

OUR COMMUNITY SPACES

Supplementary Information

December 2018



KĀ KAUWHANGA O TŌ MĀTOU HAPORI
Kā pāroko tāpiri

CONTENTS

1	APPENDIX 1: Summary of specific community facility needs within the next five years
11	APPENDIX 2: Planned local community facilities
15	APPENDIX 3: Collaborative partnerships
24	APPENDIX 4: Harness innovation and good design principles
27	APPENDIX 5: Collaboration opportunities for community groups and services
31	APPENDIX 6: Methodology
33	APPENDIX 7: Bibliography

APPENDIX 1: SUMMARY OF SPECIFIC COMMUNITY FACILITY NEEDS WITHIN THE NEXT FIVE YEARS

ĀPITIHAKA 1: HE WHAKARĀPOPOTOKA O ĒTAHI O KĀ WĀHI E HIAHIATIA AI E TE HĀPORI MŌ KĀ TAU E RIMA KEI TE HEKE MAI.

ARROWTOWN

Timeframe	Group or service name	Group or service category	Facility needed	Additional detail	No. of users
Now	Arrowtown Junior Rugby Club	• Sport / Recreation	Sports venue	Detail not provided	Detail not provided
Now	Arrowtown Kids Circus	• Arts / Music / Theatre	Space/room	Need space that has beams at least 6m high (to attach trapeze and other aerial equipment)	6-20
Now	Arrowtown School Of Russian Ballet And Creative Arts	• Arts / Music / Theatre • Education / Training	Studio	Looking at potentially renting space in the new Arrowtown Community Centre	51-100
1-2 years	Central Otago Living Options Ltd	• Health / Wellbeing	Building	Need purpose-built building to cater for people with disabilities; ideally in Arrowtown	21-50
1-2 years	Karerotia	• Culture/Heritage • Education/Training	Space/room	Not provided	21-50
3-4 years	Arrowtown Creative Arts Society	• Arts / Music / Theatre	Space/room & gallery	Need space for meetings, exhibits, small-medium sized concerts. Ideally also a gallery on the main street	100-499

GLENORCHY

Timeframe	Group or service name	Group or service category	Facility needed	Additional detail	No. of users
1-2 years	Glenorchy Heritage and Museum Group	• Culture / Heritage	Building	An open air heritage centre on Village Green (facility currently being developed)	100-499

HĀWEA

Timeframe	Group or service name	Group or service category	Facility needed	Additional detail	No. of users
Now	Hāwea Flat School	<ul style="list-style-type: none"> • Arts / Music / Theatre • Childcare / Playgroup / Activities for Children • Civil Defence and Emergency Management • Culture / Heritage • Education / Training • Environmental / Conservation • Health / Wellbeing • Sport / Recreation 	Building	Need larger space for school and community activities	Detail not provided

LUGGATE

Timeframe	Group or service name	Group or service category	Facility needed	Additional detail	No. of users
Now	DogsZone	• Education / Training	Space within Luggate Hall	Space within Luggate Hall	100-499
Now	Lisa Moore - Speech and Drama/ music teacher	<ul style="list-style-type: none"> • Arts / Music / Theatre • Education / Training 	Space within Luggate Hall	Need toilet available, plenty of parking, and ability to portion off the Hall	21-50
Now	Luggate Book Group	<ul style="list-style-type: none"> • Arts / Music / Theatre • Culture / Heritage 	Space within Luggate Hall	Need kitchen facilities, heating, and a medium sized bookable space	100-499
Now	Luggate Civil Defence	<ul style="list-style-type: none"> • Civil Defence and Emergency Management • Health / Wellbeing 	Space within Luggate Hall	Space within Luggate Hall	100-499
Now	Luggate Community Association	• Community Support / Advice / Advocacy	Building	Need new Luggate Hall facility following the closure in August 2017	100-499
Now	Luggate Mah Jong Group	• Sport / Recreation	Space within Luggate Hall	Need kitchen facilities, a space that fits four card tables, and heating/cooling year round	6-20

Timeframe	Group or service name	Group or service category	Facility needed	Additional detail	No. of users
Now	Luggate Market	<ul style="list-style-type: none"> Community Association / Business Association Health / Wellbeing 	Space within Luggate Hall	Need safe access to green space, parking, and access to a large hall and smaller meeting rooms	100-499
Now	Luggate Social and Recreation	<ul style="list-style-type: none"> Sport / Recreation 	Space within Luggate Hall	Space within Luggate Hall	6-20
Now	Luggate Village Homeowners Society Inc	<ul style="list-style-type: none"> Community Support / Advice / Advocacy 	Space within Luggate Hall	Space within Luggate Hall	21-50
Now	Total Balance Pilates	<ul style="list-style-type: none"> Education / Training Health / Wellbeing Sport / Recreation 	Space within Luggate Hall	Need toilet available and heating/cooling year round	6-20
Now	Yoga in Luggate	<ul style="list-style-type: none"> Health / Wellbeing Sport/Recreation 	Space within Luggate Hall	Need access to a sound system, a carpeted room, and heating/cooling year round	6-20
1-2 years	Dance For Fitness	<ul style="list-style-type: none"> Health / Wellbeing 	Space within Luggate Hall	Need medium sized room with comfortable furnishings and carpet	Detail not provided
1-2 years	Meditation Classes	<ul style="list-style-type: none"> Health / Wellbeing Religion / Faith / Spiritual 	Space within Luggate Hall	Space within Luggate Hall	1-5
1-2 years	Upper Clutha Singing Workshops	<ul style="list-style-type: none"> Arts / Music / Theatre 	Space/room	Need access to a sound system, flexible staging, comfortable seating, and outdoor areas	51-100

QUEENSTOWN

Timeframe	Group or service name	Group or service category	Facility needed	Additional detail	No. of users
Now	Arthurs Point Community Association	<ul style="list-style-type: none"> Community Association / Business Association 	Space/room	Need a room for meetings; ideally in Arthurs Point	Detail not provided
Now	Bhartiya Samaj Queenstown	<ul style="list-style-type: none"> Arts / Music / Theatre Community Association / Business Association Culture / Heritage Education / Training 	Space/room	Need space suitable for dance classes, monthly meetings, and small group events	51-100
Now	Catalyst Trust	<ul style="list-style-type: none"> Culture / Heritage 	Space/Room	Need access to large affordable venues in Frankton/Shotover (must have AV)	1000-2999
Now	Community Care Trust	<ul style="list-style-type: none"> Community Support 	Office space	Detail not provide	Detail not provided

Timeframe	Group or service name	Group or service category	Facility needed	Additional detail	No. of users
Now	New Zealand Snowsports Instructors Alliance	• Education / Training	Space/room (evenings)	Need evening use of two meeting rooms in walking distance from CBD	500-999
Now	Queenstown Bridge Club	• Sport / Recreation	Space/room (evenings)	Need Tuesday and Thursday night access to a bookable space with a flexible schedule	100-499
Now	Queenstown Cricket Club	• Sport / Recreation	Sports venue	Detail not provided	100-499
Now	Queenstown Gymnastics Club	• Sport / Recreation	Sports venue	Need a gym space	100-499
Now	Queenstown Lakes Women in Business	<ul style="list-style-type: none"> • Community Association / Business Association • Community Support / Advice / Advocacy • Education / Training • Health / Wellbeing 	Space/room	Need space for meetings and also access to wifi, whiteboard, kitchen; ideally in CBD or Frankton	51-100
Now	Queenstown Mountain Bike Club	• Sport / Recreation	Sports venue	Expanded bike trail network (through Ben Lomond and Coronet Forest)	3000+
Now	Remarkable Theatre Inc	<ul style="list-style-type: none"> • Arts / Music / Theatre • Education / Training 	Performance venue	Need access to a stage and an area to keep costumes and props; ideally a co-located space with other arts groups	500-999
Now	Showbiz Queenstown Inc	• Arts / Music / Theatre	Performance venue	Need performance space and also a rehearsal space (with temperature control and able to mirror what can be done on the main stage)	3000+
Now	Wakatipu Anglers Club	• Sport / Recreation	Space/room (annually)	Need space to hold annual fishing course for 20-30 people	51-100
Now	Wakatipu Junior Rugby Club	• Sport / Recreation	Sports venue	Detail not provided	Detail not provided
Now	Wakatipu Netball Centre	• Sport/Recreation	Sports Venue	Facility that does not leak (no other detail provided)	500-999

