

KEY PERFORMANCE
INDICATORS – TRAFFIC
LIGHT STATUS REPORT

HEALTH & SAFETY
SUMMARY

KEY PRIORITIES UPDATE

FINANCIAL
MANAGEMENT REPORT

MONTHLY HIGHLIGHT REPORT

April 2018

Monthly Highlight Report – April 2018

CORE INFRASTRUCTURE & SERVICES

Key Performance Indicators

WATER SUPPLY

WATER CONSUMPTION

Amount consumed per person per day

TARGET	RESULT
<590L	474L

WATER SUPPLY FAULTS

Median response time to attend site

TARGET	RESULT
<60 mins	1 min

WATER SUPPLY FAULTS

Median response time to resolve problem

TARGET	RESULT
<240 mins	133 mins

WATER SUPPLY COMPLAINTS

No. of complaints per 1000 connections

TARGET <5 per annum RESULT

Month	0.88
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YTD	14.09
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WASTEWATER

WASTEWATER OVERFLOWS

Median response time to attend site

TARGET	RESULT
<60 mins	29 mins

WASTEWATER OVERFLOWS

Median response time to resolve problem

TARGET	RESULT
<240 mins	194 mins

WASTEWATER SUPPLY COMPLAINTS

No. of complaints per 1000 connections

TARGET <5 per annum RESULT

Month	0
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YTD	0
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STORMWATER

STORMWATER FLOODING

No. of floods per 1000 properties per month

TARGET	RESULT
<2	0

STORMWATER FLOODING

Median response time to attend site

TARGET	RESULT
<180 mins	0

ROADING

SEALED ROAD CLOSURES

No. of planned closures per month

TARGET	RESULT
≤1	0

YTD avg*	0
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SEALED ROAD CLOSURES

No. of unplanned closures per month

TARGET	RESULT
≤1	0

YTD avg*	0
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SERVICE & \$\$\$

REQUESTS FOR SERVICE (RFS)

% customer RFS resolved on time

TARGET	RESULT
>95%	3 Waters 92% Solid Waste 74% Roading 77%

CAPEX VARIANCE

% variance from capital budget

TARGET	RESULT
0 to -10%	27.2%

OPEX VARIANCE

% variance from operational budget


TARGET	RESULT
0 to -5%	-2.8%

Results in **RED**
Target missed by >5%

Results in **AMBER**
Target missed by <5%

Results in **GREEN**
Target achieved

* average per month year to date

 DIA measures

EXCEPTIONS

The following KPIs were not achieved and are shown to the left in red.

Water Supply Complaints - There has been an increased number of complaints as a result of on-going issues associated with algae in the lake fed supplies. A number of phone calls have also been received in relation to planned water shut downs during this period.

Requests For Service (RFS) - Solid Waste - Contractor RFS have been gradually increasing year to date, however there has been a decrease in April. The Contract Manager is addressing this with the relevant contractor to identify any issues.

Requests For Service (RFS) - Roading - Contractor RFS performance in April was 95%. A focus on internal RFS performance has resulted in improvement in this area, however with 49% internal roading RFS resolved on time this month, this has brought down the combined RFS roading result. It continues to remain a key focus area.

Capex Variance - Road rehabilitation, asset improvements, and renewals projects remain behind schedule compared to the forecasted expenditure. It is however anticipated that overall expenditure will meet the annual forecast.

The Project Shotover Disposal Field project commenced on site this month. Works are being expedited in order to meet the annual cash flow.

Due to efficiencies in design and physical works, the expenditure on Hawthorne Drive is below the forecast expenditure. This is anticipated to be \$1,300,000 under budget however this is yet to be recognised in the cash flow.

