

# Quarterly Report

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June 2024

Quarter Four

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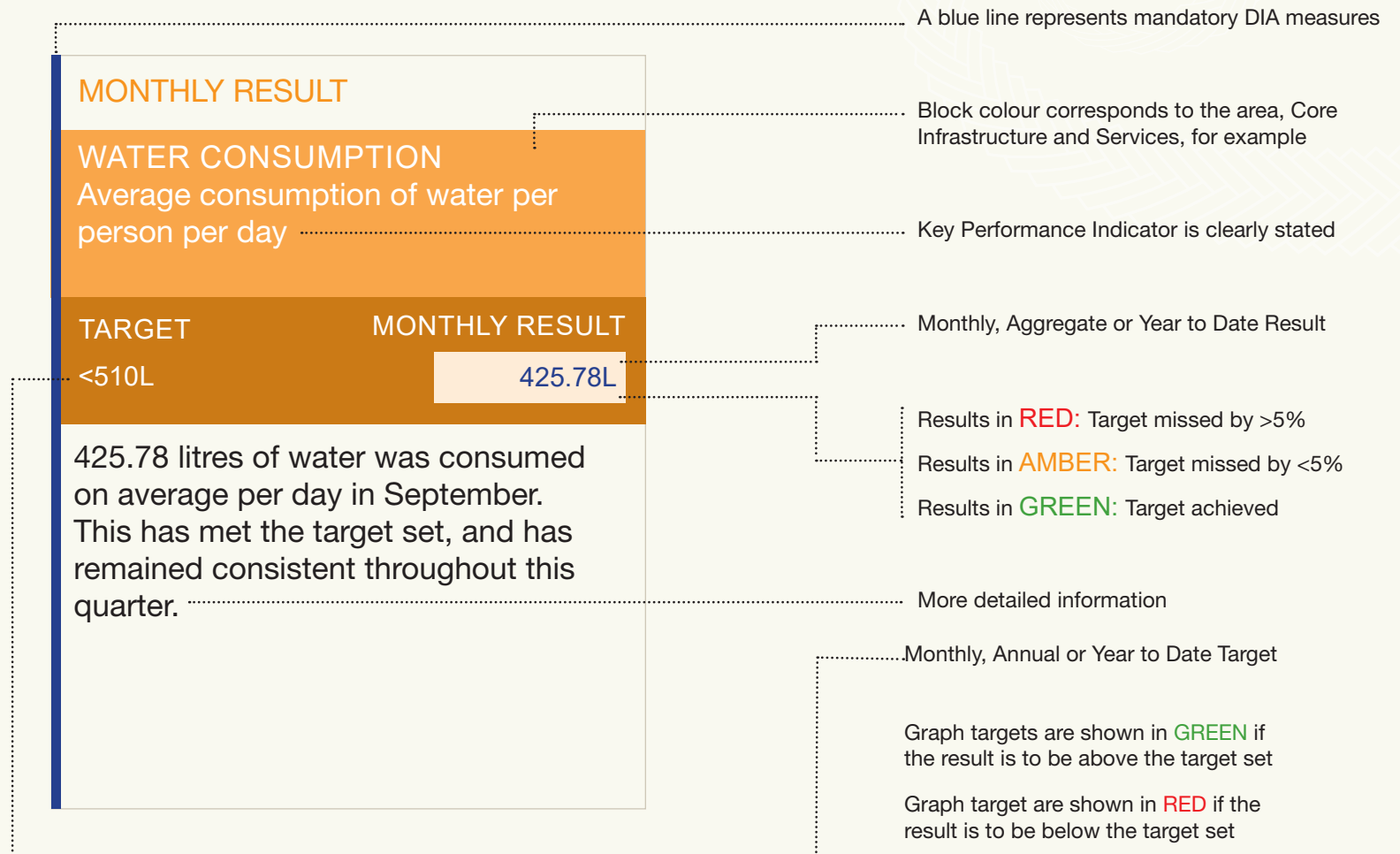
	
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## WHAT IS A KPI?

A Key Performance Indicator (KPI) is a quantifiable measure that demonstrates how effectively an organisation is achieving key community outcomes and objectives. The KPIs and their targets are defined and consulted on every three years during the Ten Year Plan (TYP) process. The TYP is comprised of monthly and annual KPIs and now includes an additional set of Department of Internal Affairs (DIA) measures.

The monthly KPIs and their targets are identified easily by the use of result boxes. These result boxes clearly state the KPI, the target and either the monthly, aggregated or year to date result. They are colour co-ordinated to relate to the different Queenstown Lakes District Council activities – Core Infrastructure and Services, Community Services and Facilities, Regulatory Functions and Services, Environment, Economy, Local Democracy, and Financial Support and Services.

## HOW TO READ THIS REPORT

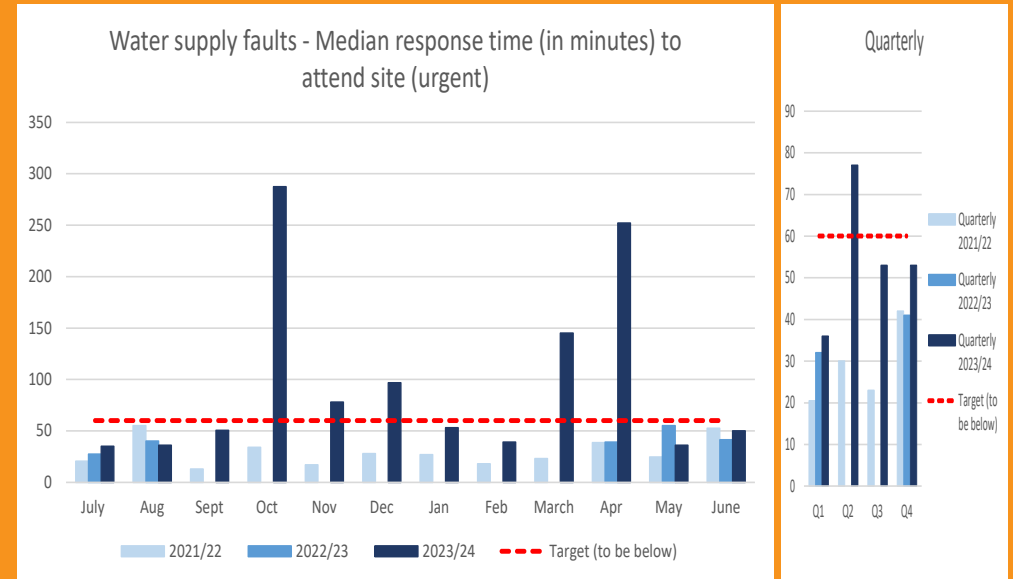
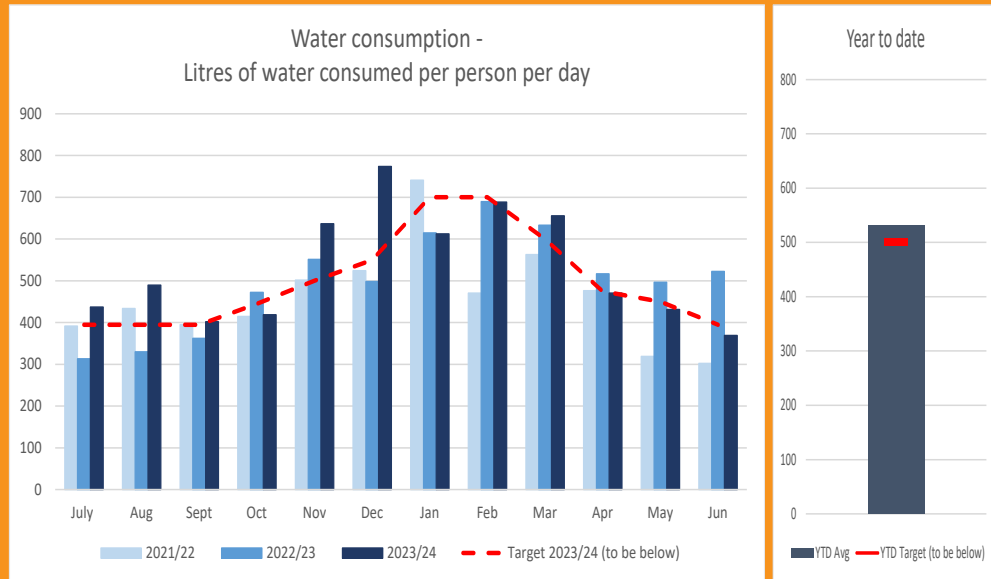


# Key Performance Indicators



# Core Infrastructure and Services

## Water Supply



### MONTHLY RESULT

#### WATER CONSUMPTION

Average consumption of water per person per day

#### TARGET

<395L

#### MONTHLY RESULT

369.31L

Water usage in June was approximately 7% below the scaled target. This is lower than the previous month and June last year. There are no apparent factors that significantly drive a lower usage. It is worth noting that the calculation is based on estimate visitor numbers, based on previous trends as the data is not available in time for deadlines of this report. Actual visitor numbers may be overestimated which would lead to a lower result.

### AGGREGATE RESULT

#### WATER CONSUMPTION

Average consumption of water per person per day

#### TARGET

<500L

#### YTD RESULT

532.07L

For the full year, the average usage is approximately 6% above the target. This is higher than the same period last year despite educational efforts and the use of water restrictions over the summer period.

### MONTHLY RESULT

#### WATER SUPPLY FAULTS

Median response time to attend site (urgent)

#### TARGET

<60 mins

#### MONTHLY RESULT

50 mins

There were five urgent issues raised within June and the response time achieved the target set. Overall request numbers have dropped significantly since the summer peak allowing the contractor performance to improve.

### AGGREGATE RESULT

#### WATER SUPPLY FAULTS

Median response time to attend site (urgent)

#### TARGET

<60 mins

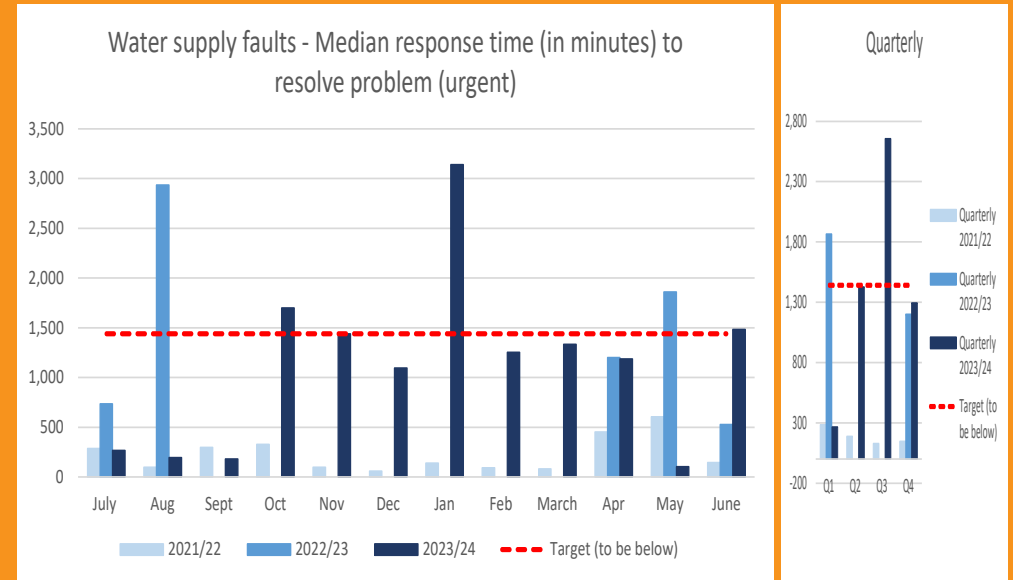
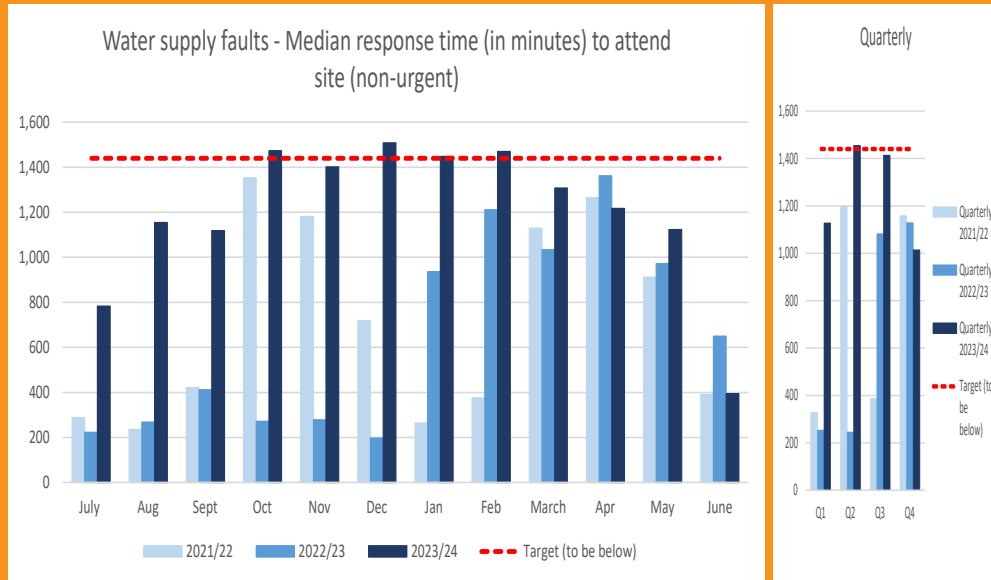
#### QTR RESULT

53 mins

There were 12 urgent issues raised in Quarter Four compared to 59 in Quarter Three.

# Core Infrastructure and Services

## Water Supply



### MONTHLY RESULT

**WATER SUPPLY FAULTS**  
Median response time to attend site (non-urgent)

TARGET	MONTHLY RESULT
<1,440 mins	<b>394 mins</b>

There were 65 non-urgent issues raised in June, which is roughly equivalent to the same period last year.

### AGGREGATE RESULT

**WATER SUPPLY FAULTS**  
Median response time to attend site (non-urgent)

TARGET	QTR RESULT
<1,440 mins	<b>1,012.5 mins</b>

There were 222 non-urgent issues raised in the quarter, which represents a 9% increase on the previous year.

### MONTHLY RESULT

**WATER SUPPLY FAULTS**  
Median response time to resolve problem (urgent)

TARGET	MONTHLY RESULT
<1,440 mins	<b>1,483 mins</b>

The median response time to resolve urgent requests slightly exceeded the target set by approximately 3%.

