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# MONTHLY HIGHLIGHT REPORT

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AUGUST  
2019

Key Performance Indicators – Traffic light status report

Health & Safety Summary

Key Priorities Update

Financial Management Report

# Monthly Highlight Report – August 2019

## CORE INFRASTRUCTURE & SERVICES

Key Performance Indicators

### WATER SUPPLY

#### WATER CONSUMPTION

Amount consumed per person per day

TARGET	RESULT
<500L	<b>508.15L</b>

#### WATER SUPPLY COMPLAINTS

No. of complaints per 1000 connections

TARGET <4 PER ANNUM	MONTHLY RESULT	YTD RESULT
Odour	<b>0</b>	<b>0</b>
Clarity	<b>0.08</b>	<b>0.08</b>
Taste	<b>0</b>	<b>0</b>
Pressure/flow	<b>0.08</b>	<b>0.35</b>
Continuity of supply	<b>0.27</b>	<b>0.54</b>

#### TARGET <2 PER ANNUM

TARGET	RESULT
QLDC response to issues	<b>0</b>

#### WATER SUPPLY FAULTS

Median response time to attend site (urgent and non-urgent)

TARGETS	RESULTS
<60 mins	<b>11 mins</b>
<1440 mins	<b>228 mins</b>

#### WATER SUPPLY FAULTS

Median response time to resolve problem (urgent and non-urgent)

TARGETS	RESULTS
<1440 mins	<b>398 mins</b>
<10,080 mins	<b>3028 mins</b>

### STORMWATER

#### STORMWATER COMPLAINTS

No. of complaints per 1000 connections

TARGET <5 PER ANNUM	MONTHLY RESULT	YTD RESULT
	<b>0.35</b>	<b>0.55</b>

#### STORMWATER FLOODING

Median response time to attend site

TARGET	RESULT
<180 mins	<b>0 mins</b>

Results in **RED**  
Target missed by >5%

Results in **AMBER**  
Target missed by <5%

Results in **GREEN**  
Target achieved

● DIA measures

### WASTEWATER

#### WASTEWATER OVERFLOWS

Median response time to attend site

TARGET	RESULT
<60 mins	<b>32 mins</b>

#### WASTEWATER OVERFLOWS

Median response time to resolve problem

TARGET	RESULT
<240 mins	<b>122 mins</b>

#### WASTEWATER COMPLAINTS

No. of complaints per 1000 connections

TARGET <5 PER ANNUM	MONTHLY RESULT	YTD RESULT
Odour	<b>0.08</b>	<b>0.20</b>
Faults	<b>0.52</b>	<b>0.88</b>
Blockages	<b>0.16</b>	<b>0.40</b>

#### TARGET <2 PER ANNUM

TARGET	RESULT
QLDC response to issues	<b>0</b>

### SERVICE & \$\$\$

#### REQUESTS FOR SERVICE (RFS)

% customer RFS resolved on time

TARGET	RESULT
>95%	3 Waters <b>91%</b>
	Solid Waste <b>78%</b>
	Roading <b>55%</b>

#### CAPEX

% within capital expenditure budget

TARGET	RESULT
80%-110%	<b>68%</b>

### WASTE MANAGEMENT

#### WASTE DIVERTED FROM LANDFILL

Total waste diverted from landfill

TARGET	RESULT
>708t	<b>817t</b>

#### WASTE TO LANDFILL

Total waste to landfill

TARGET	RESULT
<3,333t	<b>3766t</b>

### EXCEPTIONS

The following KPIs were not achieved and are shown to the left in red.

**Requests For Service (RFS) - Solid Waste** - The new contract had a large backlog of RFS to close out during the initial roll out period resulting in this months target not being met. However RFS numbers are being actively managed and results are trending upwards. The contractor is expected to be meeting this performance target after three months of operation, allowing for a settling in period.

**Requests For Service (RFS) - Rooding** - Contractor performance this month was at 92%, however internal performance was only at 24% and this has negatively affected the overall result. This was due to firstly, the close out of parking machine RFS not being completed in TechOne when coming back from the contractor as resolved, and secondly, new items requested i.e. new streetlights, traffic calming not being able to be addressed within the two week timeframe. This is because resolving these enquires requires budgets to be allocated through the Annual Plan and Ten Year Plan processes.

**Capex**- There was a \$7.8m spend against a year to date budget of \$9.8m this month. Delays were encountered at the North East Frankton Stormwater completion due to issues with proposed under road tunnelling equipment. A significant number of budgets were deferred from 2018/19 to 2019/20 but will again need to be partly deferred for reasons including transport projects awaiting NZTA approval, joint venture agreement for Civic Heart and Project Connect, various stages of HIF and Lakeview developer agreements and bundled approach to 3 waters delivery.