POOL USERS QT

% Wakatipu residents using the pool per month

TARGET	RESULT
>15%	20.4%

POOL USERS WANAKA

% Wanaka residents using the pool per month

TARGET	RESULT
>8%	9.8%

GYM MEMBERS QT

% Wakatipu residents who are gym members

TARGET	RESULT
>12.5%	14.4%

LIBRARY USERS

% residents borrowing at least once per month

TARGET	RESULT
>20%	18.8%

TRAIL USAGE

Average number of daily trail users

TARGET	RESULT
No target	1705

CAPEX VARIANCE*

% variance from capital Budgets for property

TARGET	RESULT
0 to -10%	Commercial TBC Community TBC

OPEX VARIANCE*

% variance from capital Budgets for property

TARGET	RESULT
0 to -5%	Commercial TBC Community TBC


REGULATORY FUNCTIONS & SERVICES
BUILDING CONSENT TIMES

% processed within the statutory timeframe

TARGET	RESULT
100%	97%

ANIMAL CONTROL

% urgent requests responded within 2 hrs

TARGET	RESULT
100%	100%

WATER SAFETY

% urgent requests responded within 2 hrs

TARGET	RESULT
100%	NA[^]

RESOURCE CONSENTS

% made by the owner as applicant

TARGET	RESULT
>50%	19%

RESOURCE CONSENT \$\$\$

Median charge per notified consent**

TARGET	RESULT
<\$15,000	\$84,644

RESOURCE CONSENT \$\$\$

Median charge per non-notified consent**

TARGET	RESULT
<\$2,100	\$1,855

RESOURCE CONSENT TIME

% processed within the statutory timeframe

TARGET	RESULT
100%	95%

REQUESTS FOR SERVICE (RFS)

% pollution RFS resolved on time

TARGET	RESULT
100%	100%

CUSTOMER CALLS

% answered within 20 seconds

TARGET	RESULT
>80%	71.6%

LGOIMA REQUESTS

% responded to within 20 days

TARGET	RESULT
100%	100%

COUNCILLOR ENQUIRIES

% responded to within 5 days

TARGET	RESULT
>95%	18.2%

INTEREST RATES

Weighted average interest rate per month

TARGET	RESULT
<6.5%	4.43%

*Capex & Opex Variance - These reports are being re-developed to align with activities from the LTP/Annual Plan, ie. Economy.

** Resource Consent \$\$\$ - A one month delay is necessary to capture final invoiced costs.

[^] There were no urgent water safety requests recorded this month.

EXCEPTIONS

The following KPIs were not achieved and are shown to the left in red.

Library Users - A total of 22,469 people visited Queenstown and Wanaka Libraries during April 2018. 60 events were run by library staff around the district, including in-house and outreach, of which 654 people attended. Pressreader continues to be a great addition to the library resources, with 6,835 articles read on the app by library members this month. This is a 40% increase from the previous month.

Resource Consents - 19% of resource consents were made by the owner as applicant in April. Levels have not changed from the previous month.

The following external factors have made preparing and managing applications more technical:

- RMA reform in 2015 increased the level of detail required in a resource consent application to be lawfully 'complete'.
- Changes in late 2017 have made resource consent assessment more complex.

This additional level of detail discourages many owners from applying themselves, opting to engage professionals to prepare their applications instead.

Resource Consent \$\$\$ - The median charge per notified consent target has not been met. This is because the two notified applications issued were much more complex than the target anticipates. These applications involved multiple day hearings with multi-disciplinary inputs. Both applications ran into complex issues over information requirements prior to the hearings.

Customer Calls - 71.6% of customer calls were answered within 20 seconds this month and did not meet the target set. This is due to the continued increase in demands on Customer Service Advisors, in particular in the regulatory space (approximately 50% increase in workload over the last two years). Council is currently recruiting for an additional two Customer Service Advisors.

Councillor Enquiries - 11 enquiries were due for response this month. This consisted of seven for Property and Infrastructure (six for Transport and one for Property Management), one for Community Facilities and three for Planning and Development. Of these 11 requests due for resolution in April, 18.8% were responded to within completion times. The decrease in response time can be attributed in part to the settling in of the new process implementation of managing these requests, and to staff changes in the transport team.



