

**Wānaka Community Board
9 December 2021**

Report for Agenda Item | Rīpoata moto e Rāraki take : 1

Department: Planning & Development

Title | Taitara Temporary Road Closure Application – Wānaka A & P Show 2022

PURPOSE OF THE REPORT | TE TAKE MŌ TE PŪRONGO

- 1 The purpose of this report is to consider an application received for a temporary road closure for the annual Wānaka A & P Show which relates to several roads to be held in March 2022.

EXECUTIVE SUMMARY | WHAKARĀPOPOTOTANGA MATUA

- 2 Southern Safety Services on behalf of the Wānaka A&P Society have applied for a number of temporary road closures. This event attracts a large number of participants and attendees, the proposed closures allow their annual event to take place to take place in a safe and efficient manner.
- 3 The recommendation is for approval with similar conditions that have been applied to the temporary road closure in prior years.

RECOMMENDATION | NGĀ TŪTOHUNGA

- 4 That the Wānaka Community Board
 1. **Notes** the contents of this report;
 2. **Approves** the temporary road closure application for the Wānaka A & P Show 2022 subject to the following conditions:
 - a. Any issues or concerns which may arise from the public notification published in the Wānaka Sun on 30 September 2021 are addressed to the satisfaction of the Wānaka Community Board.
 - b. Approval of the final Traffic Management Plan by QLDC Planning and Development.
 - c. Radio advertising two days prior and on the morning of the event.
 - d. The event organisers are to arrange suitable disposal methods for recycling and rubbish/refuse.
 - e. The event organisers ensure access is available for emergency services and maintenance contractors if required;

- f. The event organisers ensure that the parking on the grass verges along the Wānaka lakefront is adequately cordoned off to ensure no parking takes place in these areas.
- g. The event organisers must encourage alternative transport modes to the event such as adequate bike parking and Park and Ride option.
- h. The applicant must notify all affected parties of the extent of the temporary road closure; this notification is to be undertaken at least ten working days prior to the closure occurring. A copy of this notice is to be supplied to Queenstown Lakes District Council.
- i. The applicant must advise of the road closures and the alternative transport options through their own social media and contact QLDC Communications to arrange the closures to be further shared through Council social media.
- j. All reasonable concerns raised by affected parties shall be addressed by the applicants to the satisfaction of the Wānaka Community Board. In addressing such concerns, the applicants shall nominate a responsible person to liaise with Council.

3. **Authorises** the following schedule of road closures:

Road to be closed: *McDougall Street (from the Crn of Brownston St to Ardmore St)*
Period of Closure: *Wednesday March 9th 2022 0600 to Sunday March 13th 2022 1200*

Road to be closed: *McDougall St (from Upton St to Brownston St)*
Period of Closure: *Friday March 11th 2022 & Saturday March 12th 2022 0600 - 2000*

Road to be closed: *Brownston St (from McDougall St to Dungarvon St)*
Period of Closure: *Friday March 11th 2022 & Saturday March 12th 2022 0600 - 2000*

Note: All residents will have full access at all times to their homes via Traffic Controllers stationed at each road closure point.

Prepared by:



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 Subdivision Officer
 8/10/2021

Reviewed and Authorised by:



David Wallace
 Manager for Resource Management Engineering
 19/10/2021

CONTEXT | HORPOAKI

- 5 An application has been received from Southern Safety Services Limited on behalf of the Wānaka A&P Society to temporarily close part of a road in order to hold the annual Wānaka A&P Show in March 2022.
- 6 The road closures for the event are outlined within the recommendation and are shown on the map appended as **Attachment A**.
- 7 The proposed closures are the same as those approved for the 2021 event.
- 8 Access into the closed areas of McDougall and Brownston Streets on the Friday and Saturday will be permitted for residents, businesses, Community Hub users, campground users, and disabled parking users, trade exhibitors and Park & Ride buses.
- 9 The Council can close roads to vehicular traffic for events by using provisions of the Local Government Act 1974. The Wānaka Community Board is delegated to consider applications to temporarily close roads under this legislation.