Timeframe	Group or service name	Group or service category	Facility needed	Additional detail	No. of users
Now	Wakatipu Riding Club	• Sport / Recreation	Sports venue	Need an all-weather arena with lesson barn, stall barn and yarding that is suitable for professional competitions	100-499
Now	Wakatipu Woodworking Guild	• Community Association / Business Association	Workshop	Need a secure lock-up, parking, and space for up to 20 people; ideally in Frankton or the CBD	6-20
1-2 years	Alzheimers Society Otago	• Community Support / Advice / Advocacy	Space/room	Need access to a variety of rooms for different group activities, small office spaces, and also a kitchen and parking	21-50
1-2 years	C3 Church Queenstown	• Arts / Music / Theatre • Childcare / Playgroup / Activities for Children • Community Support / Advice / Advocacy • Religion / Faith / Spiritual	Space/room	Need space for meetings, training, and celebrations	100-499
1-2 years	Dance Works	• Arts/music/Theatre • Childcare/Playgroup/ Activities for Children	Detail not provided	Detail not provided	100-499
1-2 years	Gay Queenstown	• Community Support/ Advice/Advocacy	Detail not provided	Detail not provided	Detail not provided
1-2 years	Happiness House Trust	• Community Support / Advice / Advocacy • Health / Wellbeing	Building / interested in co-located space	Need a house-type setting with multi-purpose rooms and spaces for meetings and activities; ideally in Frankton or Central Queenstown	3000+
1-2 years	ICAN Models & Talent	• Arts / Music / Theatre	Space/room	Need access to parking, bathroom, and a room large enough for 30 dance students	Detail not provided

Timeframe	Group or service name	Group or service category	Facility needed	Additional detail	No. of users
1-2 years	Jigsaw Central Lakes	<ul style="list-style-type: none"> • Community Support / Advice / Advocacy • Health / Wellbeing 	Building	Need a community base with parking in Frankton	500-999
1-2 years	Kana Takahashi - Piano Teacher	<ul style="list-style-type: none"> • Education / Training 	Space/room	Need sound-proofed walls and door, and also a well-tuned upright piano	21-50
1-2 years	Pact Queenstown	<ul style="list-style-type: none"> • Community Support 	Office space	Office space	Detail not provided
1-2 years	Queenstown Karate Club	<ul style="list-style-type: none"> • Culture / Heritage • Sport / Recreation 	Sports venue	Need a Frankton-based space where club activities can be carried out	21-50
1-2 years	Queenstown Lakes District Multicultural Council	<ul style="list-style-type: none"> • Community Support / Advice / Advocacy • Culture / Heritage 	Space/Room	Need an office, workshop, kitchen, and separate space for children	51-100
1-2 years	Shaping our Future	<ul style="list-style-type: none"> • Community Support / Advice / Advocacy 	Space/Room	Need an easily accessible space with a variety of rooms for workshops and parking	500-999
1-2 years	Southern Lakes NZDA	<ul style="list-style-type: none"> • Environmental / Conservation • Sport / Recreation 	Sports venue	Need a 200m rifle range near Frankton	100-499
1-2 years	Strengthening Families	<ul style="list-style-type: none"> • Community support/ Advice/Advocacy 	Detail not provided	Detail not provided	21-50
1-2 years	The Salvation Army	<ul style="list-style-type: none"> • Childcare / Playgroup / Activities for Children • Community Support / Advice / Advocacy • Health / Wellbeing • Religion / Faith / Spiritual 	Co-located space	Need space ideally co-located with other community services	500-999

Timeframe	Group or service name	Group or service category	Facility needed	Additional detail	No. of users
1-2 years	Wakatipu Community Darkroom	<ul style="list-style-type: none"> • Arts / Music / Theatre • Education / Training 	Co-located space	Needs central Queenstown space within a shared community arts facility	6-20
1-2 years	Wakatipu Conservatoire of Classical Ballet	<ul style="list-style-type: none"> • Arts / Music / Theatre 	Performance venue	Need a space at least 100-120m2, with separate toilets and changing rooms, wooden floors, and safe access in the evenings	51-100
1-2 years	Wakatipu Plunket	<ul style="list-style-type: none"> • Childcare / Playgroup / Activities for Children • Community Support / Advice / Advocacy • Education / Training • Health / Wellbeing 	Building	Need an office, meeting room and space for workshops that is centrally located	3000+
1-2 years	Wakatipu Toy Library	<ul style="list-style-type: none"> • Childcare / Playgroup / Activities for Children 	Space/Room	Need an 85m2 space in Frankton with 6-10 carparks	100-499
3-4 years	Lakes Theatre Arts	<ul style="list-style-type: none"> • Arts / Music / Theatre • Sport / Recreation 	Building	Currently building Red Oaks Drive facility (218m2)	21-50
3-4 years	Queenstown Squash Club	<ul style="list-style-type: none"> • Childcare / Playgroup / Activities for Children • Health / Wellbeing • Sport / Recreation 	Sports venue	Need more viewing areas and social spaces, as well as a kitchen; interested in co-locating to form a sports hub facility	100-499
Within 5 Years	Kingsview School	<ul style="list-style-type: none"> • Education / Training 	Building	Need a larger school with space for an onsite playground	51-100
Within 5 Years	Queenstown Embroiderers Guild	<ul style="list-style-type: none"> • Arts / Music / Theatre 	Space/Room	Need a room with good lighting and a flexible configuration. Access to a kitchen, parking, and storage facilities (including archive storage and display)	21-50
Time Frame Not Known	Whanau Wakatipu	<ul style="list-style-type: none"> • Culture / Heritage 	Marae	Marae	Detail not provided

WANAKA

Timeframe	Group or service name	Group or service category	Facility needed	Additional detail	No. of users
Now	Aspiring Athletes	• Sport / Recreation	Sports venue	Need a new track facility with all-weather run-ups and nine lines; all in easy access to Mt Aspiring College	51-100
Now	Aspiring Children's Theatre School	• Arts / Music / Theatre • Childcare / Playgroup / Activities for Children • Education / Training	Performance venue	Need a large sound-proofed room, safe break-out areas, and toilets	51-100
Now	Aspiring Gymsports Gymnastic Club	• Sport / Recreation	Co-located space	Need a large space close to Mt Aspiring School /College with parking and disability access; interested in co-locating to form a multipurpose facility	Detail not provided
Now	Disc Golf Wanaka Inc	• Sport / Recreation	Sports venue	Need an additional disc golf course, toilets and drinking supply. Long-term needs are a standalone shed/ clubhouse (may co-locate with Kahu Youth)	1000-2999
Now	Mt Aspiring U3A	• Education / Training	Space/room	Need a meeting space with wifi, ample parking and disability access (this meeting space would replace what they had at Luggate Hall)	51-100
Now	Te Kakano Trust	• Environmental / Conservation	Space/room	Need access to a meeting room for free or low cost; also beginning process of a nursery extension	100-499
Now	Treble Tones	• Arts / Music / Theatre	Performance venue	Need a space with good acoustics to perform in; also need a warm-up space (due to loss of Luggate Hall)	21-50

Timeframe	Group or service name	Group or service category	Facility needed	Additional detail	No. of users
Now	Upper Clutha Lakes Trust Board	• Environmental / Conservation	Space/room	Need a research laboratory	3000+
Now	Upper Clutha Woodcraft Guild	• Arts / Music / Theatre	Building	Need a dedicated venue for wood craft	6-20
Now	Wanaka Maternity Trust	• Health / Wellbeing	Building	Need a base for midwives; ideally close to helipad	100-499
1-2 years	Annemette Sorensen - Clinical Psychologist, Private Practice	• Health / Wellbeing	Space/room	Need rooms with sound-proofing and windows, as well as a waiting room and toilets. Space also needs to be easily accessible	21-50
1-2 years	Community Networks Wanaka	• Community Support / Advice / Advocacy • Health / Wellbeing	Co-located space within Wanaka Community House		3000+
1-2 years	Kahu Youth	• Childcare / Playgroup / Activities for Children	Building	Need a purpose-built youth space (potentially co-located with other complementary services)	100-499
1-2 years	LINK Upper Clutha	• Community Support / Advice / Advocacy	Co-located space within Wanaka Community House		500-999
1-2 years	Mainly Acapella	• Arts / Music / Theatre	Performance venue	Need weekly access to practice rooms and performance venues for workshops; will also need access for quarterly performances	6-20
1-2 years	Mental Health Peer Support Group	• Community Support/ Advice/Advocacy • Health/Wellbeing	Space/Room		21-50
1-2 years	Mindful Growing and Play Therapy Otago	• Health / Wellbeing	Office space		6-20

Timeframe	Group or service name	Group or service category	Facility needed	Additional detail	No. of users
1-2 years	Southern Lakes Arts Festival Trust (Festival of Colour)	• Arts / Music / Theatre	Performance venue	Need a larger venue than Lake Wanaka Centre	3000+
3-4 years	Wanaka Arts Society Inc	• Arts / Music / Theatre	Site & co-located space	Need a new site to store their container; also interested in co-locating to form an arts facility	51-100
3-4 years	Wanaka Playgroup	• Childcare / Playgroup / Activities for Children	Building	Need a warm indoor area with kitchen and storage, and a fenced outdoor area with parking	51-100

APPENDIX 2: PLANNED LOCAL COMMUNITY FACILITIES

ĀPITIHAKA 2: KĀ WHAKATAKOTORAKA MŌ KĀ WĀHI O TE HĀPORI

There are a number of community facilities (upgrades or new spaces) being planned or developed in the Queenstown Lakes district. The following table provides a list of the facilities in the concept phase or being developed at the time research was conducted for this report.¹

Information about these facilities was sourced from:

- Our Community Spaces research:
- Community groups and facilities survey
- Information provided by the regional funders
- Interviews with community groups and services, funders and developers
- Media articles
- *2018-2028 QLDC Ten Year Plan* community feedback and formal submissions.