PREVENTION

Submissions per month

TYPE	RESULT
Risk Assessment	105
Near Miss	11
Hazard	28
Average % of lead indicators >15%	32.8%
Target achieved	Yes

BEHAVIOUR SELF ASSESSMENT

Dept. Self Safety Scores

TYPE	RESULT
A	3
B	8
C	1
Overall score	C
Target achieved	Yes

UNSAFE EVENTS

Incidents/Accidents Across All Groups

TYPE	RESULT
Employees	4
Contractors	16
Volunteers	0
Public	21

UNSAFE EVENTS

Frequency Rates

TYPE	TARGET	RESULT
TRIFR*	<9	16.18
LTIFR**	<2	3.24

*Total Recordable Injury Frequency Rate
**Lost Time Injury Frequency Rate

NOTIFICATIONS

Contact with Worksafe

EVENT TYPE	RESULT	DESCRIPTION
Death	0	N/A
Injury	0	N/A
Illness	0	N/A
Incident	0	N/A

WELLBEING ENGAGEMENT

April Wellbeing Initiative

Influenza vaccinations

QLDC employees were offered the opportunity to receive a free influenza vaccination this month. This was offered at QLDC workplaces in Wanaka and Queenstown, with 135 employees taking part. This is an increase in uptake compared to the previous year.

MONTHLY COMMENTARY

Accidents - Lost Time Injury (LTI), Medical Treatment Injury (MTI), Restricted Work Injury (RWI):

Two employee Medical Treatment Injuries (MTI) were reported and investigated in April. Refresher training has been provided for the individuals and teams involved in specific manual handling tasks.

Total Recordable Injury Frequency Rate (TRIFR):

Two recordable employee injuries during April has resulted in an increase in the Total Recordable Injury Frequency Rate (TRIFR). No Lost Time Injuries (LTI) were reported in April resulting in a slight decrease in the Lost Time Injury Frequency Rate (LTIFR). Both the TRIFR and the LTIFR have not met the target set.

Behaviour Self Assessment:

Target was achieved this month as twice the amount of A's were received vs the amount of C's. It was business as usual for most departments again in April, however three departments made proactive safety improvements which included facilitating discussions around wellbeing, increasing the provision of Health & Safety Representatives (HSRs) within a specific workgroup and continued improvement in lead indicator reporting.

The overall score is however a C, because the objective has been set that if one C is given, then the overall QLDC score will be a C.

Incident Causation Analysis Method (ICAM):

No ICAM level investigations were initiated by QLDC in April.

Preventative Measures:

The submission target has been achieved this month.

Health & Safety Training:

- Online Emergency Warden Training
- First Aid

HEALTH & SAFETY COMMITTEE CHAIR

Although disappointing to have had two recordable employee injuries in April, the relevant teams have implemented actions to ensure this situation is appropriately managed should this occur again. The action items and investigations have resulted in improvements to our Health, Safety and Wellbeing system, with good safety outcomes.

QLDC Health and Safety Objectives Review

2017

COMPLIANCE:	AS/NZS 4801
UNSAFE EVENTS:	TRIFR 9 - LTIFR 2
PREVENTION:	Lead indicators per capita per dept. 15%
IMPROVEMENT/SCALE:	100% of HSC planned projects
BEHAVIOUR:	2 x A vs C per month
WELLBEING ENGAGEMENT:	1 x Wellbeing initiative per month

