess the current infrastructure servicing the airport and develop plans for upgrading.	Green	•						
Bylaw Development work programme	Bac ensumee     Prog     Conspect Sep     Hearece on till	kground: The purpose of this work programme is to ure that QLDC's bylaws are reviewed and developed to st statutory requirements and timeframes.  gress: sultation on a draft Traffic and Parking Bylaw 2025 via cial consultative procedure on Let's Talk (7 August to 7 tember).  ring panel for the draft Freedom Camping Bylaw 2025 to sive submissions and make recommendations to Council the draft bylaw. (meeting links: 26 August Hearing, 27 ust Hearing, 28 August Deliberations)	Traffic & Parking Bylaw  26 September 2025 - Hearing panel for the draft Traffic & Parking Bylaw 2025 to receive submissions and make recommendations to Council on a draft bylaw. (link to hearing here)  Freedom Camping Bylaw  9 October 2025 - Report to be presented at Full Council Meeting requesting that it adopt a final form of the Freedom Camping Bylaw 2025.	Green	•						

#### **Operating Expenditure and Revenue**

#### **Financial Management Report**

% of the year completed: 17%

DESCRIPTION	August 2025 Actual	August 2025 Adjusted Budget	Variance to Budget	Year to date Actual	Year to date Adjusted Budget	Year to Date Variance	Full Year Adjusted Budget	YTD Actuals to Full Year Budget	*
REVENUE									
Operating Revenue									
Income - Rates	15,025,948	14,629,010	396,938	29,697,430	29,558,020	139,410	176,700,120	17%	*1
Income - Grants & Subsidies	629,921	815,557	(185,636)	1,335,115	1,531,362	(196,247)	8,621,612	15%	*2
Income - Consents	1,511,753	1,675,138	(163,385)	3,220,678	3,350,276	(129,598)	18,443,758	17%	*3
Income - External Cost Recovery	46,594	290	46,305	117,526	580	116,947	3,478	3380%	*4
Income - Regulatory	1,008,762	785,929	222,833	2,464,993	2,079,069	385,924	10,810,434	23%	*5
Income - Operational	2,782,522	2,714,890	67,632	5,732,090	5,566,746	165,344	33,493,658	17%	*6
Total Operating Revenue	21,005,501	20,620,814	384,687	42,567,831	42,086,053	481,778	248,073,059	17%	
EXPENDITURE									
Personnel Expenditure									
Expenditure - Salaries and Wages	4,400,174	4,310,148	(90,027)	9,124,797	9,033,197	(91,600)	53,124,242	17%	*7
Expenditure - Salaries and Wages Contract	332,850	457,106	124,256	781,243	912,980	131,738	5,783,258	14%	*8
Expenditure - Elected Member Expenses	97,423	97,736	314	174,337	195,472	21,135	1,172,834	15%	
Expenditure - Personnel Other	172,601	230,213	57,613	327,642	459,994	132,351	2,764,949	12%	*9
Total Personnel Expenditure	5,003,048	5,095,203	92,156	10,408,019	10,601,644	193,625	62,845,282	17%	
Operating Expenditure									
Expenditure - Professional Services	340,118	787,803	447,684	798,594	1,350,606	552,012	8,345,072	10%	*10
Expenditure - Strategic Initiatives	104,564	129,041	24,477	249,058	258,082	9,025	1,585,749	16%	
Expenditure - Legal	130,138	358,359	228,221	273,197	716,718	443,520	4,300,306	6%	*11
Expenditure - Office Expenses	52,084	45,892	(6,192)	93,875	91,810	(2,065)	549,020	17%	
Expenditure - IT	468,525	462,758	(5,767)	869,683	925,516	55,833	5,553,099	16%	
Expenditure - Property costs	1,352,363	1,380,906	28,544	2,650,247	2,737,936	87,689	16,081,875	16%	
Expenditure - Infrastructure Maintenance	4,242,817	3,949,891	(292,925)	8,263,282	7,899,782	(363,499)	47,363,120	17%	*12
Expenditure - Parks & Reserves Maintenance	1,206,048	1,221,600	15,552	1,963,949	2,374,175	410,226	15,440,971	13%	*13