ANALYSIS AND ADVICE | TATĀRITANGA ME NGĀ TOHUTOHU

- 10 The Wānaka A & P Show is an annual event which has over the past years been granted approval to close a number of roads to vehicular traffic to allow for the set up and pack down of the event, to manage traffic and ensure the safety of the exhibitors and visitors.
- 11 The road closures allow exhibitors and competitors to safely and efficiently enter and exit the controlled event area. A considerable number of staff is required to control the area to ensure the safe assembling and dismantling of the show, safe patronage for the public, trade exhibitors and competitors. Traffic flow through these areas would impact negatively on all involved and the applicants utilise the road closures to manage traffic.
- 12 As in past years car parking will be predominately around the Event venue with around 1000 cars parking in the public carparks by the lakeside. There will also be a “Park & Ride” parking lot from the corner of Stone St & Cardrona Valley Rd for regular vehicles, and a parking lot on Golf Course Road to accommodate trade and larger vehicles. The availability of this will be widely advertised by the applicant and notification of this Park & Ride option will be incorporated with the final advertisement in the Wānaka Sun QLDC Noticeboard notifying the road closures for the 2021 event.
- 13 A standard requirement of all temporary road closure approval is that a Traffic Management Plan is approved before the roads are closed. This will ensure that all traffic and pedestrian flows are managed with appropriate signage, barriers and wardens. Southern Safety Services Limited will prepare the Traffic Management Plan which will be submitted to the QLDC Road Corridor Engineer for approval.
- 14 Council Engineers and Parking Co-Coordinator have been consulted and they advise there are no concerns with the recommended conditions in place for any road closure approved. They note they will need to ensure there are no works programmed within the

Road Corridor around the area at the same and will keep this in mind when approving the Traffic Management Plan.

- 15 Council's Relationship Manager for Arts and Events has been consulted and raised concern regarding the Wānaka Lakefront Development plan. However it is too early to assess the impact on the project this early. However Council's Parks & Reserves team have advised that they will work with the applicants to ensure the impact is minimal.
- 16 The recommendation is for approval of the application, subject to similar conditions which have applied in the past which will enable safe set up of the event, safety during the event and safety during the dismantling of the event.
- 17 Option 1 To approve the application for a temporary road closure associated with the event.

Advantages:

- 18 Council would remain consistent with previous road closures approved for this event.
- 19 The event will be able to be run as proposed
- 20 Controlled access is still available to residents, businesses and Community Hub users along the additional closures of McDougall and Brownston Street during the closure period together with disabled parking, campground users and trade exhibitors.
- 21 Safety of the general public, trade exhibitors and Show participants will not be compromised with the event held in a safe managed environment.
- 22 Alternative routes are available allowing traffic to still move freely around the surrounding area.

Disadvantages:

- 23 Road closures affect the normal flow of traffic which could affect businesses and inconvenience the public.
- 24 Option 2 To decline the application for a temporary road closure associated with the event.

Advantages:

- 25 There would be less inconvenience for the public that use the roads with it remaining open to normal vehicular traffic

Disadvantages:

- 26 This decision would be inconsistent with previous road closures approved for this event.

- 27 It could create an unsafe environment during the event for participants and the general public.
- 28 The event will not be able to be run as planned or not at all.
- 29 This report recommends **Option 1** for addressing the matter as the event will be able to proceed as planned in a safe, managed environment.

CONSULTATION PROCESS | HĀTEPE MATAPAKI:

> SIGNIFICANCE AND ENGAGEMENT | TE WHAKAMAHI I KĀ WHAKAARO HIRAKA

- 30 This matter is of medium significance, as determined by reference to the Council's Significance and Engagement Policy as it relates to Council's roading network which is identified as a significant asset.
- 31 The proposal for closure temporarily and on conditions to minimise the impact on traffic and pedestrian flows is in line with the policy's recommendations.
- 32 The persons who are affected by or interested in this matter are the general public who may use the roads and residents/businesses within the closure areas.
- 33 The temporary road closure has been advertised in The Wānaka Sun inviting comment and will be advertised again before the closure takes place. This is a statutory requirement of the Local Government Act 1974. At the date of this report no concerns or issues have arisen from this public notification. A recommended condition is that any issues that may arise must be addressed to the satisfaction of the Wānaka Community Board.
- 34 Council Engineers have been consulted and they concur with the recommended conditions proposed as have applied in previous years for the road closure.
- 35 We have publicly notified the intent to close the road, advised Emergency Services, NZ Police, Ritchies Connectabus, InterCity, QLDC Events office, Council contractors and Council staff who would have an interest in the road closures and followed the statutory administrative requirements of the Local Government Act 1974.