KEY CAPITAL PROJECT UPDATES

ITEM	COMMENTARY	NEXT KEY MILESTONES	RAG STATUS
Wanaka Aquatic Centre Construction	<ul style="list-style-type: none"> - Both the Learn to Swim and main lap pools have been filled with water and pool water services commissioning has begun. - Pool wall linings have been completed, internal wall linings and fittings are nearly finished and the spa tiling is nearly completed. - Opening date for the pool has been confirmed as the 10 June 10.00am – 4.00pm. An official opening will be held prior to this. From the 11 June onwards, hours of operation will be 6.00am – 9.00pm and 8.00am-8.00pm on weekends and public holidays. - A Wanaka pool staffing structure has been completed and external recruitment for positions is now underway. - Membership sales are underway for the new pool and a range of activities are being planned for the opening day. - Budget is under pressure and report is being compiled for the 3 May Council meeting - A pool user allocation meeting has been held and final lane allocations are being prepared over the next few weeks. This is also dependant on the outcome of the Swim School EOI process. 	<ul style="list-style-type: none"> - Swim School Expression of Interest decision to be made - 3 May 2018 - Report to be presented at next Council meeting - 3 May - HVAC commissioning completed – mid May 2018 - Final completion date and operational handover - 31 May 2018 - Pool opening date confirmed - 10 June 2018 	Amber
QLDC Queenstown Office Accommodation (Project Connect)	<ul style="list-style-type: none"> - The Ten Year Plan submission process attracted 34 comments with regard to Project Connect. Of these 31.91% were in support, 37.19% were neutral and 30.90% were against the proposal. 	<ul style="list-style-type: none"> - The Ten Year Plan will be adopted - 28 June 2018 	Green

KEY COMMUNITY ISSUES

ITEM	COMMENTARY	NEXT KEY MILESTONES	RAG STATUS
Housing/Accommodation - Housing Affordability Taskforce (HAT)	<ul style="list-style-type: none"> - Housing Affordability Taskforce Affordable Housing Strategy Workshop is now complete. - Affordable Housing Strategy is now being developed. - Options paper is to be written by June. This will explore the consent fees, development contributions and rates relief for qualifying affordable housing developments. 	<ul style="list-style-type: none"> - Options paper due - June 2018 - Six monthly report to Council on progress (including providing more land, intensification and inclusionary zoning) – October 2018 - Council to investigate and consider progressing a mandatory inclusionary zoning programme through the District Plan review – by 1st quarter 2019 	<p>Green</p>
- Special Housing Areas (SHAs)	<ul style="list-style-type: none"> - Year 3 of the Queenstown Lakes District Housing Accord - Council has approved for Expressions of Interests to be accepted and processed for all Category 1 and 2 sites. - Council have resolved to recommend the Bullendale Special Housing Area to the Minister for approval, pending the signing of the Deed. - Pre-application discussions have been held with a number of landowners regarding the establishment of SHAs in both Wanaka and Queenstown. - Council has agreed in principle to the establishment of the proposed Bright Sky SHA, subject to further investigations as per the Council meeting on 23 March. This is the first SHA proposal for Wanaka. 	<ul style="list-style-type: none"> - Monitoring Report pursuant to the Queenstown Lakes District Housing Accord due to be released. This will monitor new sections and dwellings approved throughout the Queenstown Lakes District from the 1 January to 31 December 2017. It will also report on the progress of the development within SHAs. 	<p>Green</p>
- Visitor Accommodation	Preparing for hearings in September 2018	<ul style="list-style-type: none"> - Evidence to be filed – July 2018 - Hearing to be held – September 2018 - Recommendations from Commissioners – December 2018 - Council Decisions – Jan/Feb 2019 - Appeals – February 2019 onwards 	<p>Green</p>