**Waste to Landfill** - There was more waste to landfill than target again this month, although the waste to landfill was less than the previous month.

**ACTIVE PARTICIPANTS**  
# active sport and recreation participants per capita

TARGET	RESULT
>2,872	<b>2,298</b>

**QUEENSTOWN MEMORIAL CENTRE**  
% hours of community use per month

TARGET	RESULT
>27%	<b>45.16%</b>

**RESOURCE CONSENT TIME**  
% processed within the statutory timeframe

TARGET	RESULT
100%	<b>84.6%</b>

**CUSTOMER CALLS**  
% answered within 20 seconds

TARGET	RESULT
>80%	<b>66.4%</b>

**LAKE HAYES PAVILION**  
% hours of community use per month

TARGET	RESULT
>23%	<b>30.41%</b>

**ARROWTOWN ATHENAEUM HALL**  
% hours of community use per month

TARGET	RESULT
>38%	<b>59.22%</b>

 **REGULATORY FUNCTIONS & SERVICES**

**COMMUNITY ASSOCIATION MEETINGS**  
% attended by Elected Members/QLDC staff

TARGET	RESULT
>80%	<b>58%</b>

**LAKE WANAKA CENTRE**  
% hours of community use per month

TARGET	RESULT
>39%	<b>25.65%</b>

**ARROWTOWN COMMUNITY ROOMS**  
% hours of community use per month

TARGET	RESULT
>12%	<b>12.9%</b>

**BUILDING CONSENT TIMES**  
% processed within the statutory timeframe

TARGET	RESULT
100%	<b>98.5%</b>

**COMPLAINTS RESOLVED**  
% complaints resolved within 10 working days

TARGET	RESULT
>95%	<b>NA</b>

**QUEENSTOWN EVENTS CENTRE (INDOOR)**  
% hours of community use per month

TARGET	RESULT
>39%	<b>43.76%</b>

**LIBRARY EVENTS**  
# of community events held within libraries

TARGET	RESULT
>80	<b>118</b>

**FREEDOM CAMPING RFS**  
# of freedom camping RFS per month

TARGET	RESULT
<26.5	<b>13</b>

**LGOIMA REQUESTS**  
% responded to within 20 days

TARGET	RESULT
100%	<b>97%</b>

**QUEENSTOWN EVENTS CENTRE (ROOMS)**  
% hours of community use per month

TARGET	RESULT
>24%	<b>30.27%</b>

**LIBRARY CIRCULATION**  
# of items issued per month

TARGET	RESULT
>33,611	<b>38,361</b>

**COUNCILLOR ENQUIRIES**  
% responded to within 5 days

TARGET	RESULT
>95%	<b>71%</b>

**TRAIL USAGE**  
Average number of daily trail users

TARGET	RESULT
>1800	<b>1201</b>

**PARKS RFS**  
% RFS resolved within specified timeframe

TARGET	RESULT
>75%	<b>79.13%</b>

**INTEREST RATES**  
Weighted average interest rate per month

TARGET	RESULT
<6.5%	<b>3.69%</b>

## EXCEPTIONS

The following KPIs were not achieved and are shown to the left in red.

**Active Participants** - Participation is down 1% compared to last year in the pool area. Wanaka participation has decreased in numbers for August compared to July and this has contributed to the overall percentage decrease.

**Lake Wanaka Centre** - There has been a slight decrease in occupancy hours this month, and is a seasonal variation.

**Average Trail Usage** - The target was not met this month. This is expected due to seasonal use lower during the winter months. There has been an increase in the daily average of trail users for August compared to July 2019. The average temperature for August increased by 2 degrees celsius compared to last month.

**Resource Consent Time** - The target has not been met but with 84.6% of consents issued within timeframe in August, there has been a reasonable improvement since last month where 78% were on time. There has been improvement each month since May where the team was significantly understaffed and only reached 61% issued within statutory timeframes.

**Customer Calls** - There has been a considerable improvement on our previous months result however the target has still not been met. This can be contributed to staff illness, a vacancy and training new staff.

**Community Association Meetings** - The amount achieved is below the target. Seven of 12 Community Association meetings were recorded as attended in August 2019 by Elected Members and staff. This is an improvement on the number of meetings recorded last month.

**Complaints Resolved** - There were no complaints received in August.

**Councillor Enquiries** - Seven Councillor RFS were recorded for the month of August. Two were for Planning and Development, two for Property and Infrastructure, two for Regulatory and one for Knowledge Management. Of these, two RFS did not meet the KPI - one from Property and Infrastructure and one from Knowledge Management (KM). The KM request for GIS mapping assistance for a school was received when two GIS roles were vacant. The school has now received a response, assistance and an apology for the delay.