### AGGREGATE RESULT

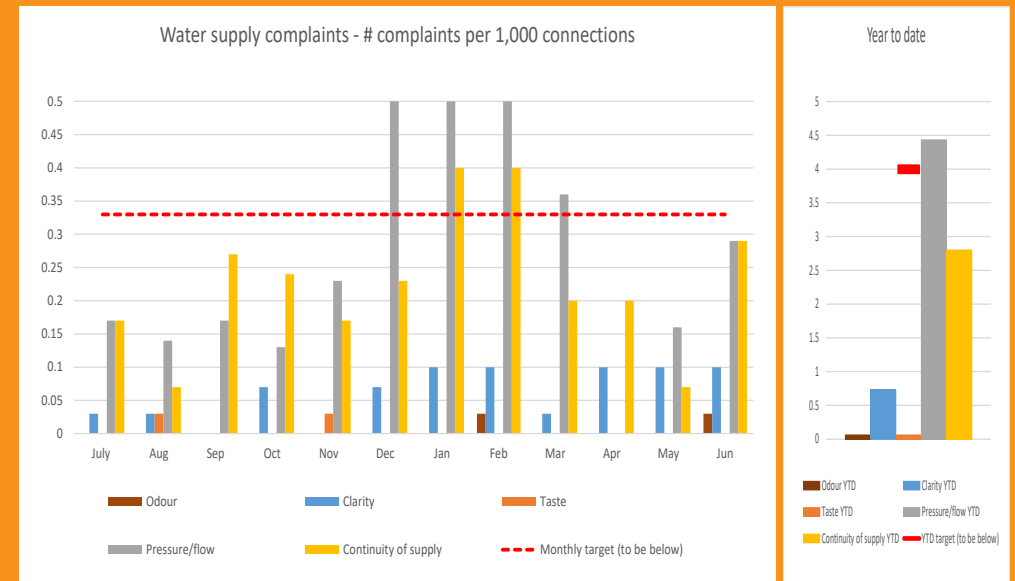
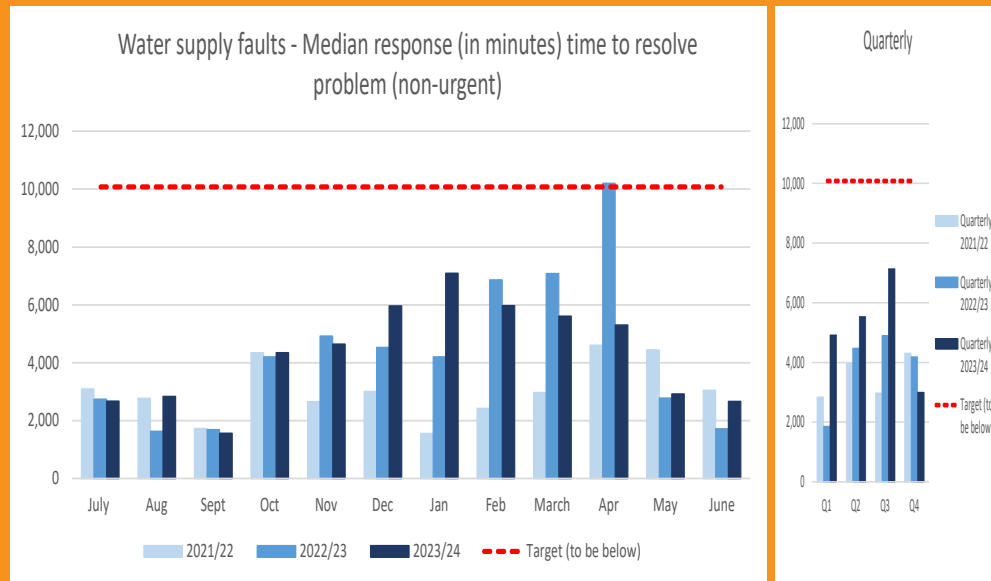
**WATER SUPPLY FAULTS**  
Median response time to resolve problem (urgent)

TARGET	QTR RESULT
<1,440 mins	<b>1,293 mins</b>

The median response time to resolve urgent problems was 1,186 minutes and achieved the target for Quarter Four.

# Core Infrastructure and Services

## Water Supply



### MONTHLY RESULT

**WATER SUPPLY FAULTS**  
Median response time to resolve problem (non-urgent)

TARGET	MONTHLY RESULT
<10,080 mins	2,656 mins

The median resolution time for non-urgent issues was slightly under two days and achieved the target for June.

### AGGREGATE RESULT

**WATER SUPPLY FAULTS**  
Median response time to resolve problem (non-urgent)

TARGET	QTR RESULT
<10,080 mins	2,988.5 mins

The result for Quarter Four represents a significant improvement on the previous quarters (both of which achieved the target of resolution within one week). Lower request numbers are enabling improved response from the contractor teams.

### WATER SUPPLY COMPLAINTS

# of complaints per 1,000 connections

TARGET <4 per annum

	MONTHLY RESULT	YTD RESULT
Odour	0.03	0.06
Clarity	0.10	0.73
Taste	0	0.06
Pressure/flow	0.29	4.43
Continuity of supply	0.29	2.80

TARGET <2 per annum

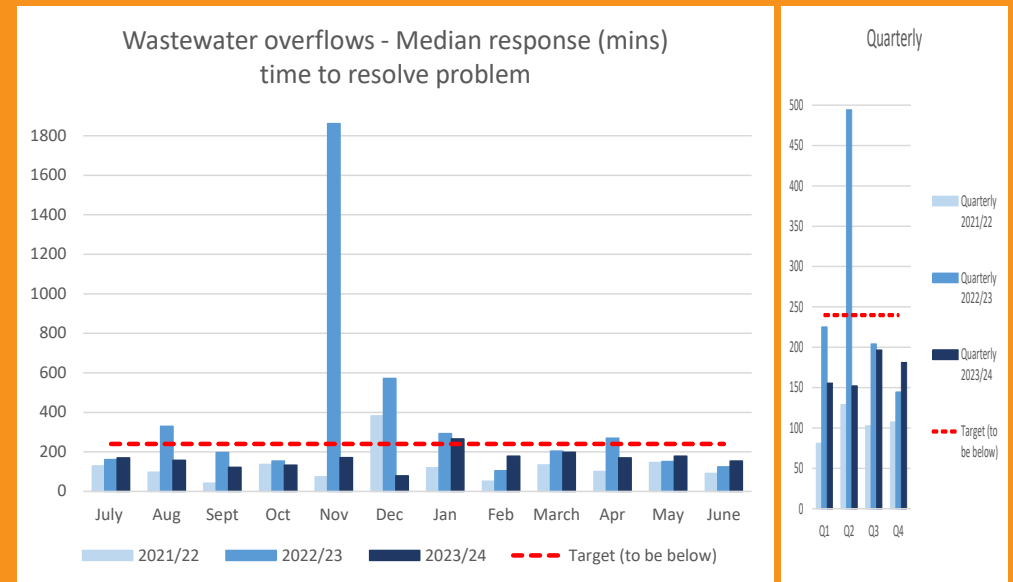
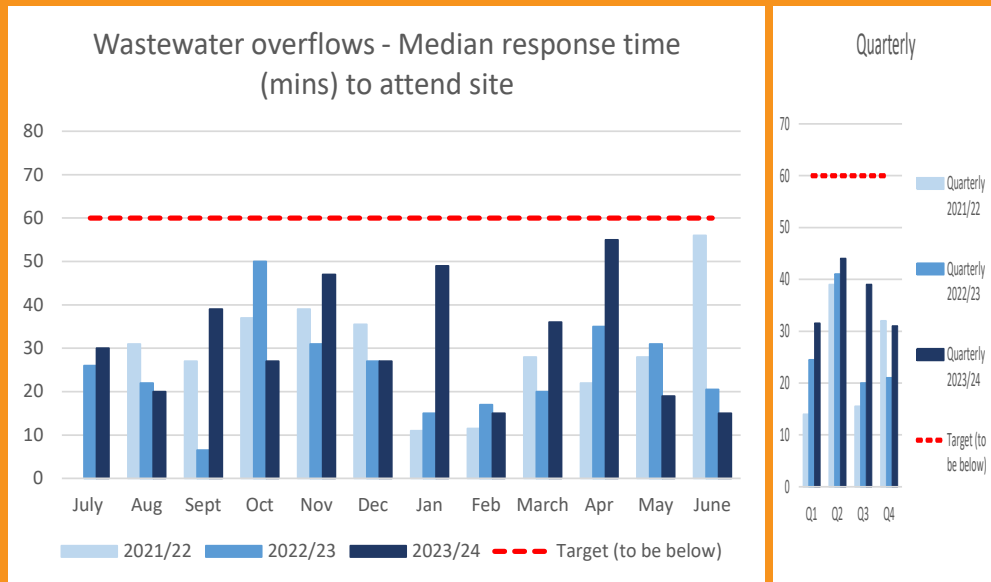
QLDC response to issues	MONTHLY RESULT	YTD RESULT
	0	0

The full year target of less than four water supply complaints per 1,000 connections is on track for all categories with the exception of pressure complaints. These were elevated in the year largely due to lake algae blocking private filters during the summer months.

There were no complaints regarding council's response to issues in the month of June or year-to-date in the 2023-24 period.

# Core Infrastructure and Services

## Wastewater



### MONTHLY RESULT

**WASTEWATER OVERFLOWS**  
Median response time to attend site

TARGET	MONTHLY RESULT
<60 mins	15 mins

The median response time to attend a site for wastewater overflows in June was 15 minutes. This achieves the target of less than 60 minutes.

### AGGREGATE RESULT

**WASTEWATER OVERFLOWS**  
Median response time to attend site

TARGET	QTR RESULT
<60 mins	31 mins

There were 12 wastewater overflows reported in the fourth quarter. The overall performance and number of issues is consistent with the same period last year.

### MONTHLY RESULT

**WASTEWATER OVERFLOWS**  
Median response time to resolve problem

TARGET	MONTHLY RESULT
<240 mins	153 mins

The median response time to resolve problems relating to wastewater overflows was 153 minutes in June. This meets the target of less than 240 minutes.

### AGGREGATE RESULT

**WASTEWATER OVERFLOWS**  
Median response time to resolve problem

TARGET	QTR RESULT
<240 mins	181 mins

The median resolution time for the Fourth Quarter was 181 minutes. Performance across the year has been relatively consistent, with the target achieved across the year.



# Core Infrastructure and Services

## Wastewater



### WASTEWATER COMPLAINTS # of complaints per 1,000 connections

TARGET <5 per annum

	MONTHLY RESULT	YTD RESULT
Odour	0.07	0.94
Faults	0.17	3.04
Blockages	0.07	1.34

The June and the full year target of less than five complaints per 1,000 connections was achieved for all categories for the number of wastewater complaints.

There have been no complaints about Council's response to wastewater complaints in June or the fourth quarter of the 2023-24 period.

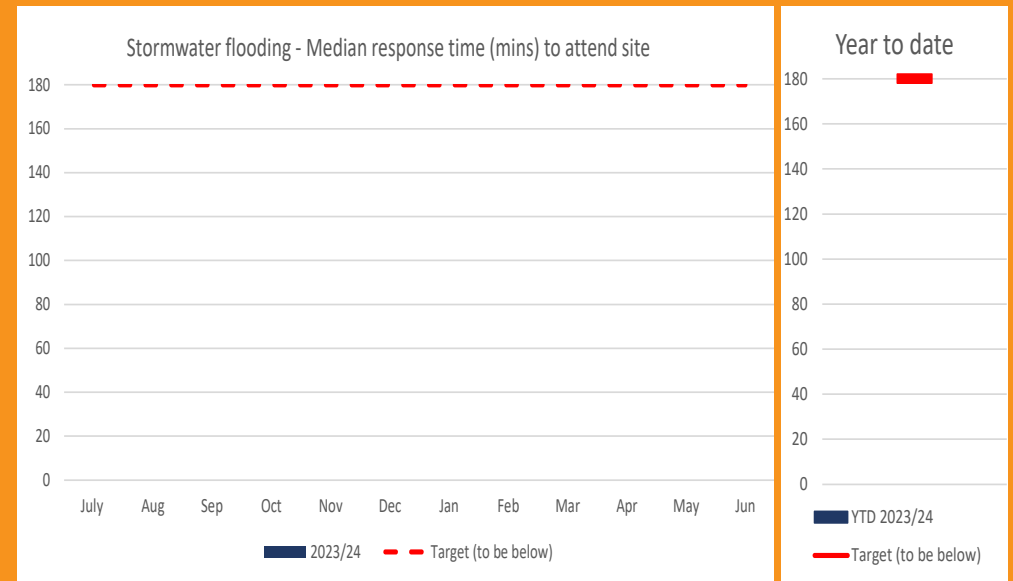
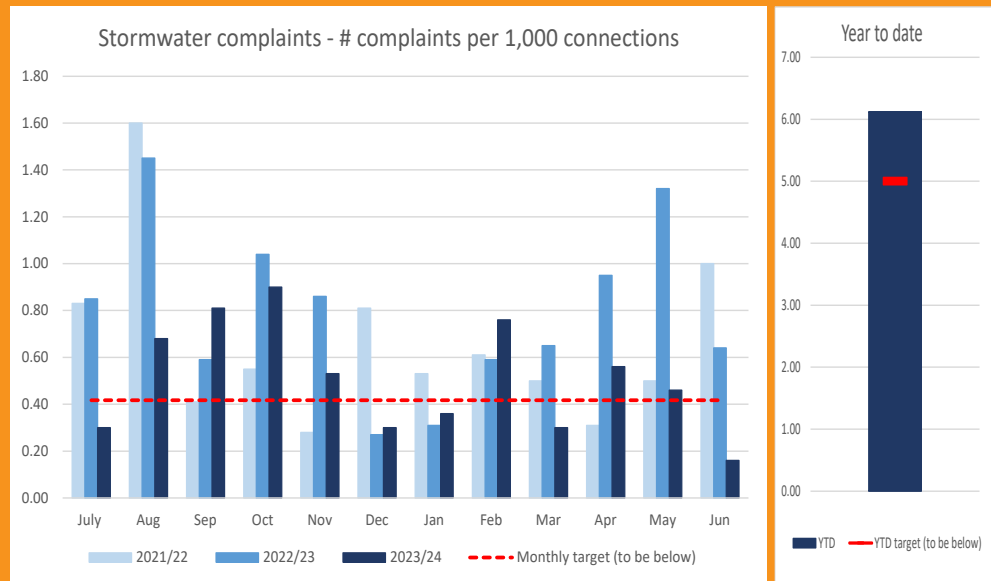
TARGET <2 per annum

	MONTHLY RESULT	YTD RESULT
QLDC response to issues	0	0



# Core Infrastructure and Services

## Stormwater



### MONTHLY RESULT

**STORMWATER COMPLAINTS**  
# of complaints per 1,000 connections

TARGET	MONTHLY RESULT
<5 per annum	0.16

Five stormwater issues were reported in June. The result of 0.16 complaints per 1,000 connections achieves the target set and reflects on-going improvements in this area.

### AGGREGATE RESULT

**STORMWATER COMPLAINTS**  
# of complaints per 1,000 connections

TARGET	YTD RESULT
<5 per annum	6.12

There were 35 issues raised in Quarter Four compared to 48 in the previous quarter. This achieves the target for the quarter. The full year target of less than 5 complaints per 1,000 connections was not achieved due to the storm causing road flooding in September 2023 when a State of Emergency was declared.

### MONTHLY RESULT

**STORMWATER FLOODING**  
Median response time to attend site

TARGET	MONTHLY RESULT
<180 mins	n/a

Queenstown Lakes District Council has not been contacted, via the Customer Services team, to respond to any flooding of habitable floors in June.