ITEM	COMMENTARY	NEXT KEY MILESTONES	RAG STATUS
<p>Growth - Housing Infrastructure Fund</p>	<ul style="list-style-type: none"> - Agenda item was approved by Council at the 23 March 2018 meeting. - Kingston: Preparation of development agreement is underway and is to be finalised by first quarter 2018. The draft Detailed Business Case was lodged with MBIE and assessed by the Board, with recommendation to the Ministers. The expected final sign off is June 2018. - Quail Rise: The Detailed Business Case was lodged with MBIE and assessed by the Board. Comments from NZTA to the Board relating to the Tucker Beach Road intersection improvement work are still outstanding. The expected final sign off by the Ministers is end of June 2018. - Ladies Mile: Option workshop was held and a solution is being worked on for access to site. Three options are being reviewed and discussed with all affected parties. A meeting with NZTA and MBIE was held to discuss traffic capacity on SH6 for future development. There is no proper solution in place yet and this is delaying the completion of the Detailed Business Case. The next meeting is scheduled for 11 May for finalisation. 	<ul style="list-style-type: none"> - Kingston and Quail Rise: expected final sign off by Ministers - June 2018. - Ladies Mile: meeting scheduled to finalise Detailed Business Case - 11 May. - Preparation of detailed business case underway and submit to MBIE and NZTA by end of May 2018 	<p>Green</p>
<p>Water - Lagarosiphon</p>	<p>Lagarosiphon control in the Upper Clutha:</p> <p>Control work to be carried out in the second half of the season as follows:</p> <ul style="list-style-type: none"> - Survey 12 eradication zone sites. - Hand weed key hygiene sites and dredged sites. This includes boat ramps, Eely Point, Stevenson's Island, Glendhu Coastline, Glendhu Bay, Paddock Bay and Sand-spit. - Continue to bottom line and re-line older areas in Paddock Bay. - Spray clean weed at Roy's Bay and the Western Target Zone when conditions are suitable <p>Riverside Wetlands Albert Town:</p> <p>Resource consent has been granted by Environmental Protection Authority (EPA) to use the chemical endothall. Endothall will be used to eradicate the lagarosiphon in the storm water ponds at Albert Town. It is effective in treating plants in areas where the water is static and the weed dirty. This control is to be undertaken in May by Aquatec who carry out the control work in Lake Wanaka.</p>	<ul style="list-style-type: none"> - Control work in Upper Clutha to be carried out in second half of season. - Aquatec to undertake control work at Riverside Wetlands, Albert Town - May 2018. 	<p>Amber</p>

KEY PROCESSES

ITEM	COMMENTARY	NEXT KEY MILESTONES	RAG STATUS
<p>Proposed District Plan (PDP)</p> <ul style="list-style-type: none"> - Stage one hearing progress - Stage two-four development 	<ul style="list-style-type: none"> - Decisions on first 31 chapters completed – awaiting appeals - Hearings Stage 2 – preparing for hearings in July and September 2018 	<ul style="list-style-type: none"> - Close of Appeals on Stage 1 – July 2018 - File Wakatipu Basin evidence – May/June - File District Wide topic evidence – July/August 2018 - Wakatipu Basin Zoning hearing – July 2018 (previously June/July) - District Wide and Open Space hearing – September 2018 (previously August/September) 	<p>Green</p> <p>Green</p>
<p>Ten Year Plan 2018-28 (TYP)</p>	<ul style="list-style-type: none"> - The Ten Year Plan was out for consultation until 13 April. Following this, all submissions have been collated and summarised for the Councillors. These will be released as part of the Deliberations Pack on 4 May. 	<ul style="list-style-type: none"> - Deliberations Pack release - 4 May - Hearings - 15/16 May - Deliberations - 18 May 	<p>Green</p>
<p>Town Centre Master Plan</p>	<ul style="list-style-type: none"> - Spatial Framework and Design Guidelines documents are now complete and will be presented to Council on 3 May. 	<ul style="list-style-type: none"> - Spatial Framework and Design Guidelines documents presented to Council - 3 May - Council meeting to endorse Town Centre Spatial Framework and Design Guidelines documents - 14 June 	<p>Green</p>
<p>Building Consents Performance Improvement</p>	<ul style="list-style-type: none"> - April 2018 operational results were 97% of consents processed within the 20 day statutory timeframe with average time of 10 days to process a consent. - March and April 2018 consent numbers have returned to 2017 levels after a slow start to the calendar year. April 2018 recorded 178 consents received, compared to 171 in April 2017. - Inspections and Code of Compliance Certificate activity continues to be at high levels. Contract inspectors required to ensure satisfactory levels of service to the community. 	<ul style="list-style-type: none"> - Fortnightly Management reviews of operational performance - Monitoring of consent timeframes and average consent days is ongoing - Remain in the range of 95% – 100% of consents processed within the 20 days and stay within 10 to 15 days average processing times - Staff retention a priority. Continue the year-long trend of low staff turnover - Continue to fill the remaining vacancies in the Building Unit 	<p>Green</p>