## PREVENTION

Submissions per month

TYPE	RESULT
Risk Assessment	430
Near Miss	0
Hazard	1

## BEHAVIOUR SELF ASSESSMENT

Dept. Self Safety Scores

TYPE	RESULT
A	3
B	11
C	1
Target achieved	Yes

## UNSAFE EVENTS

Incidents/Accidents Across All Groups

TYPE	RESULT
Employees	7
Contractors	1
Volunteers	0
Public	2

## UNSAFE EVENTS

Frequency Rates

TYPE	TARGET	RESULT
TRIFR*	<9	11.67
LTIFR**	<2	11.67

\*Total Recordable Injury Frequency Rate  
\*\*Lost Time Injury Frequency Rate

## NOTIFICATIONS

Contact with Worksafe

EVENT TYPE	RESULT
Death	0
Injury	0
Illness	0
Incident	0

## QLDC Health and Safety Objectives Review

2019/20	
<b>COMPLIANCE:</b>	Health & Safety internal audit by each department to be conducted utilising the WSMP standard
<b>UNSAFE EVENTS:</b>	TRIFR 9 - LTIFR 5
<b>PREVENTION:</b>	100% of all incidents reported each month closed within allocated timeframe 100% of all Positive Actions Safety Statistics reported each month 100% reporting of safety statistics for all volunteers involved in high risk work as defined in the QLDC Induction Pack for Volunteers.
<b>IMPROVEMENT:</b>	100% of Health & Safety Committee actions completed on time Four planned HSW projects delivered
<b>BEHAVIOUR:</b>	Behavioural self assessment - Twice the amount of A scores to be reported monthly compared to C scores
<b>WELLBEING:</b>	At least 60% participation across wellbeing activities

## MONTHLY COMMENTARY

### Accidents - Lost Time Injury (LTI), Medical Treatment Injury (MTI), Restricted Work Injury (RWI):

No LTI, RWI or MTI to report this month

### Total Recordable Injury Frequency Rate (TRIFR):

No recordable incidents for the month of August- TRIFR is trending down as a result.

### Unsafe Events:

There were no notifiable events resulting from work in a QLDC workplace in August. Notification was made to Worksafe of a fatality at the Wanaka Recreation Centre on 12 September 2019. The matter was closed by Worksafe, on the basis that the fatality was deemed the result of a medical event.

### Health & Safety Training:

- Tactical Communications training
- Front Counter training

## HEALTH & SAFETY COMMITTEE CHAIR

Another great month with no first aid events, no LTIs and no MTIs.

Well received AED training sessions were held at Gorge Road, Shotover Street and Bradley building.

We had a good department scoring with 3 A's, 11 B's and 1 C.

As measles are still around, please be vigilant with symptoms. If you are not sure, isolate yourself at home, advise your manager immediately and contact Healthline.

To all the people who helped out at last week's Mental Health Awareness Week, well done and a big thank you. Stay well and healthy, take care of yourself, family, friends and colleagues.

## KEY CAPITAL PROJECT UPDATES

ITEM	COMMENTARY	NEXT KEY MILESTONES	RAG STATUS
<b>Project Manawa</b>	<ul style="list-style-type: none"> <li>- A Project Manawa Hui took place on Tuesday 28 August with NTP and QLDC representatives to develop a project programme for delivery of the foundation documents and potential joint venture legal structure.</li> </ul>	<ul style="list-style-type: none"> <li>- An internal team are working with the Chief Executive to develop a Project Manawa terms of reference and governance structure, including (if necessary) identification of any external resource(s), to guide implementation of the project.</li> <li>- Meeting to be held in September with the teams managing the Queenstown Town Centre Master Plan and Frankton to Queenstown Detailed Business Case to align various activities (with Project Manawa) and potential development programmes.</li> </ul>	<b>Amber</b>
<b>Wanaka Lakefront Development Plan</b>	<ul style="list-style-type: none"> <li>- Stage 3 is in preliminary design.</li> <li>- Iwi engagement is underway.</li> </ul>	<ul style="list-style-type: none"> <li>- A workshop with the designer and iwi is to be held - 24 September</li> <li>- Detailed design to be undertaken - late December 2019</li> </ul>	<b>Green</b>
<b>Queenstown Gardens</b>	<ul style="list-style-type: none"> <li>- The Request for Tender for Landscaping as per stage one of the development plan was entered onto GETS on the 15 August.</li> </ul>	<ul style="list-style-type: none"> <li>- Review and notify preferred supplier first week of September.</li> </ul>	<b>Amber</b>
<b>Coronet Forest Harvest</b>	<ul style="list-style-type: none"> <li>- Draft contract for the forest has been sent to Simpson Grierson</li> <li>- Entered notification with neighbouring landowners and stakeholder as per the requirement under the designation.</li> <li>- Engaged Beca to carry out an assessment of the runoff from the site once the trees are removed.</li> </ul>	<ul style="list-style-type: none"> <li>- Negotiate contract details with the preferred Contractor to confirm exact start date.</li> </ul>	<b>Amber</b>
<b>Queenstown Events Centre/Wanaka Recreation Centre Masterplan</b>	<ul style="list-style-type: none"> <li>- The QEC/WRC Masterplan is in draft form. A wide range of feedback has been received and further engagement with the Frankton masterplan team is required re integration of possible options.</li> </ul>	<ul style="list-style-type: none"> <li>- Public Consultation to be undertaken - November/ December 2019</li> </ul>	<b>Green</b>