RISK AND MITIGATIONS | NGĀ RARU TŪPONO ME NGĀ WHAKAMAURUTANGA

- 36 This matter relates to the Regulatory/Legal/Compliance risk category. It is associated with It is associated with RISK00031 Ineffective management and governance over legislative compliance within the QLDC Risk Register. This risk has been assessed as having a moderate inherent risk rating. This matter relates to this risk because a variety of regulatory compliance and health and safety risks associated with parties using roads are triggered when the Council considers whether or not to approve a temporary road closure.
- 37 This matter also relates to the Community & Wellbeing risk category. It is associated with RISK00016 Temporary Core Infrastructure Outage caused by 3rd Party activity within the

QLDC Risk Register. This risk has been assessed as having a moderate inherent risk rating. This matter relates to this risk because the public's general access to the roading infrastructure will be impacted by the event.

- 38 The approval of the recommended option will support the management of the above risks by ensuring that the Council's legislative requirements are fully satisfied and that appropriate conditions are specified to ensure safety of all event stakeholders and minimal impact to the wider community from the temporary road closure.

FINANCIAL IMPLICATIONS | NGĀ RITENGA Ā-PŪTEA

- 39 There are no cost implications resulting from the approval of this temporary road closure application. The applicant has paid the cost of the road closure application and will pay for any advertising that is required as part of the process.

COUNCIL EFFECTS AND VIEWS | NGĀ WHAKAAWEAWE ME NGĀ TIROHANGA A TE KAUNIHERA

- 40 The following Council policies, strategies and bylaws were considered:

- *Significance and Engagement Policy 2014* – providing clarity on Council's decision making processes and assessing the extent to which individuals, organisations, groups and sectors in the community are affected by the Council's decisions.
- *Criteria for Closing Significant Road Policy* - McDougall Street is listed in this policy as a significant road, however, routes in and out of Wānaka are not disrupted by the closure with alternative detours available.

- 41 The recommended option is consistent with the principles set out in the named policies.

- 42 This matter is not included in the 10-Year Plan/Annual Plan as the costs associated with the proposed road closures will be met by the applicant.

LEGAL CONSIDERATIONS AND STATUTORY RESPONSIBILITIES | KA TURE WHAIWHAKAARO, ME KĀ TAKOHAKA WAETURE

- 43 Temporary road closures are controlled by Schedule 10 Section 11(e) of the Local Government Act 1974. As authority for approval of road closures is delegated to the Chief Executive and considering Section 10 (2) of the Local Government Act 2002 the advice recommends a decision that is efficient, effective and appropriate to present and anticipated future circumstances.

LOCAL GOVERNMENT ACT 2002 PURPOSE PROVISIONS | TE WHAKATURETURE 2002 O TE KĀWANATAKA Ā-KĀIKA

- 44 The recommended option:

- Will help meet the current and future needs of communities for good-quality local infrastructure, local public services, and performance of regulatory functions in a way

that is most cost-effective for households and businesses by ensuring that the events associated with the Wānaka A & P Show 2022 can continue in the preferred format;

- Is consistent with the Council's plans and policies; and
- Would not alter significantly the intended level of service provision for any significant activity undertaken by or on behalf of the Council, or transfer the ownership or control of a strategic asset to or from the Council.

ATTACHMENTS | NGĀ TĀPIRIHANGA

A	Map showing Extent of Temporary Road Closure
B	Map showing Overflow Parking and Park & Ride Location

WANAKA A&P 2022 - TEMPORARY ROAD CLOSURE



Road to be Closed: McDougall Street (from the Crn of Brownston St to Ardmore St)
Period of Closure: 0600 on Wednesday 9th March 2022 to 1200 Sunday 13th March 2022