LOCATION: Arrowtown area	
Name of facility project and/or group	Facility details and potential partners / users
Arrowtown School	School hall upgrade being considered.
Arrowtown Skate Park	Upgrade (renewal planned for 2018/19).
Central Otago Living Options	An accessible purpose built centre for people who have a disability. They are in the early stages of planning. Arrowtown is their preferred location.
Arrowtown Eco Centre	The Arrowtown Business Association (APBA) has been working with several community groups to create an Eco Centre on land near Bush Creek. Education centre about high country land. This facility is in the concept planning stage.
Olive Leaf Trust	Proposed development of a parish and community centre next to the historic St Patrick's Catholic Church in Arrowtown. Current stage: notified resource consent public submissions sought in August 2018. The Trust aims to complete the building by 2020.
St Johns Presbyterian Church, Arrowtown	Interested in redevelopment of the existing facility into a ministry and community hub, with a focus on children and young people.

¹ While the researcher made every effort to capture information about all known facilities being planned or developed in the district, there may be some planned facilities missed from this list, or some of the information may be out of date. The QLDC projects listed are only those facilities planned for significant upgrade or new development. For more detail regarding the QLDC facility project list, refer to the QLDC Ten Year Plan 2018-2018.

LOCATION: Queenstown area	
Name of facility project and/or group	Facility details and potential partners / users
C3 Church	Facility for meetings/workshops events. Project is in the feasibility phase.
Frankton Library	Temporary facility (Remarkables Park; 3 years, opening December 2018)
Lake Hayes Rowing Club	Planned upgrade: A 115 square metre first floor-indoor training space, meeting area, lock-up area, toilets, and kitchenette. A 26 sq. metre space for safety boat storage.
Lakes Arts Theatre	Red Oaks-218 square metre facility, currently being constructed
Queenstown Events Centre	Multi-use artificial turf, two additional indoor courts, upgrade of the Alpine Health and Fitness Facilities. A new masterplan for this Frankton facility will be written in 2019.
Queenstown Scouts Group	Working on a concept based around Scout Den facility.
Remarkables Park Performing Arts and Conference Centre	Plans for a purpose-built convention centre at Remarkables Park have resource consent. This project is in the detailed planning phase and inclusion of a performing arts centre is also being considered.
Salvation Army Queenstown	Considering developing a new community services facility in the Frankton area.
Shotover Country	Playground and skate park; sportsfield has been developed but requires ancillary facilities such as change rooms/toilet
Southern Lakes Deerstalkers (part of the New Zealand Deerstalkers Association - NZDSA)	The NZDSA would like to build a rifle range in the Queenstown area. The local club has some resources to contribute to the development of this facility but their main challenge is identifying appropriate land.
Wakatipu Community Presbyterian Church	New facility planned in Frankton. A worship auditorium with seating for 300 (but with means to open out to an adjoining area for special larger services and functions), a smaller chapel, hospitality space, commercial style kitchen, teaching rooms, meeting rooms, gymnasium, space for community organisations, a drop in and a ministry training centre. Buildings will be used by other church and community groups including U3A; AA; Queenstown Korean Church; Youth with a Mission; Rangers and brownies; a combined churches youth group; indoor bowls; Spinners and Weavers; Patchworkers & Quilters; Adult Literacy; Baskets of Blessings (Let's Eat), Music classes, recitals, along with others, plus some commercial operators: First Aid training, Downers.
Tennis Academy, Lake Hayes Estate	Developer Bridesdale Farm Developments Ltd has made a request to QLDC to rezone land next to Lake Hayes Estate be rezoned to allow for new recreational facilities, including a tennis academy intended to turn out professional players. The facility would include six outdoor and two covered tennis courts surrounded by 2m-tall landscaped embankments to be used for informal seating and landscape mitigation. A lightweight structure would be used for the roof of the covered courts, which would be up to 11.7m above the current ground level.

Wakatipu Community Darkroom	Interested in the concept of relocatable containerised space. Keen to share with other arts groups.
Wakatipu High School	Development of a second gymnasium and teaching spaces.
Wakatipu Riding Club	Covered equestrian area (collaboration with private individual). The club has identified land potential land to purchase. Concept has opportunity for land lease by other groups.
Wakatipu Yacht Club	Marina proposal development.
Widgeon Place, Lake Hayes Estate	Stage 3 in planning phase. Proposed concept plan for development of the QLDC reserve – consultation underway with community; proposed station site for gondola development (The Porter Group).

LOCATION: Small communities of the district

Name of facility project and/or group	Facility details and potential partners / users
Glenorchy Riding Club	Arena
Hāwea Flat Hall	Planned upgrade: New storage area, upgrade of kitchen, toilets and heating. Project to be completed by early 2019.
Hāwea Flat School	Larger hall for school and community activity on site
Head of the Lake Heritage Museum Group	Glenorchy has a small museum next to the Library. They now have a freehold section alongside the Village Green to plan a new heritage centre. The new structure will sit behind Butement's Woolshed ruins and provide a communal space where people can learn more about local heritage. The facility is being constructed in late 2018.
Luggate Hall	A temporary building will be placed on site in early 2019, while planning for the permanent replacement facility is completed.
Luggate Red Bridge	New car park and toilet

LOCATION: Wanaka area

Name of facility project and/or group	Facility details and potential partners / users
Bike Wanaka	Storage shed – plan to hire a space.
Coastguard Wanaka	Marine rescue centre at Eely Point. The Wanaka Community Board adopted the first stage of the Wanaka lakefront development plan in August 2018, which includes space for the centre near the existing scout den; notified land lease process and resource consent are still required. Other changes outlined in the plan include development of a boat ramp and floating jetty, a playground, a disc golf course, a lookout and the removal of vehicle access around part of the point.

Kahu Youth Trust	<p>Development of a multi-use facility with Kahu Youth as lead tenant. Preferred location: Lismore Park</p> <p>Potential partners/users:</p> <ul style="list-style-type: none"> • Kids Code Club • Wanaka Toy Library • Disc Golf Wanaka
Mount Aspiring High School	Theatre
Te Kākano Aotearoa Trust	Tree nursery extension. Received resource consent; working on securing funding for this project.
The Wanaka Water Sports Facility (WWSF)	<p>WWSF is a community project that aims to provide a lake shore base for watersports in Wanaka (western end of Roys Bay); to encourage local and visitor participation of all ages.</p> <p>Facility features: storage of rowing sculls and kayaks; a changing and shower area for swimmers and other users; an erg room for watersports clubs; two public toilets and bike racks.</p> <p>Design: accessible (WWSF have adopted a “no-exceptions” policy so every person has recreational access to the lake); cladding material will be visually and environmentally sympathetic to the landscape.</p> <p>Planned opening: Summer 2019. Construction to start in November 2018, with a 10 month build time.</p> <p>Partners: Wanaka watersports clubs - Kayak, Multi-sport, Rowing and Swimming Clubs.</p>
Upper Clutha Agricultural and Pastoral Society	Doubling existing space. There will potentially be space for other users.
Upper Clutha Lakes Trust Board	Their objective are to ensure the long term water quality and health of the lakes and rivers in the Upper Clutha. They would like to set up a research laboratory to support this work.
Upper Clutha Rugby Football Club	<p>Renovation and expansion of the clubrooms at the Wanaka A&P Showgrounds.</p> <p>Facility features: two new changing rooms, equipment storage rooms, new toilets, a deck and barbecue area, and a 50sqm extension of the main social area.</p> <p>Planned opening: Construction to starting August 2018; aim to complete before the start of the next rugby season in 2019.</p>

Wanaka Community House Charitable Trust	<p>Welcomes tenants who provide social service to the region as well as for community groups.</p> <p>Confirmed location: McDougal Street, next to St Columba's Anglican Church.</p> <p>Planned opening: September 2019</p> <p>The main tenants confirmed are Community Networks, Food Bank, Jigsaw and Presbyterian Support. Other planned facility users may include:</p> <p>Planned Facility Users :</p> <ul style="list-style-type: none"> • Anglican Church • Central Otago Budget Advice • Volunteering Central • Cancer Society • Alzheimers Otago • Stroke Foundation • Adventure Development • Central Otago Reap • Art Classes • Southern DHB-Public Health South, Public Health Nurse and Brief Intervention Service • Creative Fibre • Anglican Family Care • Upper Clutha Senior Citizens Club-Prime Timers • YAMI-Soundz Incorp • Wanaka Community Board • Kati Huirapa Runaka Ki Puketeraki
Wanaka Lakefront Development	Staged project by QLDC – carpark developed.
Wanaka Maternity Service	<p>Looking into a purpose built facility on leased land.</p> <p>Opportunity to involve multiple users, preferably health and family care</p>
Wanaka Recreation Centre	In 2019/2020 QLDC will develop new masterplans for Queenstown and Wanaka recreation centres.
Wanaka South School	<p>New primary school, years 0 to 6.</p> <p>Confirmed location: Three Parks, adjacent to the Wanaka Recreation Centre.</p> <p>Planned opening: Term one, 2020 (Stage one: up to 400 students).</p>
Wanaka Squash Club	Multi-purpose facility, possibly at Three Parks.
Wanaka Yacht Club	<p>Proposal: Upgrade the current club house on the lakefront in Wanaka. Plans include a café and extending the building footprint and increasing the building to three levels.</p> <p>An independent feasibility and sustainability study is being completed in 2018.</p>

