
MONTHLY HIGHLIGHT REPORT



MAY
2019

Key Performance Indicators – Traffic light status report

Health & Safety Summary

Key Priorities Update

Financial Management Report

Monthly Highlight Report – May 2019

CORE INFRASTRUCTURE & SERVICES

Key Performance Indicators

WATER SUPPLY

WATER CONSUMPTION

Amount consumed per person per day

TARGET	RESULT
<530L	422.3L

WATER SUPPLY COMPLAINTS

No. of complaints per 1000 connections

TARGET <4 PER ANNUM	MONTHLY RESULT	YTD RESULT	
Odour	0	0.08	
Clarity	0.08	1.2	
Taste	0	0.28	
Pressure/flow	0.64	5.12	
Continuity of supply	0.48	3.39	
TARGET <2 PER ANNUM	QLDC response to issues	0	0.08

WATER SUPPLY FAULTS

Median response time to attend site (urgent and non-urgent)

TARGETS	RESULTS
<60 mins	1010 mins
<1440 mins	2876 mins

WATER SUPPLY FAULTS

Median response time to resolve problem (urgent and non-urgent)

TARGETS	RESULTS
<1440 mins	16.5 mins
<10,080 mins	424 mins

STORMWATER

STORMWATER COMPLAINTS

No. of complaints per 1000 connections

TARGET <5 PER ANNUM	MONTHLY RESULT	YTD RESULT
	0.64	8.7

STORMWATER FLOODING

Median response time to attend site

TARGET	RESULT
<180 mins	0 mins

Results in **RED**
Target missed by >5%

Results in **AMBER**
Target missed by <5%

Results in **GREEN**
Target achieved

● DIA measures

WASTEWATER

WASTEWATER OVERFLOWS

Median response time to attend site

TARGET	RESULT
<60 mins	24 mins

WASTEWATER OVERFLOWS

Median response time to resolve problem

TARGET	RESULT
<240 mins	230 mins

WASTEWATER COMPLAINTS

No. of complaints per 1000 connections

TARGET <5 PER ANNUM	MONTHLY RESULT	YTD RESULT
Odour	0.04	1.57
Faults	0.81	4.82
Blockages	0.13	2.32

TARGET <2 PER ANNUM

TARGET	RESULT	
QLDC response to issues	0	0

SERVICE & \$\$\$

REQUESTS FOR SERVICE (RFS)

% customer RFS resolved on time

TARGET	RESULT
>95%	3 Waters 92% Solid Waste 63% Roading 73%

CAPEX

% within capital expenditure budget

TARGET	RESULT
80%-110%	73%

WASTE MANAGEMENT

WASTE DIVERTED FROM LANDFILL

Total waste diverted from landfill

TARGET	RESULT
>425t	472t

WASTE TO LANDFILL

Total waste to landfill

TARGET	RESULT
<3,333t	3881t

EXCEPTIONS

The following KPIs were not achieved and are shown to the left in red.

Water Supply Complaint - Pressure/flow- The annual target has been exceeded, with 5.12 complaints received per 1000 connections year to date. A number of factors have increased the number of complaints this month, including issues with lake algae, private land issues, and customers not being aware of planned shutdowns.

Stormwater Complaints - The annual target has been exceeded, with 8.7 complaints received per 1000 connections year to date. This month's data has been impacted by proactive repairs being identified and undertaken by Veolia. The Contract Manager will review the current system to see how this can be avoided in the future, as it is not an accurate reflection of performance.

Requests For Service (RFS) - Solid Waste - 63% of RFS were resolved on time this month. Contractor performance was recorded at 58% and internal performance at 87%. There has been a significant increase in internal RFS response time as additional resource has been made available. The outgoing contractor performance continues to be an issue and negatively affects this KPI result.

Requests For Service (RFS) - Roading - 73% of RFS were resolved on time this month. Contractor performance decreased to 75% this month (from 91% in April). The Contract Manager is working to address this decrease in performance. Internal performance has increased to 68%, from 56% in April. The volume of RFS received continues to be challenging for the available internal resource levels.

Capex - A second re-forecast process was approved by Council last month in line with the 3 Waters bundles revised procurement plan which has re-phased the construction of major projects to Years 2 and 3 of the Ten Year Plan. A final reforecast is proposed for June. The revised total budget of \$108.1m has been adjusted for deferrals of \$54.9m, brought forward expenditure of \$8.4m and other adjustment increases totalling \$2.9m. The largest individual spends in May were the North East Frankton stormwater conveyance \$969k, Quail Rise HIF wastewater servicing \$673k, Luggate's new wastewater pump station and connection to Project Pure \$413k, and the Frankton water supply ring main (Robertson St) \$313k.

Total Waste to Landfill - Waste to landfill continues to increase and is largely attributed to the districts rapid growth, the recent closure of the private clean fill site in Wakatipu and the cancellation of the private green waste service.