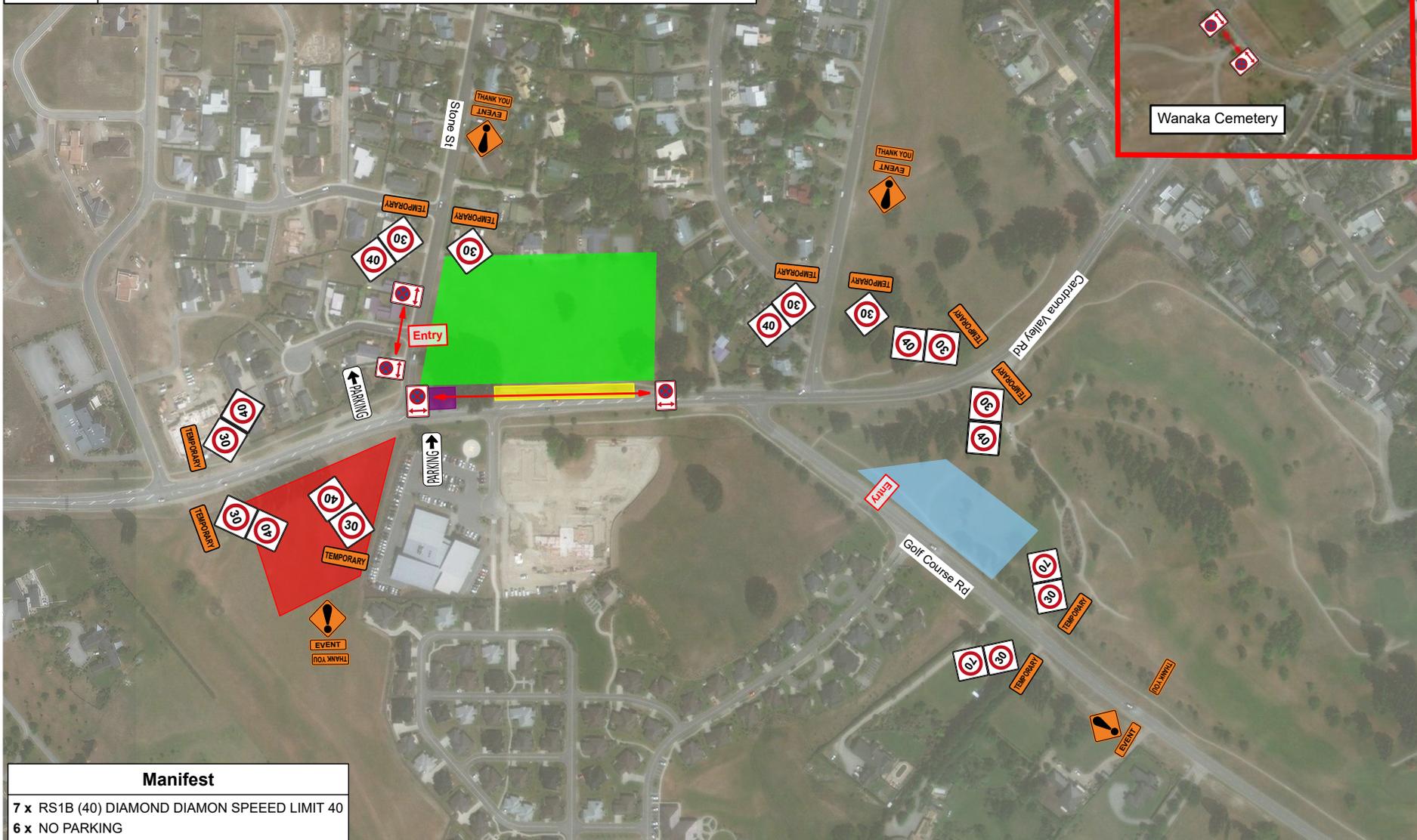
Roads to be Closed: McDougall St (from Upton St to Brownston St)
Brownston St (from McDougall St to Dungarvon St)
Period of Closure: 0600 to 2000 on Friday 11th March 2022 and Saturday 12th March 2022



Attachment B: Map showing overflow parking and park and ride location



Date: 2021 **Author:** Kelsey Brownrigg - STMS L1 - #106389 **Project:** Wanaka A&P Show 2022
Comments:
 Layout 4 - Park n Ride



Manifest
7 x RS1B (40) DIAMOND DIAMON SPEED LIMIT 40
6 x NO PARKING
4 x CAUTION + Event
4 x THANK YOU
2 x 30/50 TSL + TEMPORARY
2 x 30/70 TSL + TEMPORARY
1 x 30 TSL + TEMPORARY
1 x 30/40 TSL + TEMPORARY
1 x EVENT PARKING LEFT
1 x EVENT PARKING RIGHT

Legend
Limited Parking for Medical Center Patients
Overflow Parking
Parking
Pick Up Zone
Trade Vehicle & Large Vehicle Parking

Park n' Ride to run from 8am - 5pm on the 11th & 12th March
 Both parking areas to be assisted by parking marshals and volunteers