### AGGREGATE RESULT

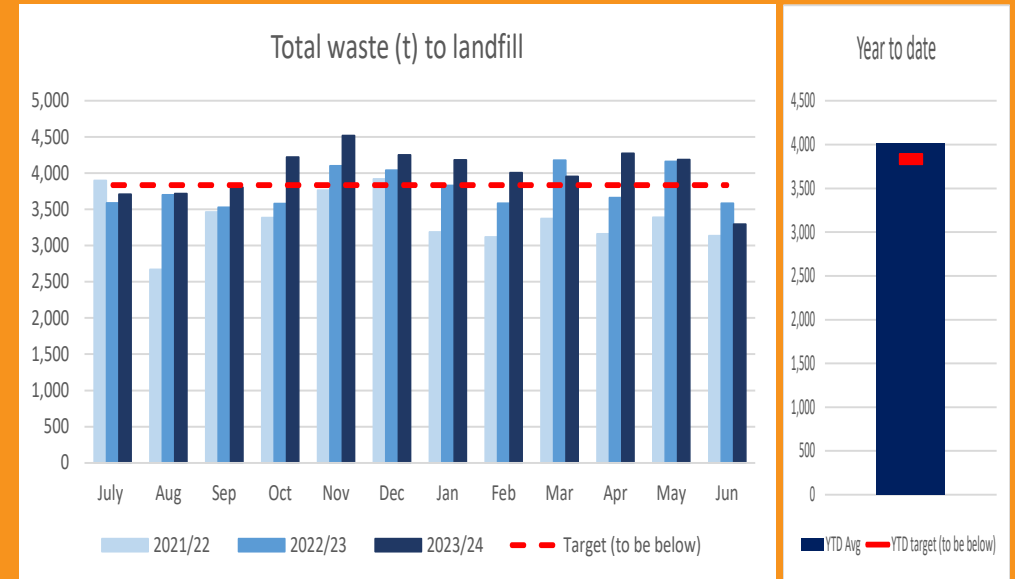
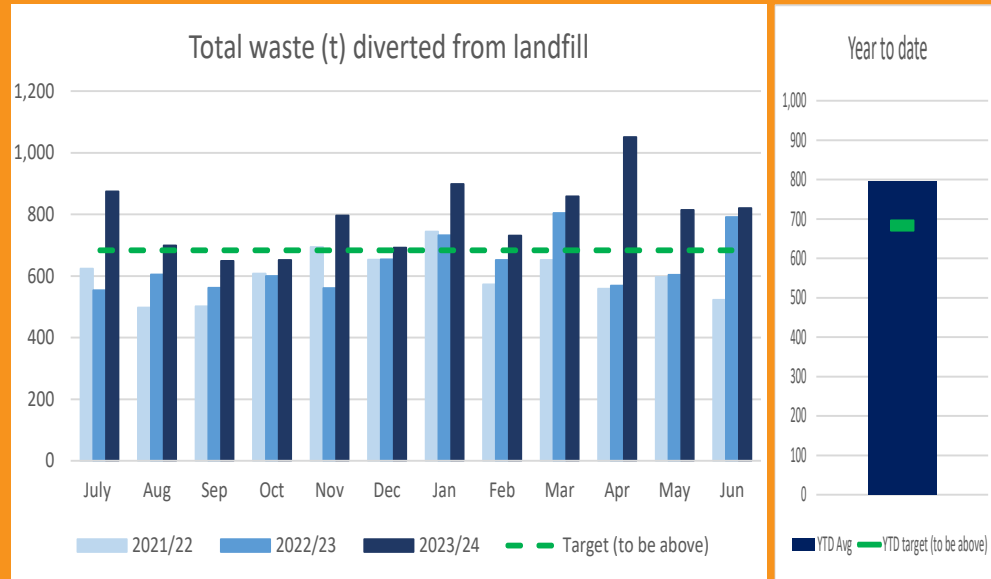
**STORMWATER FLOODING**  
Median response time to attend site

TARGET	YTD RESULT
<180 mins	n/a

Queenstown Lakes District Council has not been contacted, via the Customer Services team, to respond to any flooding of habitable floors in the reporting year.

# Core Infrastructure and Services

## Waste Management



### MONTHLY RESULT

#### WASTE DIVERTED FROM LANDFILL

Total waste diverted from landfill

TARGET	MONTHLY RESULT
>683t	<b>820t</b>

The high amount of diversion can largely be attributed to a backlog of scrap metal being cleared from the sites.

### AGGREGATE RESULT

#### WASTE DIVERTED FROM LANDFILL

Total waste diverted from landfill

TARGET	YTD RESULT
>683t	<b>795t</b>

On average 795 tonnes of waste has been diverted from landfill per month in 2023/24. This does achieve the target and is higher than what was achieved the previous year (641 tonnes).

### MONTHLY RESULT

#### WASTE TO LANDFILL

Total waste to landfill

TARGET	MONTHLY RESULT
<3,833t	<b>3,294t</b>

Target met for the month with 3,294 tonnes of waste sent to landfill.

### AGGREGATE RESULT

#### WASTE TO LANDFILL

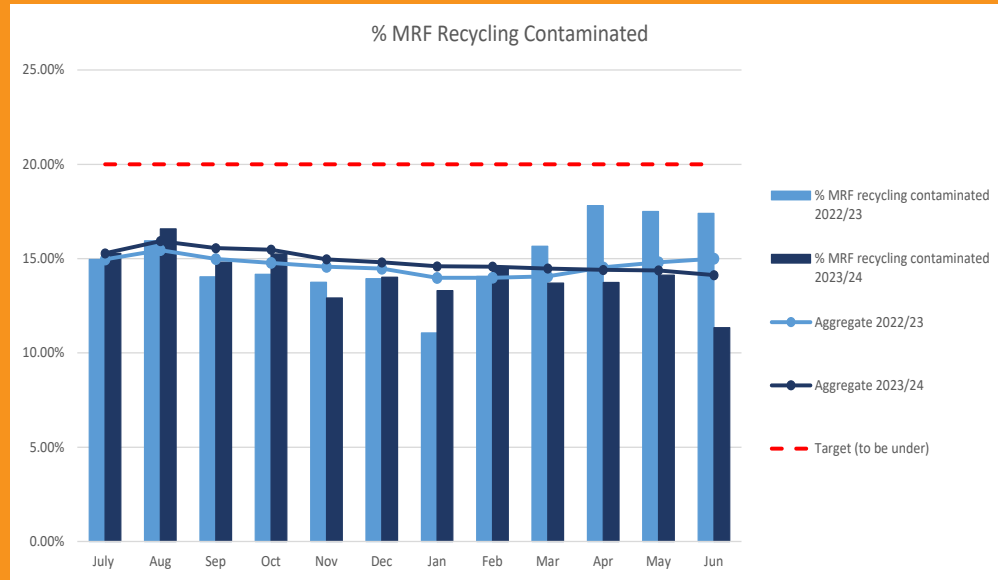
Total waste to landfill

TARGET	YTD RESULT
<3,833t	<b>4,009t</b>

The average of waste sent to landfill in the 2023/24 year is higher than the previous year where 3,793 tonnes per month went to landfill. Council continues to facilitate a number of waste reduction educational campaigns to improve behavior around waste minimisation.

# Core Infrastructure and Services

## Waste Management



### MONTHLY RESULT

WASTE TO LANDFILL  
% of MRF recycling contaminated

TARGET	MONTHLY RESULT
<20%	11.34%

Target met for the month of June with only 11.34% of contamination recorded.

### AGGREGATE RESULT

WASTE TO LANDFILL  
% of MRF recycling contaminated

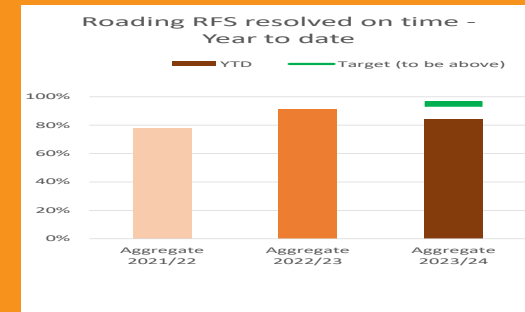
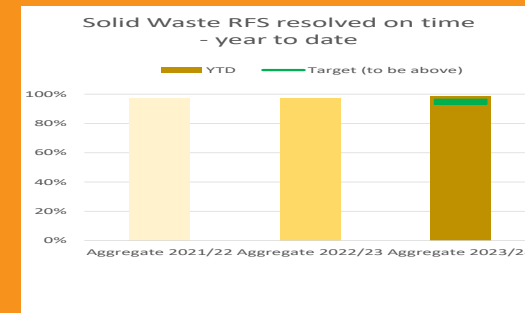
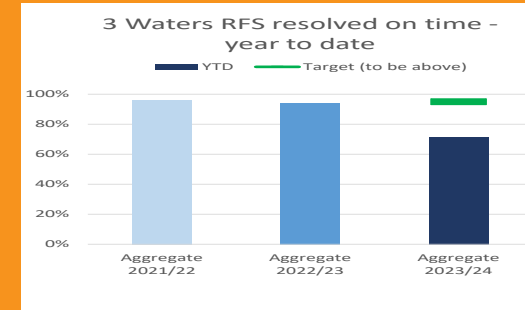
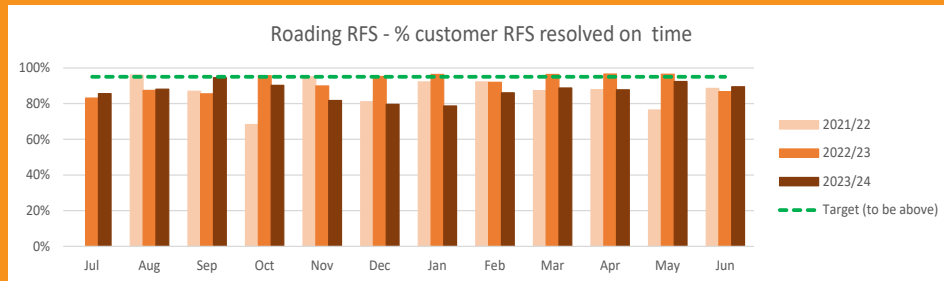
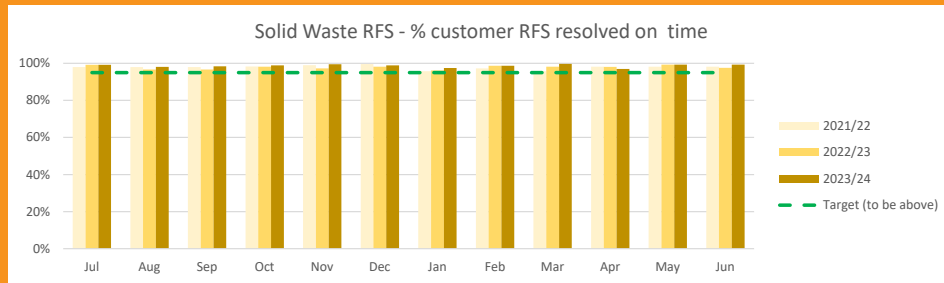
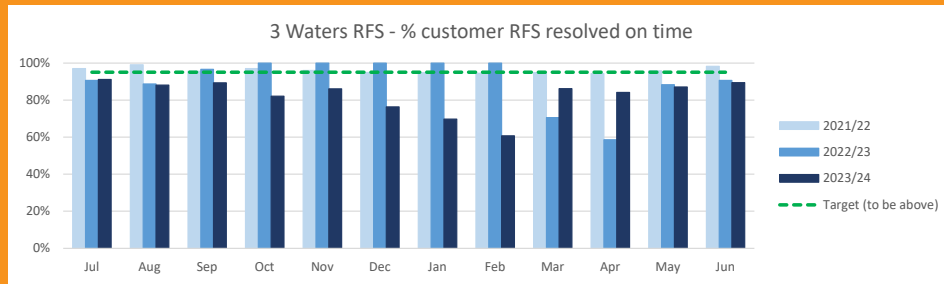
TARGET	YTD RESULT
<20%	14.10%

The positive full year result is attributable to processing changes made and ongoing education campaigns that continue to achieve lower levels of contamination than previously.



# Core Infrastructure and Services

## Service



### MONTHLY RESULT

#### REQUESTS FOR SERVICE (RFS) % customer RFS resolved on time

TARGET >95%	MONTHLY RESULT
3 Waters	89.4%
Solid Waste	99.3%
Roading	89.5%

Internal response performance for Three Waters is at 100% while the contractor's is 89% leading to a combined result of 89.4%. This result represents an improvement on the previous month and reflects the efforts of the teams in addressing the matters contributing to this target being missed.

Roading contractor response timeframes remain strong at 93% for the month and 95% year-to-date while the internal team is struggling due to resourcing constraints.

### YTD RESULT

#### REQUESTS FOR SERVICE (RFS) % customer RFS resolved on time

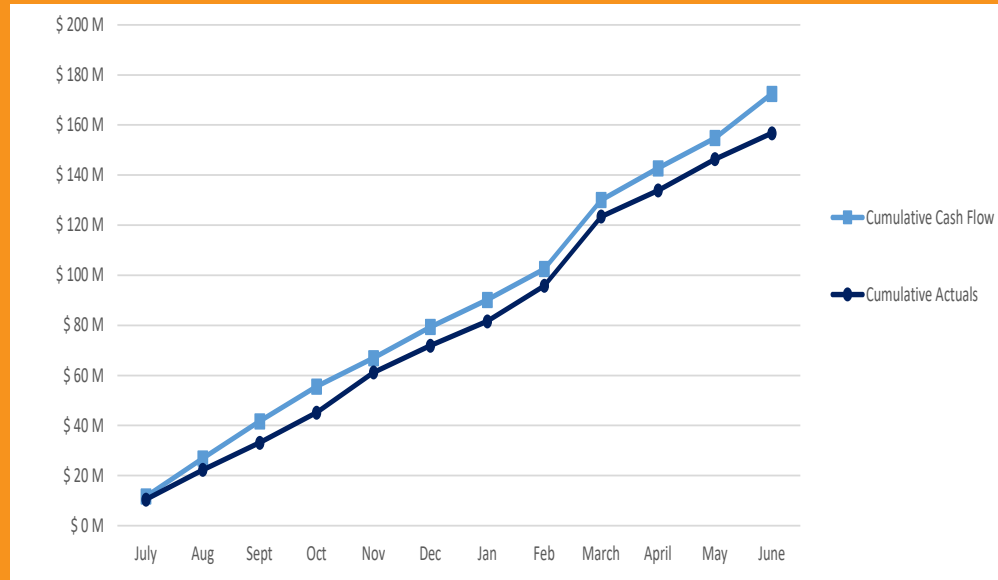
TARGET >95%	YTD RESULT
3 Waters	71.4%
Solid Waste	98.5%
Roading	83.9%

Three Waters performance continues to be impacted by resourcing shortages affecting the contractor, coupled with an ongoing system integration matter between the Council's and the Contractors job management system.

Target response times for Roading were not achieved in the month or quarter due to a backlog of internal requests arising from staffing shortages. Additional resourcing is now in place and performance is trending positively as a result.