APPENDIX 3: COLLABORATIVE PARTNERSHIPS

ĀPITIHAKA 3: MAHI TAHI

BEST PRACTICE AND FACILITATION FOR COLLABORATIVE PARTNERSHIPS

Building sustainable partnerships requires the development of best practice guidelines for relevant parties (community, local government, central government, funders, and business) who provide community infrastructure. An example is the Facilities Partnership Policy being developed by Auckland City Council. This policy² supports facility partnerships that aim to achieve community outcomes and benefits, and provides:

- **Clarity:** to help develop a clear understanding of partnership
- **Strategic decision making:** to manage limited resources more strategically
- **Sustainability:** a commitment to investing and supporting for success.

Several community groups and services in the research said they had resources to contribute to facility development but were not in a position to do this without the support of other partners. Facilitating an environment where community groups and services are encouraged and supported to collaborate could improve opportunities for partnerships to develop facilities and services.

Facilitating partnerships could be improved by establishing a navigator function to support community groups and services to work together on facility developments, assist them with planning, engaging with other partners (including commercial investors), and securing funding (including philanthropic models). Support to navigate or broker the creation of co-located facilities and secure funding partners was raised by participants in this research.

Partnerships for more effective and sustainable use of facilities could also include:

- Providing space for community groups or activities in new QLDC buildings e.g. the permanent Frankton Library or a Council civic building in the Queenstown CBD.
- Social enterprise and commercial involvement in providing community facilities or space e.g. as an anchor tenant within a community facility. Holistic design of new urban housing developments that include community facilities.
- Investigating the availability of space for the use of community groups and services within existing shared working spaces.

² <https://www.aucklandcouncil.govt.nz/have-your-say/topics-you-can-have-your-say-on/draft-facilities-partnerships-policy/Documents/draft-facilities-partnerships-policy.pdf>; draft policy August 2018.

PARTNERSHIPS BETWEEN LOCAL AUTHORITIES AND FUNDERS

The boundaries between the Queenstown Lakes district and surrounding territorial authorities are fluid, with people traversing them every day for work and to access services and activities. With this in mind, it is key that future facility planning considers these relationships and the opportunity they present for locating facilities. There are opportunities to build on current relationships and develop collaborative partnerships between neighbouring local authorities, and regional/national funders. Taking a more strategic approach to these relationships, with a focus on mutual benefits, would support the development of a more effective regional network of facilities.

An example of this partnership approach is the *Sport and Regional Facilities Strategy* research being carried out by QLDC, Central Otago District Council and Sport Otago and other stakeholders. Both local authorities are also undertaking masterplanning processes which provide further opportunities for joint initiatives to be considered between districts.

SPOTLIGHT ON: CROMWELL EYE TO THE FUTURE MASTERPLAN

The initial consultation phase has been completed. “At the drop-in sessions people told us how they love the town’s greenways and its friendly, community feel. They also said they wanted a better shopping area, more indoor and outdoor recreational facilities and proactive planning and design in developments.” (Cromwell Masterplan, Let’s Talk Options).

Specific ideas from the community for the development of community facilities include:

- extending the skate park in Cromwell
- sports centre/recreational complex
- equestrian centre
- mountain bike track
- trampoline park
- activities such as laser tag and zip trek.

The masterplan workstreams are:

- The future of the Town Centre and Civic facilities
- Review of the Cromwell Heritage Precinct and the Memorial Hall
- How the town grows - the spatial framework.
- Central Otago District Council consulted on the proposed options during November 2018.

Community funders interviewed through the *Our Community Spaces* research project identified the need for collaborative partnerships at all levels.³ The funders indicated a need for a more proactive approach to the planning of community infrastructure, particularly due to rapid growth and greater demand for facilities. Specific mention was made of the need for more joined-up strategic planning between funders and QLDC. In particular, funders would like to see senior QLDC staff and councillor engaging in these discussions.

³ Interviews were held with representatives from Central Lakes Trust, Community Trust South, Otago Community Trust and the NZ Lottery Grants Board. Further detail from the funder interviews is available in the *Our Community Spaces: Supplementary Information* document included with this report.

The community funders interviewed are currently dealing with the challenge of managing a finite pool of resources in an environment of increasing population and demand. They are placing greater emphasis on supporting community facilities that are based on co-location and collaboration between community groups. This approach looks beyond the needs of individual applicant groups to consider the needs of the whole community and wider region.

Regional community funders are becoming more involved in strategic grant making and are taking a proactive role in contributing to and leading discussions around new initiatives to strengthen the communities they operate within. This includes providing advice to community organisations planning to upgrade or develop new facilities, and linking them with other groups wanting facilities.

CO-LOCATION AND COMMUNITY HUBS

The research indicated a willingness from many community groups and services to consider being part of a shared facility - with the configuration of any shared facility being a key consideration.

Co-location within a facility can provide a range of benefits including:

- Creating critical mass and reducing overhead costs to individual user groups
- Improved community access to services or activities
- Reduced carbon foot print
- “Activation” of a facility to increase utilisation and gain new users
- Opportunities for cross-generational interaction.

The Arvida Group’s new Living Well Park Lane Village in Christchurch is an example of a facility project designed to create multi-generational connections. This retirement village will include a community centre for the public and residents, complete with a café that sources produce from the village’s communal gardens. There will also be a community crèche and a health club.

SPOTLIGHT ON: TE AKA MAURI - ROTORUA LIBRARY AND CHILDREN'S HEALTH HUB

Te Aka Mauri is a \$12.8 million collaborative health and wellbeing project developed by Rotorua Lakes Council and Lakes District Health Board. As well as providing a library of the future for the Rotorua community, it provides a one-stop hub for children and their families with a range of services and amenities that contribute to wellbeing and learning. It also houses community meeting spaces, with after-hours access, a parent's room, and a multi-sensory digitised space.

The initiative has brought together the delivery of the DHB's children's health services, which were seriously compromised by multiple sites, while addressing the issue of the City Library having reached its 'use by date'. The project received the 2018 Local Government Award for Service Delivery and Assessment Management.



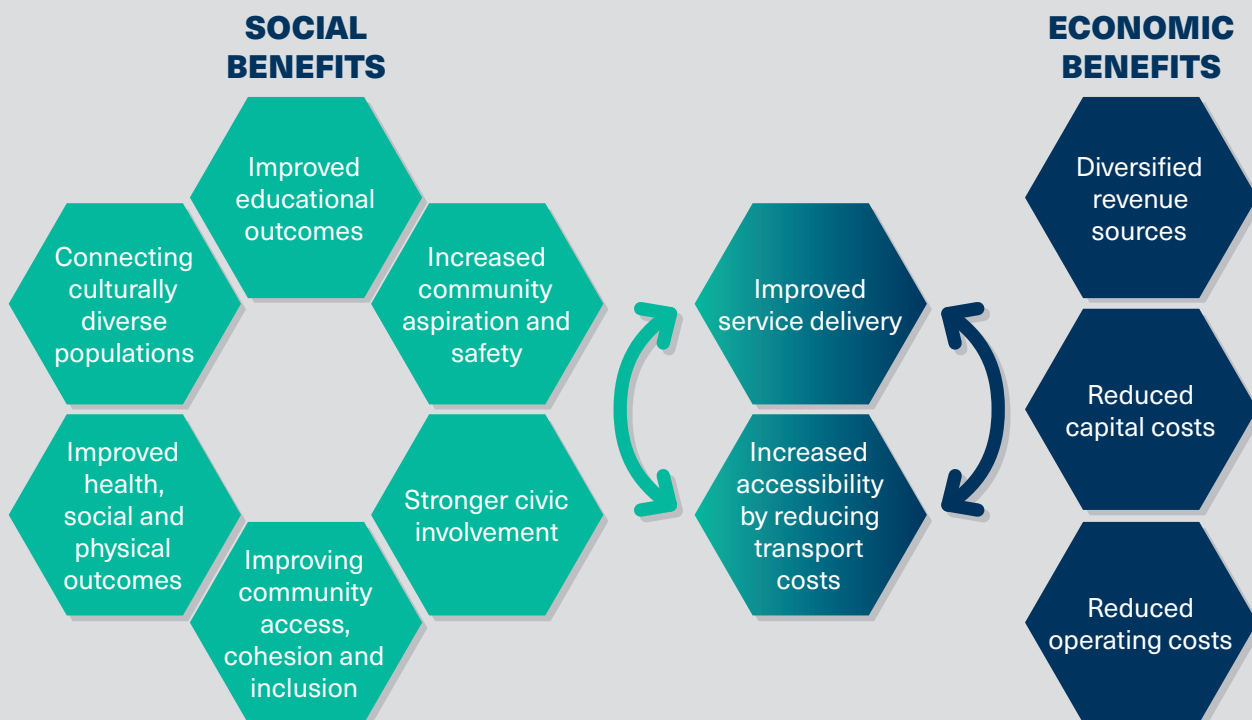
Source: <https://www.rotorualibrary.govt.nz/about-your-library/teakamauri/Pages/default.aspx>

The traditional approach to designing co-located community facilities tends to focus on bringing together groups from similar sectors. This research has identified both the need and opportunity to expand the concept of co-location to consider cross-sector configurations e.g. sports, arts, and social services. This type of co-location enables greater integration of community facilities within council, retail and transport infrastructure, and within residential facilities.