## KEY CAPITAL PROJECT UPDATES CONTINUED

ITEM	COMMENTARY	NEXT KEY MILESTONES	RAG STATUS
<b>Tourism Infrastructure Fund (TIF) Projects</b>	<p>TIF 2</p> <ul style="list-style-type: none"> <li>- Simpson Grierson have reviewed contract for Exeloo. QLDC to sign the contract.</li> <li>- Completing the hard Landscaping plans for the seven sites.</li> <li>- Waiting to hear from Infrastructure on the outcome of the Bennetts Bluff project which is waiting on sign off from DOC.</li> </ul> <p>TIF 3</p> <ul style="list-style-type: none"> <li>- QLDC has been granted funding for toilet replacements at Peter Fraser Park Hawea and Lake Hayes Bendemeer Bay. Marine Parade Feasibility Study. The funding agreements have now been signed.</li> </ul> <p>TIF 4</p> <ul style="list-style-type: none"> <li>- APL has submitted the TIF 4 application to MBIE</li> </ul>	<ul style="list-style-type: none"> <li>- To begin prepping the toilet sites and installing the first toilets in October. Glenorchy two sites will be first.</li> <li>- Isthmus Peak Toilets – waiting to hear from LINZ if the toilet can be replaced at the Craighburn area.</li>   <li>- The Marine Parade Feasibility Study has been included in the Request for Tender for the Queenstown Gardens.</li>   <li>- To begin planning the delivery of the two toilet upgrades.</li> </ul>	<p><b>Amber</b></p>
<b>Frankton Campground</b>	<ul style="list-style-type: none"> <li>- Reminder letter sent to cabin owners and residents.</li> <li>- Meeting held with O'Rourke's on the 4 September 2019.</li> <li>- Asbestos indication report received.</li> <li>- Community Consultation meeting was held on 7 September 2019.</li> <li>- Update given to Chief Executive on 12 September 2019</li> </ul>	<ul style="list-style-type: none"> <li>- Investigations continue with CCC's and BC's.</li> <li>- Asbestos indication report being divided into individual cabins for better distribution.</li> <li>- Tender notification period ends - 30 September 2019</li> <li>- Tender clarification and evaluation period begins - 01 October 2019</li> </ul>	<p><b>Green</b></p>

## KEY COMMUNITY ISSUES

ITEM	COMMENTARY	NEXT KEY MILESTONES	RAG STATUS
<b>Responsible Camping</b>	<ul style="list-style-type: none"> <li>- Hub planning progressed</li> <li>- TIF Funding confirmed</li> <li>- Responsible Camping Programme Manager and Administrator have now commenced employment</li> </ul>	<ul style="list-style-type: none"> <li>- Summit Events contracted, underway with pre-planning for delivery of hubs in October.</li> <li>- Ambassadors to be recruited.</li> <li>- Implementation Plan priorities to be confirmed.</li> <li>- Discussion to be held with MBIE regarding data gathering approach</li> </ul>	<b>Green</b>
<b>Growth</b> - Housing Infrastructure Fund	<ul style="list-style-type: none"> <li>- Kingston: Development Agreement has been signed. Resource consent for development still outstanding. Professional services for design of the water supply and wastewater network tendered.</li> <li>- Ladies Mile: Council decided on the 30th May to proceed with a council led plan change. Letter to MBIE was send August 2019.</li> <li>- Quail Rise: Wastewater and water supply work along SH finished. Zoning for site under mediation.</li> </ul>	<ul style="list-style-type: none"> <li>- Award professional services contract for design for water and wastewater network.</li> <li>- Delays on all projects</li> </ul>	<b>Amber</b>
<b>Water Treatment/ Compliance</b>	<ul style="list-style-type: none"> <li>- On going meetings with Drinking Water Assessor</li> </ul>	<ul style="list-style-type: none"> <li>- Meeting with Small Communities scheduled for 14 November 2019</li> </ul>	<b>Green</b>
<b>Parking</b>	<ul style="list-style-type: none"> <li>- Request to Board completed - waiting on action.</li> <li>- Re-scoping with new consultants underway.</li> </ul>	<ul style="list-style-type: none"> <li>- Scope and staging provided by consultants</li> </ul>	<b>Amber</b>