ACTIVE PARTICIPANTS
active sport and recreation participants per capita

TARGET	RESULT
>2553	2643.5

QUEENSTOWN MEMORIAL CENTRE
% hours of community use per month

TARGET	RESULT
>27%	100%

RESOURCE CONSENT TIME
% processed within the statutory timeframe

TARGET	RESULT
100%	61%

LAKE HAYES PAVILION
% hours of community use per month

TARGET	RESULT
>23%	22.4%

ARROWTOWN ATHENAEUM HALL
% hours of community use per month

TARGET	RESULT
>23%	23.6%

REGULATORY FUNCTIONS & SERVICES

LAKE WANAKA CENTRE
% hours of community use per month

TARGET	RESULT
>37%	40.9%

ARROWTOWN COMMUNITY ROOMS
% hours of community use per month

TARGET	RESULT
>12%	17.7%

BUILDING CONSENT TIMES
% processed within the statutory timeframe

TARGET	RESULT
100%	96.6%

QUEENSTOWN EVENTS CENTRE (INDOOR)
% hours of community use per month

TARGET	RESULT
>85%	49.6%

LIBRARY EVENTS
of community events held within libraries

TARGET	RESULT
>29	115

FREEDOM CAMPING RFS
of freedom camping RFS per month

TARGET	RESULT
<26.5	20

QUEENSTOWN EVENTS CENTRE (ROOMS)
% hours of community use per month

TARGET	RESULT
>24%	44.2%

LIBRARY CIRCULATION
of items issued per month

TARGET	RESULT
>31,784	37,658

TRAIL USAGE
Average number of daily trail users

TARGET	RESULT
>1800	1090.9

PARKS RFS
% RFS resolved within specified timeframe

TARGET	RESULT
>70%	76.4%

CUSTOMER CALLS
% answered within 20 seconds

TARGET	RESULT
>80%	71.4%

COMMUNITY ASSOCIATION MEETINGS
% attended by Elected Members/QLDC staff

TARGET	RESULT
>80%	33%

COMPLAINTS RESOLVED
% complaints resolved within 10 working days

TARGET	RESULT
>95%	NA

LGOIMA REQUESTS
% responded to within 20 days

TARGET	RESULT
100%	100%

COUNCILLOR ENQUIRIES
% responded to within 5 days

TARGET	RESULT
>95%	100%

INTEREST RATES
Weighted average interest rate per month

TARGET	RESULT
<6.5%	3.99%

EXCEPTIONS

The following KPIs were not achieved and are shown to the left in red.

Queenstown Event Centre (Indoor) - 49.6% occupation during May. During weekdays, the indoor courts are generally at full capacity from 3.30pm until close. Weekdays prior to 3.30pm are quiet with a few smaller bookings and casual play. Current weekend use is strong due to Wakatipu Netball and a couple of regular bookings.

Community Association Meetings - Four of 12 community association meetings were recorded as attended in May 2019 by Elected Members and staff. Anecdotally, we are aware that most Community Association Meetings have been attended. We will however review the report format used and the process, including sending staff and elected member reminders to complete the forms, to achieve more accurate reporting moving forward.

Average Trail Usage - The average number of daily trail users did not meet target this month, although this is expected due to seasonal changes. There has been an increase in average daily trail use for 2018- 2019 compared to May 2017-2018 which is positive.

Resource Consent Time - There has been a 3% decrease this month compared to April. This did not achieve the target set. May, like April, was anticipated to be well below target due to months of being under-resourced. This has resulted in each team members workloads becoming too high for it to be possible to achieve statutory timeframes. While contractors can help with overflow, all consents need to be reviewed internally by senior planners, and this is where we are particularly understaffed. Further to this, senior planners have been engaged in hearings and Environment Court proceedings. That said, May had the highest number of consents issued in the last 12 months (144 consents), which shows that outputs are high.

Customer Calls - 71.4% of calls received in May met the KPI and did not achieve the target set. There has been a significant increase in calls this month, from 6562 last month to 8237 in May, which represents a 25% increase and is a combination of the solid waste contract roll out, dog registrations, e-txt sign up. There has also been a high level of staff absentism due to winter colds.

Complaints Resolved - There were no complaints received for May 2019, therefore no result has been recorded.



PREVENTION

Submissions per month

TYPE	RESULT
Risk Assessment	298
Near Miss	0
Hazard	0

BEHAVIOUR SELF ASSESSMENT

Dept. Self Safety Scores

TYPE	RESULT
A	2
B	13
C	0
Target achieved	Yes

UNSAFE EVENTS

Incidents/Accidents Across All Groups

TYPE	RESULT
Employees	7
Contractors	1
Volunteers	0
Public	0

UNSAFE EVENTS

Frequency Rates

TYPE	TARGET	RESULT
TRIFR*	<9	13.77
LTIFR**	<2	9.64

*Total Recordable Injury Frequency Rate
**Lost Time Injury Frequency Rate

NOTIFICATIONS

Contact with Worksafe

EVENT TYPE	RESULT
Death	0
Injury	0
Illness	0
Incident	0

WELLBEING ENGAGEMENT

May Wellbeing Initiative

Pink Shirt Day
QLDC staff joined the Pink Shirt Day movement on Friday 17 May by coming to work wearing their best pink shirts - standing with other New Zealanders to end bullying and spread kindness. Donations were collected and given to local charity Jigsaw.

