

Pecuniary Interest Return Form

Te Puka Whakapuakitaka



RETURN FOR REGISTER OF PECUNIARY AND OTHER SPECIFIED INTERESTS OF ELECTED MEMBERS OR SENIOR MANAGERS OF THE QUEENSTOWN LAKES DISTRICT COUNCIL

PERSONAL DECLARATION

Full Name: DIANE VIVIEN WHITEHEAD

I certify that the completed forms attached contain, to the best of my knowledge, a complete list of those interests and assets as at 23-01-2024, and those transactions during the period commencing 23-01-2024, that I am required to register under section 54C of the Local Government Act 2002, providing information required under sections 54E and 54F of that Act, and in accordance with the requirements of the Local Authorities (Members' Interests) Act 1968 (LAMIA).

I understand that the appointed Registrar of Pecuniary Interests will translate the information along with all other returns provided by Elected Members or Senior Managers of the Council into a Register of Pecuniary and other Specified Interests which will be published on the website of the Queenstown Lakes District Council and in booklet form for inspection by the public.

Signed: [Signature] Dated: 23-01-2024

INFORMATION FOR ELECTED MEMBERS

Sections 54A to 54I of the Local Government Act 2002 (LGA) requires members to provide annual returns of certain pecuniary interests. Please use this form to provide your return.

You are responsible for complying with your obligations under the LGA relating to this return.

You can, however, seek advice and guidance from the Registrar of the members' pecuniary interests register on how to complete your return.

HOW TO FILE THIS RETURN

You can file your completed return form with the Registrar by emailing the executive assistant to the Chief Executive via melita.langston@qldc.govt.nz.

The due dates for the return are as follows:

- > **Year 1:** the day that is 120 days after the date on which the member comes into office under section 115 of the Local Electoral Act 2001 (i.e. **13 February 2023** assuming the final public notice occurs on 15 October 2022);
- > **Year 2:** the last day of February in the second year of the triennium (i.e. **29 February 2024**); and
- > **Year 3:** the last day of February in the third year of the triennium (i.e. **28 February 2025**).

TIME PERIOD A RETURN MUST COVER

Returns are made in respect of a 12 month period. This means that any relevant pecuniary interests that existed at any point during this 12 month period must be disclosed in the member's return. It is not necessary for an interest to have existed for the full 12 month period.

The exact dates of the 12 month period will depend on the due date for the particular return. Specifically, the period will be the 12 months that ended on the day that is one month before the due date.

For the current triennium, the period covered by each return are as follows:

Year of triennium	Due date for return	12 month period covered by return
Year 1 – 2023	13 February 2023	14 January 2022 – 13 January 2023
Year 2 – 2024 (leap year)	29 February 2024	30 January 2023 – 29 January 2024
Year 3 – 2025	28 February 2025	29 January 2024 – 28 January 2025

ERRORS, OMISSIONS AND UPDATES

The key obligations for members are to:

- > make annual returns that contain information on certain pecuniary interests to the Registrar, within the statutory timeframe;
- > ensure that the information contained in their returns is accurate; and
- > in the event of becoming aware of an error or omission in their returns, advise the Registrar of that as soon as practicable.

It is your responsibility to advise Council of any change to your circumstances or the information within your return as soon as is practicable.

If a member does not comply with these obligations, they will commit an offence, which is punishable by a fine of up to \$5,000.

PRIVACY STATEMENT

Your personal information is being collected so that the Council and the Registrar can comply with their obligations under the LGA, particularly those in sections 54A and 54G.

You are required to provide this information under sections 54C to 54H of the LGA. Failure to do so will constitute an offence under section 235 of the LGA.

Your personal information will be used and disclosed in accordance with the purpose of the register set out in section 54B of the LGA, which is to record members' interests so as to provide transparency and to strengthen public trust and confidence in local government processes and decision-making. The information will be retained for 7 years from the date on which you provide it, and will then be removed from the register.

A summary of your personal information will be made publicly available by the Council, in accordance with section 54A of the LGA. In addition, your personal information will constitute official information, and so is subject to the Local Government Official Information and Meetings Act 1987.

You have the right to access and seek correction of your personal information under the Privacy Act 2020. This can be done by contacting one of the Council's delegated Privacy Officers via informationrequest@qldc.govt.nz.

1 COMPANY DIRECTORSHIPS AND CONTROLLING INTERESTS

Full Name: ESTHER VIVIEN WHITEHEAD

The name of each company of which the Elected Member or Senior Manager is a director or controls more than 10% of the voting rights (LGA S54E91)(a) and a description of the main business activities of each of those companies.

Record the main business activities of the company.