#### **Operating Expenditure and Revenue**

#### **Financial Management Report**

% of the year completed: 17%

DESCRIPTION	August 2025 Actual	August 2025 Adjusted Budget	Variance to Budget	Year to date Actual	Year to date Adjusted Budget	Year to Date Variance	Full Year Adjusted Budget	YTD Actuals to Full Year Budget	*
EXPENDITURE									
Operating Expenditure continued									
Expenditure - Grants & Events	993,692	806,932	(186,760)	2,776,881	2,605,703	(171,179)	11,565,342	24%	*14
Expenditure - Travel & Accom	24,823	25,007	184	50,902	50,013	(889)	300,080	17%	
Expenditure - Regulatory	144,352	151,881	7,529	272,062	303,762	31,701	1,822,575	15%	
Expenditure - Other	284,703	318,317	33,614	665,015	637,303	(27,712)	3,850,695	17%	
Total Operating Expenditure	9,344,226	9,638,388	294,162	18,926,745	19,951,408	1,024,663	116,757,903	16%	
Interest and Depreciation									
Expenditure - Depreciation	5,856,950	5,856,948	(2)	11,713,900	11,713,895	(5)	70,283,370	17%	
Expenditure - Interest	2,385,791	2,274,169	(111,621)	4,856,522	4,548,339	(308,183)	26,889,625	18%	*15
Total Interest and Depreciation	8,242,741	8,131,117	(111,624)	16,570,421	16,262,234	(308,187)	97,172,995	17%	
TOTAL EXPENDITURE	22,519,025	22,938,152	419,127	45,920,071	46,962,607	1,042,536	277,555,751	17%	
NET OPERATING SURPLUS (DEFECIT)	(1,584,513)	(2,243,894)	659,381	(3,337,354)	(4,729,232)	1,391,878	(28,703,120)		

#### \*Commentary

The variance mainly relates to receipt of rates penalties earlier in the year than previously, due to earlier date of rates instalments.

\*2 Income - Grants & Subsidies - \$0.2m unfavourable

Mostly relates to phasing of carry forward from 2024/25 re Better off Funding, which has a corresponding favourable underspend in Consultants.

\*3 Income - Consents - \$0.1m unfavourable

Unfavourable variance mainly due to lower level of resource consents issued compared to budget. This is offset by a corresponding underspend in Salaries & Wages.

\*4 Income - External Cost Recoveries - \$0.1M favourable

Favourable variance relates to income received for Stormwater Maintenance agreement.

\*5 Income - Regulatory - \$0.4M favourable

Favourable variance in Traffic & Parking Infringements & Parking Fees. Whilst volumes are down approx 17&, rates have increaed for 2025/26.

\*6 Income - Operational - \$0.2M favourable

Favourable variance mainly relates to recovery of operational costs from Cardrona Alpine Resort.

<sup>\*1</sup> Income - Rates- \$0.1M favourable

#### **Operating Expenditure and Revenue**

#### **Financial Management Report**

% of the year completed: 17%

#### \*Commentary

\*7 Expenditure - Salaries & Wages - \$0.1M overspent

Overspend relates to lower than budgeted internal time that has been charged to capex for the year to date. This is expected to be a temporary variance only.

\*8 Expenditure - Salaries & Wages Contract - \$0.1M underspent

Lower use of contract staff year to date due to lower level of vacancies and less reliance on contract staff.

\*9 Expenditure - Personnel Other - \$0.1M underspent

Underspend is mainly re Recruitment Fees and Learning & Development spend, which is expected to pick up due to introduction of new Learning Management System.