MONTHLY COMMENTARY

Accidents - Lost Time Injury (LTI), Medical Treatment Injury (MTI), Restricted Work Injury (RWI):

No recordable incidents for the month (medical treatments, lost time injuries, notifiable incidents).

Total Recordable Injury Frequency Rate (TRIFR):

TRIFR continues to trend downwards.

Unsafe Events:

No first aids or medical treatments this month.

Two incidents involving our personnel being threatened by members of the public demonstrated staff skills at handling this type of incident. In one case the person that made the threat came back and apologised.

Incident Causation Analysis Method (ICAM):

No ICAM investigations took place this month.

Health & Safety Training:

- Tactical communications x 2 sessions
- Front counter safety
- ACC workshop - return to work plans
- Health & Safety champions and contractor management - QEC

HEALTH & SAFETY COMMITTEE CHAIR

- No recordable incidents for the month (medical treatments, lost time injuries, notifiable incidents).

- A slight reduction again in the TRIFR and LTIFR from the previous month.

- Preferred medical suppliers are in place and information has been provided to staff on Yoda (internal intranet).

QLDC Health and Safety Objectives Review

2018/19	
COMPLIANCE:	AS/NZS 4801
UNSAFE EVENTS:	TRIFR 9 - LTIFR 2
IMPROVEMENT/SCALE:	100% of HSC planned projects
BEHAVIOUR:	2 x A vs C per month
WELLBEING ENGAGEMENT:	1 x Wellbeing initiative per month

KEY CAPITAL PROJECT UPDATES

ITEM	COMMENTARY	NEXT KEY MILESTONES	RAG STATUS
Project Manawa	<ul style="list-style-type: none"> - Project Manawa Working Group Workshop was held on Friday 17 May. - Project Manawa Workshops with Ngai Tahu took place on Monday 20 May, and Tuesday 28 May. - Project Manawa Working Group Workshop was held on Thursday 30 May. 	<ul style="list-style-type: none"> - Project Manawa to go to Council Workshop on Monday 3 June. - Project Manawa to go to Full Council as Public Item on Thursday 27 June. 	Amber
Wanaka Lakefront Development Plan	<ul style="list-style-type: none"> - Project team have carried out gap analysis work and a report was provided to the Project Control Group (PCG) at the May meeting. - This was followed by a workshop with the Wanaka Community Board (WCB) on 16 May to talk through the gap analysis works and the next steps in progressing with Stage 3, while Stage 2 remains on hold. WCB endorsed the plan and the project team will proceed. - Amber status is based on risks associated with project delay. 	<ul style="list-style-type: none"> - Project carrying out actions to tailor a new communications plan accordingly, with increased opportunity for the public to provide their feedback on the concept. Also includes engagement with local iwi on their role as a major stakeholder moving forward. - Designer to be formally engaged for Stage 3 design. 	Amber
Queenstown Gardens	<ul style="list-style-type: none"> - Survey work has been completed and submitted by Opus. Draft entrance design also submitted from Opus for project team to review in preparation for PCG approval. Design will be shared with the Property and Infrastructure's Streetscapes project to ensure integration. Handover work between project managers is taking place for project management due to QLDC Projects Officer going on maternity leave. 	<ul style="list-style-type: none"> - PCG approval of final entrance design. - Request For Tender out to market to appoint a Landscape Architect and to include final survey and design as supporting documents - mid June. - Further planning for community engagement to take place. 	Green
Coronet Forest Harvest	<ul style="list-style-type: none"> - The Coronet Forest Request For Proposal (RCP) received three proposals by the closing date and one proposal a week after the tender closed. - The three tenders were evaluated and all three respondents were found to be non-conforming. Due to missing and varied information, the tenders were unable to be assessed equally in the context of the Outline Plan for the forest. - A closed tender with the four respondents will now take place. A template will be provided with the RFP documents to guide the tenderers through the tender questions. This will ensure that all information required is submitted and will enable all applications to be assessed equally. - A safety assessment of the upgrade of Alan Reid Road has been undertaken. There are some small recommendations in the report to action. 	<ul style="list-style-type: none"> - Closed tender will open Monday 10th June and close two weeks, Friday 21st June. - Beca to design a brief to look at the effects the harvest of the Coronet Forest will have on the stormwater runoff, in particular the runoff that could affect Malaghans Road to the south. Beca to provide an estimate for the work. 	Amber