## KEY PROCESSES

ITEM	COMMENTARY	NEXT KEY MILESTONES	RAG STATUS
<p><b>Proposed District Plan (PDP)</b></p> <ul style="list-style-type: none"> <li>- Stage one decision progress</li> <li>- Stage two decision progress</li> <li>- Stage three development</li> </ul>	<ul style="list-style-type: none"> <li>- 101 appeals and 1065 appeal points scheduled for mediation and hearings.</li> <li>- Mediations on urban growth, noise, natural hazards, town centres and Queenstown Bay, residential height, informal airports, temporary activities, heritage, designations, utilities/infrastructure, commercial airports and an initial tranche of rezoning appeals completed between January – September 2019.</li> <li>- Key interim decision on Topic 1 Resilient Economy received August 2019.</li> <li>- 84 appeals and 930 appeal points received against Council's decisions.</li> <li>- Case management memo sent to Court requesting a sequenced approach to appeals.</li> <li>- Stage 3 engagement, policy analysis, plan development and workshops completed.</li> <li>- Stage 3 proposals approved for notification August 2019.</li> </ul>	<ul style="list-style-type: none"> <li>- Key Interim decision on Topic 2 Rural Landscapes delayed to November 2019.</li> <li>- Jacks Point and Rural mediation delayed to November/December 2019.</li> <li>- Mediations for Topics 18-23 (Rural, Ski Areas, Rural Lifestyle, Commercial Airports, Rural rezonings) delayed to January - March 2020.</li> <li>- Council to determine possible position in relation to key appeals December 2019.</li> <li>- Stage 3 Notification and submissions – September - November 2019</li> <li>- Stage 3 Hearings – 2nd quarter 2020</li> <li>- Stage 3 Decisions – 4th quarter 2020</li> </ul>	<p><b>Green</b></p> <p><b>Green</b></p> <p><b>Green</b></p>
<p><b>Annual Report 2018-19</b></p>	<ul style="list-style-type: none"> <li>- Deloitte were on site from 19 August - 13 September.</li> <li>- Annual Report and Annual Report Summary have been reviewed by Deloitte.</li> </ul>	<ul style="list-style-type: none"> <li>- Audit, Finance &amp; Risk Committee meeting - 3 October 2019</li> <li>- Council meeting to adopt Annual Report - 10 October 2019</li> </ul>	<p><b>Green</b></p>



ITEM	COMMENTARY	NEXT KEY MILESTONES	RAG STATUS
<p><b>Queenstown Centre Masterplan</b></p>	<ul style="list-style-type: none"> <li>- Town Centre Transport Projects Detailed Business Case technical analysis of shortlisted options progressing with preferred options workshop scheduled for October.</li> <li>- Wakatipu Active Travel Network Single Stage Business Case completed. Detailed design for the town centre streets in progress.</li> <li>- Resource Consent application lodged for Boundary St Car Park.</li> <li>- Request For Proposals for Alternative Private Sector-led Parking received and being evaluated.</li> </ul>	<ul style="list-style-type: none"> <li>- Wakatipu Active Travel Network Single Stage Business Case confirmed as an agenda item for 12 September Council meeting.</li> </ul>	<p><b>Green</b></p>
<p><b>Wanaka Town Centre Masterplan</b></p>	<ul style="list-style-type: none"> <li>- Integrated Transport Programme Business Case documents being finalised in relation to investment partners feedback.</li> </ul>	<ul style="list-style-type: none"> <li>- Final Integrated Transport Programme Business Case (incl. Draft Masterplan) due to be completed September/October 2019.</li> </ul>	<p><b>Green</b></p>
<p><b>Frankton Flats Masterplan</b></p>	<ul style="list-style-type: none"> <li>- Final draft Masterplan and Integrated Transport Programme Business Case due for investment partners review September 2019.</li> </ul>	<ul style="list-style-type: none"> <li>- Masterplan and Integrated Transport Programme Business Case due to be completed September/October 2019.</li> </ul>	<p><b>Green</b></p>