The concept of shared spaces is a growing area of interest in New Zealand and Sport NZ has taken a lead on this. Sport NZ is working closely with Councils and Regional Sports Trusts on the introduction of facilities advisors and are due to release a Hub Guide outlining how to effectively design and implement co-located facilities.

There are also international models that support this co-location approach. In 2014, Australia's regional Queensland Government established the Community Hubs and Partners (CHaPs) programme to identify and facilitate collaborative planning opportunities that lead to co-location and shared community facilities. The goal of the programme is to achieve well-considered, planned and cost-effective infrastructure that connects communities and supports the integration and delivery of community services for the benefit of the community.

INTERACTION OF SOCIAL AND ECONOMIC BENEFITS



Source: *ChaPs Social and Economic Benefits of Partnerships Review (Deloitte, Dec 2017)*

SPOTLIGHT ON: AURA COMMUNITY HUB

The Aura Community Hub was developed through a joint commitment facilitated by CHaPs between the Sunshine Coast Council, Department of Education and Training, and private sector developer Stockland. Aura is an emerging city neighbouring Caloundra on the Sunshine Coast in Australia.

The first stage of the development opened in January 2018. When completed, the hub will provide a primary school, including a multi-purpose hall, a council community centre, community-accessible school music and science/technology spaces, a neighbourhood sports park including a shared-use field, and shared car parking. CHaPs facilitated the co-design of the education, sporting and community facilities, and secured a capital contribution from Stockland to deliver the facilities earlier for the emerging community.

- To ensure all partners and the community will benefit from this hub well into the future, CHaPs helped parties agree on:
- the scope and operational requirements of the hub
- land allocation which ensured lot boundaries maximised the integration between the school, community and sporting facilities
- the funding commitments of each partner.

Source: *ChaPs Social and Economic Benefits of Partnerships Review (Deloitte, Dec 2017)*

COMMUNITY FACILITY DEVELOPMENT AND PARTNERSHIPS WITH GOVERNMENT AGENCIES AND DEVELOPERS

MINISTRY OF EDUCATION

This research identified schools as a key element in the network of facilities for the use of community groups and services. Although the benefits of accessing school facilities were acknowledged, challenges were identified around competing demands, e.g. the Wakatipu High School Public Private Partnership (PPP), has introduced significant cost and access issues for the community groups that previously used the old Wakatipu High School. The Ministry of Education is focussed on working more closely with local authorities and recognises the importance of maintaining an active planning relationship with QLDC. Processes have been put in place in the last year to ensure that both entities connect on an ongoing basis.

“The Ministry would like to highlight the opportunity for a collaborative response from the Ministry and Council in areas where schooling provision could be provided in the future. These are facilities that are typically provided within new established schools. These facilities could be complemented by Council’s provision and/or investment in community infrastructure such as sports, library and community facilities.

The Minister’s recent decision to establish a new primary school in Wanaka presents an immediate opportunity for such a collaborative response. Over the next five to ten years there may be further opportunity.”

Kathryn Palmer, Ministry of Education (submission to the QLDC 10 Year Plan process)

The Ministry of Education (Network Planning and Instructure)⁴ identified a number of key points to be considered as part of their role in a collaborative approach to the development of community facilities including:

- Aligning Ministry of Education funding with local authority funding cycles can be challenging.
- For the Ministry to contribute funding to a community facility it must be on their site and they must retain ownership.
- Partnerships with community and funders are encouraged but must be based on contributing capital to any facility development.
- All funding provided to schools is based on roll numbers. The formula does not include wider school community capacity/use.
- The ongoing sustainability of a facility (including maintenance) is a key factor in the Ministry’s decision making on new facility development.

⁴ Interviews were held with representatives the Ministry of Education as part of this research. Further detail from these interviews is available in the Our Community Spaces: Supplementary Information document included with this report.

- Whether schools can afford to have other facility assets from a depreciation perspective is another consideration.

In terms of providing school sites in the district, the Ministry actively models growth projections and is currently working on a Growth Strategy Plan. The Ministry regularly assesses potential locations to ensure they are well positioned when the need for a new site is determined. The lead in time for the development of new school facilities varies but is generally 18 months. Currently there are no announcements about new school developments in the Queenstown Lakes district.

LOCAL SCHOOLS

Hāwea Flat School

The Hāwea Flat School was built for 80 children and the roll is now well in excess of this with 221 students as at July 2017.⁵ Schools that expand their foot prints have access to new money to support facility development; this is accessed via a prioritisation system based on net deficit. Access to resources depends on where the school sits on this list.

The Ministry of Education approved an allocation of approximately \$800k in late 2018 to build a new administration block, including sick bay and staff room for Hāwea Flat School. This does not address the school's need of a larger communal space for school and community activity. They are currently working on project plans to address this facility need.

Wakatipu High School-Private Public Partnership (PPP)

The High School has been changed from a PPP 2 to a PPP 3, which means that they will have more access hours within the facility. How these hours will be used is up to the school. As this is only the school's first year of operation, they plan to allocate the additional access hours predominantly for school use.

Mt Aspiring College

Significant facility redevelopment is occurring on this site as a result of role growth.⁶

Wanaka South

A new primary school is being developed within the Three Parks development in Wanaka.

A SPOTLIGHT ON: RICcarton HIGH SCHOOL'S COMMUNITY LIBRARY

This partnership between the Ministry, school and the local city council led to the construction of a modern library on the edge of the Riccarton High School grounds. This facility is used by students from the high school and the general public.

With a café on site, adult and community education classes and staying open until 8pm weeknights and 4pm on weekends, this library leads to close connections between the community and the school.

⁵ Ministry of Education – Education Counts (www.educationcounts.govt.nz)

⁶ <https://www.stuff.co.nz/national/education/92927279/more-new-builds-planned-to-cope-with-school-roll-pressure-in-queenstown-lakes-district>

MINISTRY OF SOCIAL DEVELOPMENT (MSD) LINK OFFICES

The MSD provides space (desks and meeting rooms) for community groups in their Link Centre facility in Frankton. This space is offered free of charge, which has been a driving factor in groups wanting to use this facility.

The current users of the Link Centre facilities are: Oranga Tamariki, Strengthening Families, Family Works, MBIE, Citizens Advice, Grey Power, Community Strategy Group, Community Link Management Group, Social Governance for Queenstown Lakes, Inland Revenue, Inner Wheel, Vocab, Housing Trust, Embroidery Group.

The usage of the Link Centre facility has changed over the years with some groups and services discontinuing use of the space due to lack of patronage by the public, and others coming to use the facility due to increased demand for their services.

Occasionally groups and services are not able to be accommodated but generally this facility is able to cater for additional demand.

The MSD Link model is not replicated in other parts of the district.

SOUTHERN DISTRICT HEALTH BOARD (SDHB)

The SDHB is actively implementing a Community and Primary Strategy. The goal is to achieve a sustainable health and disability system in the South Island focussed on keeping people well and providing high quality access to services as close as possible to people's homes.

In July 2018, the SDHB released the associated Primary and Community Care Action Plan. It provides for a Community Health Hub, which will co-locate relevant DHB and NGO community services, and a level of ambulatory specialist care (either by primary practitioners with special interests or DHB/private specialists). These hubs are to be developed through existing infrastructure or new sites.

There is an obvious opportunity to explore the potential of community services and groups in the Queenstown Lakes district being involved in the development of local Community Health Hubs.

There are currently discussions being held about the concept of a child and baby hub for Wanaka.

The SDHB also provides access to a meeting space for health-related community groups at the Lakes District Hospital in Queenstown. The available space also doubles as a meeting and training room for hospital staff so the most available times for community group use are evenings and weekends.

PROPERTY DEVELOPERS AND INVESTORS

Property developers and investors are key players in the creation of infrastructure within communities. Given the level of building development occurring in the district, and the competing demands for the use of land, it is important to recognise the potential for creating partnerships between developers and community groups and services and other entities who provide community facilities/space (stand-alone or integrated within other developments).