KEY CAPITAL PROJECT UPDATES CONTINUED

ITEM	COMMENTARY	NEXT KEY MILESTONES	RAG STATUS
Queenstown Events Centre/Wanaka Recreation Centre Masterplan	<ul style="list-style-type: none"> - The QEC/WRC Masterplan is in draft form. A wide range of feedback has been received and a further workshop to refine the design will be held in June. The Frankton Masterplan has produced a different outcome to the QEC/WRC Masterplan and this will be worked through to an agreed position in June. - A Sport NZ peer review has been completed and feedback will be incorporated into the June design workshop. 	<ul style="list-style-type: none"> - Feedback design workshop - June. - Consultation with the public is likely to occur in November/December 2019. 	Green
Tourism Infrastructure Fund (TIF) Funding Projects	<ul style="list-style-type: none"> - QLDC's TIF Round 3 application (closed March 19) is currently with MBIE and an outcome awaiting for end of June 2019. - APL formally engaged for the management of TIF Round 4 (August 19) under the management of Community Services to coordinate an organisation-wide application. Meetings held with other QLDC departments and teams to inform them of the process - Timelines set up for pre-applications to be submitted and project evaluation panel established. 	<ul style="list-style-type: none"> - Await outcome of TIF round 3 application - expected end of June 2019. - Project delivery plans in place based on a successful outcome. - Project applications submitted by teams and short-listed by the project evaluation panel. Recommendation made to ELT and once approved, projects will inform the July Council workshop. APL to submit final application to MBIE in August. 	Green
Frankton Campground	<ul style="list-style-type: none"> - Campground managers (lessee) have signed extension until 31 Jan 2020. - Council will fence the campground and will share Health and Safety responsibility for the site, alongside the campground managers (lessee). - Campground managers (lessee) to use best endeavours to remove infrastructure owned by permit holders – not including incurring expenses. - A high level concept has been prepared. Extension of Stuart Street is feasible, possibly pulling back the existing road along the front. - Area has been identified as a point of interest by Frankton Masterplan team (long term 25years +). Retail or open space mentioned. - Information letter and transition guide has gone to residents – keeping Campground managers (lessee) at the forefront due to their links with the tenants. - Queenstown Airport has appealed the Proposed District Plan Open Space Zonings and this could have impacts on the project. 	<ul style="list-style-type: none"> - Update to be provided at Council workshop - 27 June. - Business Case is being prepared. - Preparing to go out to tender. - Procurement Plan for EOI (Expressions of Interest) to be finalised soon. Forecast for mid-June on timeline. 	Amber

KEY COMMUNITY ISSUES

ITEM	COMMENTARY	NEXT KEY MILESTONES	RAG STATUS
Housing Affordability - Housing Affordability Taskforce (HAT)	<ul style="list-style-type: none"> - The My Place sessions have been completed. Key Stakeholder surveys and meetings are being set up. - Draft discussion document being drafted. - My Place summaries are being reviewed. - Regular updates taking place with Aukaha. 	<ul style="list-style-type: none"> - Discussion document to be prepared for Council – end of June/July. 	Green
Responsible Camping	<ul style="list-style-type: none"> - Awaiting new MOU to be signed by NZTA and LINZ. - Awaiting funding agreement to be signed by LINZ. - HR to confirm closing dates for applicants (Admin Support / Programme Manager). 	<ul style="list-style-type: none"> - Interview Panel to be discussed with all agencies at next PCG meeting - 17 June. - Admin Support and Programme Manager to be hired. 	Amber
Growth - Housing Infrastructure Fund	<ul style="list-style-type: none"> - Kingston: Development Agreement has been signed. Resource consent for development is still outstanding. - Ladies Mile: Council decided on the 30th May to proceed with a council led plan change. Letter to MBIE is drafted to secure funding for the future development on Ladies Mile and will be send end of June 2019. - Quail Rise: Wastewater and water supply work along State Highway finished. Zoning for site is under mediation. - Delays on all projects. 	<ul style="list-style-type: none"> - Kingston: Awaiting resource consent to be granted. - Ladies Mile: Send letter to MBIE. - Quail Rise: Resolve zoning appeal. 	Amber
Water Treatment/ Compliance	<ul style="list-style-type: none"> - On going meetings with Drinking Water Assessor and Small Communities. 	<ul style="list-style-type: none"> - Meeting with Small Communities next scheduled for 8 August 2019. 	Green
Parking	<ul style="list-style-type: none"> - Gap analysis has been completed. - Discussion with consultants initiated. - Recent work has included steps to close out the existing workstream and review our position. 	<ul style="list-style-type: none"> - Action plan to be formulated to include new and additional workstreams. - Re-scope completed - end of July 2019. 	Amber