## KEY STRATEGIC POLICIES

ITEM	COMMENTARY	NEXT KEY MILESTONES	RAG STATUS
<b>Future Development Strategy</b>	<ul style="list-style-type: none"> <li>- Constraints mapping under construction.</li> <li>- Draft documents and work stream reports being prepared.</li> <li>- The Future Development Strategy forms part of the Spatial Plans broader work programme, as per agreement with Central Government.</li> </ul>	<ul style="list-style-type: none"> <li>- Community pre-consultation to be undertaken October/November</li> <li>- First draft to be presented to Council by early 2020. This will be followed by community consultation.</li> </ul>	<b>Green</b>
<b>Climate Change Strategy</b>	<ul style="list-style-type: none"> <li>- Wanaka drop in session was held on 21 August</li> <li>- Public engagement and feedback process ended on the 31 August</li> <li>- Submissions analysed and feedback report completed</li> <li>- Revisions to Action Plan completed</li> </ul>	<ul style="list-style-type: none"> <li>- ELT report on feedback, proposed revisions and indicative costs - 09 October 2019</li> <li>- Targets and measures to be identified and performance framework developed</li> <li>- Governance arrangements to be instituted</li> <li>- New Council to be briefed</li> </ul>	<b>Green</b>
<b>Housing Strategy</b>	<ul style="list-style-type: none"> <li>- Draft discussion document produced to be presented to Executive Leadership team and the new councillors</li> <li>- Internal and external working groups currently under formation</li> </ul>	<ul style="list-style-type: none"> <li>- Discussion document to be released October 2020</li> </ul>	<b>Green</b>
<b>Well Being Strategy</b>	<ul style="list-style-type: none"> <li>- Community and Culture Strategy – sits under overarching wellbeing strategy. Project formally commenced 22 Aug 2019.</li> <li>- Policy that will sit under Community and Culture Strategy: Community Investment and Partnership Policy (Stage 1 - Project scoping has commenced.)</li> <li>- A review of community grants and other community funding is underway to streamline process and improve transparency.</li> <li>- Outcomes/benefits workshop completed on 3 September 2019 for internal working group and iwi partners.</li> </ul>	<ul style="list-style-type: none"> <li>- Brief and contract with consultant being finalised - 30 September</li> <li>- PCG have decided to run an Investment Logic Map (ILM) process to further define the scope - 8/15 October 2019 planned dates</li> <li>- Plan to present initial project overview to ELT - 30 October 2019</li> <li>- Review of grants and community funding. Work in progress - fourth quarter</li> </ul>	<b>Green</b>
<b>Speed Limit Bylaw</b>	<ul style="list-style-type: none"> <li>- Adopted by Council on 8 August</li> </ul>	<ul style="list-style-type: none"> <li>- Programme implementation based on safety/prioritisation.</li> <li>- Communications plan and webpage design</li> </ul>	<b>Green</b>