To inform this section, interviews were held with representatives from two property development/investment entities in the region, Remarkables Park Ltd and the Savanna Group.

A key to creating partnerships between community group/services and business entities in the provision of space is the synergistic value of the partnership. Any initiative must be sustainable.

“A strong, integrated network of primary maternity services is the best way to provide safe and effective care and ensures services are equitable and sustainable for the future.”

Jane Wilson, Chief Nursing and Midwifery Officer, Southern District Health Board, Otago Daily Times, March 2018

Some ideas for how the developer/community facility interface could work include:

- Securing funding for the land cost and working with a developer to put the facility on site.
- Developers creating facilities with space for community groups in lieu of paying development contributions or other forms of dispensation such as car parking.
- Hosting an event to discuss the community facility needs and opportunities in the district; involve a range of stakeholders, including: community group and services, local authorities, funders, business and developers.
- Shifting the emphasis of buildings as places where people come to work to being community facilities that host a range of activities.

In high density development areas, the land cost is higher and therefore the focus is on vertical facility development. Within this context, the design of any community facility concept would be based on sharing floors.

The notion of exploring the co-location of mixed clusters in facility development was identified e.g. arts and tourism activities being together on one site. This was also raised at the community workshop held in Queenstown.

The importance of physical linkages was also emphasised in the research – for instance cycleways, walkways and public transport to easily connect communities with facilities.

APPENDIX 4: HARNESS INNOVATION AND GOOD DESIGN PRINCIPLES

ĀPITIHAKA 4: WHAKAHĀKAI I KĀ WHAKAARO AUAHA, I KĀ WHANOKA HOAHOA

CASE STUDY: SOUTH CHRISTCHURCH LIBRARY AND SERVICE CENTRE⁷

The facility houses a community library, an education centre, and the local council service centre and advocacy team (total area: 2,400m²). It also provides a number of other community facilities such as formal and informal meeting rooms, a display space, a café and offices for the community constable.

SUSTAINABLE BUILDING DESIGN FEATURES - ENERGY

The passive low-energy concept design focused on the following:

- double glazing and higher than code insulation levels
- north-facing glazing and large roof overhangs combined with mature vegetation to optimise solar gains
- saw-tooth roof form to allow daylight and ventilation throughout the building
- optimised orientation for passive solar design with north-facing glazed public areas and south-facing well insulated support spaces
- optimised wall-to-window ratios determined through 3D energy modelling
- strategic placement of thermal mass determined through 3D energy modelling
- opening windows throughout the building.

The following active strategies were included to further minimise energy use:

- aquifer water in Christchurch's mains supply pipes was used as energy source for a heat pump-based heating and cooling system
- water-based under-floor heating / cooling of the slab
- motorised window openers to optimise the use of natural ventilation and utilise free cooling
- low-energy T5 light fittings on shared ballasts linked to daylight sensors

⁷ Value case for sustainable building in New Zealand, Ministry for the Environment, 2006

- chilled-beam air conditioning in high-load rooms only, linked to presence sensors and contact switches on manual windows to ensure system switches are off when not required.

SUSTAINABLE BUILDING DESIGN FEATURES - WATER

A number of innovative techniques were employed to reduce water use and minimise the volume of sewage leaving the site. Low-water-use plumbing fittings were specified throughout, including:

- dual-flush 3/6 litre toilet cisterns
- waterless urinals
- low-flow shower heads
- taps with flow restrictors, aerators and automatic shut off.

The water-filled moat around the building is also used as a collection and holding tank for rainwater supply for the toilet cisterns.

SUSTAINABLE BUILDING DESIGN FEATURES - WASTE

- The building was used as a pilot for Christchurch City Council Target Zero waste in construction study and a site-specific waste management plan was adopted and monitored during the construction.
- The demolition contract encouraged recycling and salvage of demolition components. Volume of material salvaged and recycled was recorded and monitored.
- The hardfill beneath the new building is partly composed of demolition material from the buildings that previously occupied the site.
- Products with a high recycled waste component (such as ceiling tiles, cement, insulation, carpet and furniture) were specifically selected for use.
- Space was allocated for the collection and separation of recyclable waste.

SUSTAINABLE BUILDING DESIGN FEATURES - MATERIALS

Within budget constraints, the designers sought to select environmentally preferable materials, including:

- sustainably sourced timber and timber veneers
- alternatives to CCA and LOSP timber treatments
- water-based paint systems endorsed by the Environmental Choice labelling scheme
- woollen acoustic insulation
- rubber flexible sheet flooring
- ceramic tiles in high-traffic areas for thermal mass and durability
- carpet systems produced by a Natural Step company manufactured from recycled materials
- durable external surfaces requiring no applied surface finishes (stone, glass and aluminium)
- materials with a high recycled content
- CFC and HCFC free polystyrene sheet insulation and pipe lagging
- low toxicity, low-emission materials, water-based paints, low formaldehyde mdf, phenolformaldehyde plywood, low emission ceiling tiles and avoidance of flexible PVC floor coverings.

SUSTAINABLE BUILDING DESIGN FEATURES - SITE

The site design is an integral part of the ecological design.

- The building footprint was designed to keep as much of the existing mature vegetation as possible.

- With the exception of the specimen trees in the car park, the new landscape consists of native indigenous plants
- The landscape has been designed to need no irrigation after the initial establishment.
- Rooftop rainwater from the front three blocks is collected and harvested in the moat surrounding the building, minimising stormwater run off.
- Rooftop rainwater from the back block is run 'gutter free' into a riverstone and gravel filter trough and then slowly finds its way into the rain garden.
- Polluted car park stormwater is channelled into a landscaped drainage swale to filter and delay the water before discharging into the landscaped rain garden.

SUSTAINABLE BUILDING DESIGN FEATURES - TRANSPORT

The building has a large 70-space car park that is often full. However, there is a focus to reduce vehicle use by:

- locating the facility in a suburban centre
- relocating a bus stops to the entrance of the library
- providing cycle stands for public and staff
- providing staff shower and locker facilities to encourage cycle use
- a council policy of not allocating parking spaces to staff.

SUSTAINABLE BUILDING DESIGN FEATURES – PROCESS

Key changes to the normal procurement process were pivotal to the environmental success of the project:

- a design brief that clearly demanded that ecologically sustainable development (ESD) be a priority of the design
- a realistic but taxing energy brief and a separate energy budget to pay for low-energy strategies with approved payback periods
- the use of 3D energy modelling
- an interview process which stressed the importance of ESD
- a design team and project management committed to making the effort to try new techniques
- specific input at key dates from the Natural Step and the Christchurch City Council Target Zero team
- a contractor who bought into the ideals of the project
- a shopping list of energy saving and ESD options, which allowed the Council to approve the adoption of specific ESD strategies based on importance, cost and payback.

APPENDIX 5: COLLABORATION OPPORTUNITIES FOR COMMUNITY GROUPS AND SERVICES

ĀPITIHAKA 5: KIA MAHI TAHI KĀ RŌPŪ, KĀ RATOKA O TE HAPORI

This list is a collation of specific ideas which were suggested during this research process. These relate to what groups and services can offer to other groups, and what collaboration opportunities they are seeking.

SPACES

ARROWTOWN:

- **Arrowtown Creative Arts Space:** sharing of facilities; idea of a specific arts facility.

HĀWEA:

- **Hāwea Playgroup:** Offer to share their space with others.

LAKE HAYES:

- **Lake Hayes and Shotover Country Community Association:** long term planning for a shared community facility space.

LUGGATE:

- **A new community facility for the Luggate Community:**
 - Luggate Community Association
 - The Luggate community market would like to expand in size and this II depend on the space available in a new community facility.
 - Treble Tones.

QUEENSTOWN:

- **Citizens Advice Bureau (CAB):** happy for likeminded organisations to share use office space when available.
- **Drama Queenstown:** a shared venue with other groups.
- **Jigsaw:** keen to be part of a share facility for social services.
- **Queenstown Darkroom:** shared space with other like-minded arts groups.
- **Queenstown Squash Club:** interested in sharing a new space with others.
- **Stroke Foundation NZ:** access to a Community House.
- **Wakatipu Buddy Programme:** keen to be part of a community hub for community services.

- **Wakatipu Plunket:** space for indoor outdoor play and support services for families.
- **Wakatipu Woodworking Guild:** want access to old workshop facility.

WANAKA:

- **LINK Upper Clutha:** keen to be part of a community space that collaborates with all social service groups in the Upper Clutha.
- **Upper Clutha Lakes Trust Board:** opportunity to collaborate with others through future projects including Alpine Lakes Research and Education Centre.
- **Wanaka Maternity Service:** looking for a space as a base for eight midwives.
- **Wanaka Riding Club:** securing a partner to develop an equestrian centre.
- **Wanaka Toy Library:** sharing space with others; idea of a Children's Hub.