ITEM	COMMENTARY	NEXT KEY MILESTONES	RAG STATUS
<p>Resource Consents Performance Improvement</p>	<ul style="list-style-type: none"> - 187 applications formally received for April. - It is noted that approximately 30% of all applications received in April were for visitor accommodation activities. By comparison in April 2017, applications for visitor accommodation made up 3% of the total applications received. - 150 consents issued. This equals the all-time record for the resource consents team set the previous month. - 134 non-notified and two notified consent were issued - 10 'fast-track' (10 working day) consents were issued. - Four Special Housing Area consents were issued. - Percentage of resource consents issued within 20 working days has increased by 4% from 91% in March to 95% in April. - Average processing days per non-notified resource consent issued has decreased to 17 working days in April. - Large volume of time still spent training recruits from end of 2017 and beginning of 2018 and new contract planners. 	<ul style="list-style-type: none"> - Continue to achieve average processing days below 20 - Improve the percentage of decisions issued within statutory timeframes 	<p>Green</p>
<p>Request For Service (RFS) Performance Improvement</p>	<ul style="list-style-type: none"> - A review programme to improve the RFS system has been established and is underway with the Continuous Improvement Group. Options will be presented to the Executive Leadership Team in early June 2018. 	<ul style="list-style-type: none"> - Executive Leadership Team (ELT) Review - June 2018 	<p>Green</p>

Description	April 2018 Actual	April 2018 Adjusted Budget	Variance to Budget	% Of Year Completed				
				Year to date Actual	Year to date Adjusted Budget	Year to date Variance	Full Year Adjusted Budget	YTD Actuals to Full Year Budget
REVENUE								
Operating Revenue								
Income - Rates	5,593,027	5,589,227	3,800	55,935,521	55,892,274	43,247	67,070,729	83%
Income - Grants & Subsidies	431,745	353,800	77,945	4,782,656	4,055,126	727,530	5,884,347	81% *1
Income - NZTA External Cost Recoveries	173,056	164,708	8,348	1,536,050	1,647,080	(111,030)	1,976,496	78%
Income - Consents	764,050	707,660	56,390	7,428,751	7,590,629	(161,878)	9,188,400	81%
Income - External Cost Recovery	206,774	56,400	150,374	2,231,311	610,747	1,620,564	738,155	302% *2
Income - Regulatory	489,883	305,981	183,902	4,462,256	3,169,623	1,292,633	3,868,855	115% *3
Income - Operational	2,028,873	1,761,852	267,021	26,437,812	21,165,162	5,272,650	27,608,944	96% *4
TOTAL OPERATING REVENUE	9,687,409	8,939,628	747,781	102,814,356	94,130,641	8,683,716	116,335,926	88%
EXPENDITURE								
Personnel Expenditure								
Expenditure - Salaries and Wages	2,062,785	2,001,853	(60,932)	19,741,809	20,041,969	300,160	24,380,971	81% *5
Expenditure - Salaries and Wages Contract	355,623	29,935	(325,688)	2,599,008	330,604	(2,268,404)	406,720	639% *5
Expenditure - Health Insurance	18,480	15,400	(3,080)	165,493	154,000	(11,493)	184,800	90%
TOTAL PERSONNEL EXPENDITURE	2,436,889	2,047,189	(389,700)	22,506,310	20,526,573	(1,979,736)	24,972,491	90%
Operating Expenditure								
Expenditure - Professional Services	352,554	307,801	(44,753)	3,767,413	3,291,317	(476,096)	3,937,417	96% *6
Expenditure - Legal	124,222	159,379	35,156	1,676,514	1,464,785	(211,729)	1,796,542	93% *7
Expenditure - Stationery	48,400	32,768	(15,633)	300,341	327,676	27,335	393,211	76%
Expenditure - IT & Phones	62,051	58,835	(3,216)	559,504	588,353	28,849	706,024	79%
Expenditure - Commercial Rent	155,137	180,824	25,688	1,640,365	1,808,242	167,877	2,169,891	76%
Expenditure - Vehicle	43,681	47,335	3,653	401,292	473,345	72,053	568,014	71%
Expenditure - Power	205,413	276,969	71,555	2,502,929	2,489,697	(13,233)	3,024,716	83%
Expenditure - Insurance	71,498	58,458	(13,040)	698,627	584,582	(114,045)	701,498	100%
Expenditure - Infrastructure Maintenance	1,885,735	1,754,920	(130,815)	19,941,418	18,104,199	(1,837,219)	21,929,039	91% *8
Expenditure - Parks & Reserves Maintenance	463,208	468,048	4,840	4,643,418	4,581,416	(62,002)	8,751,723	53%
Expense - External Cost On Chargeable	107,416	54,072	(53,344)	2,240,917	586,256	(1,654,661)	708,630	316% *2
Expenditure - Grants	465,612	402,712	(62,900)	4,758,741	4,607,986	(150,755)	6,134,995	78%
Expenditure - Other	789,902	888,721	98,819	9,459,870	9,387,574	(72,296)	11,735,515	81% *9
TOTAL OPERATING EXPENDITURE	4,774,830	4,690,841	(83,989)	52,591,349	48,295,429	(4,295,920)	62,557,214	84%
Interest and Depreciation								
Expenditure - Interest	442,732	717,765	275,033	4,350,682	7,177,649	2,826,967	8,613,179	51% *10
Expenditure - Depreciation	2,006,782	2,006,782	0	20,356,711	20,356,711	0	24,369,187	84%
TOTAL INTEREST AND DEPRECIATION	2,449,513	2,724,547	275,033	24,707,393	27,534,360	2,826,967	32,982,367	75%
TOTAL EXPENDITURE	9,661,232	9,462,576	(198,656)	99,805,052	96,356,362	(3,448,689)	120,512,072	83%
NET OPERATING SURPLUS/(DEFICIT)	26,176	(522,948)	549,125	3,009,305	(2,225,722)	5,235,026	(4,176,146)	