\*10 Expenditure - Professional Services - \$0.6M underspent

The underspend relates to budget carried forward from 2025/26, and is a temporary variance only.

\*11 Expenditure - Legal - \$0.4M underspent

It is difficult to estimate phasing of this budget and spend due to its nature.

\*12 Expenditure - Infrastructure Maintenance - \$0.4M overspent

\$50k relates to Taumata Arowai water authority levy which is a new cost and unbudgeted for FY 2025/26, and to water drinking compliance charge; Landfill costs are overspent by \$120k due to higher waste volumes.

\*13 Expenditure - Parks & Reserves Maintenance - \$0.4M underspent

Spend is lower during the winter months. Whilst budget has been phased, year to date costs have come in lower than anticipated. Variance is temporary and is expected to get back on track.

\*14 Expenditure - Grants & Events - \$0.2m overspent

Year to date overspend is due to timing of spend on Grants - General, and is expected to be a temporary variance only.

\*15 Expenditure - Interest - \$0.3M overspent

Relates to higher loan balances than anticipated in the Annual Plan. At this point it is expected that interest expenditure will remain overspent for the year.

#### **Capital Expenditure and Revenue**

#### **Financial Management Report**

DESCRIPTION	August 2025 Actual	August 2025 Adjusted Budget	Variance to Budget	Year to date Actual	Year to date Adjusted Budget	Year to Date Variance	Full Year Adjusted Budget	YTD Actuals to Full Year Budget	*
Capital Revenue									
Income - Development Contributions	4,201,176	2,712,566	1,488,610	8,316,944	5,425,132	2,891,812	32,550,792	26%	*16
Income - Vested Assets	0	0	0	0	0	0	30,941,658	0%	
Income - Grants & Subsidies Capex	33,641	513,145	(479,504)	171,987	1,557,730	(1,385,743)	12,736,333	1%	*17
Income - Dividends received	8,830,927	7,505,395	1,325,532	8,830,927	7,505,395	1,325,532	13,015,000	68%	*18
Income - Gain/(loss) on diposal of property, plant & equipment	0	0	0	0	0	0	1,427,670	0%	
Total Capital Revenue	13,065,744	10,731,106	2,334,638	17,319,859	14,488,257	2,831,602	90,671,453	0%	
Capital Expenditure									
Projects/Asset Purchases	7,484,809	8,764,388	1,279,579	11,184,941	14,597,432	3,412,490	182,547,105	6%	*19
Total Capital Expenditure	7,484,809	8,764,388	1,279,579	11,184,941	14,597,432	3,412,490	182,547,105		
NET CAPITAL FUNDING REQUIRED	(5,580,935)	(1,966,718)	(1,055,059)	(6,134,917)	109,175	580,889	91,875,652		
External Borrowing									
Loans	0			731,175,000			781,779,000		
Total Borrowing	0			731,175,000			781,779,000		

#### \*Commentary

Development Contributions are ahead of budget YTD. The timing of this income is difficult to estimate.

Includes unfavourable variances of \$0.5M within NZTA Subsidised capex, \$0.2M for Arterial Crown Infrastructure Project subsidy income and \$0.4M for Other Capital Grants.

The dividend received from Queenstown Airport Corporation was higher than anticipated in Year 2 of the Long Term Plan.

August actuals of \$11.2M vs budget of \$14.6M. Significant project spend this month includes \$1.4M for Kingston New Scheme (SW), \$0.9M for Kingston New Scheme (WS), \$1.4M for Project Shotover Stage 3 (WW), \$1.0m for Arterial Stage One (RT).

<sup>\*16</sup> Income - Development Contributions - \$2.9M favourable

<sup>\*17</sup> Income - Grants & Subsidies Capex \$1.4M unfavourable

<sup>\*18</sup> Income - Dividends received \$1.3M favourable

<sup>\*19</sup> Expenditure - Capital Projects \$3.4M underspent