SHARING EQUIPMENT / ACCESS TO EQUIPMENT

- **Arrowtown Autumn Festival:** working closely with other groups to share information and resources-sharing of specialist advice e.g. legal advice.
- **Shaping our Future:** it would be good to have resources e.g. equipment in the community that we could share.
- **Upper Clutha Orienteering Club:** would like a set of electronic timing equipment that could also be used to time MTB events.

NETWORKING AND SHARED ACTIVITIES/SERVICES

- **Age Concern:** create networking opportunities for those working with people over 65.
- **Anglican Family Care:** creation of seamless referral services.
- **Multiple Sclerosis Society:** exploring need for a support network.
- **Stroke Foundation NZ:** there is a need for a working age stroke support group.

SUPPORT WITH THE DELIVERY OF PROGRAMMES AND FUNDRAISING

- **Altrusa International** will assist groups to raise funds (specific projects not operating costs).
- **Kingsview School:** support with the delivery of the PE Programme.

LINKING WITH THE BUSINESS COMMUNITY

- **Community Networks Wanaka:** want to build links with the business community
- **Gay Queenstown:** bars, accommodation providers, restaurants.

- **Ignite Chamber of Commerce:** would like with work closer with BNI, Lake Wanaka Tourism and any national bodies with local representation e.g. NZ Hospo.
- **Mental Health Peer Support Group:** work with local businesses and groups like Ignite Wanaka to bring awareness to supporting employees with mental health issues.
- **Queenstown Lakes Community Housing Trust:** link with employers and high value employers who would like to invest in housing.
- **Queenstown Lakes Women in Business:** possibility with the Chamber of Commerce.
- **Strengthening families:** links with Local Business to make them aware of the Strengthening Families process and how it can support families.
- **Wanaka Ski and Snow Sports Club:** notion of relationship with the Ski Fields to support low cost skiing for families on lower incomes.

MULTI-GENERATIONAL ACTIVITIES AND SERVICES

- **Breast Feeding Support Group:** more grandparent aged champions, links with service groups, volunteers to help with breastfeeding café.
- **Queenstown Grey Power:** idea of surrogate grandparents to support families.

VOLUNTEERS AND/OR STAFF

- **Hāwea Yoga Cooperative:** keen to teach another class but need more instructors.
- **Southern Lakes Wind Riders Club:** if had more volunteers would be keen to offer 'tester' introductions to community groups.

SHARING SKILLS/KNOWLEDGE WITH OTHERS

- **Aspiring Gymsports Club:** keen to run programmes for older people and pupils at primary schools with extra needs.
- **Arrowtown Kid Circus:** keen to run more programme/workshops e.g. workshops for mental health, disability programmes, holiday programmes, adults, birthdays, youth at risk.
- **Bhartiya Samaj Queenstown:** happy to share ideas which will help other community groups and organisations to come along and understand our culture in same way we can be part of their community.
- **C3 Church:** workshops on marriage support, parents support, cooking classes, music and art lessons and creative space, practical car maintenance and practical household repairs and support for those who are isolated.
- **Karerotia** – te reo and waiata cultural group would like to partner with local weekend markets to provide music, and with schools to offer adult classes to parents.
- **Queenstown Dog Agility:** work more closely with QLDC to bring dog education opportunities to the community.
- **Upper Clutha Woodcraft:** would like to teach others but need own space and Wakatipu Wood Working Guild (same scenario).

LINKING WITH OTHER SPECIFIC GROUPS AND ORGANISATIONS

- **Arrowtown Club:** staff working at the pool becoming swim coaches
- **Arrowtown Plunket:** to build knowledge and connection with Te Ao Maori they would like to collaborate with Te Puna Ako o Tahuna (Maori Playgroup).
- **Community Networks Wanaka:** ongoing interest in increasing links in the community and with funders.
- **Glenorchy Singers:** keen to sing with other groups.
- **Hospice:** work with Otago Hospice in Upper Clutha area.
- **Queenstown Arts Centre:** connections with Maori Arts/culture groups and other arts groups
- **Queenstown-Embroiders Guild:** want to link with other arts and crafts groups in the Basin.
- **Queenstown Lakes Rugby League:** would like to work with other league bodies to build Rugby League in the district.
- **Queenstown Multi Cultural Council:** interested in supporting migrant settlement and how to best make referrals for families needing support; want to link with other groups such as the Queenstown Citizens Advice Bureau, Jigsaw, Happiness House, Salvation Army, Family Centre, and QLDC (co-hosting cultural festivals and other events, and welcoming new migrants).
- **Queenstown Performing Arts Trust:** open to any performing arts groups in Wakatipu.
- **Queenstown Stitch'n'Bitch:** would like to work with other fibre groups in the district.
- **Remarkable Theatre:** working with other groups e.g. to have performing arts festival.
- **Mental Health Peer Support Group:** want to work with local government and Southern DHB on the promotion of mental being and support in Wanaka.
- **St John Wakatipu:** working with others in community health.
- **Wanaka Arts Society:** want to connect with other arts groups.
- **Wanaka Camera Club:** would like to work with Wanaka Art Society.
- **Wakatipu Croquet Club:** would like tour groups to use their facilities.
- **Upper Clutha Singing Workshops:** pulling other Acapella groups in the lower South Island together for workshops.
- **Plastic Bag Free Wanaka:** would like to work with Sustainable Queenstown and MAD4CO (Central Otago), to collaborate on projects and share resources and knowledge, and with QLDC to provide support for events and zero waste initiatives.

APPENDIX 6: METHODOLOGY

ĀPITIHAKA 6: TUKAKA

HOW WE RESEARCHED

Queenstown Lakes District Council partnered with community funders Central Lakes Trust, Community Trust South and Community Trust of Otago to deliver this research. There were 189 groups and services in total that took part in the research (most completed the survey but some also provided information via workshops or interviews). The research took place between June and August 2018 and the methodology used a range of sources including the following:

Survey (community groups and services): A survey of community groups and services based in the district or providing services within the district (179 valid responses received, from a possible 550 groups⁸). QLDC has partnered with Sport New Zealand and other stakeholders to develop a Regional Sport and Recreation Strategy. Work on this Strategy began a few months prior to the Our Community Spaces research, which likely impacted the number of responses we received from sport and recreation groups. However, we are working closely with the authors of this Strategy to align the two research processes, including shared learnings and opportunities.

Survey (Facility Owners/Managers): A survey of local facility owners and/or managers (34 valid responses, though only 19 of these owned facilities that are available for the use of community groups).

Interviews: Interviews included community groups and services, QLDC venue and property managers, regional and national funders, Ministry of Education, Southern District Health Board, and local property developers (36 interviews).

Community workshops and meetings: Two community workshops based in Queenstown and Wanaka (47 participants in total). Additionally, attended community meetings to discuss community facilities at Luggate and Hāwea, and six two-hour library drop in sessions in Queenstown, Frankton Pop Up, Hāwea, Wanaka, Kingston and Glenorchy.

Review of current data and community feedback: Reviewed current data on QLDC-owned community facilities and recreational space; community pre-consultation input and submissions from the 2018-2028 Ten Year Plan process.

Literature review: Desktop analysis of national and international community facility planning and development practices and models.

⁸ There is no comprehensive list of groups and services in the district so this research has based the approximation of 550 groups on those currently registered on the QLDC Community Connect database (as at August 2018).

Out of scope

This scope of this project does not include:

- Most schools, hospitals, government departments and commercial providers of health services, although conversations were held with the Ministry of Education, Southern District Health Board, and some schools as facility owners and users e.g. Hāwea Primary.
- Detailed research on the quality of life outcomes provided by community groups and services.
- Detailed research about the resident population and their use of facilities other than through their membership of a community group/service.
- The use of community facilities by all members of the community and those external to the community. This research project focuses on community groups and services only, as defined in the target groups listed above.
- Detailed property audit of all community facilities. While this project will provide initial baseline data to support such an audit, further specialist research and data management (i.e. detailed property inventory and utilisation data) will be needed.
- Events (community and commercial) and their use of community facilities.

DATA MANAGEMENT

- The two surveys were administered via the Checkbox system licenced to Queenstown Lakes District Council.
- Nil entries and repeat entries were removed from the data sample. In the case of double entries, the groups concerned were asked to determine which entry to remove.
- Some groups entered data that could be interpreted as fitting into another category. In these instances, every effort was made to retain the integrity of the data and not alter it.
- The interview and workshop information was captured via written record and later underwent a thematic analysis.
- Confidentiality: the names and contact details of those who completed the surveys will not be published. However, the group names and contact details will be included in the report, along with feedback and responses provided on behalf of the group. Groups who completed the survey were advised of this in the introduction to the survey, and were also asked to contact the research team if they didn't want specific information published in the report or supporting materials, including online mapping of the data.

APPENDIX 7: BIBLIOGRAPHY

ĀPITIHAKA 7: RĀRAKI PUKAPUKA

This list is all the sources which were used in the process of researching this report. Some of these sources have been directly quoted and referenced while others have supported the overall development of the report findings.