# Core Infrastructure and Services

## Capital Works



### MONTHLY RESULT

#### CAPEX

% of capital works completed annually, including renewals (against the annual budget adopted by Council for Three Waters, Waste Management and Roding)

TARGET  
80-110%

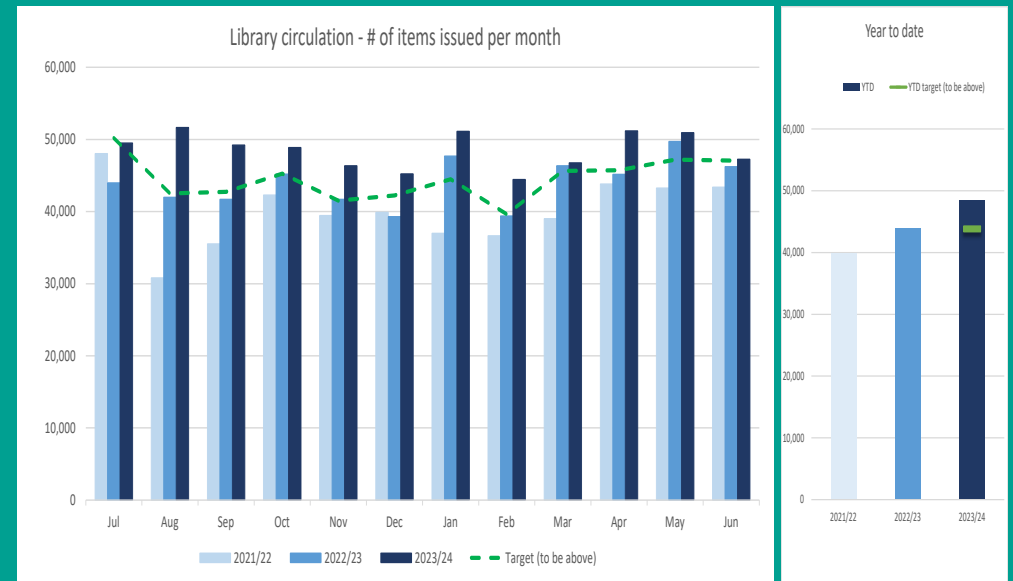
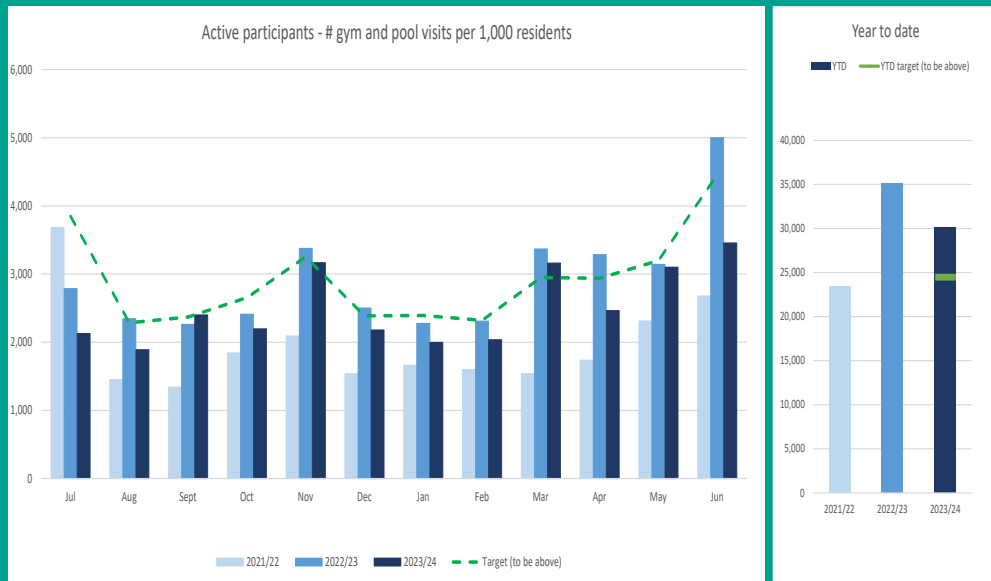
MONTHLY RESULT  
91%

91 % of the full year budget has been spent. The main projects include:

- Queenstown Town Centre Arterials - Stage 1
- Project Shotover Wastewater Treatment Plant Upgrade
- Wānaka School to Pool Active Travel
- Wānaka Road to Zero Minor Improvements Programme
- Wakatipu Road to Zero Minor Improvements Programme



# Community Services



## MONTHLY RESULT

### ACTIVE PARTICIPANTS

# of gym and pool visits per 1,000 residents (based on usually resident population)

TARGET	MONTHLY RESULT
>4,457	3,457

Even though the result for June is 22% lower than target and 12% lower than last year, it is the highest for 2023/24. This is partly due to the timing of Luma, Matariki and Mardi Gras all being in June which had a positive affect on participation across the external venues. Winter sports and the colder weather bringing people indoors for swimming, court sports & the gym, all have a significant positive affect on participation.

## AGGREGATE RESULT

### ACTIVE PARTICIPANTS

# of gym and pool visits per 1,000 residents (based on usually resident population)

TARGET	YTD RESULT
>35,058	30,172

The total number of visits for the year broke all records by +8%. However, due to population figure updates affecting the calculation the final result is -14% short of the target. All Sport and Recreation activities showed growth on last year; particularly in Queenstown.

## MONTHLY RESULT

### LIBRARY CIRCULATION

# of items issued per month

TARGET	MONTHLY RESULT
>47,072	47,246

Circulation checkout stats for June are above target by 0.4% ensuring a slight increase for this month. Lending appears to be shifting to more eCopy borrowing. Greater promotion of library eResources and digital training sessions (increasingly attended by Seniors and rural borrowers) contribute to the shift. Visitors to the three main libraries at Frankton, Queenstown & Wānaka have increased by 21.3%.

## AGGREGATE RESULT

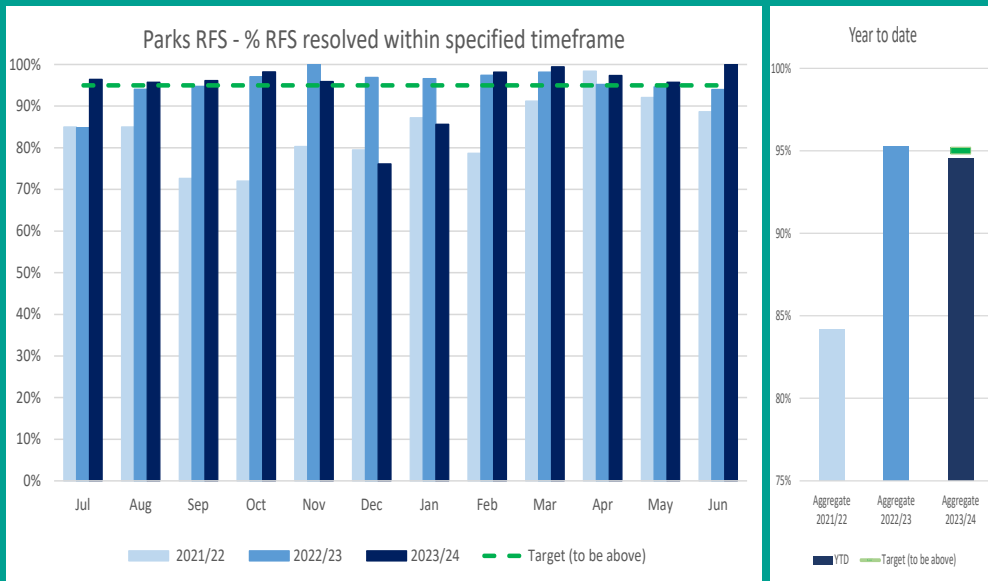
### LIBRARY CIRCULATION

# of items issued per month

TARGET	YTD RESULT
>44,514	48,529

Overall, annual checkouts show an increase of 9.1% compared to the previous year coming to a total of 582,797 copies. Physical checkouts were 4.4% higher while eCopy checkouts increased by 31.5%. Overall, visitors to the three main libraries have increased by 41.6% this year. The main contributors being Frankton and Wānaka.

# Community Services



## MONTHLY RESULT

**PARKS RFS**  
% RFS resolved within specified timeframe

<b>TARGET</b>	<b>MONTHLY RESULT</b>
>95%	<b>100%</b>

All requests due in June were resolved within the set timeframe.

## AGGREGATE RESULT

**PARKS RFS**  
% RFS resolved within specified timeframe

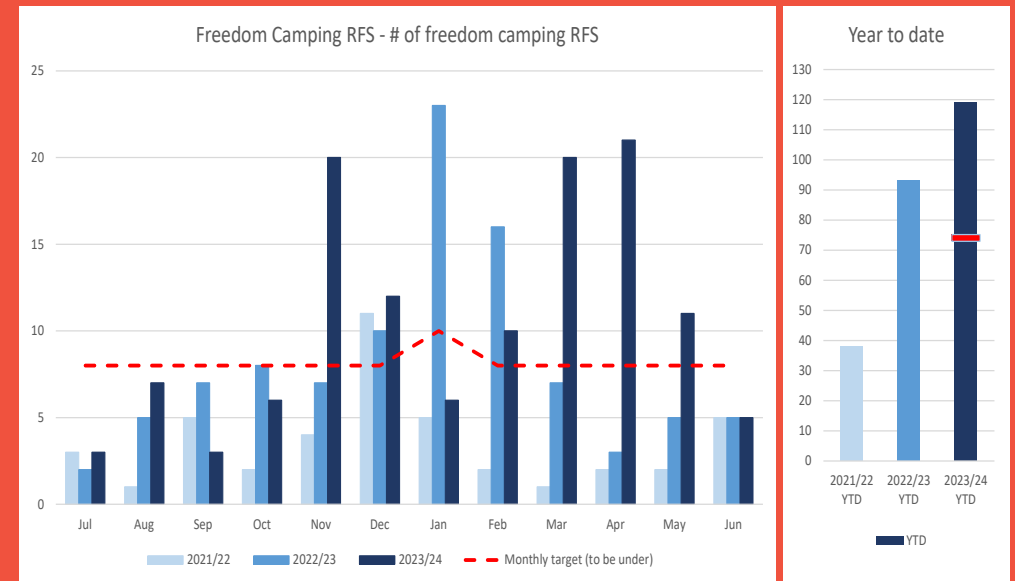
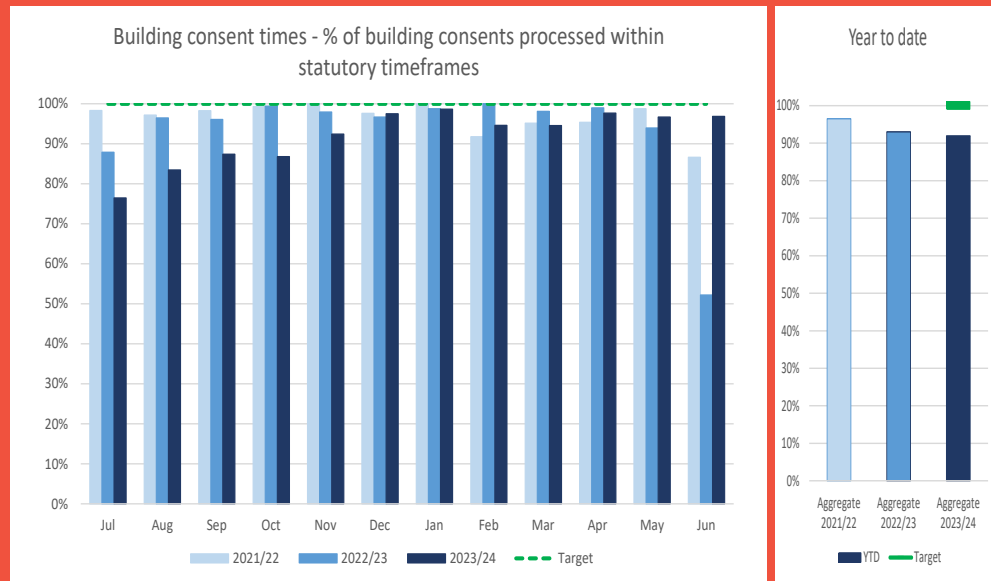
<b>TARGET</b>	<b>YTD RESULT</b>
>95%	<b>94.50%</b>

The full year result has just missed the 95% target due to the impact of the nationwide digital platform failure in December. This took a significant time to resolve having flow on effects on the closing of requests meaning targets were not met in previous months. This impacted the end of year result.





# Regulatory Functions & Services



## MONTHLY RESULT

**BUILDING CONSENT TIMES**  
% of building consents processed within statutory timeframes

TARGET	MONTHLY RESULT
100%	96.88%

The June result is a continuation of the improvement in processing timeframes during the 2023/24 year. During the last three months timeframes have improved from low 90% to high 90%. This is due to contractor and staff resource being available after leave commitments. 148 applications received in June was the highest number in a month for the past year.

## AGGREGATE RESULT

**BUILDING CONSENT TIMES**  
% of building consents processed within statutory timeframes

TARGET	YTD RESULT
100%	91.92%

1,391 applications were received this year and 1,404 building consents issued. The average processing time improved over the year from 16 days in July 2023 to just over 12 days in June 2024.

## MONTHLY RESULT

**FREEDOM CAMPING RFS**  
# of freedom camping RFS per month

TARGET	MONTHLY RESULT
<8	5

There were 14 complaints about freedom camping in June, nine of these were unsubstantiated. Of the remaining five, one was provided education, one was on the regular patrol and would have been addressed accordingly, three were for a freedom camper who is choosing to get fines. An Enforcement strategy is in place to move them on. A reduction in complaints is expected as we head into the colder months.

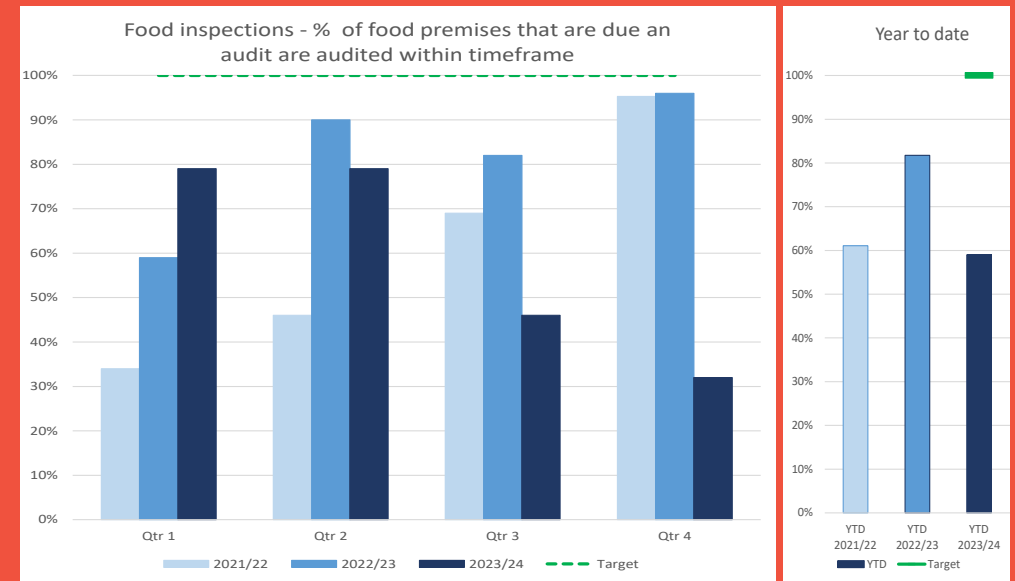
## AGGREGATE RESULT

**FREEDOM CAMPING RFS**  
# of freedom camping RFS per month

TARGET	YTD RESULT
<8	10.3

While there has been an increase in campers and complaints there has also been an increase in fines issued. Funding provided by the MBIE Freedom Camping Transition Fund has enabled QLDC to run an effective summer education and enforcement programme. The use of Responsible Camping Ambassadors has allowed QLDC to provide a friendly approach to education and behaviour change, alongside increased enforcement.

# Regulatory Functions & Services



## QUARTERLY RESULT

**MONITORING PRIORITY OF RESOURCE CONSENTS**  
% listed as a priority are pro-actively monitored

TARGET	QTR RESULT
100%	100%

Monitoring undertaken in accordance with strategy.

## AGGREGATE RESULT

**MONITORING PRIORITY OF RESOURCE CONSENTS**  
% listed as a priority are pro-actively monitored

TARGET	YTD RESULT
100%	100%

Monitoring undertaken in accordance with strategy.

## QUARTERLY RESULT

**FOOD INSPECTIONS**  
% of food premises that are due an audit are audited within timeframe

TARGET	QTR RESULT
100%	32%

The team continue to face staffing issues. Only three of six Environmental Health Officer positions are filled. Verifications are completed based on risk with new operators and those on reduced frequency being a higher priority. The workload has been exacerbated by increasing numbers of new food operators and an increase in enforcement activities.