Include non-trading or trustee companies, and record their current or intended business activities.

Name of Company	Main Business Activities or Company
ETA Thrive Mind	Sole trader - Consultant. Climate Advisory

Initials: EV

2 OTHER COMPANIES AND BUSINESS ENTITIES

Full Name: ESTHER MIVEN WHITTEHEAD.

The name of every other company or business entity in which the Elected Member or Senior Manager has a pecuniary interest (LGA S54E(1)(b)), other than an interest as a unit holder in a unit trust, and a description of the main business activities of each of those companies or entities.

A pecuniary interest includes shares, bonds and debentures.

Do not declare interests already declared in Form 1.

Name of Company or Business Entity	Main Business Activities or Company or Entity
N/A	

Initials: EW

3 EMPLOYMENT

Full Name: ETHER VIVIEN WHITEHEAD

If the Elected Member or Senior Manager is employed, the name of each employer of the member and a description of the main business activities of each of those employers (LGA S54E(1)(c)).

Do not include your position as a member of the Council or interests included in Form 6.

Name of Employer	Main Business Activities of Employer
N/A	

Initials: EV

4 BENEFICIAL INTERESTS IN, AND TRUSTEESHIPS OF, TRUSTS

Full Name: ESTHER VIVIAN WHITEHEAD.

The name of each trust of which the Elected Member or Senior Manager is aware, or ought reasonably be aware, that he or she is a beneficiary or trustee or both of it; and whether the Elected Member or Senior Manager is a trustee, a beneficiary or both (LGA S54E(1)(d)).

Record each trust in which you have an interest (regardless of whether it is a fixed or discretionary interest).

Include trusts for which you are a trustee, regardless of whether you are also a beneficiary.

Do not include any pecuniary interests that the trust itself may have (e.g. the assets of the trust). The exception to this is real property which you should declare on Form 7.

Name of Trust	Beneficiary or Trustee or both
N/A	

Initials: 

5 ORGANISATIONS AND TRUSTS THAT OBTAIN OR ARE SEEKING TO OBTAIN FUNDING OR OTHER ASSISTANCE FROM THE COUNCIL

Full Name: ESTHER LIVIEN WHITEHEAD.

If the Elected Member or Senior Manager is a member of the governing body of an organisation, or a trustee of a trust that receives or has applied to receive, Council assistance, the name of that organisation or trust, and a description of the main activities of that organisation or trust (LGA S54E(1)(e)).

If you are a patron, president, or vice president of an organisation or trust seeking any assistance, financial or otherwise, and you are not a member of the governing body for that organisation or trust, declare it only if you have been actively involved in seeking Council assistance.

Do not include here any organisation or trust to which you have been appointed as a Council representative – see Requirements paragraph 14(f) and Form 6.

Name of Organisation or Trust	Main Business Activities of Organisation or Trust
N/A	

Initials: EW

6 COUNCIL APPOINTMENTS

Full Name: ESTHER VIVIAN WHITEHEAD.

The title and description of any organisation, by whatever description, in which the Elected Member or Senior Manager holds an appointment by virtue of being an Elected Member or Senior Manager of the Council (LGA S54E(1)(f)).

This includes Council owned companies, trusts, foundations etc.

Name of Organisation	Main Business Activities of Organisation
N/A.	

Initials: EW

7 REAL PROPERTY

Full Name: ESTHER VIVIEN WHITEHEAD.

The location of real property in which the Elected Member or Senior Manager has a legal interest, other than an interest as a trustee, and a description of the nature of the real property (LGA S54E(1)(g)).

This does not include land held by a member as a trustee only but does include:

- > Family home, holiday home, farm, land, buildings and apartments;
- > Jointly owned property, but do not name the other owner(s);
- > Property held in trust of which the member is a beneficiary;
- > Unit titles, leasehold interests and cross leases, and interests in Māori land.

Includes the location of real property, and a description of the nature of the real property held by a trust to which the following apply:

- > the Elected Member or Senior Manager is a beneficiary of it (LGA S54E(1)(h)); and
- > the Elected Member or Senior Manager knows or ought reasonably to know that Elected Member or Senior Manager is a beneficiary of it; and
- > it is not a unit trust;
- > it is not a registered superannuation scheme whose membership is open to the public.

Do not include any street addresses. The location at a suburb level is sufficient. For Māori land the regional area is sufficient.

Nature of Holding	Location of Each Holding
HOME (FAMILY)	FRANKTON, OTAGO.

Initials: EW

8 DEBTS OWED TO YOU

Full Name: ESTHER VIVIEN WHITEHEAD

The name of each debtor of the Elected Member or Senior Manager who owes more than \$50,000 to the member, and a description, **but not the amount** of each of the debts that is owed to the member by the debtor(s).