- *1 Income - Grants & Subsidies - The NZTA opex subsidy income is \$654k favourable year to date due to increased environmental maintenance work (which offsets in Infrastructure maintenance costs - See Note. 8 below). There is also a \$80k favourable variance due to funds received from a developer on 30 September for an affordable housing contribution. This was passed on to the Queenstown Lakes Community Housing Trust in November.
- *2 Income - External Cost Recovery - This is the income received from on-charging external consultant costs in relation to resource consents. The expense matching this income is below in the expense line - external cost on chargeable. The difference between income and expense is due to the timing of raising the invoice for on-charging.
- *3 Income - Regulatory - Growth and increased enforcement from additional FTE's, compared to the previous year, has driven the increases above year to date budget for regulatory. The favourable variances come from the net impact of higher traffic, parking and campervan year to date infringements issued. These totaled \$492k and \$723k with higher parking fees collected due to increased occupancy from public car parks.
- *4 Income - Operational - The Queenstown Airport dividend has been received for \$5.4m and is \$0.8m above Full Year budget (\$1.6m YTD). The turnover rents totalling \$503k and the Lakeview cabin income of \$355k have also created a favourable timing variance. QAC was invoiced \$270k for additional park and ride facility costs and Hawthorne Drive (Eastern Access Road) irrigation costs, \$250k to DOC for their contribution of Roys Peak car park and \$107k to Central Otago District Council for their contribution towards ETS carbon credits. There is also \$301k additional landfill income due to increasing volumes of waste. (The irrigation, carbon credits and refuse income are offset within Note 8. Expenditure - Infrastructure Maintenance) Rates penalties are up \$291k on budget, as is net interest received of \$1.2m.
- *5 Expenditure - Salaries and Wages and Contract Staff - The reducing favourable year to date variance of \$300k for salaries and wages is due to carrying vacancies through the year. To note, since the December month FTE's actuals are aligned with budgeted FTE's. Additional spend is in part due to required additional resource, the cost of which is offset through previously mentioned unfilled vacancies. It is still expected that this line will remain within annual budget. Additional contract staff have also been required in Planning and Development to address significant application volume increases, with the \$2.0M year to date spend on building services partially offset by additional revenue from building services invoicing. Infrastructure has an unbudgeted contract staff cost of \$226k, for corridor access management, three waters BBC support services to guide TYP capital planning, developer engineer secondment and contract administration.
- *6 Expenditure - Professional Services - Variance to budget is due to an additional \$642k for consultancy work on the central government business case and HIF related professional services costs.
- *7 Expenditure - Legal - \$202k Additional legal expenses are required within Planning & Development to support the Resource Consent teams workloads. This is offset by the (\$104k) underspend for weather tightness legal costs and \$166k is for the on-going legal advice for Development Contributions, Wanaka Airport restructure advice and legal assistance with the ORC prosecution.
- *8 Expenditure - Infrastructure Maintenance - -There is \$1.4m additional spend for roading direct costs which includes emergency re-instatement and minor events, \$343k of which was not budgeted along with the timing of environmental maintenance work (which partially offsets in Income - Grants and Subsidies see Note. 1 above). The NZTA cost scope budget adjustment was approved in April to offset capex subsidy income with opex un-subsidised budgets. Refuse is \$649k unfavourable due to an increase in landfill volumes \$254K, Refuse/Recycling escalation and additional collection costs and increase in disposal costs for glass \$233k and increase in ETS carbon credit price \$162K (Both refuse and carbon credits are partially offset in Income Operational - See note. 4 above).
- *9 Expenditure - Parks and Reserves Maintenance - There are additional \$198k commissioner costs required within Planning & Development, predominately due to the District Plan process and \$113k additional Ten Year Plan audit costs which is partially offset by timing within Strategy Events Grants not drawn down as yet (\$207k)
- *10 Expenditure - Interest - Interest costs are favourable due to lower than expected interest rates and the timing of capex spend.