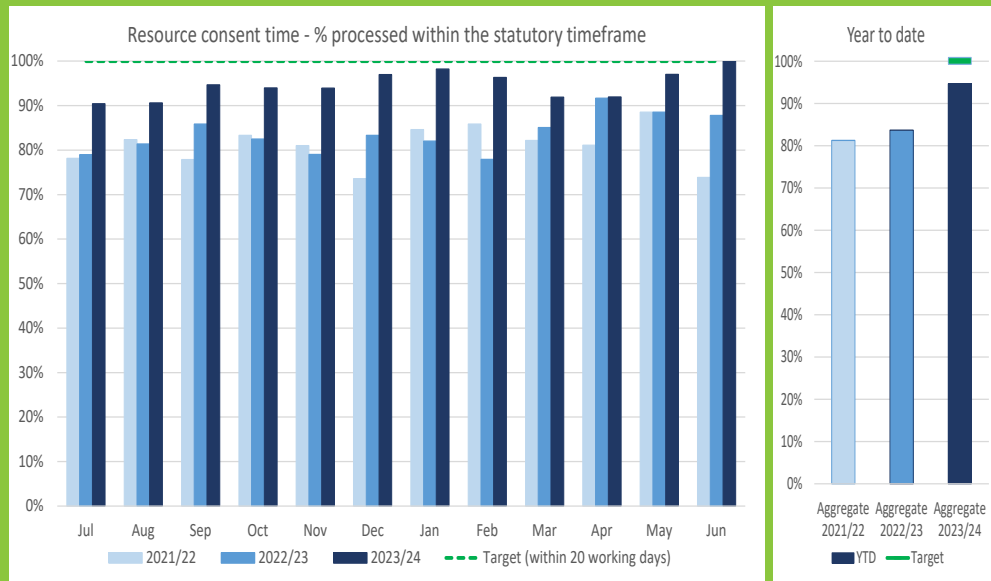
## AGGREGATE RESULT

**FOOD INSPECTIONS**  
% of food premises that are due an audit are audited within timeframe

TARGET	YTD RESULT
100%	59%

There are 750 food operators now, 50 more than July 2023. Each month between 7 and 22 new applications are received. In addition to the requirements under the Food Act 2014 a multitude of other functions are undertaken including inspections under the Health Act, responding to complaints, reviewing resource consents for drinking water and events. Auditing is undertaken on a risk-based approach to ensure safety.

# Environment



## MONTHLY RESULT

**RESOURCE CONSENT TIME**  
% processed within the statutory timeframe

TARGET	MONTHLY RESULT
100%	100%

In June 70 decisions were issued and 96 applications were formally received.

## AGGREGATE RESULT

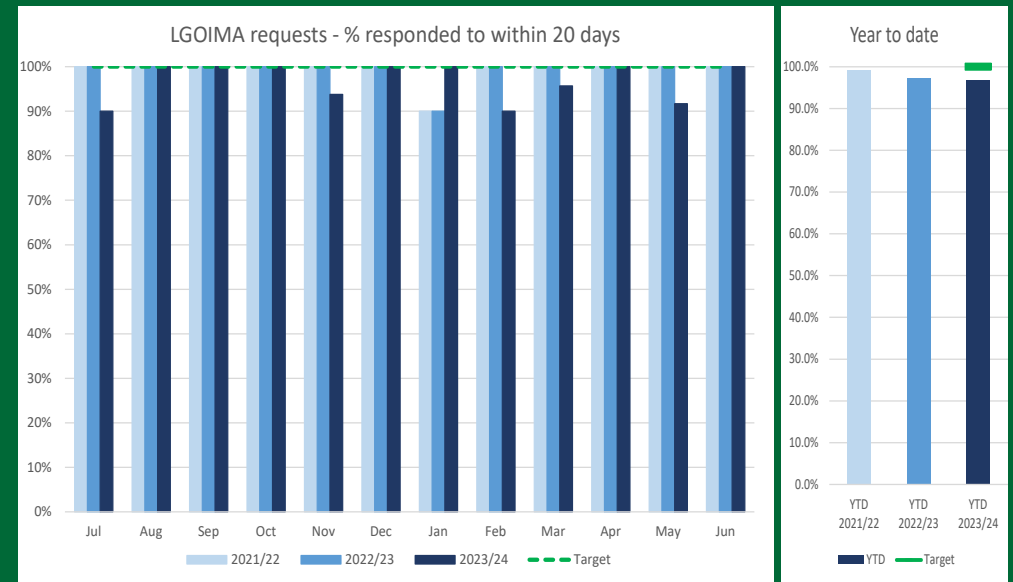
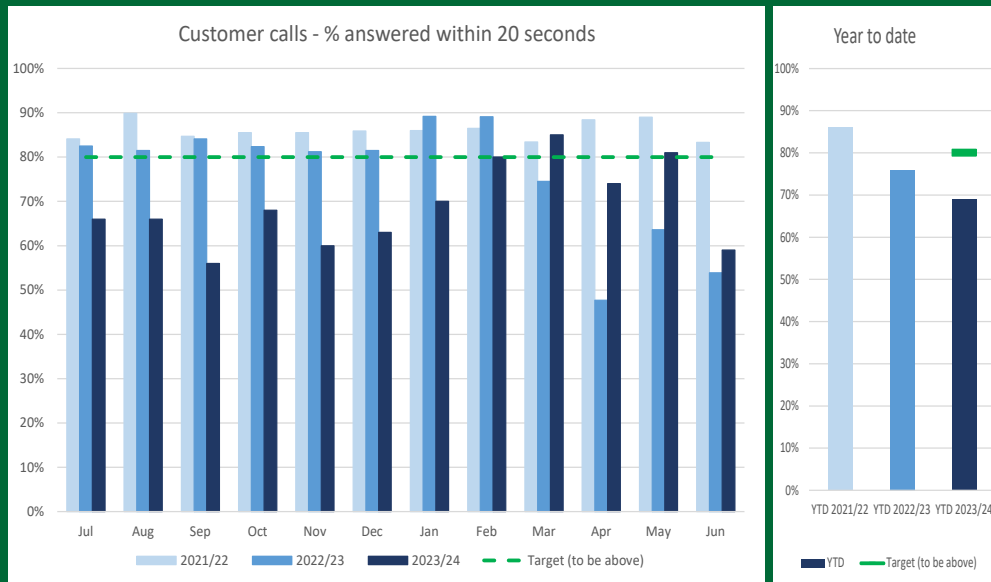
**RESOURCE CONSENT TIME**  
% processed within the statutory timeframe

TARGET	YTD RESULT
100%	94.67%

Overall, 94.67% of applications were processed within statutory timeframes which is more than 10% improvement on the previous two years average. Further to this, every monthly result of this year was over 90%. 1,052 applications were formally received for the year, 11 more than the 2022/23 financial year.



# Corporate Services



## MONTHLY RESULT

### CUSTOMER CALLS % answered within 20 seconds

TARGET	MONTHLY RESULT
80%	59%

2,719 calls were received in June. This is a lower call volume than the previous month and previous two years. Four new staff members joined the team. This led to team leaders being offline for training and caused the low result. Overall, 92% of all calls were answered and addressed, with 85% of calls finalised at first contact.

## AGGREGATE RESULT

### CUSTOMER CALLS % answered within 20 seconds

TARGET	YTD RESULT
80%	68.7%

In this quarter, 8,619 calls were made to Council with 94% answered and addressed. 72% of those calls were answered within 20 seconds leading to a year-to-date result of 68.7%. The hiring of four new staff members who are reaching more maturity in their knowledge should see improvements in future months.

## MONTHLY RESULT

### LGOIMA REQUESTS % responded to within 20 days

TARGET	MONTHLY RESULT
100%	100%

12 requests were due a response in June. Of these requests, 11 received a response within 20 days or by the agreed extension deadline. One request has not yet received a response, but the extended deadline (19 July) has not passed. The average time to complete a response was 12.9 days, which is lower than the recent average trend, e.g. at the end of May the average trend was at 16.5 days.

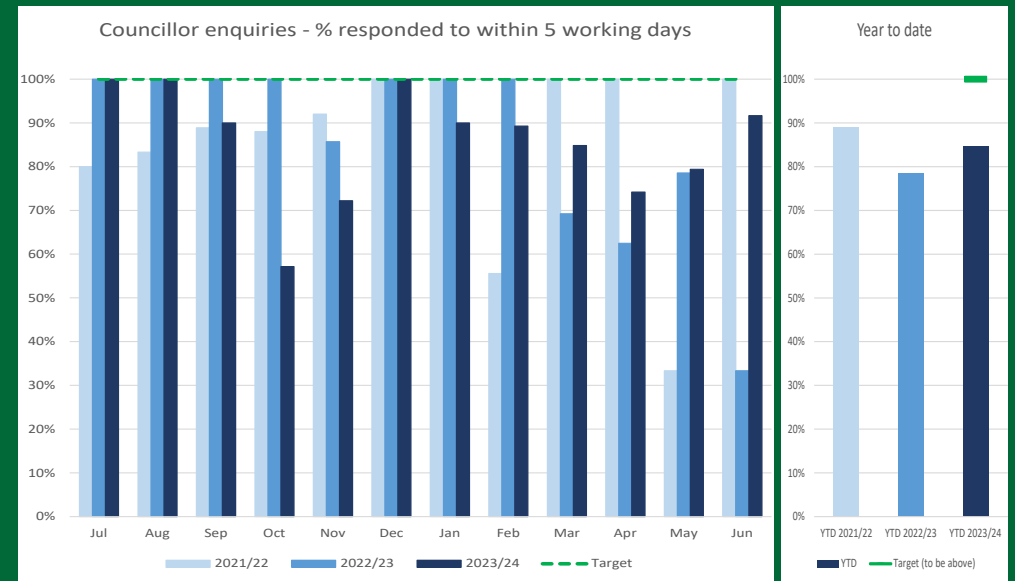
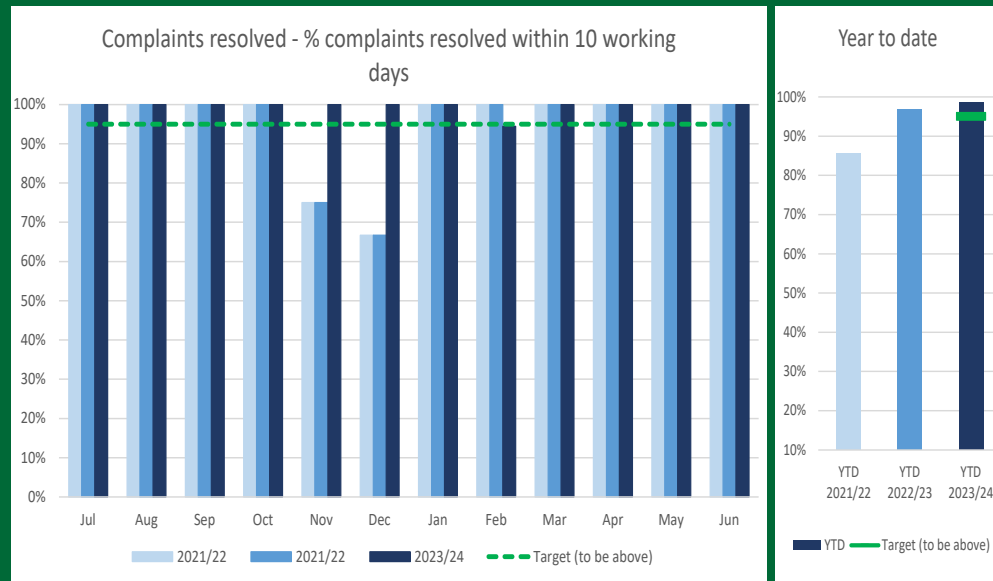
## AGGREGATE RESULT

### LGOIMA REQUESTS % responded to within 20 days

TARGET	YTD RESULT
100%	96.8%

194 requests were due this financial year and only 7 received a decision later than the 20 day deadline or agreed extension. Reasons for this were primarily the need to consult multiple parties on large and complex commercial or legal requests that exceeded agreed extensions despite all reasonable efforts.

# Corporate Services



## MONTHLY RESULT

**COMPLAINTS RESOLVED**  
% complaints resolved within 10 working days

TARGET	MONTHLY RESULT
>95%	100%

Six formal complaints were recorded in June. They related to parking policies and enforcement, road repairs, water leak and staff conduct. Although formal complaint numbers were up from the previous year, they have decreased from the previous quarter. All were responded to on time - achieving a 100% response on time rate.

## AGGREGATE RESULT

**COMPLAINTS RESOLVED**  
% complaints resolved within 10 working days

TARGET	YTD RESULT
>95%	99.5%

22 formal complaints were received this quarter, three times more than the previous year. Half related to customer discontent with parking enforcement (tickets, waiver requests), followed by communications or inaction in relation to project work. The remainder had no common theme or trend. The result represents an improvement on the year prior.

## MONTHLY RESULT

**COUNCILLOR ENQUIRIES**  
% responded to within 5 working days

TARGET	MONTHLY RESULT
100%	92%

12 Councillor enquiries were raised in June. One response was delayed due to waiting on information from other sources to provide a full response. The number of requests has significantly increased from the prior two years where five were received in the same month. This trend follows in the quarterly statistics as well.

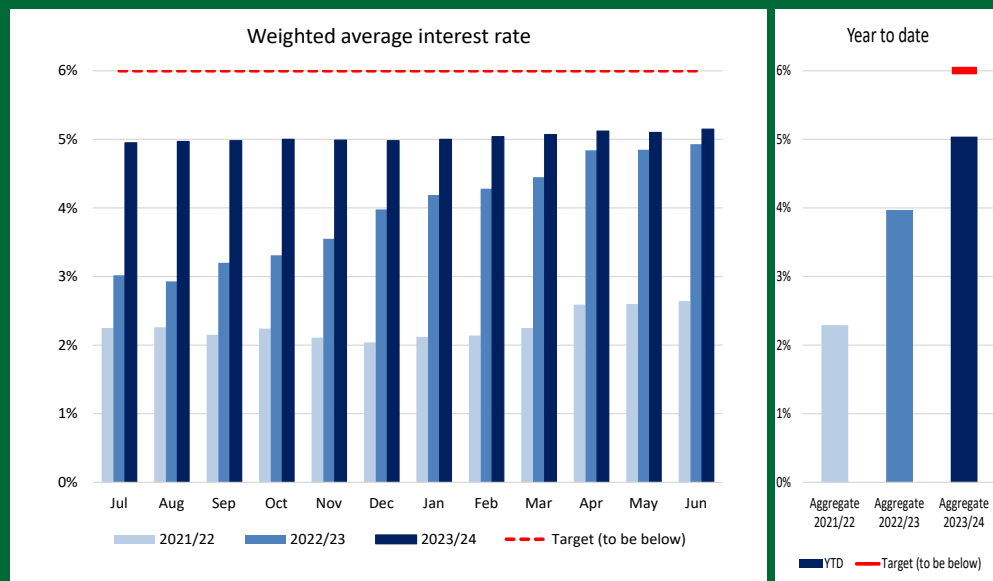
## AGGREGATE RESULT

**COUNCILLOR ENQUIRIES**  
% responded to within 5 working days

TARGET	YTD RESULT
100%	84.6%

77 Elected Member requests were raised this quarter (vs 31 last year). 14 of those were overdue due to significant research and collation required for a full response. Subjects included Long Term Plan, Alliance work, Anderson Road, Harbour Master fees, contractor works in parks and reserves and pest animal control.

# Corporate Services



## MONTHLY RESULT

### INTEREST RATES

Weighted average interest rate per month

TARGET

<6%

MONTHLY RESULT

5.15%

With a weighted average interest rate of 5.15% for June 2024 the target of less than 6% has been met.

## AGGREGATE RESULT

### INTEREST RATES

Weighted average interest rate per month

TARGET

<6%

YTD RESULT

5.03%

The aggregate result year-to-date is 5.03%. The interest rate remains below the target of less than 6%.