KEY PROCESSES

ITEM	COMMENTARY	NEXT KEY MILESTONES	RAG STATUS
<p>Proposed District Plan (PDP)</p> <ul style="list-style-type: none"> - Stage one decision progress - Stage two decision progress - Stage three development 	<ul style="list-style-type: none"> - 101 appeals and 1065 appeal points scheduled for mediation and hearings. - Topic 1 – A Resilient Economy and Topic 2 - Rural Landscapes expert conferencing in January and hearings in March - May 2019. - Mediations on urban growth, noise, natural hazards, town centres and Queenstown Bay, residential height, informal airports, temporary activities, heritage, designations and an initial tranche of rezoning appeals completed between January – June 2019. - 84 appeals and 930 appeal points received against Council’s decisions. - Stage 3 policy analysis, engagement, plan development and workshops underway. 	<ul style="list-style-type: none"> - Mediations on rezonings beginning July 2019. - 84 appeals to be processed. - Approximately 350 Section 274 party appeals received. - Stage 3 Notification and submissions - third quarter 2019 - Stage 3 hearings - second quarter 2020. - Stage 3 Decisions - fourth quarter 2020. 	<p>Green</p> <p>Green</p> <p>Green</p>
<p>Annual Plan 2019/20 (AP)</p>	<ul style="list-style-type: none"> - 111 submissions received in total. 71 submissions received from Wakatipu and Arrowtown, and 40 from Upper Clutha. - The submissions key themes included waste and recycling, Destination Queenstown, the visitor levy and the employment of an Eco-design Advisor. - 28 submissions requested grant funding. - Wanaka hearing was held on 20 May, with 16 speakers scheduled to speak to their submissions. - Queenstown hearing was held on 21 May, with 33 speakers were scheduled to speak to their submissions. - Deliberations by Council were held on 21 May. 	<ul style="list-style-type: none"> - Annual Plan submitted for agenda inclusion – 12 June. - Annual Plan to be presented at Council meeting for adoption - 27 June. - Decision letters to be written and sent to submitters – July/August. 	<p>Green</p>

ITEM	COMMENTARY	NEXT KEY MILESTONES	RAG STATUS
<p>Queenstown Centre Masterplan</p>	<ul style="list-style-type: none"> - Request For Proposal for Alternative Private Sector-led Parking released to the market. - Town Centre Transport Projects Detailed Business Case technical analysis of shortlisted options progressing and delay of three months reported. - Wakatipu Active Travel Network Single Stage Business Case (including Town Centre priority Routes design) investor funding discussions in progress. Detailed design for the town centre streets commenced. 	<ul style="list-style-type: none"> - Request For Proposal for Alternative Private Sector-led Parking closes July 2019. 	<p>Green</p>
<p>Wanaka Town Centre Masterplan</p>	<ul style="list-style-type: none"> - Draft Preferred Town Centre Masterplan and wider transport options finalised for community engagement. - Community Reference Group meetings held to provide feedback on community engagement material. 	<ul style="list-style-type: none"> - Community Engagement on the Draft Masterplan scheduled 10 - 28 June. 	<p>Green</p>
<p>Frankton Flats Masterplan</p>	<ul style="list-style-type: none"> - Shortlist options assessment stakeholder workshop held on 24 May. - Draft preferred Masterplan being finalised for community engagement. 	<ul style="list-style-type: none"> - Draft Masterplan to be included within the June issue of Scuttlebutt for community feedback - closes 18 July. 	<p>Green</p>

KEY STRATEGIC POLICIES

ITEM	COMMENTARY	NEXT KEY MILESTONES	RAG STATUS
Future Development Strategy	<ul style="list-style-type: none"> - Constraints mapping under construction. - Draft documents being prepared. - The Future Development Strategy forms part of the Spatial Plan's broader work programme, as per agreement with Central Government. 	<ul style="list-style-type: none"> - First draft to be presented to Council by December 2019. - Community consultation to be undertaken once draft has been adopted - early 2020. 	Green
Climate Change Strategy	<ul style="list-style-type: none"> - Design work completed. - Workplace hubs up and running in all QLDC workspaces. - Presentation to All Staff Meeting on climate change impacts and implications. - Feedback from Aukaha received and incorporated into draft Plan. - Bodeker presentation to staff. - Council agenda report signed off and with Governance. 	<ul style="list-style-type: none"> - Draft Plan to be considered at Executive Leadership Team meeting - 12 June. Feedback to be incorporated into plan. - Draft Plan to be presented at Council meeting to adopt for public consultation - 27 June. - Update on review of current strategy is planned to be started in August 2019. 	Green
Housing Strategy	<ul style="list-style-type: none"> - The My Place sessions have been completed. Key stakeholder surveys and meetings are being set up. - The draft discussion document is being drafted. - The My Place summaries are being reviewed. - Regular updates are taking place with Aukaha. 	<ul style="list-style-type: none"> - Discussion document to be prepared for Council – end of June/July. 	Green
Events Strategy (review)	<ul style="list-style-type: none"> - Councillor's workshop held in February with no red flags. Event organiser workshops were held in March to update all external parties on the timeline for the review. 	<ul style="list-style-type: none"> - Update on review of current strategy is planned to be started in August 2019. 	Green
Well Being Strategy	<ul style="list-style-type: none"> - Stage 1 - Project scoping has commenced. - A review of the community grants and other community funding is underway to streamline process and to improve transparency. 	<ul style="list-style-type: none"> - Update on review of current strategy is planned to be started in August 2019. 	Green
Speed Limit Bylaw	<ul style="list-style-type: none"> - Hearings in Wanaka and Queenstown to be held on 5 and 6 June. 	<ul style="list-style-type: none"> - Deliberations scheduled to take place - 10 June. 	Green