QUEENSTOWN

Queenstown Lakes District Council:

Queenstown Lakes District Council documents which guide the development, maintenance and management of facilities and public spaces include:

- Community Facility Funding Policy
- Community Facilities Asset Management Plan
- Community and Open Spaces Asset Management Plan
- Disability Policy
- Development Contributions Policy
- Management Plans for Reserves
- Parks and Open Space Strategy
- Upper Clutha Trails Trust Strategy

Other QLDC documents considered through this research process:

- *Queenstown Lakes District Economic Profile*
- *QLDC submission to the Overseas Investment Office Bill consultation process (2018)*
- *Quality of Life Report 2018*

These QLDC documents are all available to download from the QLDC website: www.qldc.govt.nz

NEW ZEALAND

Local Government

- Auckland City Council, Community Facilities Network Plan
- Auckland City Council, Community Facilities Network Action Plan
- Auckland City Council, Community Facilities Strategic Asset Management Plan 2015-2025
- Christchurch City Council, Community Facilities Activity Management Plan (2015 – 2015)
- Christchurch City Council, Physical Recreation and Sport Strategy (2002)
- Christchurch City Council, Strengthening Communities Strategy (2007)
- Central Otago District Council, Cromwell Eye to the Future Masterplan
- Dunedin City Council: Sport and Recreation Plan (2017)
- Gisborne District Council (2018), Community Facilities Strategy
- Hutt City Council, Long Term Integrated Community Facilities Plan (2012)
- Kapiti Coast District Council, Community Facilities Strategy (2017)
- Palmerston North City Council, Community Services and Facilities Plan (2018/21)

- Palmerston North City Council, Connected Community Strategy (2018)
- Venture Southland, Southland District Community Facilities Assessment (August 2017)
- Waitakere City Council, Social Infrastructure Planning Framework for Waitakere City (2007)
- Wellington City Council, Community Facilities Policy (2010)

Central Government

- Community infrastructure & restrictions on reserves (sections 197 and 198A) (2014), Better Local Government Fact Sheet, Department of Internal Affairs
- Value case for sustainable building in New Zealand (2006), Ministry for the Environment

Websites:

- Central Lakes Trust: www.clt.net.nz
- Community Trust South: www.communitytrustsouth.nz
- Impact Investing Network, Aotearoa New Zealand: www.impactinvestingnetwork.nz
- Inspiring Communities: www.inspiringcommunities.org.nz
- LINK Upper Clutha: www.link.org.nz
- Ministry of Business, Innovation and Employment – Provincial Development Unit: www.mbie.govt.nz
- Ministry of Education: www.education.govt.nz
- Otago Community Trust: www.oct.org.nz
- Philanthropy NZ: www.philanthropy.org.nz
- The Kollektive: www.thekollektive.org.nz
- Social Value Aotearoa: www.socialvalueaotearoa.nz
- Wakatipu Community Foundation: www.wakatipucommunityfoundation.co.nz

Other resources:

- A Queenstown Lakes District perspective on tackling poverty (Discussion paper 2016/01), McGuinness Institute
- Arrowtown Community Visioning 2017, Shaping Our Future
- Asset Mapping Phase 1 Report-Setting the Foundation (2016), LINK Upper Clutha
- Better value from New Zealand sporting facilities. The New Zealand Sporting Facilities Framework, Sport New Zealand
- Community Growth Forum with the Wanaka Community Board (2017), LINK Upper Clutha
- Community Performing Arts Facility Questionnaire (2017), Queenstown Performing Arts Centre Trust (QPACT)
- Does population density affect access to and satisfaction with urban green and open spaces? (2017). Policy paper by Paul Blaschke, Ralph Chapman, Ed Randal, and Nicholas Preval, New Zealand Centre for Sustainable Cities
- Glenorchy Community Visioning Report 2016, Shaping Our Future
- Guidance note for Administering Bodies of Recreation and Reserves - Leasing under the Reserves Act 1977 (2018). Sport New Zealand
- Living Standards Framework (13 December 2017), Office of the Chief Economic Advisor, New Zealand Treasury
- Luggate Memorial Hall, Luggate Community Facilities Indicative Business Case (Nov 2018) Rationale

- New Zealand Government Provincial Development Unit (July 2018), Investment Statement for the Provincial Growth Fund, Ministry of Business, Innovation and Employment
- New Zealand Index of Multiple Deprivation, University of Auckland
- Queenstown and Wanaka Market Review and Outlook 2018-2019, Colliers International
- Queenstown Community Hub Survey (Report Powerpoint, Dec 2017), Queenstown Interagency Group, Dorsey A. and Hawke M.
- Queenstown Trails for the future 2015-2025. A Strategic Plan for the Queenstown Trails Trust, Queenstown Trails Trust
- Residential Choice and Community Formation, Resilient Urban Futures (2015). New Zealand Centre for Sustainable Cities
- Report from the Luggate Community Association to QLDC regarding the Luggate Memorial Hall (October 2017), Luggate Community Association, Queenstown Lakes.
- Social infrastructure planning framework for the Western Bay of Plenty Sub-region (2009), SmartGrowth
- Canterbury Spaces and Places Plan: A Regional Approach to Sporting Facilities (2017), Sport Canterbury and the Greater Christchurch Partnership
- State of the Sector Survey 2014 snapshot, ComVoices (NZ)
- State of Volunteering Report 2017, Volunteering New Zealand
- The Challenges and Opportunities of Sports Facility Development by the Private Sector in New Zealand (2016). James Tapper, A Dissertation submitted in partial fulfilment of the requirements for the Degree of Master of Planning, Lincoln University
- The New Zealand Cause Report, Shape of the Charity Sector (2017), John McLeod, JBWere
- What next for Instructure? (2018) Chapman Tripp
- New Zealand Government Provincial Development Unit (July 2018). Investment Statement for the Provincial Growth Fund

INTERNATIONAL

Australia:

- A collaborative project development process delivering appropriate community infrastructure. A presentation to the Developing Northern Australia Conference (May 2018) Barker.G,PM+D Architects
- Australian Community Sector Survey (2011), Australian Council of Social Services
- Australian Community Sector Survey (2014), Australian Council of Social Services
- CHaPs Social and Economic Benefits Review (2017), Deloitte Access Economics, Australia
- Community Facilities Plan (2016), City of Casey
- Community Facilities Study and Delivery Strategy (2017), Mount Barker District Council, Elton Consulting, Australia
- Fishermans Bend Community Infrastructure Needs Assessment (2012), Australia
- Fishermans Bend Community Infrastructure Plan (2012), Australia
- State of the Community Service Sector in NSW (2015), University of New South Wales
- State of the Not for Profit Sector Survey (2014), Pro Bono Australia

Europe:

- Building for Everyone: A Universal Design Approach. Centre for Excellence in Universal Design.
- Community Capital - The Voice of Connected Communities (2015), London School of Economics, University of Central Lancashire and RSA
- Design for Social sustainability-A framework for creating thriving new communities (2011), Woodcraft.S with Hackett.T. and Caistor-Arendar .L., Future Communities
- Designing and running a community building: Reflections from our grant holders (2011). Big Lottery Fund (UK), (June 2011)
- London Thames Gateway Social Infrastructure framework. Review of hurdles and barriers (2006), NHS London Healthy Urban Development Unit
- Social Innovation in Cities (2015), URBACT II capitalisation, URBACT

North America:

- A guide to wellbeing economic evaluation, What Works Wellbeing
- A new kind of impact investment spectrum – the holistic spectrum for impact, @lauraom, www.medium.com
- A Practical Guide to A Practical Guide to Creating a Sustainable Community Building (2005), Network for the 21st Century
- Arts, Culture and Transportation-A creative placemaking field scan (2017), Transportation for America, Commissioned by ArtPlace America
- A Short Guide to Impact Investing: A primer on how business can drive social change (2015), The Case Foundation, USA
- Creative community spaces: spaces that are transforming cities into innovative hubs (2017). The World Bank
- Creative Place and Businesses - Catalyzing Growth in Communities (2017), Calvert Centre and Upstart Co-Lab, USA
- Community Facilities and Infrastructure Richmond General Plan 2030, California, USA
- Placemaking: What if we Built our Cities Around Places? (2016), Project for Public Spaces
- Places, Spaces, People and Wellbeing (2018), What Works Wellbeing
- Social finance, @marllooi, Siad Business School, University of Oxford, www.medium.com
- Strategic Facility Planning: A White Paper on Strategic Facility Planning (2009), International Facility Management Association, USA
- The State of the Non-for-Profit Sector in 2018, GrantThornton, USA
- Understanding Local Need for Wellbeing Data Measures and Indicators, What Works Wellbeing

Websites:

- 100 Resilient Cities: www.100resilientcities.org
- Artspace: www.artspace.org
- Asset-Based Community Development Institute (ABCD): <https://resources.depaul.edu/abcd-institute/dcYZX/>
- Bank of Ideas: www.bankofideas.com.au
- Creative City Network of Canada: www.creativecity.ca
- Future Communities (UK): www.futurecommunities.net
- Project for Public Spaces (PPS): www.pps.org, USA
- Space Hive: www.spacehive.com

