

Community & Services Committee

16 May 2024

Report for Agenda Item | Rīpoata moto e Rāraki take [2]

Department: Community Services

Title | Taitara: New Seat and Memorial Plaque Request in honour of Joanne Vera Hebbend within the Frankton Domain Reserve

Purpose of the Report | Te Take mō te Pūroko

The purpose of this report is to consider approving the installation of a new seat located within the Frankton Domain Reserve near 18 Boyes Crescent, followed by placement of a memorial plaque on the seat for Joanne Hebbend.

Recommendation | Kā Tūtohuka

That the Community & Services Committee:

1. **Note** the contents of this report and;
2. **Approve** the seat and memorial plaque installation for Joanne Vera Hebbend. The seat would be located within the Frankton Domain Reserve (Attachment A).

Prepared by:



Name: Tarsy L. Koentges
Title: Parks Officer – Cemeteries & Heritage

18 April 2024

Reviewed and Authorised by:



Name: Dave Winterburn
Title: Parks Manager and Acting General
Manager, Community Services
19 April 2024

Context | Horopaki

1. Council received an application for a memorial seat and plaque on 2 April 2024 from Fred Bramwell on behalf of his work associate Stephen Hebbend to memorialise Stephen's late wife Joanne Vera Hebbend. Mr. Bramwell indicated that Mr. Hebbend is the Director of Colliers Queenstown and has provided the following information about Mr. and Mrs. Hebbend for consideration, *"Stephen and Jo Hebbend live at 18 Boyes Crescent in Frankton – Jo has just very recently passed away so I am exploring the possibility to get a memorial seat with plaque across the road from their home in [the] Queenstown Lakes District Council (QLDC) park. Stephen is a senior member of our team and Jo has been a big part of our business for many years. Colliers are a long time supporter of Queenstown and our donations over the years have been significant - Predominantly to Whakatipu High Foundation (circa \$500,000), Hospice (circa \$500,000), along with numerous other donations to other causes here and around country – Cure Kids, Shotover Primary, etc."*
2. Mr. Bramwell has requested that the new seat be installed within the Frankton Domain Reserve, with the final exact location still to be determined, but as close as possible to Mr. Hebbend's private property located at 18 Boyes Crescent, Frankton, Queenstown 9300.
3. In consideration of the QLDC Plaques, Memorials and Monuments Policy assessment guidelines, the Parks team supports this request based on the following criteria: *"2.5 – Subjects for Category 4, personalised memorial plaques on a seat, bench or picnic table will be considered by the Council on a case by case basis... Subjects will be limited to: Individuals who have lived in or have a special association with the District."*
4. The proposed plaque will read (with final wording to be confirmed with Mr. Hebbend):

"In memory of Joanne Vera Hebbend"

Analysis and Advice | Tatāritaka me kā Tohutohu

5. This report identifies and assesses the following reasonably practicable options for assessing the matter as required by section 77 of the Local Government Act 2002.
6. The Frankton Domain Reserve has been considered and the addition of a seat at this location, with no seats currently situated nearby, will enhance the reserve and improve this asset for the community to enjoy.
7. Option 1 Approve the new memorial plaque and seat installation within the Frankton Domain Reserve for Joanne Hebbend.

Advantages:

- Provides improvement via the addition of an available furniture asset in the reserve which can then be enjoyed by all.

- Commemorates individuals that are closely connected to the Queenstown Lakes District.

Disadvantages:

- Additional ongoing maintenance costs associated with adding a new asset to the reserve.

8. Option 2 Decline the request.

Advantages:

- Avoids additional ongoing maintenance costs associated with adding a new asset to the reserve.

Disadvantages:

- There are currently no seats available within the vicinity of the requested location, and the memorial requestor would not be afforded the opportunity to positively contribute to the improvement of the Frankton and wider Queenstown communities.

9. This report recommends Option 1 for addressing the matter because this will provide improvements to the reserve via the addition of a seat asset. It will also honour the life of Joanne Vera Hebbend while increasing the utilisation and enjoyment of the reserve by the community.

Consultation Process | Hātepe Matapaki

Significance and Engagement | Te Whakamahi I kā Whakaaro Hiraka

10. This matter is of low significance, as determined by reference to the Council's Significance and Engagement Policy because the land it relates to is not identified as a significant asset, and the proposal of a new seat will support community wellbeing.
11. The persons who are affected by or interested in this matter are the residents/ratepayers of the Queenstown Lakes District Community and the Frankton Community.

Risk and Mitigations | Kā Raru Tūpono me kā Whakamaurutaka

12. This matter relates to the Community & Wellbeing risk category. It is associated with RISK10022 Ineffective operations and maintenance of community services or facilities within the QLDC Risk Register. This risk has been assessed as having a high residual risk rating.
13. The approval of the recommended option will support the Council by allowing Council to retain the risk at its current level. This shall be achieved by improving assets for community wellbeing within the reserve.

Financial Implications | Kā Riteka ā-Pūtea

14. The new asset and installation costs will be met by the applicant. The ongoing maintenance costs will be funded through existing QLDC budgets.

Council Effects and Views | Kā Whakaaweawe me kā Tirohaka a te Kaunihera

15. The following Council policies, strategies and bylaws were considered:

- Plaques, Memorials and Monuments Policy 2010;
- Parks and Open Spaces Strategy 2021; and
- Proposal is in alignment with the principles of the Vision Beyond 2050.

16. The recommended option is consistent with the principles set out in the named policies.

17. This matter is not included in the Long Term Plan/Annual Plan and will not have any impact on it.

Local Government Act 2002 Purpose Provisions | Te Whakatureture 2002 o te Kāwanataka ā-Kiaka

18. Section 10 of the Local Government Act 2002 states the purpose of local government is (a) to enable democratic local decision-making and action by, and on behalf of, communities; and (b) to promote the social, economic, environmental, and cultural well-being of communities in the present and for the future. As such, the recommendation in this report is appropriate and within the ambit of Section 10 of the Act as it will help meet the current and future needs of communities for good-quality local infrastructure, local public services, and performance of regulatory functions in a way that is most cost-effective for households and businesses by providing support for a community activity;

19. The recommended option:

- Can be implemented through current funding under the Long Term and Annual Plan;
- Is consistent with the Council's plans and policies; and
- Would not significantly alter the intended level of service provision for any significant activity undertaken by or on behalf of the Council or transfer the ownership or control of a strategic asset to or from the Council.

Attachments | Kā Tāpirihaka

A	Map of proposed seat location within Frankton Domain Reserve near to 18 Boyes Crescent, Frankton
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