% Of Year Completed 92%

Description	May 2019 Actual	May 2019 Adjusted Budget	Variance to Budget	% Of Year Completed				
				Year to date Actual	Year to date Adjusted Budget	Year to date Variance	Full Year Adjusted Budget	YTD Actuals to Full Year Budget
REVENUE								
Operating Revenue								
Income - Rates	6,337,968	6,273,072	64,896	68,871,770	68,613,790	257,981	74,796,862	92%
Income - Grants & Subsidies	541,330	467,258	74,072	5,840,114	4,805,761	1,034,353	5,372,665	109% 1*
Income - NZTA External Cost Recoveries	374,844	186,524	188,320	2,970,365	2,051,760	918,605	2,238,284	133% 2*
Income - Consents	1,286,975	1,220,814	66,162	12,052,897	12,321,884	(268,987)	13,358,187	90% 3*
Income - External Cost Recovery	144,146	189,630	(45,484)	1,170,790	1,921,104	(750,313)	2,083,262	56% 4*
Income - Regulatory	568,823	531,440	37,383	5,963,988	5,845,842	118,146	6,377,282	94% 5*
Income - Operational	1,911,760	1,861,030	50,730	31,387,676	25,701,047	5,686,629	56,622,528	55% 6*
TOTAL OPERATING REVENUE	11,165,847	10,729,769	436,078	128,257,601	121,261,187	6,996,414	160,849,069	80%
EXPENDITURE								
Personnel Expenditure								
Expenditure - Salaries and Wages	2,877,545	2,541,492	(336,053)	27,590,951	27,937,080	346,129	30,375,378	91% 7*
Expenditure - Salaries and Wages Contract	675,269	417,049	(258,220)	5,546,366	4,342,206	(1,204,160)	4,718,366	118% 8*
Expenditure - Health Insurance	42,180	22,292	(19,889)	267,057	245,208	(21,849)	267,500	100%
TOTAL PERSONNEL EXPENDITURE	3,594,995	2,980,833	(614,161)	33,404,375	32,524,495	(879,880)	35,361,245	94%
Operating Expenditure								
Expenditure - Professional Services	368,316	385,541	17,224	3,930,375	4,291,446	361,071	4,676,990	84% 9*
Expenditure - Legal	282,106	247,811	(34,295)	2,455,526	2,725,919	270,393	2,973,730	83% 10*
Expenditure - Stationery	40,689	32,775	(7,914)	331,378	360,524	29,147	393,299	84%
Expenditure - IT & Phones	86,981	62,749	(24,233)	806,303	690,234	(116,069)	752,983	107% 11*
Expenditure - Commercial Rent	273,866	214,528	(59,338)	1,967,005	2,039,907	72,902	2,244,021	88%
Expenditure - Vehicle	64,944	51,775	(13,169)	564,174	569,525	5,351	621,300	91%
Expenditure - Power	242,575	277,656	35,081	2,812,012	3,054,214	242,202	3,331,870	84% 12*
Expenditure - Insurance	76,001	60,001	(15,999)	777,630	660,016	(117,613)	720,017	108%
Expenditure - Infrastructure Maintenance	2,631,521	2,143,873	(487,648)	25,827,657	22,941,403	(2,886,254)	25,118,496	103% 13*
Expenditure - Parks & Reserves Maintenance	725,150	579,605	(145,545)	6,517,338	6,694,027	176,689	10,369,038	63% 14*
Expense - External Cost On Chargeable	199,865	189,630	(10,235)	1,319,853	1,921,104	601,250	2,083,262	63% 2*
Expenditure - Grants	1,025,443	1,069,310	43,867	6,304,208	5,868,168	(436,040)	6,580,280	96% 15*
Expenditure - Other	955,898	1,001,974	46,076	11,997,937	11,583,269	(414,669)	13,249,164	91% 16*
TOTAL OPERATING EXPENDITURE	6,973,355	6,317,228	(656,127)	65,611,395	63,399,755	(2,211,640)	73,114,451	90%
Interest and Depreciation								
Expenditure - Interest	416,207	774,147	357,940	5,162,011	8,515,615	3,353,604	9,289,761	56% 17*
Expenditure - Depreciation	1,888,053	1,888,053	0	20,839,003	20,839,003	0	25,148,122	83%
TOTAL INTEREST AND DEPRECIATION	2,304,260	2,662,200	357,940	26,001,014	29,354,617	3,353,604	34,437,884	76%
TOTAL EXPENDITURE	12,872,609	11,960,261	(912,348)	125,016,784	125,278,867	262,084	142,913,579	87%
NET OPERATING SURPLUS/(DEFICIT)	(1,706,762)	(1,230,492)	(476,270)	3,240,817	(4,017,680)	7,258,498	17,935,490	