Description	MONTH 2017 Actual	MONTH 2017 Adjusted Budget	Variance to Budget	Year to date Actual	Year to date Adjusted Budget	Year to date Variance	Full Year Adjusted Budget	YTD Actuals to Full Year Budget	
CAPITAL REVENUE									
Income - Development Contributions	1,773,220	551,324	1,221,896	12,498,852	5,513,239	6,985,613	6,615,887	189%	*11
Income - Vested Assets	0	0	0	0	0	0	10,748,642	22%	
Income - Grants & Subsidies Capex	367,067	570,815	(203,748)	4,965,578	5,708,151	(742,572)	6,849,781	72%	*12
TOTAL CAPITAL REVENUE	2,140,287	1,122,139	1,018,148	17,464,430	11,221,390	6,243,040	24,214,310	72%	
CAPITAL EXPENDITURE									
Projects/Asset Purchases	2,609,991	6,032,954	3,422,963	39,163,522	53,117,876	13,954,354	69,351,919	56%	*13
Debt Repayment	0	0	0	0	0	0	16,890,000		
TOTAL CAPITAL EXPENDITURE	2,609,991	6,032,954	3,422,963	39,163,522	53,117,876	13,954,354	86,241,919		
NET CAPITAL FUNDING REQUIRED	469,704	4,910,815	4,441,111	21,699,092	41,896,486	20,197,394	62,027,609		
External Borrowing									
Loans	0						0		
Bonds	85,000,000						187,082,000		
TOTAL BORROWING	85,000,000						187,082,000		

 COMMENTARY

*10 Income - Development Contributions - There were 58 development contribution invoices generated in April, totalling \$1.8m. The majority of this revenue related to residential sub-divisions in Wanaka.

*11 Income - Grants & Subsidies Capex - The timing of NZTA programme for Hawthorne Drive (Eastern Access Road) and re-allocation of NZTA capex budget to opex (refer. Note 8 above)

*12 Project Expenditure - The largest expenditures in April were:

- District Wide Unsealed Road metalling - \$295k
- District Wide Minor Improvements Works - \$268k
- Wanaka Sports Facilities Building - \$195k
- Enterprise Knowledge Management System - \$192k
- Wanaka Water Supply Renewals - \$128k
- Wanaka Sealed Road Resurfacing - \$108k