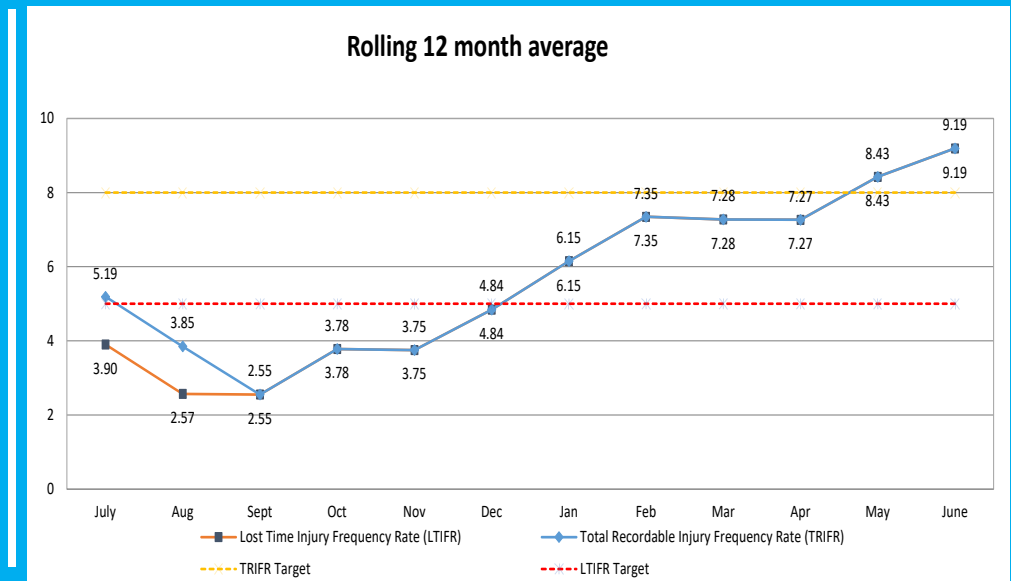
# Health & Safety Summary



# Health and Safety Committee

## CHAIR'S SUMMARY

- The Lost Time Injury Frequency Rate has increased due to a strain injury which has seen the rate exceed our target of 5 or below.
- Total Recordable Injury Frequency Rate has trended upwards. This has seen our rate exceed our target of 8 or below for the year.
- All incidents in the month of June were minor in nature and not notifiable to WorkSafe.
- No reportable speeding events recorded this month.



## UNSAFE EVENTS Frequency rates

	TARGET	RESULT
TRIFR	8	9.19
LTIFR	5	9.19

TRIFR = Total Recordable Injury Frequency Rate

LTIFR = Lost Time Injury Frequency Rate

(The result shows the average over the past 12 months.)

A strain injury has increased the frequency rate for both Lost Time Injury and Total Recordable Injury. Follow up medical attention was provided but the nature of the strain required complete rest.

## NOTIFIABLE EVENTS Notifiable to Worksafe

EVENT TYPE	RESULT
N/A	0

### EVENT DETAILS

N/A

As defined under section 25 of the Health and Safety at Work Act 2015

There were no notifiable events in June, and no workplace incidents were significant.

No notifiable events were recorded for the year-to-date.



## Health and Safety Committee

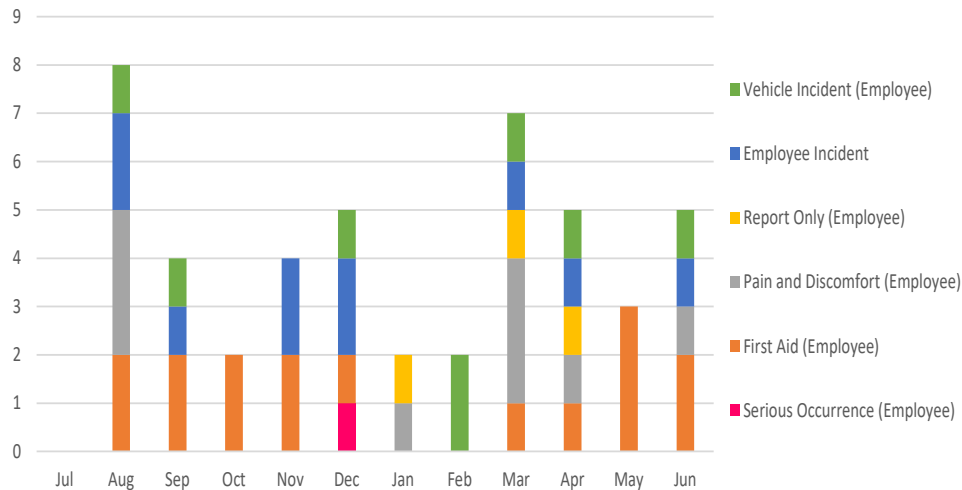
Queenstown Lakes District Council has set a range of measurable indicators that demonstrate progress across a range of Health, Safety and Wellbeing areas. These indicators are shown below and are referenced throughout this section.

2023/24	
Compliance	<ul style="list-style-type: none"> <li>No breaches of the Health and Safety at Work Act 2015</li> </ul>
Unsafe Events	<ul style="list-style-type: none"> <li>Total Recordable Injury Frequency Rate - &lt;8</li> <li>Lost Time Injury Frequency Rate - &lt;5</li> </ul>
Prevention	<ul style="list-style-type: none"> <li>90% of all incidents reported each month closed within allocated timeframe</li> <li>Representatives and departments constituents to undertake an office/facility inspection at least every three months</li> </ul>
Improvement	<ul style="list-style-type: none"> <li>90% of Health and Safety Committee actions completed on time</li> <li>H&amp;S Improvement focus for 2024: Contractor Management training roll out</li> <li>HS Representatives to do at least one alternate inspection of another office/facility in the coming year</li> </ul>
Behaviour	<ul style="list-style-type: none"> <li>Behavioural self assessment - Twice the amount of A scores to be reported monthly compared to C scores</li> </ul>
Wellbeing Engagement	<ul style="list-style-type: none"> <li>At least 65% participation across wellbeing activities that take place in the Upper Clutha and Queenstown area</li> </ul>

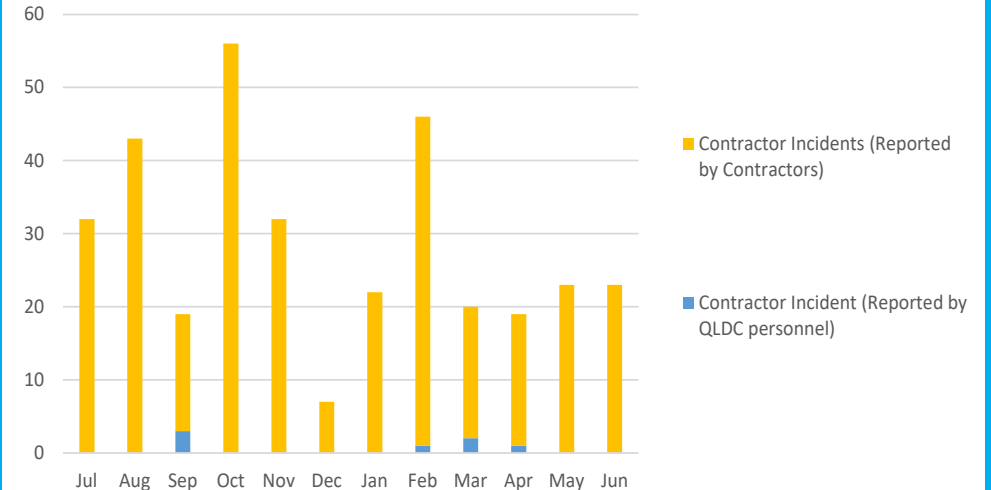


# Unsafe Events and Frequency Rates

### Employee Incidents



### Contractor Workplace Incidents



## UNSAFE EVENTS

Incidents and accidents across all groups

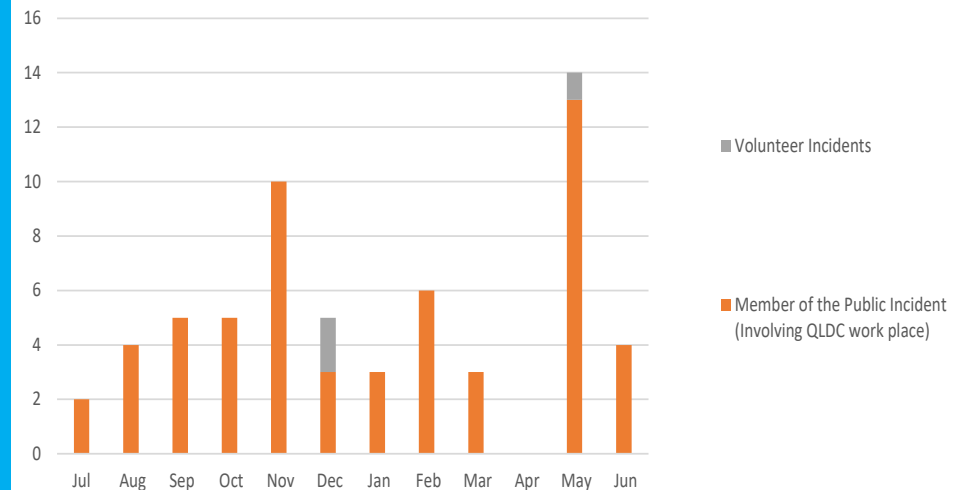
	MONTHLY	YTD
Employees	6	55
Contractors	23	343
Volunteers	0	3
Public	4	58

Employee incidents included, one Lost Time injury, two requiring First Aid, one causing Pain & Discomfort, one minor Vehicle Incident.

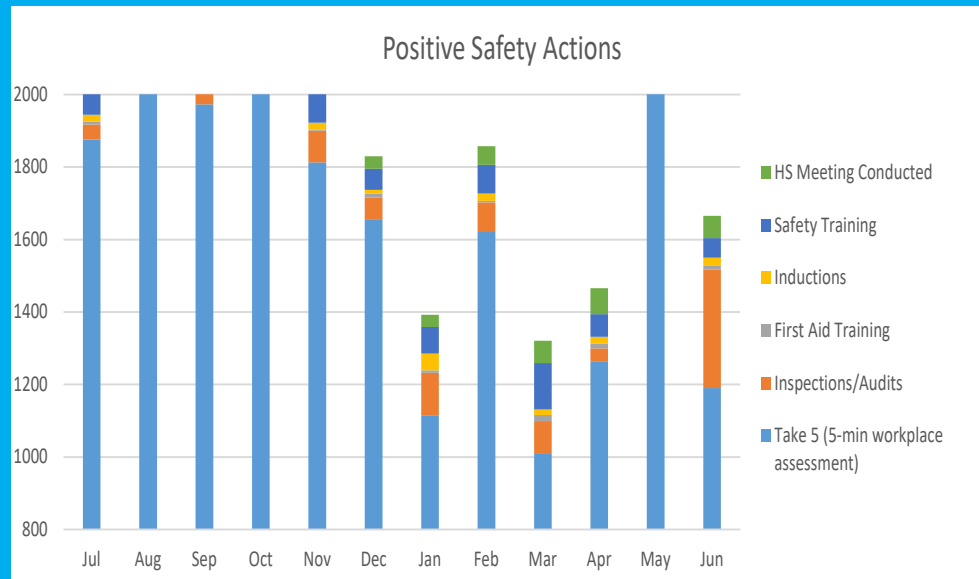
None of the contractor events were reportable to WorkSafe.

Two of the public events involved one member of the public threatening violence towards employees and contractors. This was reported to the Police who issued a trespass notice to the person concerned.

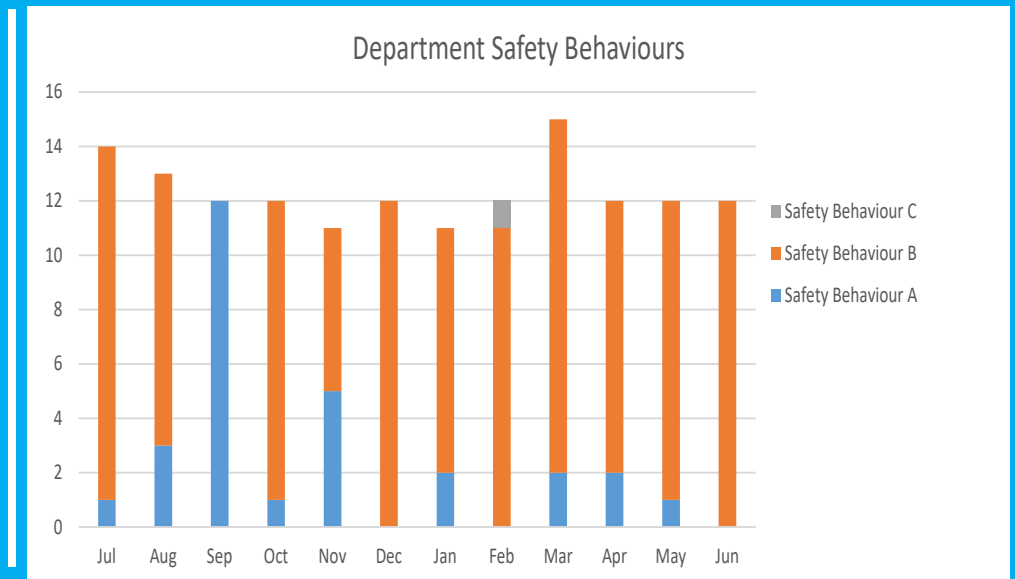
### Public and Volunteer Workplace Incidents



## Prevention



## Behaviour – Self Assessment



### POSITIVE SAFETY ACTIONS

	MONTHLY	YTD
Take 5's	1,190	20,782
Inspection/Audits	327	971
Safety & Wellbeing Training	54	791
HS Meetings	61	622
First Aid	10	110

Take5 pre-task risk assessments continue at good levels.

Inspections include 284 risk assessments of trees conducted by the QLDC Arborist on QLDC parks and reserves.

Training has included, winter driving, snow chain fitting, manual handling, animal control and contractor safety management.

### DEPARTMENT SAFETY BEHAVIOURS

	MONTHLY	YTD
Type A	0	29
Type B	12	118
Type C	0	1
Target Achieved	Yes	Yes

Queenstown Lakes District Council departments are required to rate their monthly safety performance based on a simple question; have they improved safety (A score) or has it been business as usual (B score)?

A C-score in response indicates a significant accident or incident, or performance generally in need of improvement. If one C is given, the organisation's overall score will be a C.

The objective set is to have twice the number of A's to C's. With 12 B scores and no C's the target was achieved.

# Key Priorities Summary





## High Profile Capital Projects

June 2024

\*RAG Status refers to Red/Amber/Green and shows the status of the project and how well it is performing.