***1 Income - Grants & Subsidies** - The \$1.03m favourable year to date variance now includes a \$478k affordable housing contribution from Bullendale (Offset with Expenditure - Grants for \$478k payment to QLCHT). \$514k additional NZTA opex subsidy income, which includes \$236k of NZTA funding towards Emergency Reinstatement costs for the Glenorchy Road slips. The balance largely being due to additional cost recoveries and timing of environmental maintenance work (which offsets in Infrastructure maintenance costs - See Note.13 below) along with increased funding by NZTA towards this activity. For noting: NZTA Funding Assistant Rates (FAR) for Glenorchy and Crown Range SPRs are to stay at 100% and 90% for 2018:19 (Budgeted at 92% and 84%). There has also been a \$98k grant received from Central Lakes Trust for the Bathhouse Playground and \$200k round 2 TIF funding received from MBIE for toilets throughout the region. This is offset with a \$300k reversal of a 2017/18 accrual for a Wanaka Recreation Centre grant.

***2 Income - NZTA External Cost Recoveries** - The \$919k favourable year to date variance is mainly due to internal time allocations to CAPEX of \$731k and OPEX of \$109k, which reflects revised recovery targets following an internal review of staff costs.

***3 Income - Consents** - The year to date unfavourable variance of \$269k is within engineering labour recoveries due to a change in policy - QLDC no longer invoice applicants for time spent processing development contribution notices.

***4 Income - External Cost Recovery** - This is the income received from on-charging external consultant costs mostly in relation to consent applications. The expense matching this income is below in the expense line - external cost on chargeable and is YTD favourable. The difference between income and expense is due to timing of raising the invoice for on-charging.

***5 Income - Regulatory** - \$118k favourable year to date. Increased carpark revenue via Pay&Display machines of \$240k along with additional traffic & parking infringements of \$159K and environmental health premises registrations of \$57k. This is offset with a provision for doubtful debts adjustment of \$304k.

***6 Income - Operational** - The year to date favourable variance of \$5.7m includes the Queenstown Airport final 2017:18 dividend for \$5.4m which is \$430k above Full Year budget. Net Interest is \$899k favourable. Turnover rents and lease income is \$221k favourable to budget and Refuse income \$354k favourable YTD (offsets with Infrastructure Maintenance - see note *13). Campground commercial license fees are \$212k favourable due to a rent review increase. Council also received \$1.8m as part of the Lakeview sale to Well Smart Investment Holding Ltd.

***7 Expenditure - Salaries and Wages** - The favourable year to date variance of \$346k for salaries and wages is due to carrying vacancies through the year in Planning and Development (\$759k) of which \$482k is within District Plan and \$99k within Property & Infrastructure. This is offset with unfavourable variances of \$112k for Finance and \$355k in Corporate Services. The overall favourable year to date variance is offset with additional contract staff costs to fill vacancies.

***8 Expenditure - Salaries and Wages Contract Staff** - The \$1.2m unfavourable year to date variance includes an additional \$834k of contract staff processing costs within Planning & Development to cover vacancies which is partially offset by their additional revenue within Consenting income. Property & Infrastructure and Finance have combined \$224k of unbudgeted contract staff spend to cover vacancies which is offset with additional NZTA and CAPEX external cost recoveries.

***9 Expenditure - Professional Services** - \$361k favourable year to date variance predominantly due to timing of spend within Corporate Services (\$246k favourable) and Community Services (\$90k favourable) which is expected to be caught up during the year.

***10 Expenditure - Legal** - Legal costs for the District Plan have reduced and are tracking \$299k favourable YTD due to a fixed term internal role within the legal team. This is offset by higher legal fees across the rest of Planning and Development including in Resource Management for appeals and settlements. Overall \$270k favourable year to date.

***11 Expenditure - IT & Phones** - Now \$116k unfavourable year to date due to additional data usage costs of \$104k.

***12 Expenditure - Power** - \$242k favourable year to date predominantly due to reduced power and gas expenditure for Alpine Aqualand (\$54k YTD fav) due to the 6 week pool closure and a \$179k YTD underspend for Wanaka Recreation Centre and pool which will be a permanent difference.