Include debts owed to you by a trust, where the debt exceeds \$50,000.

Do not include any debt owed to you by a close family member – see paragraph 16 of Requirements document.

Do not include short-term debts associated with the supply of goods and services – see paragraph 17 of Requirements document.

Include debts owed to you by a trust, where you have settled property in a trust and the trust is a debtor to you to the value of the property.

Name of Debtor	Description of Debt Over \$50,000
N/A	

Initials: 

9 DEBTS OWED BY YOU

Full Name: ESTHER VIVIEN WATTERHEAD

The name of each creditor to whom the Elected Member or Senior Manager owes more than \$50,000 and a description, but not the amount, of each of the debts that is owed by the member to the creditor(s).

Include any debts you owe under a mortgage or by overdraft, hire purchase or lease.

Do not include any short-term debt associated with the supply of goods or services – see paragraph 17 of the Requirements document.

Do not include a relationship property settlement

Name of Creditor	Description of Debt Over \$50,000
N/A.	

Initials: EW

10 OVERSEAS TRAVEL

Full Name: ESTHER VIVIEN WHITEHEAD

Please declare any travel you have made or intend to make which involves some portion (travel and accommodation) of it paid for by a third party (e.g. a foreign entity or sponsor) (LGA S54F(1)(a)).

For each country (other than Aotearoa New Zealand) that the member travelled to:

- > The name of the country;
- > The purpose of the travel to the country;
- > The name of each person or organisation that contributed (in whole or in part) to the travel costs to and from the country; and
- > The name of each person or organisation that contributed (in whole or in part) to the accommodation costs while in the country.

Include educational or business promotion visits such as those sponsored by other organisations.

Do not include travel or accommodation approved by the Council or paid entirely by you or a family member.

Country Visited	Purpose of Travel	Each Contributor to the Travel	Each Contributor to the Accommodation
N/A			

Initials: 

11 GIFTS

Full Name: ESTHER VIVIEN WHITEHEAD

Members shall comply with the Councils Gift & Hospitality Policy, and shall separately fill out the Gift and Hospitality Register associated with that policy. Copies of the policy may be obtained from the Chief Executive's Executive Assistant and can be found on the QLDC intranet page.

As a guidance, any gift or hospitality that exceeds \$50 must be declared, and generally any gift of hospitality that exceeds \$150 should be declined.

Full details on the application of the policy is contained in the policy.

A register of gifts and hospitality received will be regularly published by the Council on its website.

For the purposes of this return, and gift should be disclosed that:

- > Has an estimated market value in Aotearoa New Zealand of over \$500; or
- > When combined with all other gifts from the same donor, have a total estimated market value in Aotearoa New Zealand of over \$500 (LGA S54F(1)(b)).

In the context of this return, 'gift' includes hospitality and donations in cash or kind, but excludes electoral expenses and 'family' means the member's spouse, partner, grandparent, child, stepchild, foster child, grandchild, or sibling.

Only provide details here of any gift that exceeds the individual or cumulative \$500 threshold under the LGA.

Description of Any Gift including value	Name of Donor of the gift(s) (if reasonably known or ascertainable by you)
<u>NA</u>	

Initials: EW

12 DISCHARGED DEBTS

Full Name: ESTHER VIVIEN WHITEHEAD

A description of all debts of more than \$500 owed by the Elected Member or Senior Manager and discharged or paid (in whole or in part) by any other source and the name of that person, persons, trust or organisation.

Do include debts discharged by family members.

Description of Any Debt or Debts Discharged	Name of Person etc who Discharged Debt on Member's Behalf
N/A.	

Initials: EW

13 PAYMENTS FOR ACTIVITIES OR SERVICES

Full Name: ESTHER NIVIEN WHITEHEAD

A description of all such payments received, and not previously declared, for activities or services in which the member was involved, including the source of each payment, except that a description is not required of any payment that is:

- > paid as remuneration or allowances by the Queenstown Lakes District Council in accordance with the arrangements for payment as an Elected Member or Senior Manager of the Council under the Remuneration Authority Act 1977 or the Local Government Act 2002;
- > paid in respect of any activity or service in which the Elected Member or Senior Manager concluded his or her involvement prior to becoming an Elected Member or Senior Manager of the Council and the return is the first return required to be made by the member after such election;
- > payment received from an interest that has already been disclosed in this return (LGA S54F(1)(c)).

Description of Any Payments for Activities	Name of Person, Organisation or Trust from whom Payment has been Received
N/A	

Initials: EW

