

## Minutes of a Community & Services Committee Workshop

Tuesday 16 September 2025 at 11.30am  
Council Chambers, 10 Gorge Road, Queenstown

<b>Membership:</b>	Councillor Craig Ferguson	Councillor Esther Whitehead
	Councillor Barry Bruce	Councillor Lisa Guy
	Councillor Cody Tucker	Councillor Matt Wong
<b>Apologies:</b>	None.	
<b>In attendance:</b>	Ken Bailey	Matthew Judd
	Briana Pringle	Sophie Craig
	Jeannie Galavazi	Kat Banyard
	Marie Day	Dave Winterburn
<b>Media:</b>	No members of the media in attendance.	
<b>Public:</b>	Approximately five members of the public in attendance.	

No.	Agenda Item	Actions
1.	<p><b><u>Sunshine Bay, Frankton, Kelvin Heights Foreshore Management Plan review options</u></b></p> <p>The purpose of this item was to seek direction as to the timing and scale of the review of the Sunshine Bay, Frankton, Kelvin Heights Foreshore Management Plan 1991 (RMP).</p> <p>Matthew Judd (Parks Property Planner) introduced the item and spoke to a PowerPoint presentation (Attachment A), alongside Jeannie Glavazi (Principal Parks Planner).</p> <p>It was noted that:</p> <ul style="list-style-type: none"> <li>The current RMP is over 30 years old and due for a future review, however, remains operational.</li> <li>The RMP states that commercial operations at the jetties should cease once the Frankton Marina is upgraded and complete, which has now occurred.</li> <li>The KJet licence expires at the end of January 2026. An interim month-to-month agreement is in place until the RMP review is completed.</li> </ul>	None.

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	<ul style="list-style-type: none"> <li>Three options for progressing the review were presented in the Powerpoint presentation for elected members to discuss and provide feedback:               <ol style="list-style-type: none"> <li><i>Comprehensive RMP (full or partial) review when work programme allows</i></li> <li><i>Commence immediate comprehensive RMP (full or partial) review</i></li> <li><i>Review of specific policies in response to commercial request prior to comprehensive review</i></li> </ol> </li> </ul> <p>The following points were discussed:</p> <ul style="list-style-type: none"> <li>There was general support for a review that enables broad public engagement and reflects the evolving needs of the community.</li> <li>A full review would potentially enable broader perspectives although would be more time consuming.</li> <li>A partial review could be quicker and more responsive to specific areas, such as Frankton Beach, which experiences high visitor demand and may warrant focused attention.</li> <li>Segmenting the review could allow tailored responses to individual community needs but may reduce efficiency and lead to duplicated work if further partial reviews are required.</li> <li>The month-to-month lease arrangement was noted as challenging for commercial certainty and planning.</li> <li>Public transport (PT) considerations were raised, including the design of a jetty that could support public transport services.</li> <li>There was interest in aligning the RMP review with broader strategic planning, including an integrated transport plan.</li> <li>The importance of balancing reserve protection with enabling community and commercial opportunities was emphasised.</li> <li>It was noted that previous amendments to the RMP were made in collaboration with the Planning &amp; Infrastructure team, particularly regarding the PT jetty.</li> <li>The term “immediate” was clarified to mean initiating the process for bringing the item back to a formal committee meeting, with consideration of its priority relative to other work programmes.</li> <li>It was noted that KJet currently operates from the Frankton Marina but is seeking a second operational site.</li> <li>A full review is estimated to take approximately 12 months – 18 months to get underway.</li> </ul> <p>There was general support amongst committee members for option 2 with an immediate partial review of the RMP, although some support also for option 1, with an added condition of starting the</p>	

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	<p>review within the next 12 months. Some members remained undecided.</p> <p>It was noted that the discussion and feedback would be taken on board by the team.</p> <p><b>Attachments:</b>  <b>Attachment A:</b> <i>Presentation – Sunshine Bay, Frankton, Kelvin Heights Foreshore Management Plan review options</i></p>	

*The workshop concluded at 12.13pm*