ITEM	COMMENTARY	NEXT KEY MILESTONES	RAG STATUS
<p><b>Crown Infrastructure Partners</b> <b>Arterial Stage One</b></p>	<ul style="list-style-type: none"> <li>Melbourne Street asphalt (excluding Southern half of Sydney Street intersection) is complete. A departure was granted by QLDC to allow asphaltting to continue beyond the 15 May end date in QLDC's Code of Practice. This enabled asphalt on the northern half of the intersection to be laid bringing programme wide benefits and reducing the workload required in the final calendar quarter of 2024.</li> <li>St Joseph's retaining wall has made great progress with the final structural pour being completed. Finishing works and balustrade installation are work in progress.</li> <li>Ground anchoring works on Henry Street/Malaghan Street retaining wall are underway.</li> <li>The project is flagged as Amber as QLDC's end of sealing season has delayed asphaltting works to September 2024. Due to the scale and complexity of the Arterials project, it continues to face time and cost pressures.</li> </ul>	<ul style="list-style-type: none"> <li>September 2024 - Three Waters on Frankton Road to be completed.</li> <li>October 2024 - Lower Beetham Street Walls to be completed.</li> </ul>	<p><b>Amber</b></p>
<p><b>Lakeview Development and Ancillary Works</b></p>	<ul style="list-style-type: none"> <li>2 July 2024 - Practical Completion issued at Programme Alliance Board Meeting as at 28 March 2024.</li> </ul>	<ul style="list-style-type: none"> <li>End July - Internal closeout and hold documentation to be completed.</li> </ul>	<p><b>Green</b></p>



## High Profile Capital Projects

ITEM	COMMENTARY	NEXT KEY MILESTONES	RAG STATUS
<p><b>Housing Infrastructure Fund</b></p> <p><b>Kingston Three Waters Scheme</b></p>	<ul style="list-style-type: none"> <li>Waste Water - Detailed design is progressing. Odour (air discharge) consent application was drafted and issued to Kingston Village Ltd for their review and acceptance of affects prior to lodgement with Otago Regional Council. Land agreements (acquisition and easement) work is ongoing which represents the main constraint to the construction programme.</li> <li>Water - Final preferred tenderer negotiations are continuing. Expected commencement onsite August 2024. Pricing remains within budget. All consents have been obtained. Powernet easement was agreed between parties.</li> <li>Storm Water (Oxford Street Services) - Construction procurement documentation was finalised. The procurement plan was approved. The construction monitoring proposal was received from design engineers and is under review.</li> <li>Projectwide - A kick-off/Introduction meeting was held with the Kingston Community Association Committee. A Project Control Group meeting was held with the developer.</li> <li>The status remains <b>Amber</b> until the land transfer arrangement (including land agreement and land acquisition) is resolved for Waste Water as this is driving the programme.</li> </ul>	<ul style="list-style-type: none"> <li>Waste Water - July 2024: Lodge air discharge consent. Late 2024: Detailed design estimated completion. TBC: Signed land head agreement.</li> <li>Water - July 2024: Contract award anticipated. August 2024 - Commencement onsite. Powernet works to advance onsite.</li> <li>Storm Water - July 2024: Issue construction tender to market. September 2024: Tender award anticipated. October 2024: Commencement onsite following negotiations.</li> <li>Projectwide: July 2024: Land agreement &amp; service agreement to be submitted to Waste Water scheme lessee. Land acquisition application to be submitted to LINZ.</li> </ul>	<p><b>Amber</b></p>
<p><b>Housing Infrastructure Fund</b></p> <p><b>Quail Rise Reservoir</b></p>	<ul style="list-style-type: none"> <li>3 October 2023 - Detailed Design accepted by the Project Control Group. Detailed Design contract now completed. Item Closed</li> <li>Planning Designation Obtained for Reservoirs at Quail Rise. Item Closed.</li> <li>The project to go on hold until scheduled in the Long Term Plan.</li> <li>Veolia install of 100mm water connection (a condition of an APA), Now complete. Item Closed.</li> </ul>	<ul style="list-style-type: none"> <li>End of July 2024 - Internal closeout and hold documentation to be completed.</li> </ul>	<p><b>Green</b></p>

## Selected Capital Projects

June 2024

ITEM	COMMENTARY	NEXT KEY MILESTONES	RAG STATUS
<b>Wānaka Lake Front Development Stage Five</b>	<ul style="list-style-type: none"> <li>Construction contract awarded to contractor in June 2024.</li> </ul>	<ul style="list-style-type: none"> <li>Mid July 2024 - Construction to begin on site.</li> <li>End October 2024 - Anticipated project completion.</li> </ul>	<b>Green</b>
<b>Coronet Harvest Reforestation Programme</b>	<ul style="list-style-type: none"> <li>Fencing material has been delivered to site.</li> </ul>	<ul style="list-style-type: none"> <li>August 2024 - Geotech assessment of the site to be completed.</li> <li>July 2024 - Fencing construction around the perimeter to begin.</li> </ul>	<b>Green</b>
<b>Paetara Aspiring Central</b>	<ul style="list-style-type: none"> <li>Final works are being completed at Paetara Aspiring Central for the installation of basketball hoops.</li> <li>A minor works agreement is in place with the original contractor who completed the original Paetara Aspiring works.</li> <li>During the month of June, material procurement continued, shop drawings were produced and finalized for structural steel and fabrication completed.</li> </ul>	<ul style="list-style-type: none"> <li>19 July 2024 - Installation of Structural steel for basketball hoops.</li> <li>Late September/ Early October 2024 - Installation of Basketball hoops.</li> </ul>	<b>Green</b>
<b>Creativity and Culture Strategy (formerly Arts, Culture &amp; Heritage Strategy)</b>	<ul style="list-style-type: none"> <li>27 June 2024 - The final version of the Te Muka Toi, Te Muka Tākata [The Creativity, Culture and Heritage Strategy for the Queenstown Lakes District was endorsed by Council. (<a href="#">Council Report</a>)</li> </ul>	<ul style="list-style-type: none"> <li>Scoping QLDC work programme for 2024-2025, planning delivery of key actions outlined in the Strategy Implementation Plan.</li> <li>Tracking monitoring, evaluation and reporting of key actions for the overarching Strategy work programme for 2024-2025 will be managed by Strategy partner Three Lakes Cultural Trust, the Regional Arts Organisation (RAO).</li> </ul>	<b>Green</b>
<b>Glenorchy Marina</b>	<ul style="list-style-type: none"> <li>May 2024 – Project construction works taken to market for open tender.</li> <li>Tender Responses currently under evaluation.</li> </ul>	<ul style="list-style-type: none"> <li>July 2024 – Tender contract awarded for physical works.</li> <li>August 2024 – Construction delivery anticipated to start.</li> </ul>	<b>Green</b>
<b>Water Sports Programme</b>	<ul style="list-style-type: none"> <li>11 June 2024 - Site works complete. Considered on-time and on-budget.</li> <li>Minor Project Closeout tasks in progress. Scoping underway for removal of existing pedestrian footbridge.</li> </ul>	The Wānaka Water Sports Bridge & Track project is now complete and reporting will end. The project was completed on time and on budget with minor landscaping works to be completed in Spring. The original pedestrian footbridge over Stoney Creek is to be removed in Spring by the Contractor and relocated to an alternative location.	<b>Green</b>



## Planning and Development

ITEM	COMMENTARY	NEXT KEY MILESTONES	RAG STATUS
<b>Proposed District Plan Stage One Appeals</b>	<ul style="list-style-type: none"> <li>Decisions and consent notices for approximately 97% of appeal points received and updated into the plan. (106 appeals and 1181 appeal points originally lodged).</li> <li>Scoping work underway with Simpson Grierson on a process to make parts of the Proposed District Plan Operative.</li> </ul>	<ul style="list-style-type: none"> <li>Working to resolve any remaining Stage One appeal points. This is an Environment Court process and they will set court dates as appropriate.</li> </ul>	<b>Green</b>
<b>Stage Two Appeals</b>	<ul style="list-style-type: none"> <li>86 appeals and 930 appeal points received challenging Council's decisions. Mediations completed; Environment Court hearings underway.</li> <li>June 2024 - The Topic 31 – Barnhill and Morven Ferry Environment court hearing of appeals was held on Wednesday 5 June – Friday 7 June.</li> <li>The following Environment Court hearing was set down for June 2024 but has been rescheduled to September due to health issues of the appellant. Topic 31 – Wakatipu Equities and Strain appeals Monday 23 Sept – Wednesday 25 Sept 2024.</li> </ul>	<ul style="list-style-type: none"> <li>Awaiting confirmation of Hearing dates for remaining zoning appeals.</li> </ul>	<b>Green</b>
<b>Stage Three Appeals</b>	<ul style="list-style-type: none"> <li>42 appeals (total) containing 445 separate appeal points lodged. Environment Court mediations are underway.</li> </ul>	<ul style="list-style-type: none"> <li>A date has been set for Cardrona Cattle Company Environment Court hearings (Industrial Zoning), 9-11 October 2024.</li> <li>A date has been set for Tussock Rise Environment Court hearings (Industrial Zoning), Evidence exchanged, set down for a hearing – potentially week of 9 December 2024.</li> </ul>	<b>Green</b>
<b>Inclusionary Housing</b>	<ul style="list-style-type: none"> <li>Notified 13 October 2022. 181 original submissions and 20 further submissions were received.</li> <li>Hearing has been completed and is adjourned.</li> </ul>	<ul style="list-style-type: none"> <li>1 August 2024 - Recommendations report to be presented to Council meeting.</li> </ul>	<b>Green</b>



ITEM	COMMENTARY	NEXT KEY MILESTONES	RAG STATUS
<p><b>Landscape Schedules</b></p>	<ul style="list-style-type: none"> <li>Priority Areas</li> </ul> <p>Priority Areas were notified 30 June 2022. 208 original submissions and 38 further submissions were received. Incorrect and missed submission points were renotified and no further submissions were received. The hearing was held in 2023. Council ratified the commissioners recommendation on 6 June 2024 and the Decision was notified on 20 June 2024.</p> <ul style="list-style-type: none"> <li>Upper Clutha Landscapes (RCLs)</li> </ul> <p>RCL's were adopted by Council for notification on 27 June 2024.</p>	<ul style="list-style-type: none"> <li>Priority Areas</li> </ul> <p>Appeals to the decision are open until 5 August 2024.</p> <ul style="list-style-type: none"> <li>Upper Clutha Landscapes (RCLs)</li> </ul> <p>18 July 2024 - Notification (Upper Clutha only) of the Upper Clutha Landscape Schedules Variation.</p>	<p><b>Green</b></p>
<p><b>Te Pūtahi - Ladies Mile Masterplan and Plan Variation</b></p>	<ul style="list-style-type: none"> <li>The former Minister for the Environment (David Parker) has approved the use of the Streamlined Planning Process. 124 submissions and 25 further submissions were received.</li> <li>The Independent Hearing Panel final Recommendation Report has been sent to the Minister for the Environment (Hon Penny Simmonds).</li> </ul>	<ul style="list-style-type: none"> <li>Awaiting the decision of the Minister.</li> </ul>	<p><b>Green</b></p>
<p><b>Urban Intensification Variation</b></p>	<ul style="list-style-type: none"> <li>24 August 2023 - Public notification of proposal. 1,258 submissions (5577 submission points) were received.</li> <li>A Summary of Decisions was requested and notified and open for further submissions from 16 May – 14 June 2024.</li> </ul>	<ul style="list-style-type: none"> <li>11 July 2024 - Notify summary of decisions requested for three submissions. Further submissions will close on 25 July 2024.</li> <li>Work on s42A report, evidence and evidence exchange timetable.</li> </ul>	<p><b>Green</b></p>

ITEM	COMMENTARY	NEXT KEY MILESTONES	RAG STATUS
<b>Economic Diversification Plan</b>	<ul style="list-style-type: none"> <li>• Council report being written for 1 August 2024 council meeting.</li> <li>• Planning underway for Snapshots 2024, an annual event that will this year include updates on projects within the diversification and destination management plans.</li> <li>• The project is flagged <b>Amber</b> because scheduled completion of the Economic Diversification Plan was June 2024. Due to the council meeting for endorsement taking place on 1 August, completion has been delayed until August 2024.</li> </ul>	<ul style="list-style-type: none"> <li>• 1 August 2024 - Attend Full Council Meeting to present the recommended option of endorsing the draft Economic Diversification Plan.</li> <li>• Mid August 2024 - Invites for Snapshots 2024 to be sent.</li> </ul>	<p><b>Amber</b></p>
<b>Spatial Plan</b>	<ul style="list-style-type: none"> <li>• Te Tapuae Southern Corridor structure plan: <ul style="list-style-type: none"> <li>• 4 June 2024 - Commercial analysis meeting held with consultant to discuss draft report.</li> <li>• 6 June 2024 - Ecological consultant meeting held to discuss progress.</li> <li>• 12 June 2024 - Structure plan coordination meeting with lead consultants.</li> <li>• 25 June 2024 - QLDC staff attended a site visit at Homestead Bay with RCL developers.</li> <li>• 27 June 2024 - Aukaha, Te Ao Marama &amp; Strategic Growth team monthly meeting held.</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• 2 July 2024 - Te Tapuae Project Control Group meeting</li> <li>• 2 July 2024 - Blue Green network progress meeting</li> <li>• 30 July 2024 – Planning &amp; Strategy Committee</li> <li>• 5 August 2024 - Grow Well Whaiora Partnership Steering Group meeting</li> <li>• 20 September 2024 - Grow Well Whaiora Partnership Governance Group meeting</li> </ul>	<p><b>Green</b></p>
<b>Joint Housing Action Plan (JHAP)</b>	<p>Implementation of the 34 JHAP actions is underway, with key updates for June as follows:</p> <ul style="list-style-type: none"> <li>• 18 June - Held a full <a href="#">Council workshop</a> on the impacts of short-term letting on the housing market and potential alternative tools to mitigate this. (actions 3E, 6A, 6B)</li> <li>• Ongoing Manaaki communications campaign: further website updates and media communications. (actions 6A, 6D)</li> <li>• Ongoing conversations with two developers on compliance with stakeholder deeds. (action 4B)</li> <li>• Published updated 'Housing Challenge' A3s. (action 1C)</li> <li>• Submissions opened for 'Making it easier to build granny flats', Residential Tenancies Act amendments, Overseas Investment build-to-rent amendments. (actions 3B, 3E, 6E)</li> <li>• Established new funding agreement for QLCHT to move to permanent arrangements instead of a grant. (action 4D)</li> </ul>	<p>Milestones for July include:</p> <ul style="list-style-type: none"> <li>• Ongoing Manaaki communications campaign: further website updates and media communications. (actions 6A, 6D)</li> <li>• Ongoing conversations with two developers on compliance with stakeholder deeds. (action 4B)</li> <li>• Finalise annual JHAP monitoring report for Council and the Grow Well Whaiora Partnership Steering Group. (actions 1A, 1B)</li> <li>• Central government announcement on the Going For Housing Growth work programme, with consultation expected in early 2025. (actions 3B, 3E)</li> </ul>	<p><b>Green</b></p>

ITEM	COMMENTARY	NEXT KEY MILESTONES	RAG STATUS
<p><b>Long Term Plan 2024-2034</b></p>	<ul style="list-style-type: none"> <li>• 27 June 2024 - A Full Council meeting on 27 June considered the Consultation Document and LTP supporting document and adopted these for public consultation. An agenda for this meeting and LTP materials can be found under item 1 of the 27 June Council meeting papers available at <a href="#">this link</a>.</li> <li>• 28 June 2024 - Public consultation on the LTP commenced.</li> <li>• 27 June 2024 - Full Council meeting also approved the proposed updates for fees and charges in financial year 2024/2025 following public consultation from 5 April – 5 May 2024, and public hearings on 27 May. Materials are available under item 2 of the 27 June Council meeting papers at the link above.</li> <li>• The initial audit phase for the LTP concluded and QLDC received a unqualified audit result, with no emphases of matter report by the auditors (a positive result). A report from the auditors is available at pages 33-34 of the Consultation Document contained within the 27 June Council meeting papers at <a href="#">this link</a>.</li> <li>• LTP project efforts throughout the quarter were centred on the preparation, review and finalisation of the Consultation Document and the draft LTP supporting document and delivering the initial LTP audit.</li> </ul>	<ul style="list-style-type: none"> <li>• 3-26 July 2024 - Public engagement events are taking place with Councillors, where members of the community have the opportunity to talk about the draft LTP and how it impacts them. Information is available on <a href="#">Let's Talk</a>.</li> <li>• 28 July 2024 - Public consultation on the LTP closes.</li> <li>• July-August 2024 - LTP project efforts will be centred on analysing public feedback to inform the deliberations of finalising LTP.</li> <li>• 26-27 August 2024 - Public hearings meetings will take place for those submitters wishing to speak to their submissions at the QLDC Office, 10 Gorge Road, Queenstown (Monday 26 August) and at the Lake Wanaka Centre, 89 Ardmore Street, Wānaka (Tuesday 27 August).</li> <li>• 19 September 2024 - The final LTP is planned to be presented to Council for adoption.</li> </ul>	<p><b>Green</b></p>