% Of Year Completed 17%

Description	August 2019 Actual	August 2019 Adjusted Budget	Variance to Budget	Year to date Actual	Year to date Adjusted Budget	Year to date Variance	Full Year Adjusted Budget	YTD Actuals to Full Year Budget	
<b>REVENUE</b>									
<b>Operating Revenue</b>									
Income - Rates	7,034,675	7,018,411	16,264	14,072,411	14,037,627	34,784	85,136,522	17%	
Income - Grants & Subsidies	659,661	566,792	92,869	1,284,268	1,127,024	157,244	6,119,688	21%	1*
Income - NZTA External Cost Recoveries	390,585	318,423	72,161	774,370	636,846	137,523	3,821,077	20%	2*
Income - Consents	1,119,638	1,201,800	(82,162)	2,254,316	2,403,600	(149,284)	14,421,603	16%	3*
Income - External Cost Recovery	161,731	110,043	51,688	152,181	220,086	(67,906)	1,320,518	12%	
Income - Regulatory	856,635	542,432	314,202	1,426,458	1,051,661	374,796	6,860,284	21%	4*
Income - Operational	8,149,004	7,235,789	913,215	10,140,101	9,120,543	1,019,558	33,972,502	30%	5*
<b>TOTAL OPERATING REVENUE</b>	<b>18,371,927</b>	<b>16,993,690</b>	<b>1,378,237</b>	<b>30,104,104</b>	<b>28,597,388</b>	<b>1,506,716</b>	<b>151,652,194</b>	<b>20%</b>	
<b>EXPENDITURE</b>									
<b>Personnel Expenditure</b>									
Expenditure - Salaries and Wages	2,642,616	3,174,166	531,550	5,421,216	6,233,279	812,064	34,607,577	16%	6*
Expenditure - Salaries and Wages Contract	485,009	395,315	(89,694)	985,814	790,630	(195,184)	4,743,781	21%	7*
Expenditure - Health Insurance	17,313	30,996	13,682	2,414	61,992	59,578	371,950	1%	
<b>TOTAL PERSONNEL EXPENDITURE</b>	<b>3,144,938</b>	<b>3,600,477</b>	<b>455,539</b>	<b>6,409,444</b>	<b>7,085,901</b>	<b>676,457</b>	<b>39,723,308</b>	<b>16%</b>	
<b>Operating Expenditure</b>									
Expenditure - Professional Services	601,525	380,475	(221,049)	884,816	760,951	(123,865)	4,565,705	19%	8*
Expenditure - Legal	286,312	282,070	(4,242)	408,493	564,140	155,647	3,384,841	12%	9*
Expenditure - Stationery	28,295	34,524	6,229	56,060	67,048	10,988	412,300	14%	
Expenditure - IT & Phones	140,724	106,820	(33,904)	180,644	183,641	2,997	921,840	20%	
Expenditure - Commercial Rent	253,329	210,593	(42,736)	467,892	424,185	(43,706)	2,530,226	18%	
Expenditure - Vehicle	49,326	57,891	8,565	91,073	115,782	24,709	694,700	13%	
Expenditure - Power	254,742	277,837	23,096	548,680	555,675	6,994	3,335,353	16%	
Expenditure - Insurance	126,725	94,727	(31,998)	221,452	189,454	(31,998)	1,136,700	19%	
Expenditure - Infrastructure Maintenance	2,612,316	2,479,953	(132,363)	5,006,177	4,959,905	(46,272)	28,592,033	18%	
Expenditure - Parks & Reserves Maintenance	452,878	480,053	27,176	931,555	1,001,107	69,551	13,745,291	7%	
Expense - External Cost On Chargeable	89,179	107,608	18,429	201,642	215,215	13,573	1,291,292	16%	
Expenditure - Grants	542,792	553,154	10,362	1,096,984	1,099,520	2,536	7,657,543	14%	
Expenditure - Other	1,033,051	1,051,490	18,440	2,002,191	2,059,756	57,565	15,304,593	13%	
<b>TOTAL OPERATING EXPENDITURE</b>	<b>6,471,194</b>	<b>6,117,196</b>	<b>(353,997)</b>	<b>12,097,658</b>	<b>12,196,379</b>	<b>98,721</b>	<b>83,572,417</b>	<b>14%</b>	
<b>Interest and Depreciation</b>									
Expenditure - Interest	478,835	951,754	472,919	957,671	1,903,509	945,838	11,421,051	8%	10*
Expenditure - Depreciation	2,209,915	2,209,905	(11)	4,419,809	4,419,809	0	26,518,855	17%	
<b>TOTAL INTEREST AND DEPRECIATION</b>	<b>2,688,751</b>	<b>3,161,659</b>	<b>472,908</b>	<b>5,377,480</b>	<b>6,323,318</b>	<b>945,838</b>	<b>37,939,906</b>	<b>14%</b>	
<b>TOTAL EXPENDITURE</b>	<b>12,304,883</b>	<b>12,879,332</b>	<b>574,450</b>	<b>23,884,582</b>	<b>25,605,598</b>	<b>1,721,016</b>	<b>161,235,631</b>	<b>15%</b>	
<b>NET OPERATING SURPLUS/(DEFICIT)</b>	<b>6,067,044</b>	<b>4,114,357</b>	<b>1,952,687</b>	<b>6,219,522</b>	<b>2,991,790</b>	<b>3,227,732</b>	<b>(9,583,438)</b>		

- \*1 Income - Grants & Subsidies** - The additional income of \$157k is predominantly due to Roothing NZTA subsidised works for maintenance activities offset with additional Maintenance costs.
- \*2 Income - NZTA External Cost Recoveries** - The \$138k favourable year to date variance is due to internal time allocations to CAPEX projects of \$99k and OPEX (NZTA recoveries) of \$28k.
- \*3 Income - Consents** - The year to date unfavourable variance of \$149k includes reduced engineering labour recoveries as QLDC no longer invoice applicants for time spent assessing development contribution notices and reduced building services other income.
- \*4 Income - Regulatory** - Favourable variance due to increased carpark revenue via Pay&Display machines of \$207k along with additional traffic & parking infringements of \$176k.
- \*5 Income - Operational** - Favourable year to date variance of \$1.0m includes a \$197k responsible camping grant from MBIE, \$332k Turnover rents, Queenstown Airport final 2018:19 dividend for \$5.5m which is \$94k above Full Year budget, \$194k additional revenue across Sport & Rec and interest \$159k favourable due to timing of capital spend.
- \*6 Expenditure - Salaries and Wages** - The favourable year date variance of \$812k is due to carrying vacancies including \$319k for Planning and Development, \$110k in Corporate Services, \$178k in Community and \$82k in Regulatory. The overall favourable year to date variance is offset with additional contract staff costs to fill vacancies.
- \*7 Expenditure - Salaries and Wages Contract Staff** - The \$195k unfavourable year to date variance includes an additional \$60k of contract staff processing costs within Planning & Development to cover vacancies. Property & Infrastructure have \$121k of unbudgeted contract staff spend to cover vacancies which gets partially offset with additional CAPEX recoveries of \$99k.
- \*8 Expenditure - Professional Services** - \$111k unfavourable year to date variance is within Infrastructure due to timing of spend on Roothing annual projects.
- \*9 Expenditure - Legal** - Legal costs for the District Plan are tracking \$58k favourable YTD due to programming of the district plan. Resource Consents \$72k favourable. Overall \$156k favourable for the year to date.
- \*10 Expenditure - Interest** - Interest expense is favourable by \$946k due to lower than expected interest rates and timing of capex spend which is mainly within the Property & Infrastructure space where the interest budget is phased straight line and has not been adjusted for projects deferred timing of delivery.