***13 Expenditure - Infrastructure Maintenance** - The unfavourable year to date variance of \$2.9m includes Roothing \$1.2m, Refuse \$1.4m and 3 Waters \$258k. Roothing includes \$551k Roothing emergency reinstatement costs (\$236k of which is funded by NZTA for over \$100k one-off events) along with \$228k unfavourable spend within Environmental Maintenance, \$155k subsidised footpath maintenance works, \$89k drainage maintenance and \$110k internal time (Offset with additional Income per Grants and subsidies per Note. 1). Refuse includes \$513k refuse disposal costs (carbon credits, glass to Landfill, tyres), \$559k Landfill costs (due to increasing volumes of waste) and \$357k Recycling costs (due to escalation costs associated with growth) which is partially offset with \$354k additional income (Note 6 Income - Operational). Refuse income would be higher if it was not for the removal of the pre-paid blue bags and limited number of new red bins being issued due to the new contract rollout (refuse collection income \$264k unfavourable). 3 waters includes \$130k additional costs for a new mud tank crew and Veolia staff contract costs and \$128k for sludge disposal.

***14 Expenditure - Parks and Reserves Maintenance** - The favourable YTD variance of \$176k is due to an underspend on toilet facility maintenance which will be used to offset an overspend on parks open spaces contract expenditure. The overspend is due to high storm damage works over summer and additional contract staff from Christchurch working April until June to catch up on noxious weeds removal which will net out the underspend at year-end.

***15 Expenditure - Grants** - \$436k unfavourable year to date variance is due to an affordable housing contribution from Bullendale (Offset with Income - Grants & Subsidies for \$478k payment to QLCHT)

***16 Expenditure - Other** - \$415k unfavourable year to date variance is predominantly due to additional costs across regulatory enforcement, offset with additional income for traffic and parking infringements (See note *5 Income - Regulatory).

***17 Expenditure - Interest** - Interest expense is favourable by \$3.4m due to lower than expected interest rates and timing of capex spend which is mainly within the Property & Infrastructure space 12 where the interest budget is phased straight line and has not been adjusted for projects deferred timing of delivery.

Description	May 2019 Actual	May 2019 Adjusted Budget	Variance to Budget	Year to date Actual	Year to date Adjusted Budget	Year to date Variance	Full Year Adjusted Budget	YTD Actuals to Full Year Budget	
CAPITAL REVENUE									
Income - Development Contributions	1,083,247	1,353,265	(270,018)	13,628,144	14,885,911	(1,257,767)	16,239,175	84%	*18
Income - Vested Assets	0	0	0	0	0	0	10,733,077	0%	
Income - Grants & Subsidies Capex	1,104,673	1,215,425	(110,752)	6,392,191	9,356,270	(2,964,079)	10,571,695	60%	*19
TOTAL CAPITAL REVENUE	2,187,920	2,568,689	(380,769)	20,020,336	24,242,181	(4,221,845)	37,543,947	53%	
CAPITAL EXPENDITURE									
Projects/Asset Purchases	7,465,190	13,145,800	5,680,610	67,312,224	89,982,876	22,670,652	108,111,382	62%	*20
Debt Repayment	0	0	0	0	0	0	16,890,000		
TOTAL CAPITAL EXPENDITURE	7,465,190	13,145,800	5,680,610	67,312,224	89,982,876	22,670,652	125,001,382		
NET CAPITAL FUNDING REQUIRED									
External Borrowing									
Loans	0						0		
Bonds	85,786,000						187,082,000		
TOTAL BORROWING	85,786,000						187,082,000		

 COMMENTARY

***18 Income - Development Contributions** - Development contribution invoices across 66 applications around the District were generated in May totalling \$1.1m. The largest for May was \$438k for 31 lots at Mountain View Drive, Wanaka. Totals for the year to date by programme are Waste Water \$4.2m, Transport \$3.6m, Parks and Reserves \$3.0m, Water Supply \$2.4m and Storm Water \$427k.

***19 Income - Grants & Subsidies Capex** - For Noting: NZTA released their initial NLTP (National Land Transport Programme) budgets for 2018:19 through to 2020:21 at the end of August which Council has reviewed and continues to follow up with NZTA on projects awaiting funding to be released. Approved funding is dependent on business cases being finalised and agreed, which are in progress but has resulted in further deferrals of the NZTA subsidised CAPEX work programme. The first capex reforecast in December 2018 had deferred \$4.3m costs and \$2.3m income to Years 2 and 3 of the Long Term Plan which has been adjusted to match revised timing of delivery. The second reforecast in April 2019 had further transport deferrals of \$5.7m costs and income of \$3.4m to Year 2.

***20 Project Expenditure** - A second re-forecast process was approved by Council in April in line with the 3 Waters bundles revised procurement plan which has re-phased the construction of major projects to Years 2 and 3 of the Long Term Plan. A final reforecast is proposed for June. The revised total budget of \$108.1m has been adjusted for deferrals of \$54.9m, brought forward expenditure of \$8.4m and other adjustment increases totalling \$2.9m. The largest individual spends in May were: North East Frankton Stormwater conveyance \$969k, Quail Rise HIF WW Servicing \$673k, Luggate new WWPS & Cxn to Project Pure \$413k and Frankton Ws Ring Main (Robertson St) \$313k.