# Financial Management Report



## Operating Expenditure and Revenue

## Financial Management Report

% of the year completed 100%

DESCRIPTION	June Actual	June Adjusted Budget	Variance to Budget	Year to date Actual	Year to date Adjusted Budget	Year to date Variance	Full Year Adjusted Budget	YTD Actuals to Full Year Budget	*
<b>REVENUE</b>									
Operating Revenue									
Income - Rates	10,369,508	10,408,000	(38,492)	125,607,174	125,796,000	(188,826)	125,796,000	100%	1*
Income - Grants & Subsidies	1,643,584	3,786,250	(2,142,666)	9,704,875	10,309,214	(604,338)	10,309,214	94%	2*
Income - NZTA External Cost Recoveries	705,164	556,465	148,699	6,401,409	6,677,583	(276,174)	6,677,583	96%	3*
Income - Consents	999,430	1,345,277	(345,848)	14,750,143	16,143,327	(1,393,184)	16,143,327	91%	4*
Income - External Cost Recovery	98,279	89,415	8,864	1,345,679	1,072,982	272,697	1,072,982	125%	5*
Income - Regulatory	490,784	634,452	(143,667)	8,040,420	8,286,381	(245,961)	8,286,381	97%	6*
Income - Operational	3,034,182	2,567,148	467,034	31,228,883	29,465,723	1,763,160	29,465,723	106%	7*
<b>Total Operating Revenue</b>	<b>17,340,931</b>	<b>19,387,007</b>	<b>(2,046,076)</b>	<b>197,078,582</b>	<b>197,751,209</b>	<b>(672,627)</b>	<b>197,751,209</b>	<b>100%</b>	
<b>EXPENDITURE</b>									
Personnel Expenditure									
Expenditure - Salaries and Wages	3,997,671	4,234,207	236,536	47,945,399	49,710,488	1,765,089	49,710,488	96%	8*
Expenditure - Salaries and Wages Contract	413,655	341,092	(72,563)	5,405,402	4,093,108	(1,312,294)	4,093,108	132%	9*
Expenditure - Health Insurance	112,733	40,492	(72,241)	542,063	485,903	(56,160)	485,903	112%	
<b>Total Personnel Expenditure</b>	<b>4,524,059</b>	<b>4,615,792</b>	<b>91,732</b>	<b>53,892,865</b>	<b>54,289,499</b>	<b>396,635</b>	<b>54,289,499</b>	<b>99%</b>	
Operating Expenditure									
Expenditure - Professional Services	1,058,157	3,580,616	2,522,460	6,170,491	8,741,743	2,571,252	8,741,743	71%	10*
Expenditure - Legal	1,246,267	659,780	(586,487)	6,339,009	5,677,835	(661,173)	5,677,835	112%	11*
Expenditure - Stationery	40,056	33,388	(6,668)	474,272	400,651	(73,621)	400,651	118%	
Expenditure - IT & Phones	59,120	68,563	9,443	786,705	822,759	36,053	822,759	96%	
Expenditure - Commercial Rent	391,507	377,361	(14,146)	5,055,011	4,528,332	(526,679)	4,528,332	112%	12*
Expenditure - Vehicle	81,248	78,000	(3,248)	1,087,999	936,000	(151,999)	936,000	116%	13*
Expenditure - Power	495,125	315,315	(179,810)	5,611,082	3,783,782	(1,827,300)	3,783,782	148%	14*
Expenditure - Insurance	252,732	213,638	(39,094)	2,938,759	2,563,658	(375,101)	2,563,658	115%	15*

## Operating Expenditure and Revenue

## Financial Management Report

% of the year completed 100%

DESCRIPTION	June Actual	June Adjusted Budget	Variance to Budget	Year to date Actual	Year to date Adjusted Budget	Year to date Variance	Full Year Adjusted Budget	YTD Actuals to Full Year Budget	*
<b>EXPENDITURE</b>									
Operating Expenditure continued									
Expenditure - Infrastructure Maintenance	3,794,850	4,099,501	304,651	46,376,361	40,552,182	(5,824,179)	40,552,182	114%	16*
Expenditure - Parks & Reserves Maintenance	758,802	954,521	195,719	10,534,557	10,359,204	(175,353)	10,359,204	102%	17*
Expense - External Cost On Chargeable	101,155	89,238	(11,917)	1,340,621	1,070,860	(269,761)	1,070,860	125%	18*
Expenditure - Grants	1,292,422	1,262,888	(29,535)	8,579,875	9,089,290	509,415	9,089,290	94%	19*
Expenditure - Other	1,091,593	1,891,893	800,300	20,638,326	20,645,804	7,478	20,645,804	100%	20*
<b>Total Operating Expenditure</b>	<b>10,663,034</b>	<b>13,624,704</b>	<b>2,961,669</b>	<b>115,933,068</b>	<b>109,172,100</b>	<b>(6,760,968)</b>	<b>109,172,100</b>	<b>106%</b>	
Interest and Depreciation									
Expenditure - Interest	3,671,521	1,927,139	(1,744,382)	31,171,959	23,125,664	(8,046,296)	23,125,664	135%	21*
Expenditure - Depreciation	4,627,912	4,627,912	0	55,534,939	55,534,939	0	55,534,939	100%	
<b>Total Interest and Depreciation</b>	<b>8,299,433</b>	<b>6,555,050</b>	<b>(1,744,382)</b>	<b>86,706,899</b>	<b>78,660,603</b>	<b>(8,046,296)</b>	<b>78,660,603</b>	<b>110%</b>	
<b>TOTAL EXPENDITURE</b>	<b>23,486,526</b>	<b>24,795,545</b>	<b>1,309,019</b>	<b>256,532,831</b>	<b>242,122,202</b>	<b>(14,410,629)</b>	<b>242,122,202</b>	<b>106%</b>	
<b>NET OPERATING SURPLUS (DEFECIT)</b>	<b>(6,145,595)</b>	<b>(5,408,538)</b>	<b>(737,057)</b>	<b>(59,454,248)</b>	<b>(44,370,993)</b>	<b>(15,083,255)</b>	<b>(44,370,993)</b>		

### \* Commentary

\*\*1 Income - Rates - \$0.2m unfavourable. \$0.6m unfavourable due to changes in the rateable value of a number of QV property valuation objections that resulted in both rate adjustments subsequent to the rate setting. \$0.4m favourable variance re rates penalties."

\*\*2 Income - Grants & Subsidies - \$0.6m unfavourable. \$2.7m unfavourable variance in Grants General relates to Better Off Funding from DIA. The Income and corresponding expenses, which sit in Professional Services, have been requested to be carried forward. \$1.4m favourable due to NZTA Subsidies recovery in excess of the planned budget. This additional income is offset by the additional expense for NZTA Internal Time, reported below in Infrastructure Maintenance. The increase cost and income is due to increased activity year-to-date, however, there is a fixed budget for the year in total and therefore the continued income/spend for the remainder of the year will be lower than that budgeted. \$0.5m favourable increased Landfill Levy from Government offsets by increased Waste Management Education cost in Infrastructure Maintenance. This increase relates to higher volumes of waste disposal. \$0.3m favourable in various government grants received which offset with Grant Expenditure for Property and Infrastructure."

\*\*3 Income - NZTA External Cost Recoveries - \$0.3m unfavourable. \$0.6m unfavourable - lower internal time allocations to CAPEX projects. \$0.4m favourable - higher NZTA Internal Opex time claimed back from NZTA."

\*\*4 Income - Consents - \$1.4m unfavourable. Unfavourable variance for Resource Consents due to reduction in the number of resource consents received/processed, together with a reduced complexity resulted in lower consent income to the expected budgeted amounts. The reduction in revenue is partly offset by the reduction in contractor staff utilised for consent processing."



## \* Commentary

## Financial Management Report

### Operating Expenditure and Revenue

- \*\*5 Income - External Cost Recoveries - \$0.3m favourable. Minor favourable recoveries in Resource Consents, Infrastructure Consents and District Plan cost recoveries. The net impact on the P&L is offset by Expenditure - External Cost On Chargeable."
- \*\*6 Income - Regulatory - \$0.2m unfavourable. \$0.2m unfavourable variance re Building & Resource consents due to lower than budgeted applications; also re bad debts provision \$0.8m favourable increased traffic & parking, campervan and other infringements"
- \*7 Income - Operational - \$1.8m favourable variance. Community Services is \$1.5m favourable following increased Sport & Recreation income of \$0.9m generated specifically in Gym memberships, swimming lessons and retail sales; in addition, higher than budgeted income relating to Skyline
- \*8 Expenditure - Salaries & Wages - \$1.7m lower than budget due to underspend as a result of staff vacancies mainly in Planning and Development underspent by \$0.9m and Property and Infrastructure by \$1.3m. These underspends are partially offset by positions covered by contract staff, see S&W Contract below.
- \*9 Expenditure - Salaries & Wages Contract - \$1.3m unfavourable against budget. Property & Infrastructure is \$0.7m overspent on budget. Community Services is \$0.4m overspent on budget. These overspent variances are driven by increase utilisation of contractors due to staff vacancies, offset against the underspend in Salaries and Wages.
- \*10 Expenditure - Professional Services - \$2.6m favourable. Planning & Development is \$0.7m higher than budget, due to general timing of spend relating to the District Plan; Strategic planning \$3.6m favourable related to Better Off Funding (offset by unfavourable variance in Income - Grants & Subsidies) which has been requested to be carried forward
- \*11 Expenditure - Legal Fees - \$0.7m YTD higher than budget. Planning & Development is \$0.7m higher than budget due to spend relating to multiple Environmental Court hearings
- \*12 Expenditure - Commercial Rent - \$0.5m YTD unfavourable budget variance. Property & Infrastructure \$0.5M overspent due to increases in property rates on owned properties and increased in site lease cost used by Alliance.
- \*13 Vehicles - \$0.2m YTD overspent, relates to a June 2023 fleet invoice, plus 4 ambassador vehicles for responsible camping during the summer months
- \*14 Power - \$1.8m overspent on budget in Property and Infrastructure \$1.4m following increased electricity cost for 3 Waters sites in relation to consumption, and the first year of the electricity contract attracting the highest unit cost of the four year contract with the lowest cost paid in year 4. There is also an additional impact with the new sites commissioned. Community Services \$0.4m due to cost and consumption increased for the swimming pools gas & electricity following unit cost increases higher than those budgeted and increased site consumption.
- \*15 Insurance - \$0.4m unfavourable due to insurance premium increases in November 2022 and May 2023 exceeding the anticipated annual increases.
- \*\*16 Infrastructure Maintenance - \$5.8m unfavourable. \$2.1m unfavourable Roding Infrastructure Maintenance is ahead of budget due to roading costs incurred for the September weather event of \$1.0m to date, \$0.3m cost increase NZTA Internal Time claimed for work completed (offset in NZTA income) and \$0.3m for roading power supply cost increases, and roading maintenance completed ahead of schedule \$0.4m for line marking, sealed pavements and culvert cleaning. \$3.6m unfavourable Water Infrastructure Maintenance ahead of budgeted spend for unscheduled maintenance of \$0.7m following the Crypto outbreak, Shotover Waste Water Treatment Plant equipment and Airation Grids & Disposal Fields \$0.7M, costs to repair communication systems of \$0.1m, September weather event \$0.2m, unscheduled maintenance relating to prior year \$0.6m, Sludge removal volume & price increase \$0.5m, Albert Town Sewer Overflow \$0.2m and Veolia Establishment Fees \$0.3m. \$0.2m favourable Waste Management behind budget due to refuse disposal costs EFT budgeted at 0.91 actual 0.328 \$2.1m, offset by higher volume and price in Landfill and Transfer stations \$0.8m.."
- \*17 Parks & Reserves Maintenance - \$0.2m YTD overspent in Community Services with increased spend for Toilet Supplies and Trails & Tracks Maintenance due to the increased visitor numbers.
- \*18 Expenditure - External Cost on Chargeable - \$0.3m YTD overspent mainly in Planning & Development with increased spend in Resource Consents and District Planning of \$0.1m. The net impact on the P&L is offset by Income - External Cost On Chargeable.
- \*19 Expenditure - Grants - \$0.5m favourable against budget. \$0.1m is re Te Atamira which is paid via lease payments. Similarly, other variance relates to payments made via other expense categories.
- \*20 Expenditure - Other - \$0.5m overspends for maintenance work completed relating to the September Weather Event, \$0.7m re bad debts and \$0.3M in Cleaning expenditure cost

## Capital Expenditure and Revenue

## Financial Management Report

DESCRIPTION	June Actual	June Adjusted Budget	Variance to Budget	Year to date Actual	Year to date Adjusted Budget	Year to date Variance	Full Year Adjusted Budget	YTD Actuals to Full Year Budget	*
<b>Capital Revenue</b>									
Income - Development Contributions	3,637,456	1,731,797	1,905,659	27,484,689	20,645,405	6,839,284	20,645,405	133%	22*
Income - Vested Assets	0	20,673,385	(20,673,385)	45,943,060	20,673,385	25,269,675	20,673,385	222%	23*
Income - Grants & Subsidies Capex	1,088,470	4,214,329	(3,125,859)	29,936,043	40,255,916	(10,319,873)	40,255,916	74%	24*
Income - Dividends received	0	250,694	(250,694)	11,157,588	7,423,000	3,734,588	7,423,000	150%	25*
Income - Gain/(Loss) on disposal of dev. prop.	0	0	0	496,040	0	496,040	0	0%	26*
<b>Total Capital Revenue</b>	<b>4,725,926</b>	<b>26,870,205</b>	<b>(22,144,279)</b>	<b>115,017,419</b>	<b>88,997,707</b>	<b>26,019,712</b>	<b>88,997,707</b>	<b>129%</b>	
<b>Capital Expenditure</b>									
Projects/Asset Purchases	15,336,412	23,232,032	7,895,621	178,328,258	203,453,856	25,125,598	203,453,856	88%	27*
Debt Repayment	0	0	0	0	0	0	16,890,000		
<b>Total Capital Expenditure</b>	<b>15,336,412</b>	<b>23,232,032</b>	<b>7,895,621</b>	<b>178,328,258</b>	<b>203,453,856</b>	<b>25,125,598</b>	<b>220,343,856</b>		
<b>NET CAPITAL FUNDING REQUIRED</b>	<b>10,610,486</b>	<b>(3,638,172)</b>	<b>30,039,899</b>	<b>63,310,839</b>	<b>114,456,149</b>	<b>(894,115)</b>	<b>131,346,149</b>		
<b>External Borrowing</b>									
Loans	19,108,000			652,131,000			626,900,000		
<b>TOTAL BORROWING</b>	<b>19,108,000</b>			<b>652,131,000</b>			<b>626,900,000</b>		

### \* Commentary

increases are offset by underspends in Planning & Development of \$1.3m and Strategy & Policy of \$0.6m

\*21 Interest - \$8.0m unfavourable to budget due to higher interest rates than anticipated

\*22 Development Contributions - \$6.8m favourable compared to budget due to favourable receipts for Roding \$0.7m, Parks & Reserves contributions for Community Services \$4.2m and Three Waters \$1.9M.

\*23 Vested Assets - \$34.2M in Three Waters Assets has been vested in the 2023/24 financial year.

\*24 Grants & Subsidies Capex - \$29.9m year to date funding received vs budget of \$40.3m. Variance of \$10.3m includes \$1.7m for NZTA/Waka Kotahi Capex subsidy and \$8.1m for CIP projects due to timing of subsidised roading construction works (and resulting impact on a reduced percentage of CIP funding able to be claimed 23/24).

\*25 Dividends Received - \$4.0M in QAC Dividends received in February 2024 for the half year dividend payment.

\*26 Gain on Sale of Property - A gain of \$0.5M was realised on the \$0.9M sale of a section of 516 Ladies Mile to Waka Kotahi NZ Transport for roading construction.

\*27 Projects/Asset Purchases - \$178.4m spend vs budget of \$203.5m (88%). Main project spend this month includes \$4.6m for Qtn Town Centre Arterials - Stage 1, \$2.1m Project Shotover Wastewater Treatment Plant Upgrade, \$1.5M Wanaka School to Pool Active Travel, \$1.2M Wanaka Road to Zero Minor Improvements Programme LCLR, \$0.8m Wakatipu Road to Zero Minor Improvements Programme LCLR & \$0.6M for Coronet Forest Revegetation.