Description	August 2019 Actual	August 2019 Adjusted Budget	Variance to Budget	Year to date Actual	Year to date Adjusted Budget	Year to date Variance	Full Year Adjusted Budget	YTD Actuals to Full Year Budget	
<b>CAPITAL REVENUE</b>									
Income - Development Contributions	1,337,090	1,618,460	(281,370)	2,382,878	3,236,919	(854,041)	19,421,515	12%	*11
Income - Vested Assets	0	0	0	0	0	0	10,733,077	0%	
Income - Grants & Subsidies Capex	239,538	927,115	(687,576)	803,735	1,854,230	(1,050,495)	26,226,083	3%	*12
Income - Operational	0	0	0	0	0	0	27,800,000	0%	
<b>TOTAL CAPITAL REVENUE</b>	<b>1,576,628</b>	<b>2,545,574</b>	<b>(968,946)</b>	<b>3,186,614</b>	<b>5,091,149</b>	<b>(1,904,535)</b>	<b>84,180,675</b>	<b>4%</b>	
<b>CAPITAL EXPENDITURE</b>									
Projects/Asset Purchases	3,674,419	5,215,857	1,541,439	7,783,164	9,768,948	1,985,784	211,858,265	4%	*13
Debt Repayment	0	0	0	0	0	0	16,890,000		
<b>TOTAL CAPITAL EXPENDITURE</b>	<b>3,674,419</b>	<b>5,215,857</b>	<b>1,541,439</b>	<b>7,783,164</b>	<b>9,768,948</b>	<b>1,985,784</b>	<b>228,748,265</b>		
<b>NET CAPITAL FUNDING REQUIRED</b>	<b>2,097,790</b>	<b>2,670,283</b>	<b>2,510,385</b>	<b>4,596,551</b>	<b>4,677,799</b>	<b>3,890,319</b>	<b>144,567,590</b>		
<b>External Borrowing</b>									
Loans	0						0		
Bonds	106,034,000						187,082,000		
<b>TOTAL BORROWING</b>	<b>106,034,000</b>						<b>187,082,000</b>		

 COMMENTARY

**\*11 Income - Development Contributions** - Development contribution invoices across 143 applications around the District were generated in July to August totalling \$2.4m. The largest was \$847k to Universal Developments for stage 3 lots at Aubrey Road, Wanaka and \$614k to Frankton Trading Trustee Company Ltd for stage 2 building of a 6 floor hotel on Frankton Road, Queenstown. Totals for the year to date by stage programme are Parks and Reserves \$0.6m, Transport \$0.6m, Waste Water \$0.7m, Water Supply \$0.3m and Storm Water \$0.1m. To note Development Contributions is \$0.9m under budget for this financial year.

**\*12 Income - Grants & Subsidies Capex** - \$0.8m claimed against a year to date budget of \$1.9m. A number of NZTA budgets are still awaiting approval including Arterials (\$5.7m), Wakatipu Active Travel (\$8.4m), Queenstown Town Centre Pedestrianisation (\$3.8m), Queenstown Public Transport Hub in CBD (\$5.3m) Wanaka Town Centre Masterplan (\$2.3m), Travel Management Queenstown (\$1.8m), Park and Ride Transport Services (\$1.3m) and Water taxi services/ferry network (\$1.1m). Approved funding is dependent on business cases being finalised and agreed, which are in progress but has resulted in further deferrals of the NZTA subsidised Capex work programme.

**\*13 Projects - Capital Expenditure** - \$7.8m spend against a year to date budget of \$9.8m. Delays were encountered to North East Frankton Stormwater completion due to issues with proposed under road tunnelling equipment. A significant number of budgets were deferred from 2018/19 to 2019/20 but will again need to be partly deferred for a reasons including transport projects awaiting NZTA approval, joint venture agreement for Civic Heart and Project Connect, Various stages of HIF and Lakeview developer agreements and bundled approach to 3 waters delivery.